



## EL CIVICS CONFERENCE 2020-21

# California EL Civics – TOPSpro Enterprise

with Margaret Teske



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CONFERENCE  
2020-21

# Objectives



Ensure that your TOPSpro Enterprise<sup>®</sup> software accurately

- Reflects your agency's EL Civics funding: Civic Participation, Citizenship and Integrated EL Civics (IELCE)
- Notes all EL Civics in summary & detail reports
- Captures all EL Civics outcomes for payment points



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# Agenda

- Entering funding sources into TE
- Creating class definitions & instances
- Designating focus areas
- Using the Additional Assessment wizard
- Keeping tabs on EL Civics outcomes with reports



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# Start with Class Set Up in TE\*

\*TOPSpro Enterprise<sup>®</sup> software

# Selecting EL Civics Funding Sources

Step 1: How to enter your WIOA, Title II Funding Sources:

- In TOPSpro Enterprise (TE), click Organization > Agencies > Double click on agency's name to open the record
- Click Program Years from Navigator
- Double click on 7/1/2020 – 6/30/2021
- Click the Edit button for Funding Sources > Check all boxes that apply
- Click Save

  **Funding Sources**

**Funding Sources:**

<input type="checkbox"/> Section 225	<input checked="" type="checkbox"/> 231 ABE/ESL/VESL/VABE/Family Lit.	<input checked="" type="checkbox"/> ELC Civic Participation	<input checked="" type="checkbox"/> 243 Integrated EL Civics (IELCE)
<input checked="" type="checkbox"/> 231 ASE/HSE	<input checked="" type="checkbox"/> ELC Citizenship Preparation		

Step 2: Start assigning the proper funding source to your EL Civics classes, by going to your Classes lister in TE.

# Creating Class Definitions

## Creating a Class Definition

1. Go to **Organization > Classes > Definitions**
2. Click on **New**
3. Select a site and enter class information.  
Minimum required: Class ID and Class Description.
4. Click **Save**

  **Select Site**

**Site:**

  **Class Definition**

**Class ID:**  **Extended ID:**

**Course Code:**

**Class Description:**

# Creating Class Instances



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**Select Class Definition**

Class Definition: Site:

Program Year:

Class Definition:

**Class Instance**

Class Start Date:

Class End Date:

Instructional Programs:

<input checked="" type="checkbox"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input type="checkbox"/> ESL/ELL	<input type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

Special Programs:

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CBET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

Transition Focuses:

- N/A
- Transitions to work
- Transitions to workforce training
- Transitions to postsecondary education
- This class does not focus on transitions

Focus Area:

Class Notes:

CBEDS Code:

Instructional Setting:



