# California WIOA, Title II: Adult Education and Family Literacy Act (AEFLA) Program Implementation Survey 2023–24

The survey must be completed online and is due no later than **Sunday, March 31, 2024**. For technical assistance, call CASAS Technical Support at 1-800-255-1036. For questions regarding the survey or your agency's submission, contact <a href="mailto:capm@casas.org">capm@casas.org</a>.

#### Information about you and your agency:

First Name:	Enter first name
Last Name:	Enter last name
Agency:	Enter agency name
CASAS Agency ID:	Enter CASAS Agency ID
Street Address:	Enter street address
City:	Enter city
Zip:	Enter zip
Default Phone:	Enter default phone
Default Email:	Enter email
Please list names and titles of contributors to this survey: (Optional)	Enter list of contributors

# **AEFLA Program Management**

1a.	The National Reporting System (NRS) requires that California set statewide performance goals for Adult Education and Family Literacy Act (AEFLA) funded agencies each program year. Did your agency establish local-level NRS performance goals for these AEFLA funded programs this program year?					
		Yes				
		No				
1b.	If ye	es, what process did you use to establish these goals? (Select all that apply)				
		NRS Tables in TOPSpro Enterprise (TE)				
		CASAS Data Portal				
		Payment Points Targets				
		CAEP Outcomes Targets				
		HSE/HS Diploma Targets				
		Employment and Wages Outcomes via the Follow-up Survey				
		Employment and Wages Outcomes from some other source				
		Regionally Collaborated Outcomes (via CAEP consortia, local workforce boards, etc.)				
		Enrollment and Attendance Figures				
		Fiscal-based Outcomes				
		Professional Development Based Outcomes				
		Other				
		Specify Other: 500 Characters maximum				

IC.	If no	o, what were the barriers to establishing NRS performance goals in your local agency? (Select all that apply)
		Staffing Changes
		Other
		Specify Other: 500 Characters maximum

2.	Vhat are the top three ways that best reflect how you are using agency data? (Select up to three)	
	Monitor agency level progress on state and local performance goals  Monitor enrollment and persistence  Monitor student learning and progress to improve instruction  Improve and inform class instruction and curriculum  Assess student and community needs to improve programs  Prioritize and plan offered classes  Report to the district, stakeholders, and the community to promote adult education programs  Plan professional development  Collaborate with workforce partners  Prioritize WIOA regional needs with your local CAEP consortium  Improve support services  Other	
	Specify Other: 500 Characters maximum	

Student incentives, such as attendance awards and certificates, formal recognition, and priority registration
Effective orientation and accurate classroom and level placement
Update Local Assessment Policy to improve pre- and post-test pairs
Student support services, such as counseling, childcare, bus passes, or using a transition specialist
Remote learning, blended online learning, Hybrid/HyFlex
Monitoring attendance
Managed enrollment
Other persistence strategies to support remote student learning. (e.g., flexible modalities of class offerings and access
to technology)
Specify Other: 500 Characters maximum

wni	ch items below best reflect your goal-setting activities? (Select all that apply)
	Orientation: Placing students into appropriate program and class
	Orientation: Assessing students' language and basic skills needs
	Instruction: Monitoring and tracking progress toward class and student goal attainment
	Instruction: Setting class goal(s) and learning objectives
	Instruction: Implement research-based strategies
	Instruction: Implement professional learning communities
	<b>Evaluation and Follow-up</b> : Comparing students' persistence rates and learning gains prior to and after goal setting processes
	Evaluation and Follow-up: Reporting results to students, staff and/or other stakeholders
	Evaluation and Follow-up: Student survey evaluations
	Other
	Specify Other: 500 Characters maximum

#### **Transitions**

It is important for adult education providers to create pathways for students to transition successfully between adult education programs, as well as from adult education programs into postsecondary education or workforce training.

5. Does your agency have an established process to transition students from ABE/ASE/ESL classes into postsecondary education (CAEP partners, For Credit Degree Programs, and Postsecondary Programs such as CTE)?

