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AEBG
Adult Education Update
CASAS
2018

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Agenda

- AEBG Big Picture
- Policy
- Student Data Reporting
- Planning
- Fiscal Reporting
- Other Stuff
- Questions

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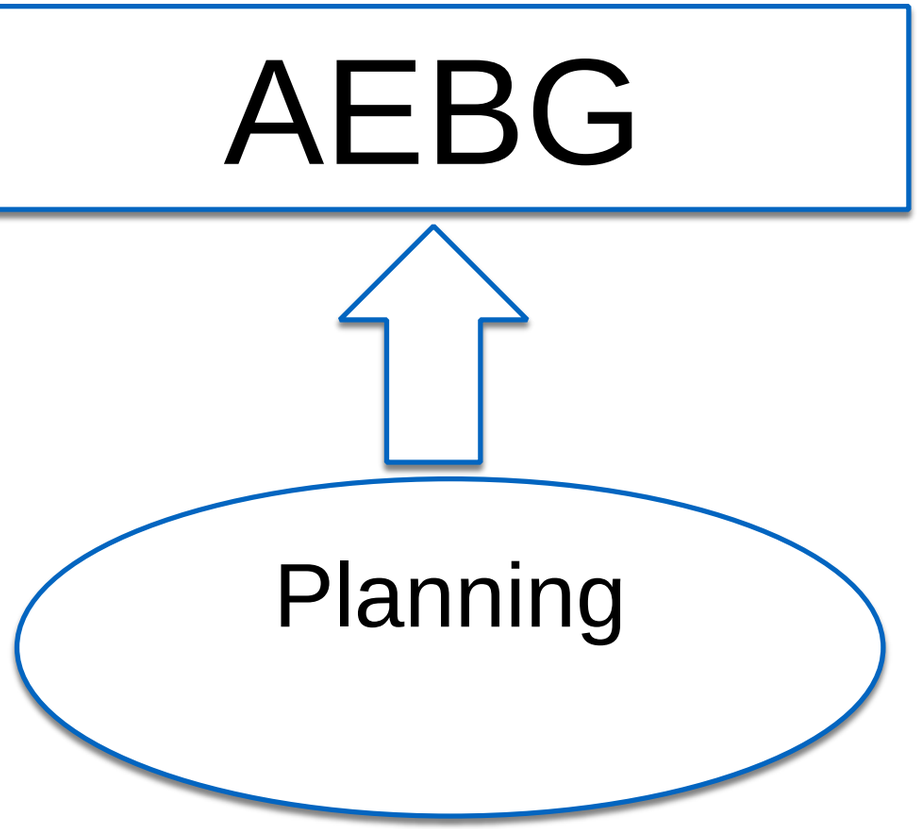

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AEBG Policy

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Planning

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AEBG Policy

Student Data Collection

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Planning

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AEBG Policy

Student Data Collection

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NOVA

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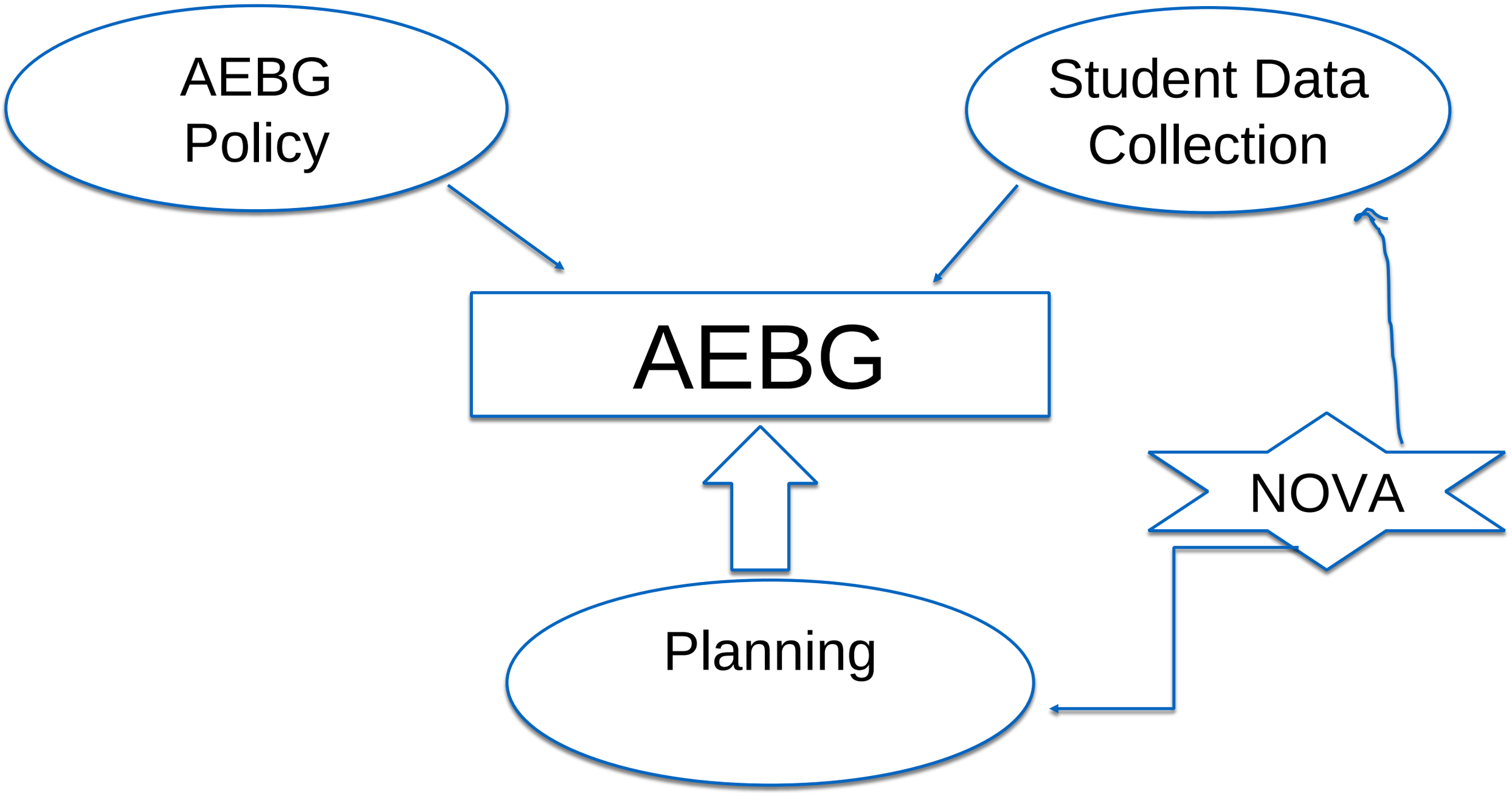

