## Payment Points Reports 2023-24

TE includes reports under the State Reports menu to help California WIOA II agencies manage their payment points totals, and monitor student activities that affect payment points. This session will review several of those reports, and highlight a few ways to troubleshoot your agency's data and improve payment points results.

- 1. The following reports are included when going to **Reports State Reports California -Payment Points:** 
  - Payment Points Summary
  - Payment Points Summary Audit
  - Payment Points Data Flags
  - Payment Points Data Integrity
  - Payment Points Monitor
- 2. Select which specific reports to generate by clicking *Report Selection*.



3. The **Payment Points Summary** report is the one required for WIOA II End of Year reporting, and the one that certifies and agency's payment points totals for the program year. This report shows, by program and focus area, the number of qualified enrollees, number with paired pre- and post-tests, and, of those with paired scores, the item count and percentage of learners who achieved each payment points outcome.

06/08/2022 06:57:19	2			Pay	ment	Poi	nts S	um	mary	,								Pa	age 1 of 2 PPSR1
Agency: 4908 Program Year:	- Rolling Hills Adult School (R 2021-2022	HAS)								Fund	ding: C	225 Fur Civic Pa	nding Irticipati	on E	231 Fund Citizensh	ding hip Pre	eparation	<b>2</b> 2	43 IELCE
			Total #						P	ayme	ent Poi	nts							
	Drogram/	Total # of	of Enrollees Overall with	Completed NRS Educational Level	Receive HSE Certific	ed a ate	Receiv High Sc Diplo	ed a hool ma	Pass Citizer Interv Te:	ed Iship View	Pas Gover & Hi	ssed mment story est	AA	1.	AA 2		AA 3		Total
Funding	Focus Areas	Overall	scores	N %			N				N		N	%	N	%	N	%	PP
	Basic Skills (ABE)	16	12	5 31.3	0	0.0	0	0.0			<u>III</u>	1111		111		<u>())</u>	<u>((((</u>		5
225/231	ESL	199	118	75 37.7	0	0.0	0	0.0										99	75
	Adult Secondary Education	136	79	61 44.9	4	2.9	31	22.8				1111		111		111	(()))	11	96
FL Civics (231)	Civic Participation	92	92									1111	73	79.3	16	17.4	0	0.0	89
LE CIVICS (251)	Citizenship Preparation	7	7						6	85.7		2 28.6		111					8
EL Civics (243)	Integrated EL Civics (IELCE)	0	0										0	0.0	0	0.0	0	0.0	0
EE CIVICS (245)	IELCE with IET	0	0				1111	111		111	1111		0	0.0	0	0.0	0	0.0	0
	Totals:	450	308	141 31.3	4	0.9	31	6.9	6	1.3		2 0.4	73	16.2	16	3.6	0	0.0	27
Number of u	induplicated learners:	355				Notes	s: Total # c IET = Int	of Enrol legrated	lees Overa	II is a di and Tr	uplicated aining	count of stu	dents acros	is progra	ams.				

- Each number listed on the Payment Points Summary has the ability to "drill down," as well as 12 different drill down options when right-clicking—8 that direct you to TE listers, and 4 that generate other TE reports. These options apply to the entire Payment Points Summary.
- 5. The graphic below for Total # of Enrollees Overall in Basic Skills (ABE) is an example. Right clicking the cell showing 642 qualified ABE learners generates a menu of options:

t 📴 Print	<b>I</b> @ @ 1 /:	200		avou Studen	tt. Setti ts - In Pro	innis gram Ye	ars Popu	it Par lation	ne E	
				Studen	t Populati	on				
CASA	5			Studen	ts - Recor	ds Popu	lation			
12/02/2020	_ ~			Progra	ms - Enrol	Iments I	Populatio	m		
09:23:07				Classes	- Enrollm	ents Pop	oulation			
Agency: 4908 Program Year:	<ul> <li>Rolling Hills Adult School (R 2020-2021</li> </ul>	HAS)		Classes	- Records	Popula	tion			
				EL Civic	s Tests Po	pulation	1			
Funding	Program/ Focus Areas	Total # of Enrollee Overall	d d	Drill Dov Drill Dov	wn to Stur wn to ELC	lent Gai Additio	ns nal Asses	sment (	Detail	
	Basic Skills (ABE)	642	a	Drill Dov	wn to ELC	Additio	nal Asses	sment S	iummar	у
225/231	ESL	2,118	1	1,682	1,114	52.6	8	0.4	0	0.0
	Adult Secondary Education	916		638	406	44.3	44	4.8	61	6.7
	Civic Participation	948		948	11111	1111	1111	1111	1111	U)
EL Civics (231)	Citizenship Preparation	156		156						
	Integrated EL Civics (IELCE)	553		553						
EL Civics (243)	IELCE with IET	175		175						
	Totals:	5,508	8	4,631	1,789	32.5	58	1.1	62	1.1

- Use Students In Program Years to verify the correct list of students and match the item count.
- Student Population for the Student Demographics record, where you can make direct edits to key demographics fields.
- Go to Students-Records, Programs-Enrollments, Classes-Enrollments, and Classes-Records Populations to view additional information in those listers.

- Drill down to CASAS Pre/Post Tests and/or EL Civics Tests to view test administrations and other assessments taken into account for Payment Points consideration. For payment points, this will likely give you more specific information than will the NRS DIR.
- Click *Drill Down to Monitor* to view the Payment Points Monitor report, for just the students represented in that cell. This is good to reference when there is clearly an issue, but difficult to determine what it is.
- **Drill Down to Student Gains** displays that report, for just the students represented in that cell.
- Select *Drill down to ELC Assessment Detail and/or ELC Assessment Summary* to view detailed information related to EL Civics results.
  - 6. The **Payment Points Summary Audit** compares the number of WIOA II records in the database to the number that met all criteria to qualify for payment points, lists each payment points drop reason, and summarizes the number of students that were dropped for each reason.

<b>CASAS</b> 12/02/2020 09:23:06	Payment Po	oints Summa	ry Audit			Page 1 of 1 PPSA17
Agency: 4908 - Rolling Hills Adult School (R Program Year: 2020-2021	HAS)	Funding: ロ 2 교 C	25 Funding ivic Participation	<ul><li>☑ 231 Funding</li><li>☑ Citizenship Prepara</li></ul>	ition	243 IELCE
Run Statistics						
Number selected	5658					
Number included in report	3787					
		Duplicate	d Cases	Unduplicated (	Cases	
Dropped from entire report		#	%	#	%	
01 Missing birthdate or age outside of 16-110		16	0.28	16	0.28	
02 Less than 12 hours of instruction		1,861	32.89	1,853	32.75	
03 Concurrently enrolled in High School/K12		2	0.04	1	0.02	
04 No Gender		19	0.34	0	0.00	
05 No Ethnicity/race		19	0.34	1	0.02	
Number Dropped from entire report		1,917	33.88	1,871	33.07	

- 7. *Run Statistics* summarizes the totals that included for payment points consideration.
- 8. The top section of drop reasons includes the 5 cases that apply to all WIOA II learners.
- 9. Right-clicking cells from this report enables you to drill down in multiple ways. The specific list of right-click selections depends upon the specific cell you are clicking.

Note: when drilling down on this report, be sure to use the **Duplicated Cases** column.

- 10. The middle section includes two drop reasons that apply to 225/231 learners, but are not factored into EL Civics outcomes.
- 11. The bottom section includes the drop reasons that apply to EL Civics payment points, but that are not factored into outcomes for 225/231.