☐ Yes

□ No

Orientation procedures designed to form a plan for each	ABE □	ASE □	ESL □	N
student both online and on site				
Guidance for students to explore transitions options (Transition Specialist/Navigators, Transition Centers)				
Guest Speakers				
College tours or other field trips, including virtual tours and events				
Formalized pathways designed to lead to postsecondary certification/degree (partnerships with local colleges, noncredit-to-credit articulation)				
Co-location of adult education classes and Community College classes				
College and Career Readiness Standards for Adult Education				
Bridge Program				
Tutoring Services and Academic Support Classes				
Adult Special Admit Program				
Other				

<ul><li>☐ Yes</li><li>☐ No</li></ul>				
Select the transition methods your agency uses to he workforce and/or job training including CTE. (Select a		ogress from ABE	E/ASE/ESL class	ses int
	ABE	ASE	ESL	
Orientation procedures designed to form a plan for each student				
Counseling for students to explore transition options				
Support services for students to explore transition				
options Guest speakers	П			
Field trips				
Partnerships with local business, America's Job Center of California, Chamber of Commerce, Workforce				
Development Board (WDB), or other workplace-related organization				
Vocational ABE or ESL courses or workforce training in conjunction with IET/IELCE				
Co-location of adult education classes with WIOA, Title I or apprenticeship activities				
College and Career Readiness Standards for Adult Education				
Luddation	П	П		

# **Budget Issues**

- 9. Did you implement changes in personnel, programs, and/or processes this program year as a response to budgetary issues? This may include changes in class schedules, staff, and/or redistribution of resources.
- 10. If yes, what programmatic and budget shifts have you implemented so far?

	Increase	No Change	Decrease
Class offerings			
Staff and staff hours			
Changes in class structure (e.g., more online classes,			
labs, larger class size)			

- 11. Are you maintaining a waiting list?
  - □ Yes

No

- □ No
- 12. If yes, how many students are currently on the list? (Cumulative to-date)

13. How many students were never able to take a class in the fall term?

ABE Enter "0" for N/A

	ASE ESL	
14.		ou have a waiting list, do you work with other adult education schools in your region to accommodate dents?
		Yes No
15.		ddition to AEFLA grant funds, what other funding sources are you using this program year to support your llt education programs? (Select all that apply)
		In-kind Student Equity and Achievement Program (SEAP) Local Control Funding Formula (LCFF) State Apportionment California Adult Education Program (CAEP) Apportionment California Work Opportunity and Responsibility to Kids (CalWORKs) WIOA, Title I Pell Grant Carl Perkins Community College Apportionment Other funding sources
		Specify Other: 500 Characters maximum

16.	For each funding source, indicate how your agency's total budget percentages have changed in this program year
	to support your adult education programs.

	Increased	Decreased	No Change	N/A
n-kind				
Student Equity and Achievement Program (SEAP)				
Local Control Funding Formula (LCFF) State Apportionment				
California Adult Education Program (CAEP) Apportionment				
California Work Opportunity and Responsibility to Kids (CalWORKs)				
WIOA, Title Í				
Pell Grant				
Carl Perkins				
Community College Apportionment				
Other funding sources				
Specify Other: 500 Characters maximum				

## Collaboration

17.	Did	your agency interact with a local America's Job Center of California (AJCC) in this program year?
		Yes
		No
17a.	-	es, in what ways is your agency interacting with a local America's Job Center of California in this program r? (Select all that apply)
		Receive/provide student referrals
		Host a local America's Job Center of California
		Track referrals to or from a local America's Job Center of California
		Assign staff liaison to a local America's Job Center of California
		Staff work at a local America's Job Center of California
		Provide cross-training of a local America's Job Center of California and adult education staff
		Provide classes, training, and/or skills lab
		Co-location and providing integrated services
		Co-location with a local America's Job Center of California
		Conduct workshops, conferences, or informational meetings
		Arrange job fairs
		Provide testing/assessment services
		Reimburse a local America's Job Center of California for services rendered
		Other
		Specify Other: 500 Characters maximum

