NOCE Pharmacy Technician/ESL iBest Model

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PHARMACY TECHNICIAN CERTIFICATE PROGRAM

ABOUT THE PROGRAM
This program prepares students for an entry-level position as a pharmacy technician at a community or institutional pharmacy.

2 year program

*High School diploma required.

Course Title	Hours
Intro to Pharmacy Tech (iBEST)	60
Medical Terminology	48
Pharmaceutical Mathematics	36
Pharmacology I	36
Pharmacology II	36
Pharmacy Operations	36
Human Relations	36
Out-Patient Lab	48
In-Patient Lab	48
In-Patient Externship	200
Out-Patient Externship	120

iBest Model: CTE + ESL

- Introduction to Pharmacy Technician Course (60 hours of instruction)
- Meets twice a week for 2.5 hours for 12 weeks
- Two instructors: a CTE Instructor and an ESL instructor
- Both teachers are in class during each class session

Student Intake Process

- Students are enrolled into CTE program and take CASAS Placement (reading and math) test.

- If they score below 230 on the reading section, they are identified as iBest students and placed in the iBest class with two instructors.

- 14 students are identified as ESL students.

- The CTE instructor records enrollment, but ESL instructor has ESL students listed in CASAS TE. Apportionment is collected only once by CTE.(**!**)

- ESL Students will need to take CASAS pre and post tests as a part of the class. (**!**)

- The ESL and CTE instructors will teach EL Civics Objective and administer EL Civics Assessment.

Focus of CTE and ESL Instructors

- **CTE Instructor covers pharmacy technician educational requirements, the role of the pharmacy technician, duties and tasks technicians perform as regulated by the pharmacy law, and the necessary abilities and skills for a successful career as a pharmacy technician.**

- **ESL Instructor covers basic English communication skills in a pharmacy setting for students who are at an intermediate ESL level or higher. Students practice typical in-person and phone conversations with pharmacy customers and co-workers.**

iBest in Action

Appropriate EL Civics Objective

- **Designate 30 hours of instruction for EL Civics.**

- **Identify the appropriate EL Civics Objective from the pre-approved COAPPs that relate to the content of the class.**

- **EL Civics Objective 30 is related to Pharmacy.**

- **Meet with the CTE and ESL instructors and identify the tasks that are relevant to the content of the iBest class.**

- **Task 1 is not appropriate (Talking to a pharmacist)**

- **Task 2 is appropriate (Reading medication information)**

Creating Appropriate Tasks

- Instead of Task 1 of the EL Civics Objective 30.5 "Talking to a pharmacist" use another task. EX. "Identifying common pharmacy abbreviations".

- Submit EL Civics Objective with the new Task 1 to CASAS for approval.

- Administer EL Civics Assessment in the iBest class.

- Grade the assessment tasks and scan results for ESL students into TE.

ESL iBest model: ESL Class with Embedded CTE class

- During the orientation, ESL students will take a Career Pathways Survey;

- IL, IH, Advanced students will be grouped according to their career choices into multilevel IL-Adv. ESL classes.

- Each ESL classes is 12 weeks per trimester, 14 hours a week. (Total of 168 hours of instruction.) The CTE class (36-60 hours) taught by the CTE instructors will be a part of the ESL class. During the CTE potion of the class both instructors will be present.

- It is different from the existing Pharmacy Tech iBest model.

- Students will be taught the ESL content. The CTE instructor will be teaching ESL students only a few hours a week, but the rest of the hours will be dedicated to the ESL instruction and will include vocabulary and topics from the CTE section but also will include general ESL content and 4 skills (listening, speaking, reading, and writing) training. The CTE imbedded class will count towards the CTE certificate.

MEDICAL ASSISTANT CERTIFICATE PROGRAM

Course Title	Hours
Intro Medical Assisting	48
Medical Terminology	48
Intro to Computers	48
Front Office Procedures	36
Medical Insurance Billing	72
Back Office Procedures I	80
Back Office Procedures II	80

EARLY CHILDHOOD EDUCATION CERTIFICATE PROGRAM

Course Title	Hours
Intro to Curriculum	36
Program Principles & Practices	48
Early Childhood Development	36
Family Community Relationships	36
Child Health & Safety	36
Elective	
Elective	

ADMINISTRATIVE ASSISTANT CERTIFICATE PROGRAM

Course Title	Hours
Computer Applications I	48
Computer Applications II	48
Office Skills I	24
Office Skills II	24
Business Computer Skills Lab	120

ELECTRICAL TRAINEE CERTIFICATE PROGRAM

Course Title	Hours
Intro to Electrical Trainee	60
Intro to Blueprint Reading	36
Electricity Fundamentals	48
Wiring Fundamentals: Residential	36
Wiring Fundamentals: Commercial	36
Wiring Fundamentals: Industrial	36
SCE Learning Center	36

MANAGEMENT CERTIFICATE

Course Title	Hours
Elements of Supervision	18
Management Skills	18
Written Communications for Business	18
Effective Business Presentation	18
Successful Negotiations	18
Introduction to Employment Law	18
Marketing Principles	18
Finance for the Non-Financial Manager	18
Understanding Business Contracts	18
Management Skills II	18
Elective Course	

Cohort ESL/CTE Model

- ESL Intermediate-Low –Advanced level students take the Career Pathways survey designed by the ESL Program.

- IL-Adv. students are grouped according to their career choices into cohorts in TE.

- Counselors do group workshops according to student career choices and schedule individual appointments with students to create ED plans.

- ESL classes are 36 weeks per year, Monday-Thursday, 3.5 hour long (Total of 14 hours per week). Every week, for 2 hours IL, IH, and Adv. students will be grouped together and receive CTE career training(according to their career choices identified by the survey). It allows to provide CTE training within ESL classes.

- ESL Instructors will be present during the CTE training workshops and assist with vocabulary, listening, and reading comprehension.

Thank You for Attending!

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