	Duplicate	d Cases	Unduplicate	d Cases	
Dropped from 225/231 Section	#	%	#	%	
06 No accurate placement test or self-reported ASE High level	444	7.85	44	0.78	
09 ESL Learner pretest score at ASE educational functioning level	92	1.63	67	1.18	
	Duplicate	d Cases	Unduplicate	d Cases	
Dropped from EL Civics Section	#	%	#	%	
15a Incomplete EL Civics Outcome datasets	89	1.57	66	1.17	
15b Incomplete Civic Participation Outcome dataset	1,052	18.59	590	10.43	
15c Incomplete Citizenship Preparation Outcome dataset	390	6.89	192	3.39	
15d Incomplete IELCE Outcome dataset	460	8.13	86	1.52	
17 EL Civics student in non-ESL program	12	0.21	1	0.02	
18 Unfunded Payment Point	0	0.00	0	0.00	
19 AA passed and highest test score below 180	11	0.19	0	0.00	
Number Dropped from EL Civics Section	2,014	35.60	935	16.53	

 The *PP Summary Audit* also includes two sets of columns – *Duplicated Cases* and *Unduplicated Cases*. Note that you can drill down on the item counts in *Duplicated Cases* but not *Unduplicated Cases*.

uplicate	d Cases	Unduplicate	d Cases
#	%	#	%
444	7.85	44	0.78
92	1.63	67	1.18
Duplicate	d Cases	Unduplicate	d Cases
#	%	#	%
89	1.57	66	1.17
1,052	18.59	590	10.43
390	6.89	192	3.39
460	8.13	86	1.52
12	0.21	1	0.02
0	0.00	0	0.00
11	0.19	0	0.00
2,014	35.60	935	16.53

13. **Duplicated Cases** displays the actual number of instances for each reported drop reason.

Ouplicates	Casus	Unduplicate	d Cases	
HOLSE - ALVE	N.	100-00 (CO)	16	
- 18	0.28	16	0.24	
1,961	32.89	1,853	33.75	
2	0.04	1	0.02	
1.19	0.34		0.00	
10	0.94	1	0.02	
1,917	33.88	1,471	33.07	

For example, in the table above, this agency has 16 students missing birth date, 19 missing gender, and 19 missing race/ethnicity.

14. **Unduplicated Cases** also displays the item count for each drop reason – but it incorporates all of the other drop reasons when calculating this figure.

Cases	Unduplicated	d Cases
		N
0.28	16	0.26
32.89	1,853	32.75
0.04	1	0.02
0.54		0.00
0.94	1	0.01
33.88	1,471	33.07
	1 Casses N 0.28 32.89 0.04 0.34 0.34 1.158	Cases         Unduplicate           %         #           0.28         16           32.89         1,853           0.04         1           0.34         6           0.34         1           13.38         1,071

TE calculates **Unduplicated Cases** item counts in the order in which the items listed. For example, missing birth date is addressed first, 12 + hours second, and so on. So in the table above, TE identifies the same 16 students missing DOB, just like in **Duplicated Cases**.

Unduplicate	d Cases	
	*	
16	0.28	
1,853	32.75	
1	0.02	
0	0.00	
1	0.02	
1,871	33.07	

As you can see, however, TE reports different numbers for missing gender and missing race/ethnicity. This is because (almost) all of those students missing that data were already "eliminated" from the report logic in one of the earlier steps (most likely during drop reason #2 when dropping the 1800+ with less than 12 hours.)

15. Item counts from the bottom two sections factor into the other items within the section, but do not apply to the items in the other two sections. For example, items 15 a-b-c-d affect the other EL Civics item counts, but none of the items in the top two sections.