# TE Directions for Class Instances

## Creating a Class Instance

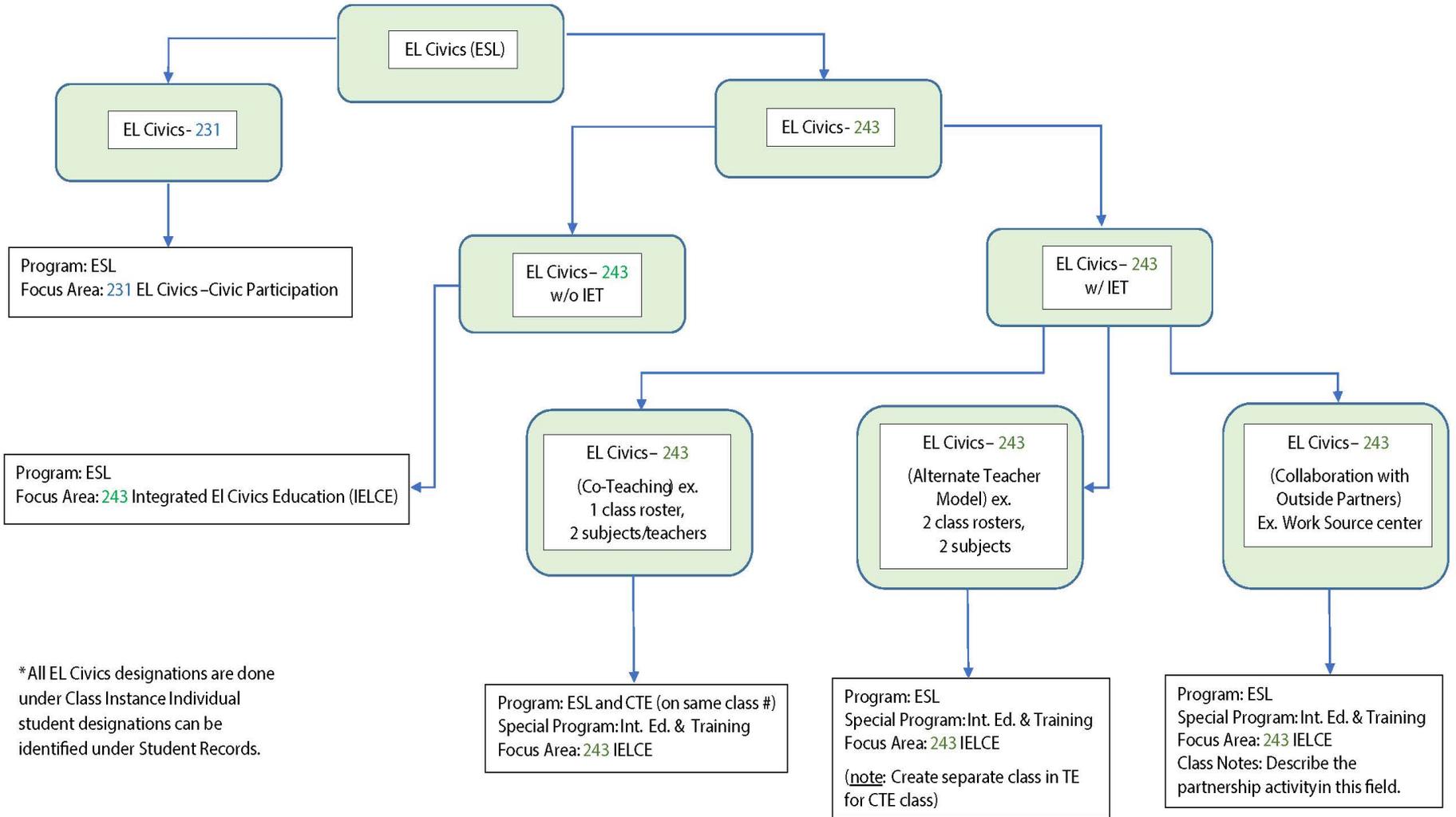
1. After creating a Class Definition, select **Class Instances** from the Navigator
2. Click on **New**
3. Select a **Program Year** and a **Start and End Date**
4. Select **Instructional Program, Special Program** and **Focus Area** based on your EL Civics funding
5. Enter additional class information available (not required)
6. Click **Save**



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# Designations within Classes

# EL Civics Designation Flow Chart



\*All EL Civics designations are done under Class Instance Individual student designations can be identified under Student Records.

Created by: ElvisCarias (cariasee@wlac.edu)



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# Designating Focus Area

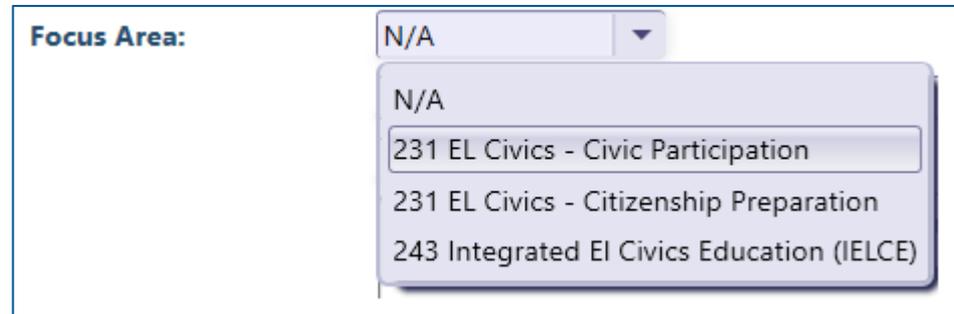
<b>Focus Area:</b>	N/A	▼
<b>Class</b>	N/A	
<b>CBED</b>	231 EL Civics - Civic Participation	
<b>Instru</b>	231 EL Civics - Citizenship Preparation	
	243 Integrated EL Civics Education (IELCE)	

For all your ESL Classes that are implementing EL Civics, assign one of the EL Civics focus areas that your agency is funded for in the Focus Area field.