18.		wwould you characterize the effectiveness of your agency's interaction with a local America's Job Center of ifornia?
		Very effective
		Somewhat effective
		Neutral
		Somewhat ineffective
		Very ineffective
		Not Applicable
19.	ls y	our agency tracking students who are co-enrolled in a local America's Job Center of California?
		Yes
		No
		Referrals Participant outcomes and transitions Case-management for advisement, counseling, and support Workforce training for IET/IELCE program EL Co-Enrollment Other  Specify Other: 500 Characters maximum
		Specify Street. 300 Sharastore maximum

21.		How did your agency collaborate with the local Workforce Development Board (WDB) in the current program year? (Select all that apply)					
	П	Administrator serves on the local WDB					
		Staff attend the local WDB meetings					
		Staff serve as local WDB committee members					
		Agency is represented through a CAEP consortium					
		Sharing resources such as personnel, facilities, and equipment with the local WDB					
		ETPL					
		Not collaborating with the local Workforce Development this program year					
		Other					
		Specify Other: 500 Characters maximum					
22.	Hov	would you characterize the effectiveness of your agency's collaboration with the local WDB?					
		Very effective					
		Somewhat effective					
		Neutral					
		Somewhat ineffective					
		Very ineffective					
		Not Applicable					

## **Planning for Professional Development**

23. Below is a list of professional development priorities for <u>administrators and coordinators</u>. Indicate whether your agency has no need (do not need or want any professional development now), a basic need (need or want some professional development, but not of the highest priority), or an advanced need (need professional development in this area and need to receive it soon) for each of these priorities in the current program year.

	No Need	Basic Need	Advanced Need
WIOA, Title II data collection requirements			
CAEP data collection requirements			
Using TOPSpro Enterprise data to manage and improve programs			
Using TOPSpro Enterprise data and assessment to inform instruction			
NRS goals/performance			
Establishing a Professional Learning Community (PLC)			
ABE/ASE programs and instructions			
ESL Programs and instruction			
EL Civics – Citizenship Preparation and Civic Participation			
IELCE and IET			
CTE/Workforce Preparation programs and instruction			
Integrated Education and Training			
Improving learner enrollment, attendance, and persistence			
Budget/fiscal issues			
Managed enrollment			
Staff development and management			
Student transitions to employment and career training			
Student transitions to college and education opportunities			
Student counseling and wraparound services			
Equity in adult education			
Transitioning to remote testing			
Transitioning to remote online learning			
Working in collaborative teams			

24. Below is a list of professional development priorities for <u>instructors</u>. Indicate whether your agency has no need (do not need or want any professional development now), a basic need (some, but not immediate), or an advanced need (professional development in this area is needed soon), for each of these priorities in the current program.

	No Need	Basic Need	Advanced Need
Curriculum development, improvement and/or revision			
ndividual Learning Plans (ILPs)			
Course outlines and lesson plans			
Computer-based instructional strategies/curriculum			
College and Career Readiness Standards for Adult Education implementation			
Learner persistence			
ntegration of technology			
English Language Proficiency Standards implementation			
EL Civics – Citizenship Preparation and Civic Participation			
ELCE and IET			
nstruction for adults with learning disabilities			
Evidence-based instructional practices			
_earner needs assessment			
Multi-level classes			
nstructional strategies for specific program areas			
Fransitions into postsecondary education and the workforce			
Contextualized workforce education			
∟earner goal setting			
ntegrated Education and Training			
Equity in adult education			
Fransitioning to remote testing			
Fransitioning to remote online learning			
Norking in collaborative teams			

