



## Handbook for Adult ESL Teachers

### Warm-Up Activity

#### “Corners”

Materials Needed: (already prepared for you to download at [www.casas.org](http://www.casas.org)):

- One of each of these signs displayed at different places throughout room:
  - ✓ Entry Record Sign
  - ✓ Update Record Sign
  - ✓ Appraisal Sign
  - ✓ Pretest Sign
  - ✓ Post-Test Sign
- Enough copies of “clues” so that each participant receives one clue. (There are ten clues on each page). Cut clue strips and give one to each participant, preferably before the participant takes a seat. (Participants may sit at tables with their group. Groups will be split up for later activities — instructions are in the PowerPoint.)

#### Clues:

*I hold the student information. I have the student’s background information, demographic data, and information about the program and class they will attend. What am I?*

*I hold student information. I have the hours the student has completed in the class, the goals that were met, and the reason that I have been completed. What am I?*

*I help determine where the student will be placed in the program. I am the first assessment that determines all other assessments. As important as I am, I do not count as an “official” test. What am I?*

*I am the keystone test for the student during the year. My results help determine the reading or listening skills the student has and doesn’t have, and are the basis for all subsequent tests administered in the fiscal year. I am required for state funding. What am I?*

*I may be one test or several tests. I monitor student progress and help teachers decide which reading or listening skills to focus on in class before I am used again. I am required for state funding. What am I?*

#### Directions:

Participants must stand under the sign that is the answer to their “clue.”

Experienced teachers will be able to help new teachers.

Once everyone has reached a corner, have one volunteer read his or her clue to the whole group.

Write any questions on the board to check off later, as it has been covered in the training.

Have participants keep their clue to determine groups for a later activity.

Grouping for later activity: In groups of five, create a “Complete Student File” (one of each clue). Have one Entry, one Update, one Appraisal, one Pre-, and one Post-test find each other and form groups to complete a task together.