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## Designating Focus Area for Civic Participation or Citizenship Preparation



The screenshot shows a form field labeled "Focus Area:" with a dropdown menu. The current selection is "N/A". The dropdown menu is open, showing the following options:

- N/A
- 231 EL Civics - Civic Participation
- 231 EL Civics - Citizenship Preparation
- 243 Integrated EL Civics Education (IELCE)

For 231 EL Civics Civic Participation and/or Citizenship Preparation, make the correct selection in Focus Area and mark the class as Instructional Program = ESL.



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## Designating Focus Area for 243 Integrated EL Civics Education (IELCE)

Focus Area: N/A

- N/A
- 231 EL Civics - Civic Participation
- 231 EL Civics - Citizenship Preparation
- 243 Integrated EL Civics Education (IELCE)

For 243 Integrated EL Civics Education (IELCE) classes, select 243 IELCE in Focus Area and mark the class as Instructional Program = ESL.

For 243, there are other selections to consider for those with or without Integrated Education & Training (IET).

# Designating Focus Area for 243 Integrated EL Civics Education (IELCE) - continued



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For 243 Integrated EL Civics Education (IELCE) classes that **do** include Integrated Education and Training (IET), mark in addition “Integrated Education & Training” under Special Programs.

**Class Instance**

Class Start Date: 7/1/2018      Class End Date: 6/30/2019

**Instructional Programs:**

<input type="radio"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input checked="" type="checkbox"/> ESL/ELL	<input type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

**Special Programs:**

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CBET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input checked="" type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

**Transition Focuses:**

- N/A
- Transitions to work
- Transitions to workforce training
- Transitions to postsecondary education
- This class does not focus on transitions

**Focus Area:** 243 Integrated EL Civics Education (IELCE)



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## Designating Focus Area for 243 Integrated EL Civics Education (IELCE) - continued

For 243 Integrated EL Civics Education (IELCE) classes that DO employ Integrated Education & Training (IET), there are different ways of setting up the class, depending on the specific IET model:

- Co-Teaching/"iBEST"
- Alternate Teacher Model
- Collaboration with Outside Organizations

# Designating Focus Area for 243 Integrated EL Civics Education (IELCE) – Co-Teaching Model



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**Class Instance**

Class Start Date: 7/1/2018      Class End Date: 6/30/2019

**Instructional Programs:**

<input type="radio"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input checked="" type="checkbox"/> ESL/ELL	<input checked="" type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

**Special Programs:**

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CRET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input checked="" type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

**Transition Focuses:**

N/A

Transitions to work

Transitions to workforce training

Transitions to postsecondary education

This class does not focus on transitions

**Focus Area:** 243 Integrated EL Civics Education (IELCE)

For Integrated Education & Training (IET) arrangements using the Co-Teaching Model:

- Instructional Program = ESL *and* CTE
- Special Program = Integrated Education & Training
- Focus Area = 243 IELCE

# Designating Focus Area for 243 Integrated EL Civics Education (IELCE) – Alternate Teacher Model



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**Class Instance**

Class Start Date: 7/1/2018      Class End Date: 6/30/2019

**Instructional Programs:**

<input type="radio"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input checked="" type="checkbox"/> ESL/ELL	<input checked="" type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

**Special Programs:**

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CRET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input checked="" type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

**Transition Focuses:**

N/A

Transitions to work

Transitions to workforce training

Transitions to postsecondary education

This class does not focus on transitions

**Focus Area:** 243 Integrated EL Civics Education (IELCE)

For IET arrangements using the Alternating Model:

- Instructional Program = ESL only
- Special Program = Integrated Education & Training
- Focus Area = 243 IELCE
- **Note: Create separate TE Class Instance for CTE class**

# Designating Focus Area for 243 Integrated EL Civics Education (IELCE) – Mixed Group of Students



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**Class Instance**

Class Start Date: 7/1/2018      Class End Date: 6/30/2019

**Instructional Programs:**

<input type="radio"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input checked="" type="checkbox"/> ESL/ELL	<input type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

**Special Programs:**

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CBET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

**Transition Focuses:**

- N/A
- Transitions to work
- Transitions to workforce training
- Transitions to postsecondary education
- This class does not focus on transitions

**Focus Area:** 243 Integrated EL Civics Education (IELCE)

- Instructional Program = ESL
- Special Program = Leave blank at the class level; mark IET separately for each student in workforce training (Special Program Entries under the Entry/Update Record)
- Focus Area = 243 IELCE
- **Create Separate TE Class Instance for CTE Classes**