25.		lease indicate the Outreach and Technical Assistance Network (OTAN) support resources your agency used uring the current program year. (Select all that apply)				
		Face-to-face training				
		Online training				
		Mentoring, coaching, technical assistance support				
		Conference presentations, workshops, and events				
		Digital Leadership Academy (DLAC)				
		California Adult Education Professional Development events ( <u>www.caadultedtraining.org</u> )				
		Technology and Distance Learning Symposium (TDLS)				
		California Adult Education Digital Learning Guidance				
		OTAN's video resources (OTAN website and YouTube)				
		EL Civics Exchange				
		Canvas Learning Management System/California Distance Learning Cooperative				
		California Adult Education Canvas Commons				
		Online curriculum pilot projects				
		Teaching with technology website				
		Web-based articles				
		Lesson Plan Builder				
		Students Succeed				
		Accessibility resources				
		Social media (X, LinkedIn, and Facebook)				
		Digest				
		Newsletters  Finally a differential as				
		Email notifications				
		Adult Education News Items				
		California Adult Education Provider Directory				
		California Adult Education Online Application and Reporting site				
		None Other				
	Ш					
		Specify Other: 500 Characters maximum				

26.	Which of the OTAN resources indicated above did you find most beneficial and why?
	500 Characters maximum
27.	List additional support services such as workshops, technical assistance, instructional materials, or other support that you would like to see OTAN implement.
	500 Characters maximum

28.	ase indicate the Comprehensive Adult Student Assessment Systems (CASAS) support resources your agency discussed during the current program year. (Select all that apply)
	WIOA, Title II Accountability Training
	CAEP Accountability Training
	CASAS Implementation (Assessment) Training
	TOPSpro Enterprise/CASAS eTests Training
	TOPSpro Enterprise reports that assist with data management and accountability
	TOPSpro Enterprise reports that provide assessment results to inform instruction
	NRS, CAEP, and/or Local Performance Goals
	EL Civics training, EL Civics Network Meetings, EL Civics Support Channel, Citizenship Preparation Support Channe
	CASAS technical support
	Statewide network meetings for WIOA, Title II, TOPSpro® Enterprise, and EL Civics
	Regional network meetings
	Online resources such as the WIOA II Data Dictionary, CASAS Data Portal and CASAS research briefs
	QuickSearch Online
	Online, facilitated training (Zoom)
	Online, self-paced training (Moodle)
	CASAS workshop at state conference
	CASAS workshop at consortium or regional conference
	None
	Other
	Specify Other: 500 Characters maximum

500 Characters maximum			
How do you ensure that y	our staff has the most current infor	mation regarding these res	ources at your ag
How do you ensure that you solve the state of the state o	our staff has the most current infor	mation regarding these res	ources at your ag
	our staff has the most current infor	mation regarding these res	ources at your a
	our staff has the most current infor	mation regarding these res	ources at your a

31.	List additional support services such as workshops, technical assistance, instructional materials, or other support
	that you would like CASAS to provide.

500 Characters maximum				

se indicate the California Adult Literacy Professional Development Project (CALPRO) support resources your ncy used during the current program year. (Select all that apply)
Leadership Institute
Professional Learning Communities Institute
Integrated Education and Training Implementation Clinic
Training-of-Trainers Institute (topics determined annually)
Regional Communities of Practice (examples include: Supporting Student Transitions to Postsecondary Education and the Workforce, Immigrant Integration through Civics Ed, Equity, Standards Implementation, Learner Motivation and Persistence, Managing the ESL Multilevel Class, IET, Designing Programs for Adults with Disabilities)
CALPRO workshop at state conference
CALPRO consortium workshop
Administrator's Forum Webinar Series
General Research and Practice Webinar Series
Online courses (facilitated or self-directed)
None
Other
Specify Other: 500 Characters maximum

