



**EL CIVICS
CONFERENCE
2020-21**

How to fill out the IELCE-IET REPORT

Presented by:
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CASAS

IELCE Report

- Report the implementation of IELCE programs July 1, 2020-June 30, 2021
 - Include implementation April 30-June 30
- Report new IELCE Programs for PY 2021-22 (Optional)
- Improvement of Report
 - Removed:
 - Dates/times of courses
 - Replaced with:
 - Describe how your courses are conducted concurrently.
 - New “Save” and “Close” buttons and Instructions
 - Simplified Page 3 Planning for 2021-22
- Always use Chrome

IELCE Report Access

- Monday, February 1, 2021
- Access the CIP and IELCE Report at:
 - <https://caadulthoodreporting.org/>



California Adult Education Online Application and Reporting

This California Online Application and Reporting site is designed to assist California Adult Education administrators and staff with responding to adult education grant and administrative program requirements.

California Adult Education Agencies

Log in to this website

Your login name:

Your password:

Login now

CDE Announcements

- WIOA 2020–21 Second Quarter Claim is Open and Second Quarter Deliverables Reminder

2020–21 Workforce Innovation and Opportunity Act (WIOA), Title II Adult Education Family Literacy Act (AEFLA). Happy New Year! Despite the ongoing challenges we are facing, adult education programs across the state continue to display an upbeat spirit in support of student learning..... [Read More from WIOA 2020–21 Second Quarter Claim is Open and Second Quarter Deliverables Reminder](#)

Alternate IELCE Report Access (1)

- Monday, February 1, 2021
- Access the CIP and IELCE Report at casas.org

The screenshot shows the CASAS website interface. At the top left is the CASAS logo. To the right is a search bar and navigation links for Login, Create Account, About, and Contact Us, along with an Order button. Below this is a main navigation menu with links for Home, Product Overviews, Training and Support, Education Providers, Workforce Development, Business and Industry, and Social Media Newsroom. A large blue banner for 'Training & Support' features a grid of dots and the text: 'Think of us as your adult assessment partner. We're invested in your success and are with you every step of the way.' To the right of the banner is a photo of a woman presenting to a group. Below the banner is a breadcrumb trail: Home > Training and Support > CASAS Peer Communities > California Adult Education Accountability and Assessment > California EL Civics > California Civic Participation and IELCE. A red arrow points to the 'California Civic Participation and IELCE' link in the breadcrumb trail. The main content area is titled 'California Civic Participation and IELCE' and includes a sub-section 'Civic Objectives and Additional Assessment Plans' with four bullet points: 'Pre-approved Additional Assessment Plan List', 'Select Civic Objectives & Additional Assessment Plans (COAAPs)', 'Your Agency's civic objectives and AAP selections / Download COAAPs', and 'COAAPs Selected by California Agencies'. Below this is a section for 'EL Civics COAAPs Development' which contains a table with columns for File, Type, Size, and Download.

Home > [Training and Support](#) > [CASAS Peer Communities](#) > [California Adult Education Accountability and Assessment](#) > [California EL Civics](#) > [California Civic Participation and IELCE](#)

California Remote Testing

California Integrated English Literacy and Civics Education Report

California Citizenship Preparation

California Civic Participation and IELCE

California WIOA, Title II: AEFLA/EL Civics Program Specialist and CDE Regional Consultant Contact Information

EL Civics Conference 2020-21

California Civic Participation and IELCE

Civic Objectives and Additional Assessment Plans

- [Pre-approved Additional Assessment Plan List](#)
- [Select Civic Objectives & Additional Assessment Plans \(COAAPs\)](#)
- [Your Agency's civic objectives and AAP selections / Download COAAPs](#)
- [COAAPs Selected by California Agencies](#)

EL Civics COAAPs Development

File	Type	Size	Download
EL Civics Report: Civic Participation and IELCE	PDF	3.73 MB	Download

Alternate IELCE Report Access (2)

- Monday, February 1, 2021
- Access the CIP and IELCE Report at casas.org
- [IELCE Information and Report](#)