# Designating Focus Area for 243 Integrated EL Civics Education (IELCE) – Collaboration Model



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## Class Instance

Class Start Date:  Class End Date:

Instructional Programs:

<input type="checkbox"/> N/A	<input type="checkbox"/> High School Diploma	<input type="checkbox"/> Adults w/Disabilities	<input type="checkbox"/> Pre-Apprenticeship
<input type="checkbox"/> Basic Skills (ABE)	<input type="checkbox"/> HSE	<input type="checkbox"/> Adults supporting K12 student success	
<input checked="" type="checkbox"/> ESL/ELL	<input type="checkbox"/> Career and Technical Education (CTE)	<input type="checkbox"/> Other Program	
<input type="checkbox"/> Citizenship	<input type="checkbox"/> Workforce Readiness	<input type="checkbox"/> ROCP	

Special Programs:

<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CBET
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input checked="" type="checkbox"/> Integrated Education & Training
<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	

Transition Focuses:

N/A

Transitions to work

Transitions to workforce training

Transitions to postsecondary education

This class does not focus on transitions

Focus Area:

Class Notes:

For IET arrangements using the Alternating Model:

- Instructional Program = ESL only
- Special Program = Integrated Education & Training
- Focus Area = 243 IELCE
- Use the Class Notes to describe IET activity at the partner agency



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# Additional Assessment Wizard



# COAAP Selection

- On the CASAS website, [casas.org](http://casas.org), ask your EL Civics primary to select one or more COAAP (Civic Objective Additional Assessment Plan).
- Not sure how to do this? Go to our YouTube playlist video:  
<https://youtu.be/uQBptNH-Y3w>
- Once your agency COAAPs are selected, go to TE.



# Import COAAP Selection to TE

- From the Tools Menu, open the **Additional Assessments Import Wizard**





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# Using the Wizard in TE

- Mark the first Option to Retrieve approved Additional Assessments from the CASAS Website (use Internet)

Introduction

This wizard is designed to import approved Additional Assessments provided as a file or downloaded from the CASAS Web site. To complete this wizard you will need the same credentials that were used to register your AAPs on the CASAS Web site.

If you are using TOPSpro Enterprise Desktop you will need an Internet connection in order to download your approved AAPs. If you do not have an Internet connection contact CASAS Tech Support to obtain a file that you can upload.

Please choose the appropriate option below and then click Next.

Retrieve approved Additional Assessments from CASAS Web site (use Internet)

Import approved Additional Assessments from file obtained from CASAS (contact Tech Support)

