

*Patient Care Technician IET Sample Integrated Syllabus*

**Name of Course:** Patient Care Technician (PCT)

**Course Schedule:**

Aug. 19, 2024–Nov. 8, 2024 (12 weeks)

Monday–Thursday, 5–8 pm

**Instructor(s):**

- Claudia Smith, RN, MSN, PCT Instructor
- James Haas, AEL, HSE Instructor

**Teaching Model:** Co-Teaching

**Course Outline:**

Weekly Topic & Assignments	Learning Objectives
<b><i>Week 1: Introduction to Healthcare and School Expectations</i></b>	<p><b>CTE Skills:</b> Use medical terms, identify important body structures, and record information in medical charts.</p> <p><b>Adult Literacy (ESL) Integrated Objective:</b> Identify and use medical terms related to body structures to record information in medical charts.</p> <p><b>Workforce Preparation Skills:</b> Identify, describe and use communication strategies (soft skills) in a healthcare setting (HIPPA).</p>
<b><i>Weeks 2–3: Infection Control and Safety Measures</i></b>	<p><b>CTE Skills:</b> Identify, demonstrate, communicate about and use strategies to control infection and implement safety measures.</p> <p><b>Adult Literacy (ESL) Skills:</b> Demonstrate and describe orally handwashing techniques and other infection control strategies.</p> <p><b>Workforce Preparation Skills:</b> Identify and apply stress management techniques and taking responsibility.</p>
<b><i>Weeks 4–5: Patient Assessment and Vital Signs Monitoring</i></b>	<p><b>CTE Skills:</b> Assess patients by monitoring and recording vital signs.</p> <p><b>Adult Literacy (ESL) Skills:</b> Demonstrate and describe orally how to correctly take vital signs and chart them.</p> <p><b>Workforce Preparation Skills:</b> Communicate effectively with patients before, during and after taking vital signs.</p>
<b><i>Weeks 6-7: Basic Life Support and Emergency Procedures</i></b>	<p><b>CTE Skills:</b> Use CPR techniques and AED (automated external defibrillator) equipment to offer life support. Recognize patient discomfort.</p> <p><b>Adult Literacy (ESL) Skills:</b> Demonstrate and describe orally how to use CPR techniques and AED equipment to offer life support. Ask questions to find out if patient is in discomfort or distress.</p> <p><b>Workforce Preparation Skills:</b> Identify, describe and use soft skills appropriate to a medical setting such as leadership, communication skills, conflict resolution, and decision-making.</p>

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Weekly Topic & Assignments	Skills Focus
<p><b><i>Weeks 8-9: Patient Care Techniques and Procedures (Part 1)</i></b></p>	<p><b>CTE Skills:</b> Identify and use patient care procedures such as giving medication, and helping patients move.</p> <p><b>Adult Literacy (ESL) Skills:</b> Use appropriate language to communicate with medical and emergency services staff about medical emergencies and other medical situations.</p> <p><b>Workforce Preparation Skills:</b> Identify and describe appropriate and inappropriate work behavior in a medical setting. Identify and demonstrate time management skills, social skills, and how to respond to patient needs.</p>
<p><b><i>Weeks 10–11: Patient Care Techniques and Procedures (Part 2)</i></b></p>	<p><b>CTE Skills:</b> Identify and use advanced patient care techniques such as giving medication and wound care.</p> <p><b>Adult Literacy (ESL) Skills:</b> Read and interpret safety instructions related to giving medication and wound care.</p> <p><b>Workforce Preparation Skills:</b> Identify and describe soft skills such as attention to detail and professionalism. Demonstrate social skills necessary to work effectively in a medical setting with patients and other medical staff.</p>
<p><b><i>Week 12: Clinical Practicum and Capstone</i></b></p>	<p><b>CTE Skills:</b> Review academic knowledge and industry-specific skills.</p> <p><b>Adult Literacy (ESL) Skills:</b> Give clear evidence from the healthcare readings to reach conclusions and explain student’s understanding of the information.</p> <p><b>Workforce Preparation Skills:</b> Identify, describe and demonstrate academic and soft skills such as critical thinking, personal readiness, and collaboration.</p>
<p><b>Post Class: <a href="#">Official GED Practice Exams</a> and the <a href="#">NHA Patient Care Technician Certification (PCTC) Exam</a> (to be scheduled by the program)</b></p>	