The screenshot shows the CASAS website interface. At the top left is the CASAS logo. To its right is a search bar with a magnifying glass icon and a double arrow icon. Further right are links for 'Login', 'Create Account', 'About', and 'Contact Us', followed by a blue 'Order' button. Below the navigation bar is a horizontal menu with links for 'Home', 'Product Overviews', 'Training and Support', 'Education Providers', 'Workforce Development', 'Business and Industry', and 'Social Media Newsroom'. A large blue banner features the text 'Training & Support' in yellow and white, with a subtext: 'Think of us as your adult assessment partner. We're invested in your success and are with you every step of the way.' To the right of the banner is a photo of a woman pointing at a whiteboard. Below the banner is a breadcrumb trail: 'Home > Training and Support > CASAS Peer Communities > California Adult Education Accountability and Assessment > California EL Civics > California Integrated English Literacy and Civics'. The main content area has a heading 'Integrated English Literacy and Civics Education (IELCE) Report'. Below the heading is a paragraph: 'The California Department of Education, Adult Education Office, requires all Workforce Innovation and Opportunity Act (WIOA), Title II: Adult Education and Family Literacy Act (AEFLA) Section 243 funded AEFLA grantees to submit an Integrated English Literacy and Civics Education (IELCE) Report. The report will be accessed separately through a link in the online CIP reporting tool and is also due April 30.' Below this is the text 'The report includes:' followed by a numbered list: '1. Assurances' and '2. Integrated Education and Training (IET) Components'. Under item 2, there are sub-items: 'a) Adult Education and Literacy' and 'b) Workforce Preparation Activities'. On the left side of the page, there is a sidebar with several links: 'California Remote Testing', 'California Integrated English Literacy and Civics Education Report', 'California Citizenship Preparation', 'California Civic Participation and IELCE', and 'California WIOA, Title II: AEFLA/EL Civics Program Specialist and CDE Regional Consultant Contact Information'.

Alternate IELCE Report Access (3)

- Monday, February 1, 2021
- Access the CIP and IELCE Report at casas.org
- [IELCE Information and Report](#)

a) Part B: (Qualitative)

- Describe how your agency tracks attendance in the IELCE/IET program within your agency.
- If your IELCE/IET program partnered with other agencies, describe how attendance was tracked.

Note: Only agencies receiving Section 243 IELCE funding need to complete the IELCE Report

 [Continuous Improvement Plan \(CIP\) including a link to your 2019-20 IELCE Plan](#)

[View your agency's 2018-19 IELCE Plan and 2018-19 Plan Review](#)

IELCE Report Introduction

IELCE Report Instructions

- You should submit a response if your agency is funded for California WIOA, Title II: AEFLA Section 243 IELCE.
- Double check that your agency name is correct at the top of the page on the survey navigation bar. If your agency name is incorrect, contact CASAS Tech Support.
- Your responses are automatically saved as you navigate between pages and periodically as you enter data.
- If you need assistance, contact CASAS Tech Support at techsupport@casas.org or 1-800-255-1036 (option 2).
- Due date for plan submission is April 30, 2021.

[Enter 2020-2021 IELCE Report](#) →

[Read/Access 2019-2020 IELCE Report](#) →

IELCE Report Page 1

Rolling Hills Adult School (AgencyID 4908)

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Part I: IELCE Implementation for 2020-2021

1. Assurances for the Section 243 Integrated EL Civics Program of the Workforce Innovation and Opportunity Act (WIOA), Title II: Adult Education and Family Literacy Act (AEFLA)

1. The Integrated EL Civics program meets the Integrated Education and Training requirement of being part of at least one career pathway. (REFERENCE: 34 CFR 463.38(b))
2. The career pathways are designed to meet the following requirements of the Integrated EL Civics program. (REFERENCE: 34 CFR 463.73(b))
 - a. Prepare for and place adult English language learners in unsubsidized employment within in-demand industries and occupations leading to economic self-sufficiency
 - b. Integrate with the local workforce development system and its functions to carry out program activities

IELCE Report Page 1 continued

I have read all assurances and certify that we will comply with the requirements of the Section 243 Integrated EL Civics program of the Workforce Innovation and Opportunity Act (WIOA), Title II: Adult Education and Family Literacy Act (AEFLA) program as a condition of funding and that, to the best of my knowledge, the information contained in this document is correct and complete.

Name and Title

Signature

Date Signed

1/19/2021

IELCE Report Page 2

2. Integration of the IET Components

Enter training programs using the form below. Click on the "+Add" button to add another program.