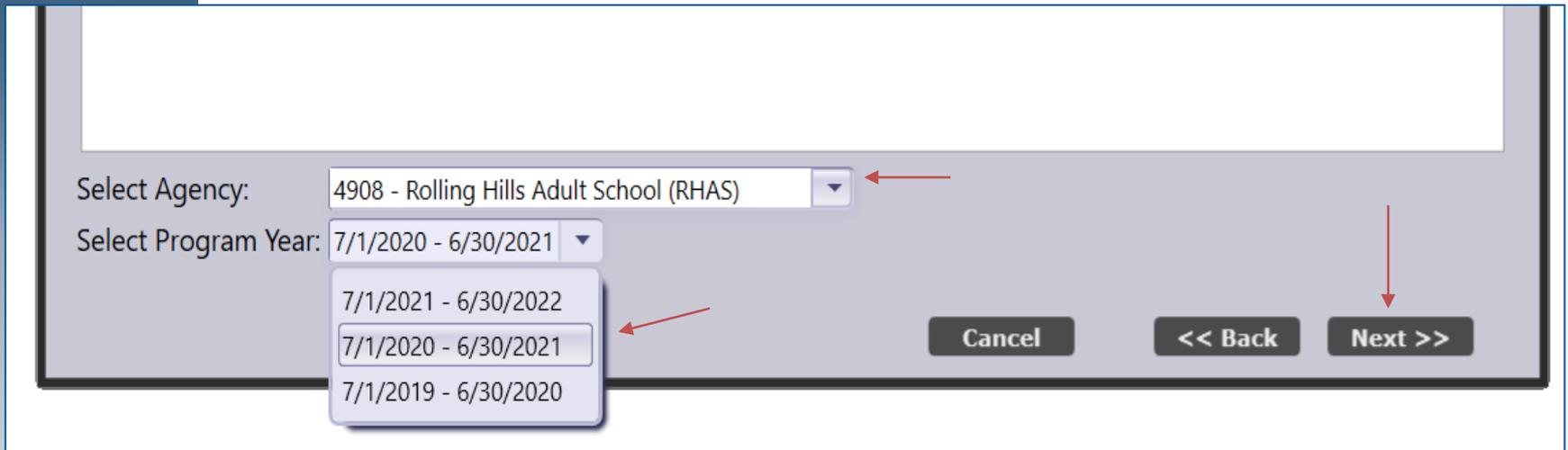
Cancel << Back **Next >>**



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# Next Steps

1. Review your Agency's name
2. Select the Program Year
3. Click the Next button



The screenshot shows a web form with two dropdown menus and three buttons. The first dropdown menu is labeled 'Select Agency:' and contains the text '4908 - Rolling Hills Adult School (RHAS)'. A red arrow points to the dropdown arrow. The second dropdown menu is labeled 'Select Program Year:' and contains the text '7/1/2020 - 6/30/2021'. A red arrow points to the dropdown arrow. A dropdown menu is open below the second dropdown, showing three options: '7/1/2021 - 6/30/2022', '7/1/2020 - 6/30/2021', and '7/1/2021 - 6/30/2020'. A red arrow points to the second option. To the right of the dropdowns are three buttons: 'Cancel', '<< Back', and 'Next >>'. A red arrow points to the 'Next >>' button.



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# Next Steps (continued)

- Your agency's list of Selected COAAPs will appear
- Click the Next button

Review Additional Assessments list

This is the list of approved Additional Assessments corresponding to your agency and the selected program year.

An assessment is valid if the provided Agency ID matches a corresponding ID in your installation. Only valid Additional Assessments will be imported.

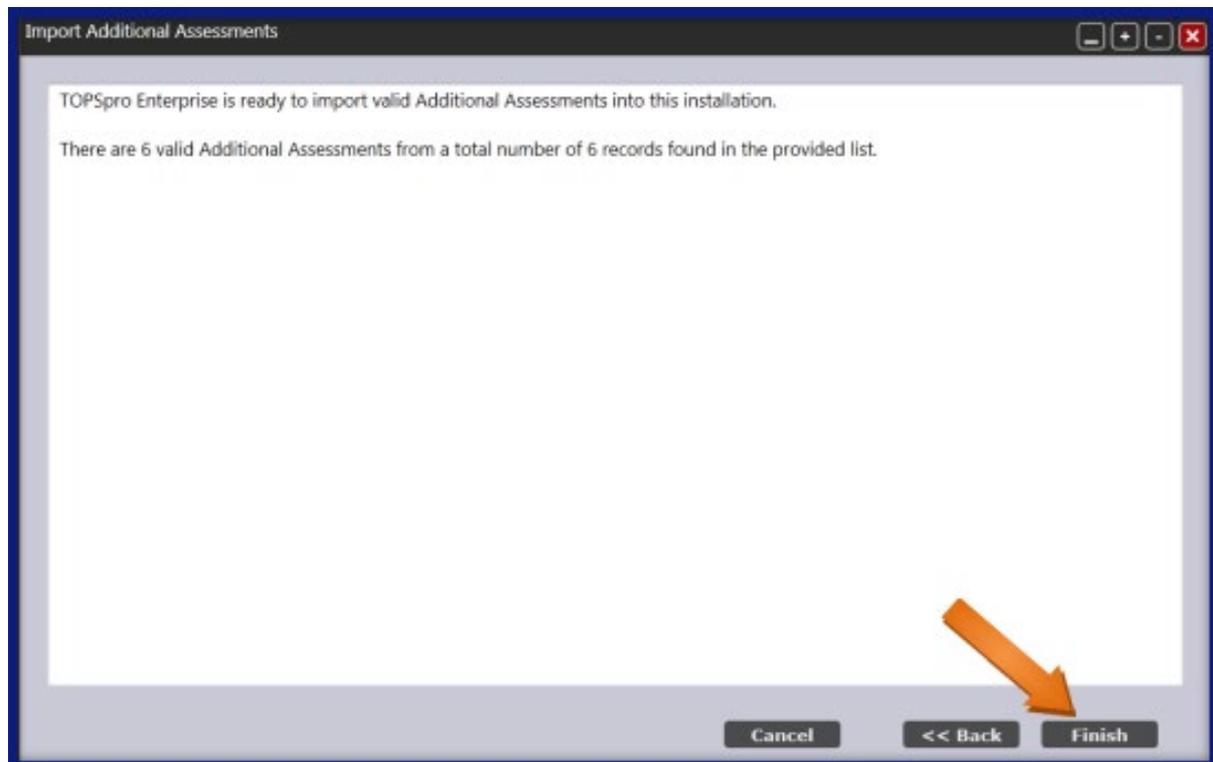
Click Next for the Summary page.