	Duplicate	d Cases	Unduplicate	d Cases
Dropped from 225/231 Section	#	%	#	%
06 No accurate placement test or self-reported ASE High level	444	7.85	44	0.78
09 ESL Learner pretest score at ASE educational functioning level	92	1.63	67	1.18
	Duplicate	d Cases	Unduplicate	d Cases
Dropped from EL Civics Section	#	%	#	%
15a Incomplete EL Civics Outcome datasets	89	1.57	66	1.17
15b Incomplete Civic Participation Outcome dataset	1,052	18.59	590	10.43
15c Incomplete Citizenship Preparation Outcome dataset	390	6.89	192	3.39
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17 EL Civics student in non-ESL program	12	0.21	1	0.02
18 Unfunded Payment Point	0	0.00	0	0.00
19 AA passed and highest test score below 180	11	0.19	0	0.00
Number Dropped from EL Civics Section	2,014	35.60	935	16.53

16. **Payment Points Data Flags** displays several data items important for monitoring payment points attainment. Since the PP changes implemented in PY 2016-17, the first year under WIOA, most items listed in PP Data Flags are now informational rather than required.

- 17. **Payment Points Data Integrity** provides the same sort of data points for analysis like the NRS Data Integrity Report on the Data Management menu but follows CA payment points rules rather than NRS rules.
- 18. Payment Points Monitor provides a detailed listing by student displaying all factors related to PP attainment – such as pretest, post-test, program placement, and instructional hours. It is recommended to display this report as a drill down option to provide better focus on a specific subset of your student population.

06/1 08:3	<b>1/2021</b> 5:07				Pa [	yn Dri	ner II (	nt Do	Po	oin n t	ts S o N	ium Ioni	mar tor	y							Pag	ge 1 c PP	of 21 SR17
Prog	ram Year: 2020-2021	L.								J	Agen	ε <b>γ:</b>	4	908 - R	olling Hills Adu	lt Schoo	ol (RH	IAS)					
*				P						-	~ ~				Bench	marking	Tests			,	1	Instr.	
			Instructional	inple	ш.	. 3		=	2 2	a V				Prete	st			Post-te	est			Hours	
DR F	V Student	NUMBER OF STREET	Program	3	2	2 0	5	2	<b>2</b> 2	2 8	2 2	Form	Score	Level	Site - Class	Form	Score	Level	Site - Class	Gain	U	Т	Ð
1	000cay, Annabil	2088397	Basic Skills (ABE)	Y								035M	218	ABE 3	N/A	036M	222	ABE 4	N/A	4	0	0	217
1	000eev, Hamit	2124380	Basic Skills (ABE)									033M	221	ABE 4	03 - 28090						0	0	34
1	000skd, Shu	2120557	Basic Skills (ABE)	Y								033M	217	ABE 3	03 - 28094	034M	227	ABE 4	03 - 28094	10	0	0	83
1	Abundio-campos, Adrien Leticia	4678866	Basic Skills (ABE)									185R	229	ABE 4	01 - 11141111	185R	232	ABE 4	01 - 11141111	3	60	0	0
1	Adriana, Lingjiao	4455303	Basic Skills (ABE)	100								505M	222	ABE 4	01 - 12406331	506M	226	ABE 4	01 - 11406361	4	41	0	0
1	Afzaal, Ixmari	2130175	Basic Skills (ABE)	Y								035M	229	ABE 4	03 - 28106	036M	235	ABE 4	03 - 28106	6	0	0	66
1	Agudo, Niesha Angelica	0739690	Basic Skills (ABE)	Y.								033M	200	ABE 1-3	N/A	034M	215	ABE 3	N/A	15	0	0	118
1	Aguilar-rojas, Tevan	2061666	Basic Skills (ABE)	1								033M	221	ABE 4	03 - 28090		-				0	0	51
1	Aguirre, Monique	0819539	Basic Skills (ABE)	C4								185R	247	ABE L6	03 - 28050	187R	248	ABE L6	03 - 28050	1	0	0	61
1	Akkad, Roney	4713242	Basic Skills (ABE)	1								505M	226	ABE 4	01 - 11406361	506M	225	ABE 4	01-11406361	-1	42	0	0