+ Add (new) 

Program Type

Industry Sector 

Career Pathway

Training Program

Credential Type 

Specific Certification 

Teaching Model  

IELCE Report Page 2 continued

IET Components

[+ Add](#) Workforce Training Courses

[+ Add](#) Workforce Preparation Activities

[+ Add](#) Literacy (ESL) Courses

Click the Add button above to add a Workforce Training Course to this program.

Click the Add button above to add a Workforce Preparation Activity to this program.

Click the Add button above to add a Literacy (ESL) Course to this program.

Add Workforce Training Course

Course Title

Hours per week

Number of weeks

Total hours

ELL Enrollment

Comments

Characters remaining: 500

[Close](#) [Save New](#)

Add Workforce Preparation Activity

Course Title

Civic Objectives

Hours per week

Number of weeks

Total hours

ELL Enrollment

Comments

Characters remaining: 500

[Close](#) [Save New](#)

IELCE Report Page 2 continued

IET Components

Add Workforce Training Course

Course Title

Hours per week

Number of weeks

Total hours

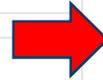
ELL Enrollment

Comments

Characters remaining: 500

Close

Save New



Add Workforce Preparation Activity

Course Title

Civic Objectives

Select...

Hours per week

Number of weeks

Total hours

ELL Enrollment

Comments

Characters remaining: 500

Close

Save New

IELCE Report Page 2 continued

Single Set of Learning Objectives (Contextualization)

The single set of learning objectives should identify specific content from the IELCE/IET components (i.e. Adult Literacy (ESL), Workforce Preparation, and Workforce Training) that is organized to function cooperatively. List representative objectives that demonstrate the scope of the English language support for the specific workforce training course.

Characters remaining: 2000

IELCE Report Page 2 continued

Workforce Training Providers

+ New Provider

Complete the form with the training provider(s) from your agency or another agency. Click +New Provider to add another provider.



Agency Name

Training Coordinator Contact Name

Address

City

State

Zip

Telephone

Email

Save New

Cancel

IELCE Report Page 2 continued

- New Question 3: Describe how your courses are conducted concurrently
- Suggest answering question each question by

Program Coordination and Support

Part A (Qualitative):

1. Describe recruitment and support of students (e.g. counseling, navigation, etc.) in the IELCE/IET program.
2. Describe the collaboration among staff of the IELCE/IET components (i.e. Adult (ESL) Literacy, Workforce Preparation and Workforce Training) to develop, implement and continuously improve the learning objectives and contextualized instruction.
-  3. Describe how your courses (i.e. Adult (ESL) Literacy, Workforce Preparation and Workforce Training) are conducted concurrently.

Characters remaining: 2000

IELCE Report Page 2 continued

- Suggest answering question each question by number.

Part B (Quantitative):

1. Describe how your agency tracks attendance in the IELCE/IET program within your agency.
2. If your IELCE/IET program partnered with another agency or agencies, describe how attendance was tracked.

Characters remaining: 2000

IELCE Report Page 2 continued

Planning

Indicate whether the program will continue or discontinue for the 2021-2022 Program Year. Then, complete the box below.

Action --Select action--

Save Program

Delete Program

Action Continuing

Action Discontinuing

Changes for next year

Reasons for discontinuing

Characters remaining: 2000

Characters remaining: 2000

IELCE Report Page 3

- Complete if planning new programs for 2021-2022
- Only first section and comments needed

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Part II (optional): IELCE Planning for 2021-2022

3. New Programs for 2021-2022

Enter training programs using the form below. Click on the "+Add" button to add another program.

[+ Add](#) (new)

Program Type

Industry Sector



Career Pathway

Training Program

IELCE Report Page 4

- Suggest Save a PDF (in print options)

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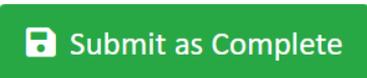
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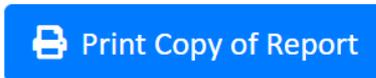
[Next →](#)

Part III: Finalizing your Integrated English Literacy and Civics Education Report

4. Review Your Report

Before finalizing your submission, please take the time to review your report. You may return to this application and edit your report until you submit as complete. You may not make any changes to your report once you have submitted as complete. Please print a copy of your report for your records.

 Submit as Complete

 Print Copy of Report



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EL CIVICS
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2020-21

Thank you for attending!

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