

Visual TOPSpro Migration

Important terms

Migration means overwriting everything online with the data you have in VTP

Import means adding to the data that you already have online.

For agencies that do not have any data online

- 1) Go to Wizards-Backup/Restore and click backup
- 2) Proceed to the end of the wizard
- 3) Click the checkbox "Upload to CASAS using HTTPS"
- 4) Contact Richard Ackermann: rackermann@casas.org
- 5) You will receive your credentials for going online in 1-2 business days

For agencies that are already testing online

- 1) You may import test records from VTP, or
- 2) We can export your test records, migrate your VTP online, then import the test records

Any question? Call Richard Ackermann 1-800-255-1036 ext. 114 or write rackermann@casas.org