19. **Student Gains** lists test administrations that qualify for CA payment points by student, and shows exactly which tests TE has designated to serve as qualify as the student's pretest and post-test, based on payment points guidelines. *Note: this is a key area where CA payment points rules may differ from NRS federal requirements.* 

06/11/2021 08:20:14				Studer by	nt Gains Class					Page 2 of	447 5174
Program Year: Agency:	2020-2021 4908 - Rolling Hill	s Adult Scho	ol (RHAS)		Class: Course:	111211 0124	11 - Brid	ges To Su	iccess Lan	g Arts	
Site:	01 - RHAS: North	Campus			Teacher:	N/A					
										Preliminary *	
Student		Class Status	Hours of Instruction	Test/Obs. Date	Site - Class	Form	Score	Level	Gain	Completed Level	Drop Code
000bwe, Cristey Leti	icia 4468604	Active	123				2010-040	ESL 6			
				08/28/2020	01 - 23801311	185R	230	ESL 6			
				10/18/2020	01 - 11121111	186R	229	ESL 6		10000	
				12/11/2020	01 - 23801311	185R	235	ESL 6	5	Yes	
				12/13/2020	01 - 11121111	185R	232	ESL 6			
				03/14/2021	01 - 11141111	186R	232	ESL 6			
				05/09/2021	01 - 11141111	185R	233	ESL 6			-
Alfaro, Valentina	4467417	Active	60					ABE 3			
				12/13/2020	01 - 11121111	185R	218	ABE 3			-
				03/14/2021	01 - 11121111	186R	218	ABE 3	0		
Alvarez-zamora, Cao	0 0289897	inactive	10	00/07/2020	01 11101111	FOCHA	226	ABE 4			
				10/18/2020	01 11121111	FOEM	220	ADE 4	c		-
				10/18/2020	01-11121111	SUSIVI	252	ADC 4	D		-

20. This report also has a Report Statistics section at the end that summarizes agency pre- and posttest results by test modality, and how students are assigned to each NRS Educational Functioning Level, from a payment points point of view.

Report Statistics	
Test Modality	
N/A	73
Reading	149
Math	14
Functional Level	
N/A	72
ESL Pre Begining 5	1
ESL Pre Begining 6	1
ESL Pre Begining 7	1

- 21. EL Civics Additional Assessment Summary and EL Additional Assessment Detail provide a student level display similar to the Student Gains, but just for EL Civics outcomes generated from students enrolled in classes designated for one of the three EL Civics focus areas.
- 22. The **EL Civics Additional Assessment Summary** lists class level results, with the number of student attempts, the number passed, and EL Civics payment points earned.

06/11/2021 08:30:55	EL Civ	vics Ac	ldi	tic	ona	al /	As	ses	sn	nei	nt	Su	Im	m	ary	1						F	age : ELC	L of 2 AAS17
Agency: Site:	4908 - Rolling Hills Adult Scho 01 - RHAS: North Campus	ol (RHAS)								Pro	grai	m Ye	ear	20	020	-20	21							
		A	231 Funding 243 Funding AA1 AA2 AA3 AA4 AA1 AA2 AA3 AA4 G & I											H	СІТ		Total							
Class		Ť	P	т	Р		P		P	T	P	+	P	т	P		P	96 96	5C 6C	975 974	1S 15	T	P	Earned
Class 23021111 - ESI	L Focus on Writing Beg L/H	T 48	P 48	т 6	Р 6	T	P	т	P	T 53	р 53	T 49	P 46	T 29	Р 27	T 11	Р. 7	96 96 8	5C 6C 7	97 97 7	15 15 5	T 205	P 192	Earned 185
Class 23021111 - ESI 23021112 - ESI	. Focus on Writing Beg L/H . Conversation BL/BH	1 48 48	P 48 48	T 6 6	Р 6 6	T	P	т	P	T 53 53	P 53 53	T 49 49	P 46 46	T 29 29	P 27 27	T 11 11	Р. 7 7	96 96 8 8	5C 6C 7 7	97: 97/ 7 7	as as 5 5	T 205 205	P 192 192	Earned 185 185
Class 23021111 - ESI 23021112 - ESI 23024111 - ESI	L Focus on Writing Beg L/H L Conversation BL/BH L Computers Beg H/L	T 48 48	P 48 48	T 6 6	P 6 6	T	P	т	P	T 53 53	P 53 53	T 49 49	P 46 46	T 29 29	P 27 27	T 11 11	P 7 7	96 95 8 8 8	5C 6C 7 7 0	973 974 7 7 7	as 15 5 5	T 205 205 1	P 192 192 0	Earned 185 185 0
Class 23021111 - ESI 23021112 - ESI 23024111 - ESI 23041111 - ESI	. Focus on Writing Beg L/H . Conversation BL/BH . Computers Beg H/L . Focus On Grammar Int /Adv	T 48 48 48	P 48 48 48	T 6 6 13	P 6 6 13	T	P	T	P	T 53 53 72	P 53 53 71	T 49 49 67	P 46 46 62	T 29 29 31	P 27 27 27 27	T 11 11 25	P 7 7 15	96 96 8 8 1 14	sc 60 7 7 0 13	97: 97/ 7 7 13	as 45 5 5 10	T 205 205 1 273	P 192 192 0 240	Earned 185 185 0 229

