

Payment Points Summary Troubleshooting

1. Total WIOA II Enrollees
 - a. If unknown drill down to PP Monitor
 - b. Drop Reasons
 - i. Drill down to Student Demographics for Drops 1, 4, 5
 - ii. Drill down to Class Records for Drop 2
 - c. Data Entry
 - i. 3p Import
 - ii. Scan/Manual Entry
 - iii. Instructional Program
 - d. More information – go to PP Summary Audit
2. Pre/post-test Pairs
 - a. 70% Rule of Thumb
 - b. Drill down to Assessments
 - i. Identify pre/no post
 - ii. Identify no tests
 - c. Test targeted students
 - d. Alternative: Use Student Gains
3. EFL Gains
 - a. Performance varies by level and program
 - i. Should directly relate to % of pre/post pair
 - ii. Compare with previous years
 - b. Drill down to Assessments
 - i. Identify pre/no post
 - ii. Identify prospective students
 - c. Test select students
 - d. Alternative: Use Student Gains
4. HSE
 - a. Performance depends on HSE enrollees and district strategies
 - b. Review drop reasons
 - c. Drill down to Student Records for GED/HiSet
 - i. Subsections do not affect PP reports
 - d. Drill down to Student Demographics for GED/HiSET ID
 - i. GED/HiSET ID does not affect PP reports

- ii. SSN does not affect GED/HiSET attainment
 - e. Alternative: Use PP Monitor or PP Data Flags
- 5. HS Diploma
 - a. Performance depends on HSD enrollees and district strategies
 - b. Review drop reasons
 - i. Verify drop 3 - Concurrent enrollees
 - c. Drill down to Student Records for HSD
 - d. Review district HS diploma list
 - e. Alternative: Use PP Data Flags
- 6. 231 EL Civics Enrollment
 - a. Review same drop reasons and entry issues as for WIOA II enrollees
 - b. Verify Agency funding sources
 - c. Verify Class Instance Record
 - i. Instructional Program
 - ii. ELC Focus Area
 - d. Alternative: PP Summary Audit
- 7. 231 EL Civics Outcomes
 - a. Performance varies by level and focus area
 - i. Should relate to ELC enrollment
 - ii. Compare with previous years
 - b. Verify COAAPs are selected and imported
 - c. Drill down to ELC Assessments
 - i. Identify COAAPs pass/fail
 - ii. Identify Cit Prep pass/fail
 - d. Re-assess select students
 - e. Alternative: ELC AA Detail
- 8. 243 EL Civics Enrollment
 - a. Review same drop reasons and entry issues as for WIOA II enrollees
 - b. Verify Agency funding sources
 - c. Verify Class Instance Record
 - i. Instructional Program
 - ii. ELC Focus Area
 - iii. Special Programs = Int Education & Training
 - iv. CTE class designation is required but does not affect PP reports
 - d. Alternative: ELC AA Detail

9. 243 EL Civics Outcomes

- a. Same process as 231 ELC Outcomes
- b. Verify COAAPs are authorized for 243

10.243 EL Civics with IET

- a. Same process as 231 ELC Outcomes
- b. Verify COAAPs are authorized for 243
- c. Verify Special Programs = IET at the class or student level
- d. CTE class designation is required but does not affect PP reports