Agency	Objective	Form	Approved	Approval Date	Program Year	Valid
4908 - Rolling Hills Adult School	70	701CX	<input checked="" type="checkbox"/>	7/8/2019	2019-2020	<input checked="" type="checkbox"/>
4908 - Rolling Hills Adult School	3	032C	<input checked="" type="checkbox"/>	7/8/2019	2019-2020	<input checked="" type="checkbox"/>
4908 - Rolling Hills Adult School	10	104C	<input checked="" type="checkbox"/>	7/8/2019	2019-2020	<input checked="" type="checkbox"/>
4908 - Rolling Hills Adult School	49	492C	<input checked="" type="checkbox"/>	7/8/2019	2019-2020	<input checked="" type="checkbox"/>

Cancel   << Back   **Next >>**

# Final Step

- Click the Finish button
- Note: This process can be repeated if you add more COAAPs later. (Start with the CASAS website selection.)





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# Reports



# EL Civics Reports

- Under **Reports** in TE you are able to select a few different reports to get EL Civics data.
  1. EL Civics Additional Assessment Summary
  2. EL Civics Additional Assessment Detail
  3. Payment Points Summary (right-click for ELC drill down options)
  4. Payment Points Data Integrity



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# California State Reports

The screenshot shows the CASAS TE interface with the 'Reports' menu open. The main menu includes 'View', 'Organization', 'Records', 'Reports', 'Tools', and 'Help'. The 'Reports' sub-menu lists: CASAS eTests, Demographics, Program Outcomes, Test Results, Consumer Reports, and Data Management. The 'California' sub-menu is highlighted with a red arrow and lists: CAEP Consortium Manager Reports, CAEP Tables, CAEP Barriers to Employment, CAEP Data Integrity, CAEP Program Hours, Payment Points, Student Gains, EL Civics Additional Assessment Detail, EL Civics Additional Assessment Summary, Payment Points Data Integrity, EL Civics Immigrant Integration Indicators (I-3), and EL Civics I-3 Summary. Red arrows point to the 'California' menu item and the 'Student Gains', 'EL Civics Additional Assessment Detail', and 'EL Civics Immigrant Integration Indicators (I-3)' items.







# Immigrant Integration Indicators (I-3)

- Listed by student last name
- Indicates which categories were studied and passed



## EL Civics Immigrant Integration Indicators (I-3)

11/30/2020  
10:13:47

by Agency

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ELCIII2

**Program Year:** 2020-2021

**Agency:** 4908 - Rolling Hills Adult School (RHAS)

Student		Immigrant Integration Goal Areas	Civic Objectives Passed
Aguillar, Mederia	5763699	Education and Career	13 - Interact with educational institutions for children/adults
Aguinada, Marina Leticia	6314791	Education and Career	13 - Interact with educational institutions for children/adults
		Civic and Community Participation	11 - Research and describe cultural backgrounds/barriers
Aguirre, Glendy	5882832	Education and Career	13 - Interact with educational institutions for children/adults
		Civic and Community Participation	11 - Research and describe cultural backgrounds/barriers
Aitsegame, Kharina	6328140	Civic and Community Participation	19 - Identify immigrant rights and access rights assistance agencies
		Digital Literacy	48 - Use online tools to learn/communicate/collaborate
			47 - Identify strategies and resources for safe internet use
		Civic and Community Participation	11 - Research and describe cultural backgrounds/barriers
Al, Jiang-ning	4674246	Education and Career	13 - Interact with educational institutions for children/adults
		Digital Literacy	48 - Use online tools to learn/communicate/collaborate
Alawadi, Edgardo	2135433	Education and Career	13 - Interact with educational institutions for children/adults
		Education and Career	13 - Interact with educational institutions for children/adults