Which of the CALPRO resources listed above did you find most useful?					
500 Characters maximum					
As your agency's administrator, what are the three CALPRO workshop topics that are most valuable to you? (Select up to three)					
(Select up to tillee)					
□ Adult Learning and Development					
☐ Advising the Adult Learner: The Teacher's Role					
☐ Agency Partnerships: Supporting Student Transitions to Postsecondary Education and the Workforce					
☐ Agency Partnerships: Collaborative Curriculum Alignment					
□ Designing Programs for Adults with Learning Disabilities					
☐ Equity: Success for All Learners Through Equity					
☐ Effective Teaching for Adult Educators					
☐ Motivation and Persistence for Adult Learners					
☐ Using Questioning Strategies to Improve Instruction					
☐ College and Career Readiness Standards: English Language Arts (ELA) Implementation and Application					
□ Evidence-Based Writing Instruction in the ABE Classroom					
☐ Effective Strategies for Writing Instruction					
□ Evidence-Based Writing Instruction in the ESL Classroom					
☐ Managing the ESL Multilevel Class					
□ Mastering the English Language Proficiency Standards					

		Optimizing ESL Instructional Planning: Management, Monitoring, and Reflection
		Supporting Immigrant Integration through Civics Education
		Workforce Skills and Career Pathways: Accelerated Learning to Facilitate Career Pathways
		Integrated and Contextualized Workforce Skills in the ABE/ASE Classroom
		Integrated and Contextualized Workforce Skills in the ESL Classroom
		Integrated Education and Training (IET)
		Learner Goal Setting in Adult Education Programs
		Learner Persistence
		Math instructional Strategies
		Middle-Skills Job Preparation for Adult Education
		Orientation for New ESL teachers
		Orientation for New ABE/ASE Teachers
		Teaching Critical Thinking Skills
		ized the current program year. (Select all that apply)  Online resources (e.g., Virtual Workrooms, resource, and service links)  Printed or online publications (e.g., newsletter, research digests and briefs, fact sheets)
36.	Lict	
	wou	additional support services such as technical assistance, instructional materials, or other support that you uld like to see CALPRO implement.  Characters maximum

# **Distance Learning and Technology**

<b>37.</b>	Wha	at programs do you provide now in a remote or hybrid/HyFlex learning format? (Select all that apply)
		ABE
		ASE
		ESL
		IELCE/IET
		CTE
		None
		Other
		Specify Other: 500 Characters maximum

38. If you are using online or hybrid formats, what percentage of your classes are offered in a remote or hybrid/HyFlex format?

Enter "0" for N/A % ABE ASE Enter "0" for N/A % Enter "0" for N/A ESL % IELCE/IET Enter "0" for N/A CTE Enter "0" for N/A Other Enter "0" for N/A

Specify Other: 500 Characters maximum

39. If you are using online formats for remote learning, what percentage of your students have access to this format?

> Enter "0" for N/A %

).	Wh	What online tools and resources have been most helpful for remote and hybrid/HyFlex learning?				
	500	Characters maximum				
l <b>.</b>	Plea	ase indicate any barriers to your agency in offering remote/hybrid/HyFlex learning. (Select all that apply)				
		Staffing				
		Cost				
		Availability of technology to student at home				
		Availability of technology at your agency				
		Tracking attendance/recordkeeping				
		Difficulty in implementing				
		Difficulty in maintaining				
		Difficulty in pre- and post-testing students  Lack of information about online learning programs				
		Lack of student demand				
		Other				
	_	Specify Other: 500 Characters maximum				

	Is your agency offering EL Civics (231)?
	<ul><li>☐ Yes</li><li>☐ No</li></ul>
3.	If yes, is your agency administering COAAP assessments remotely? If so, describe how.
	500 Characters maximum

If ye	s, how has implementation of EL Civics (231) affected the agency as a whole? (Select all that apply)
	Increased funding to improve programs (expanded services, increased staff development, or other improvements)
	Increased student attendance, participation, and enthusiasm
	Enhanced or improved curriculum, instruction, and assessment
	Improved teacher/administrator/staff collaboration
	Better connection between student goals and reported outcomes
	Increased student referrals to employment and career training
	Increased student referrals to college and other education opportunities
	Improved data collection and accountability
	Improved public relations
	Other
	Specify Other: 500 Characters maximum

