# **Checks for Understanding**

## **About: Check for Understanding**

**Use this table to answer the following questions:**



**✓ = Required training**

### **Question 1**

**If you plan to use CASAS eTests, you are required to complete which two training modules…**

Please choose two answers

**Module 1: CASAS Implementation Basic**

**Module 2: CASAS eTests Implementation**

Module 3: Paper Test Implementation

Module 4: Test Results and Reports

**Feedback:** Module 1 and 2 are required for implementing CASAS eTests.

### **Question 2**

**Which two training modules are recommended for instructors, counselors, career coaches, and other interested staff?**

Please choose two answers

**Module 1: CASAS Implementation Basic**

Module 2: CASAS eTests Implementation

Module 3: Paper Test Implementation

**Module 4: Test Results and Reports**

## **Unit 1. Check for Understanding**

### **Question 1**

**Which test delivery method requires a *Test Administration Manual* (TAM)?**

Select one:

Paper tests only

CASAS eTests only

**Both paper tests and eTests**

A TAM is not required for paper tests or eTests.

### **Question 2**

**A Test Administration Manual (TAM) contains:**

1. **Answer** Keys
2. Score **Conversion** Charts
3. Next Assigned **Test** Charts
4. CASAS Competencies and CASAS **Content** Standards
5. Class and Student **Profiles**
6. Standardized Test **Administration** Procedures and Policies
7. Test Security **Protocols**

### **Question 3**

**Local agencies are responsible for providing accommodations for learners who have documented disabilities. This applies to both eTesting and paper testing.**

Indicate whether or not each accommodation below is allowed for students with special needs.

1. Allowing a student extended time for the test **Allowed**

2. Giving the student a supervised break **Allowed**

3. Using a sign language interpreter for test directions **Allowed**

4. Allowing a student to take the test in an alternate room **Allowed**

5. Leaving a student alone to take a test **Not Allowed**

6. Translating unfamiliar words in test items **Not Allowed**

### **Question 4**

**A proctor should instruct students to skip a test item if they do not know the answer.**

Select one:

**True**

False

### **Question 5**

**Why should a proctor tell students that they should not guess on CASAS eTests?**

Select one:

Students may guess correctly even though they have not mastered the content.

Students may be placed in a level that is too difficult for them.

Students' test results may not accurately reflect their skills and abilities.

**All of the above.**

### **Question 6**

**Students are allowed to stop testing at anytime and finish the test at another time or day.**

Select one:

True

**False**

### **Question 7**

**All eTests proctors must adhere to test security guidelines.**

After testing a student, the proctor is responsible for:

Select one:

Making sure students click **LOGOUT** from eTests when they are finished.

Clicking **EXIT** to close eTests on all testing stations.

Clicking **STOP** for all active testing sessions on the eTests management console.

Clicking **LOGOUT** on the eTests management console.

Clicking **EXIT** to close the eTests application.

**All of the above.**

## **Unit 2. Check for Understanding**

### **Question 1**

**What is the purpose of the Intake Screening?**

Select one:

It determines if a locator or appraisal is suitable for a student.

It determines which pretest to give a student with beginning level skills.

It can provide valuable information about a student’s speaking and writing skills and previous education.

**All of the above.**

### **Question 2**



**Answer the following questions.**

**1** .If an ESL student scores 6 or more on the *Oral Screening* or has *little* or *no difficulty* on the other *Intake Screenings*, then…**give the Locator followed by the Pretest.**

**2.** If an ESL student has lower level literacy skills and scores less than 6 on the *Oral Screening*, then…**skip the Locator and give the Reading and Writing (optional) Screenings.**

**3.** If an ESL student has *some difficulty* with the *Reading* or *Writing Screening*, then… **administer a Level A form as the Pretest.**

**4.** If an ESL student has *great difficulty* or *difficulty* on the *Reading Screening*, then…**give the Beginning Literacy, Form 27 as the Pretest.**

## **Unit 3. Check for Understanding**

### **Question 1**

**Teachers may provide help with practice items.**

Select one:

**True**

False

### **Question 2**

**A Locator is used to determine an appropriate pretest.**

Select one:

**True**

False

### **Question 3**

**Select the correct term for each score description.**

**1.** **Raw score** indicates the number of correct answers.

**2. Asterisk score (\*)** indicates a score below the accurate range.

**3. Scale score** indicates a score used for measuring progress.

**4. Diamond score (♦)** indicates a conservative estimate score (above the accurate range).

### **Question 4**

**Students may use calculators when taking CASAS Math GOALS tests.**

Select one:

**True**

False

**Feedback:** Students may use the basic calculator included with eTests, while programs that use paper tests should provide students with a basic calculator (not a graphing calculator).

