Digital Resources for EL Civics Assessments

Websites where users can acquire digital skills

Digital Skills Library
- [Link to the website](#)

GCFLearnFree.org
- [Link to the website topics](#)
- Links to tutorials on [Computer basics](#), [Email basics](#), [Internet basics](#), and much more.
- Link to [Teacher Resources and Guides](#)

DigitalLearn.org
- [Link to the website](#)
- In addition to Learner resources, there are also [Tools and Resources for Trainers](#)

Tech Life Unity
- [Link to the website](#)

Learning Chocolate
- [Link to the website](#)

Northstar Digital Literacy Assessment
- [Link to the website](#)
- You can take assessments in Essential Computer Skills, Essential Software Skills, and Using Technology in Daily Life.
- Northstar also curates [web resources](#) that align with its assessment topics

21Things4
- [Link to the 21Things4Students website](#)
- [Link to the 21Things4Teachers website](#)

List of digital resources for EL Civics assessments

Email
- Gmail, Yahoo Mail, Outlook (formerly Hotmail), and others

Microsoft Office
- This includes Microsoft Word, Excel, PowerPoint, and Outlook (and other apps).
- Microsoft OneDrive is used for file storage.
- Check and see if your district is using this and your level of access.
- There is a free version of Office 365 Education for schools.

G Suite
- This includes Google Docs, Sheets, Slides, and Gmail (and other apps).
- Google Drive is used for file storage.
- Check and see if your district is using G Suite for Education and your level of access.
- There is a free version of G Suite with the basic tools.

Forms, surveys, questionnaires, checklists
- Google Forms or Microsoft Forms, which can be turned into quizzes
- Commercial products, such as Wufoo, SurveyMonkey, Jotform, and others – create a free account, or upgrade to a subscription with more features and options.

Infographics software
- Create free accounts at Canva, Piktochart, Venngage, and others.
- Upgrade to a subscription with more features and options.

Learning management system
- This includes Canvas, Moodle, Schoology, Google Classroom, Blackboard, and others.
- OTAN offers free access to Canvas for staff at adult education agencies in California.

Templates
- Explore whether the digital resource has templates that you can quickly modify, rather than having to start from scratch.

URL shortener
- Make long, unwieldy links shorter and customizable with Bitly, TinyURL, and others.

EL Civics assessments chart

- The starting point is, "Optimally, the ___ will be created (or completed) on a computer and sent to the assessor electronically."

Assessment	Tool or tools	How to send to the assessor
Create a list	Microsoft Word doc	Email to assessor Share to OneDrive
	Google Doc	Email to assessor Share to Google Drive
	LMS (learning management system) assignment	Student can complete or upload assignment
Create a chart (to Find information, Identify, Compare)	Create a table in a Microsoft Word doc	Email to assessor Share to OneDrive
	Microsoft Excel spreadsheet	Email to assessor Share to OneDrive
	Create a table in a Google Doc	Email to assessor Share to Google Drive
	Google Sheet	Email to assessor Share to Google Drive
	LMS (learning management system) assignment	Student can complete or upload assignment
Write a letter or article	Microsoft Word doc	Email to assessor Share to OneDrive
	Google Doc	Email to assessor Share to Google Drive
	LMS (learning management system) assignment	Student can complete or upload assignment
Write an email	Gmail, Yahoo Mail, etc.	Email to assessor
Create a text	Student cellphone	Text to assessor
	iFake Text Message website	Student can email text message screen or download

Assessment	Tool or tools	How to send to the assessor
		a picture file and email to assessor
Complete an application, form, or report	Microsoft Form	Assessor can access completed student forms
	Fillable Microsoft Word doc	Email to assessor Share to OneDrive Upload to LMS
	Google Form	Assessor can access completed student forms
	Wufoo (and similar programs)	Assessor can access completed student forms
Complete a checklist, survey, or questionnaire	Microsoft Form	Assessor can access completed student forms
	Fillable Microsoft Word doc	Email to assessor Share to OneDrive Upload to LMS
	Google Form	Assessor can access completed student forms
	SurveyMonkey (and similar programs)	Assessor can access completed student forms
Complete a worksheet (by using a form instead)	Microsoft Form	Assessor can access completed student forms
	Google Form	Assessor can access completed student forms
	LMS (learning management system) quiz	Student can complete or upload quiz
Make a presentation with visual aids	Microsoft PowerPoint	Email to assessor Share to OneDrive Upload to LMS
	Google Slides	Email to assessor Share to Google Drive Upload to LMS

Assessment	Tool or tools	How to send to the assessor
	Adobe Express (and similar programs)	Link to the presentation and email to assessor Upload to LMS
Label a map	My Maps (Google, MapQuest, etc.)	Copy/paste into doc Email to assessor
Create a booklet, brochure, poster, photo journal, etc.	Canva, Piktochart, Venngage (start with a template)	Email to assessor Share to drive Upload to LMS
Create a timeline or pathway	Canva, Piktochart, Venngage (start with a template)	Email to assessor Share to drive Upload to LMS
Create a resume or work memo	Microsoft Word template Google doc template Canva, Piktochart, Venngage	Email to assessor Share to drive Upload to LMS
Create a portfolio	Google Drive (OTAN article) Microsoft OneDrive Google Site (OTAN article)	Share link with assessor
Role-play	Remote testing via a program, such as Zoom, Google Meet, and others	Remote testing information available on the CASAS website