50	0 Characters maximum
	n annual a suith El Obdas (004) nna manna Blassa in diseasa in din
	r agencies with EL Civics (231) programs: Please indicate the benefits of your agency's EL Civics programe plementation that have affected your students. (Select all that apply)
	Increased student interest in curriculum related to U.S. history and government
	Increased student interest in curriculum related to Civic Participation
	Increased student use and access to community resources
_	
	Increased student confidence to interact within the class and the community
	Increased student confidence to interact within the class and the community Improved student outcomes by linking student needs assessments to objectives, curriculum, instruction, and assessment
	Improved student outcomes by linking student needs assessments to objectives, curriculum, instruction, and assessment
	Improved student outcomes by linking student needs assessments to objectives, curriculum, instruction, and assessment Improved student outcomes because objectives, curriculum, instruction, and assessment are based on real-life experiences Increased student connections to the workforce and Career Technical Education
	Improved student outcomes by linking student needs assessments to objectives, curriculum, instruction, and assessment Improved student outcomes because objectives, curriculum, instruction, and assessment are based on real-life experiences Increased student connections to the workforce and Career Technical Education Other
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	Improved student outcomes by linking student needs assessments to objectives, curriculum, instruction, and assessment Improved student outcomes because objectives, curriculum, instruction, and assessment are based on real-li experiences Increased student connections to the workforce and Career Technical Education Other

ls yo	ur agency offering IELCE (243)?
	Yes
	No
How	have students participated in the CTE/workforce training component this year?
500 (	Characters maximum

Increased stu Enhanced or Improved tea Increased stu Increase in s Improved wra Greater colla Advisory grou Greater colla Improved data	tudent attendance, participation, and enthusiasm tudent interest in employment and career training opportunities or improved curriculum, instruction, and assessment acher/administrator/staff collaboration tudent referrals to employment and career training student employment outcomes such as a get a job or increase wages raparound services that help students seek employment and training aboration and support between Administration, ESL, Counseling and CTE staff aboration with local WIOA partners (e.g. Workforce Development Board, AJCC, WIOA Title I, CTE pups) aboration with regional employers ata collection and accountability abolic relations
□ Enhanced or □ Improved tea □ Increased stu □ Increase in s □ Improved wra □ Greater colla □ Greater colla □ Advisory grou □ Greater colla □ Improved data	or improved curriculum, instruction, and assessment acher/administrator/staff collaboration tudent referrals to employment and career training student employment outcomes such as a get a job or increase wages raparound services that help students seek employment and training aboration and support between Administration, ESL, Counseling and CTE staff aboration with local WIOA partners (e.g. Workforce Development Board, AJCC, WIOA Title I, CTE pups) aboration with regional employers at a collection and accountability
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Advisory group Greater colla Improved data	oups) aboration with regional employers ata collection and accountability
Improved dat	ata collection and accountability
•	·
Improved pul	ublic relations
☐ Other	
Specify Other	er: 500 Characters maximum

	hich IELCE (243) objectives and activities, if any, had the most positive impact on your IELCE students in this ogram year and why?
50	0 Characters maximum
Fo	r agencies with IELCE (243) programs: Please indicate the benefits of your agency's IELCE program
	plementation that have affected your students. (Select all that apply)
	Increased student interest in curriculum related to workplace readiness and training
	Increased student access to employment and community resource agencies
	Increased student confidence to interact within the workplace and the community
	g,g
	Improved student outcomes because instruction and assessment relate to workforce preparation and are based on real-life experiences
	Increased external collaboration between our agency and local workforce training programs
	Other
	Specify Other: 500 Characters maximum

## **Final Comments**

HyFlex) effectively?		
1,000 characters maximum		
What barriers are affecting your and/or obtaining Social Security	Employment and Earn	ings Survey response rates
1,000 characters maximum		

What strategies has your agency found successful during this last program year to deliver remote learning (i.e.

program to provide.	
1,000 characters maximum	
Please provide any additional remark	s or general comments regarding the implementation of AEFLA programs.
1,000 characters maximum	

Please list any additional technical assistance, instructional materials, or other support you would like the AEFLA