23. The **EL Civics Additional Assessment Detail** displays the same EL Civics payment points data at the student level.

06/11/2021 08:27:22 EL Civics Additional Assessment Detail														Pag	ige 1 of 34 ELCAAD17											
Agency: 4908 - R	olling Hills Ac	fult Sch	lool	(RHA	S)				Pro	ograr	n Ye	ar:	20.	20-20	021											
						231 Funding					243 Funding															
		AA1	TP	AA2	TP	AA3	ТР	AA4	TP	AA1	TP	A	12 T	P AA	3 T F	-	i Ti	G	& H		Π	Tot	tal	Ea	rned	
Student																		9	65C	97	35		D	00	"DR	
000bwe, Cristey Leticia	4468604								1			Ì		i –				1	Y	1	Y	2	2	2	UM	
000c4k, Timothy	5606262	0190	1 Y	047C	1 Y			ç	1	011C	1 Y	013	3C 1	Y 048	C 1 Y	047	8 1	1				5	5	5		
000grb, Seneyda Angelica	6832001		L. L					1	Ì		to to	1		1	t.d	1									02	
000pbg, He Felipe	6415632										_						_								15b	
000pvx, Chi-cheng Felipe	5056987	1								0110	1 Y	048	3C 1	Y 047	C 1 Y	1			0			3	3	3		
000rmi, Rodale	4472508			1				1		013C	1 Y											1	1	1		
Abakar, Liren	6216148	0190	1 Y	047C	1 Y					013C	1 Y	011	IC 1	Y 048	C 1 Y	0474	8 1	1				5	5	5		
Abdi, Qunali	5841569							(				1													15b	
Abdolmohammad, Balenda	5582356	0190	1 Y							048C	1 Y	047	7C 1	Y								3	3	3		
Abdyusheva, Gleimi	4664781															1									15d	
Aburezea, Nike	4666286																								15b	
Abuzahriyeh, Igricelda	6444227			1																					02	
Acevedo, Yumin Leticia	6455894	0190	1 Y							048C	1 Y	041	7C 1	Y		1						3	3	3		
Acosta, Cesar	6756095																								02	
Acuna, Reginaldo	6149509	0190	1 Y		j,			1		013C	1 Y	048	3C 1	Y 047	C 1 Y	1				1		4	4	4		
Addison, Fadily	4460541									013C	1 Y	048	3C 1	Y 047	C 1 )							3	3	3		
Afonin, Korbin	4470931	0190	1 Y							013C	1 Y	011	IC 1	Y		1		2	Y	1	Y	6	6	5		