### **Question 5**

**Students need to memorize formulas for CASAS Math GOALS tests.**

Select one:

True

**False**

**Feedback:** Students may use the basic calculator included with eTests, while programs that use paper tests should provide students with a basic calculator (not a graphing calculator).

## **Unit 4. Check for Understanding**

### **Question 1**

**CASAS eTests is primarily used…**

Select one:

To create user accounts for staff members.

To report outcomes for local, state, and federal accountability.

**To administer computer-delivered tests.**

All of the above.

### **Question 2**

**You can only use computers with a Windows operating system to run TOPSpro Enterprise (TE).**

Select one:

**True**

False

### **Question 3**

**Which electronic devices can you use with CASAS eTests?**

Select one:

Chromebook

iPad

Laptops or desktop computers with Windows 10

**All of the above**

### **Question 4**

**The Agency Agreement provides critical information to set up your online account.**

* *Who is the recommended person to be the Main Point-of-Contact (MPOC) for your agency?*

Select one:

**Program Administrator**

Testing Coordinator

Proctor

### **Question 5**

**In *Step 4* of the *Going Live! Checklist*, after CASAS sets up your agency’s online account, an email will be sent to which *two* individuals?**

Select one or more:

**The Main Point of Contact (MPOC).**

The certified eTests Coordinator.

**The TE Data Manager (DM).**

The certified eTests Proctor.

### **Question 6**

**The Data Manager's responsibilities include….**

Select one:

Managing your online account data

Adding users, sites, teachers and classes to TOPSpro Enterprise

Managing user access to TOPSpro Enterprise and/or eTests

**All of the above**

### **Question 7**

**Each test site that administers CASAS eTests Online must have at least one Certified Coordinator and one Certified Proctor.**

Your agency is implementing CASAS eTests Online and you have been asked to fulfill one or both of these roles.

* *What is the first step you should take?*

Select one:

Replicate sessions

Register computers

**Complete certification**

Place an order

### **Question 8**

**Registering computers is a one-time task.**

Only ***one*** certified eTests user is needed to register a testing station.

* *Who may register devices?*

Select one:

Coordinators

Proctors

**Either of the above**

### **Question 9**

**Certified coordinators and proctors each perform different duties and yet have similar responsibilities.**

* *Identify the primary duties of coordinators and proctors.*

Replicating sessions **Coordinator**

Administering tests **Proctor**

Managing sessions **Proctor**

### **Question 10**

**Coordinators must replicate a testing session every time testing is needed.**

Select one:

True

**False**

**Feedback:** After a coordinator replicates sessions, proctors then start and stop these sessions throughout the program year whenever testing is needed.

### **Question 11**

**Any staff member who will be administering eTests must complete…**

Select one:

CASAS Implementation Agreement.

Coordinator Certification.

**Proctor Certification.**

All of the above

## **Unit 5. Check for Understanding**

### **Question 1**

**TE Client should be downloaded on which of the following:**

Select one:

Computers that will be used for student testing

**Computers that will be used by staff members who need to access student test data**

Chromebooks that will be used for student testing

All of the above.

**Feedback:** TE Client does not need to be downloaded on computers that will only be used for student testing.

### **Question 2**

**Once access is granted by the Data Manager, each staff member will have one set of log-in credentials to access TE and /or eTests as appropriate.**

Select one:

**True**

False

### **Question 3**

**There is a limit to the number of sites and users the Data Manager may add to an online account.**

Select one:

True

**False**

### **Question 4**

**Registering computers requires two certified eTests users.**

Select one:

True

**False**

### **Question 5**

**Devices must be registered every time you test.**

Select one:

True

**False**

**Feedback:** Station registration is a ***one-time*** event!

### **Question 6**

**TOPSpro Enterprise vs. eTests Access**

* *Based on staff roles, responsibilities and certifications, the Data Manager may grant users...*

Select one:

Access to TE without access to eTests.

Access to eTests without access to TE.

Access to ***both*** TE and eTests.

**All of the above.**

### **Question 7**

**CASAS eTests User Access Rights**

* *Based on staff roles, responsibilities and certifications, the Data Manager may grant users...*

Select one:

Coordinator ***only*** access to eTests without Proctor access.

Proctor ***only*** access to eTests without Coordinator access.

Coordinator ***and*** Proctor access rights to eTests.

**All of the above.**

### **Question 8**

**Testing sessions must be replicated every time you test.**

Select one:

True

**False**

**Feedback:** After replicating, sessions are ready to use and re-use whenever you need to test.