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# EL Civics I-3 Summary

- Totals of student attempts/passes for each category and ELC objective



## EL Civics I-3 Summary

11/30/2020  
10:16:36

by Agency

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ELCIII2

**Program Year:** 2020-2021

**Agency:** 4908 - Rolling Hills Adult School (RHAS)

Immigrant Integration Goal Areas	Attempted	Passed	Percentage
<b>Economic Security</b>			
4 - Describe methods to obtain housing	66	56	84.85 %
<b>Credentials and Residency</b>			
40 - Respond to questions about US history/government for the purpose of naturalization	23	13	56.52 %
42 - Identify people/events in local/state/federal history	12	9	75.00 %
<b>Health and Wellbeing</b>			
30 - Demonstrate how to use pharmacies/medicines	62	42	67.74 %
<b>Education and Career</b>			
50 - Identify and demonstrate study/self-management skills	20	15	75.00 %
52 - Research, identify and utilize employability/soft skills	27	19	70.37 %
14 - Identify educational opportunities to achieve a career goal	36	20	55.56 %
13 - Interact with educational institutions for children/adults	618	588	95.15 %
<b>Civic and Community Participation</b>			
19 - Identify immigrant rights and access rights assistance agencies	511	438	85.71 %

# Payment Points Summary

- Right-click for EL Civics drill down options



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## Payment Points Summary

Agency: 4908 - Rolling Hills Adult School (RHAS)

Funding:  225 Funding  231 Funding

Program Year: 2019-2020

Civic Participation  Citizenship Preparation  243 IELCE

Funding	Program/ Focus Areas	Total # of Enrollees Overall	Total # of Enrollees Overall with paired scores	Payment Points												<ul style="list-style-type: none"> <li>Students - In Program Years Population</li> <li>Students - Records Population</li> <li>Programs - Enrollments Population</li> <li>Classes - Enrollments Population</li> <li>Classes - Records Population</li> <li>CASAS Pre/Post Tests Population</li> <li>EL Civics Tests Population</li> <li>Drill Down to Monitor</li> <li>Drill Down to Student Gains</li> <li>Drill Down to ELC Additional Assessment Detail</li> <li>Drill Down to ELC Additional Assessment Summary</li> </ul>				
				Completed NRS Educational Level		Received a HSE Certificate		Received a High School Diploma		Passed Citizenship Interview Test		Passed Government & History Test		AA 1						
				N	%	N	%	N	%	N	%	N	%	N	%	N	%			
225/231	Basic Skills (ABE)	642	479	269	41.9	6	0.9	1	0.2											
	ESL	2,118	1,682	1,114	52.6	8	0.4	0	0.0											
	Adult Secondary Education	916	638	406	44.3	44	4.8	61	6.7											
EL Civics (231)	Civic Participation	948	948									692	73.0							
	Citizenship Preparation	156	156							58	37.2	135	86.5							
EL Civics (243)	Integrated EL Civics (IELCE)	553	553									506	91.5							
	IELCE with IET	175	175									169	96.6	146	83.4	68	38.9	383		
<b>Totals:</b>		<b>5,508</b>	<b>4,631</b>	<b>1,789</b>	<b>32.5</b>	<b>58</b>	<b>1.1</b>	<b>62</b>	<b>1.1</b>	<b>58</b>	<b>1.1</b>	<b>135</b>	<b>2.5</b>	<b>1,367</b>	<b>24.8</b>	<b>731</b>	<b>13.3</b>	<b>255</b>	<b>4.6</b>	<b>4,455</b>

Number of unduplicated learners: 3,698

Notes: Total # of Enrollees Overall is a duplicated count of students across programs.

IET = Integrated Education and Training

Not Applicable



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# Payment Points Data Integrity Report (DIR)

- Compare totals to expectations
- Items 14 – 17e

14	Passed One or More COAAPs in 231 Civic Participation	1,064
15	Passed One or More COAAPs in 243 IELCE	964
16	Learners in EL Civics IELCE or Civic Participation who passed six COAAPs	0
17a	Learner passed at least one COAAP with less than 30 hours of instruction	87
17b	Learner passed at least three COAAPs with less than 60 hours of instruction	10
17c	Learner passed at least six COAAPs with less than 100 hours of instruction	0
17d	Attempted One or More COAAPs in 231 Civic Participation	1,183
17e	Attempted One or More COAAPs in 243 IELCE	1,052



EL CIVICS  
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# Thank you for attending!

Presented by

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