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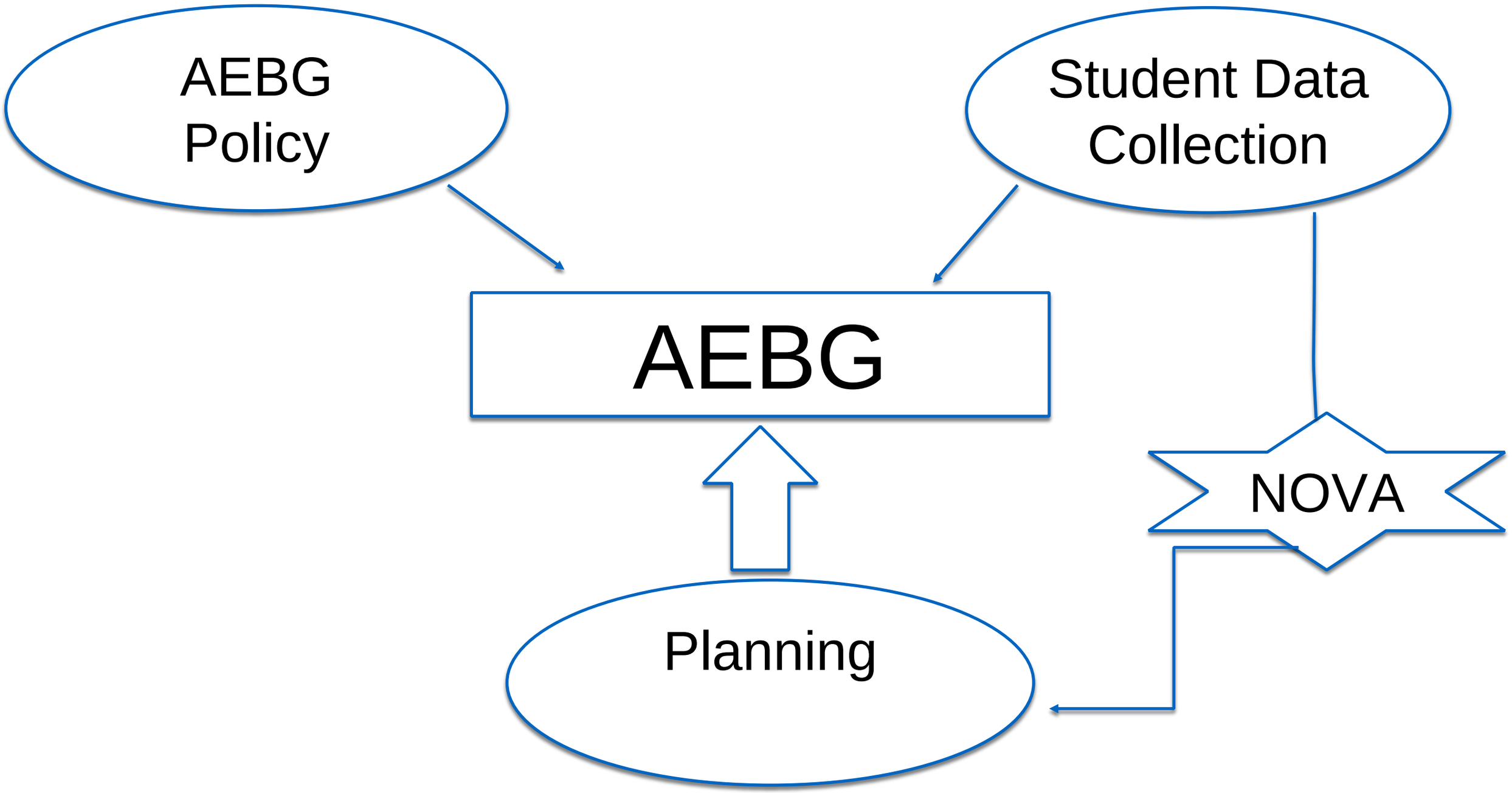

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Policy Alignment

Policy Alignment

- Brown Act / Public Meetings
- AEBG Fees Policy
- Adult Education Program Areas
- Use of ID tracking across systems
- Serving students under 18 years of age
- CTE course approval requirements
- Priority of Service – target populations
- Oversight / audit requirements

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AEBG Student Reporting Requirements and Systems

AEBG Reporting Requirements

Population: All adult education students enrolled in ABE, ASE, ESL, AWD, K-12 Success or CTE programs enrolled at a:

- K12 adult education school
- Community college noncredit program
- Third party provider supported by a consortium for the purposes of providing training or supportive services

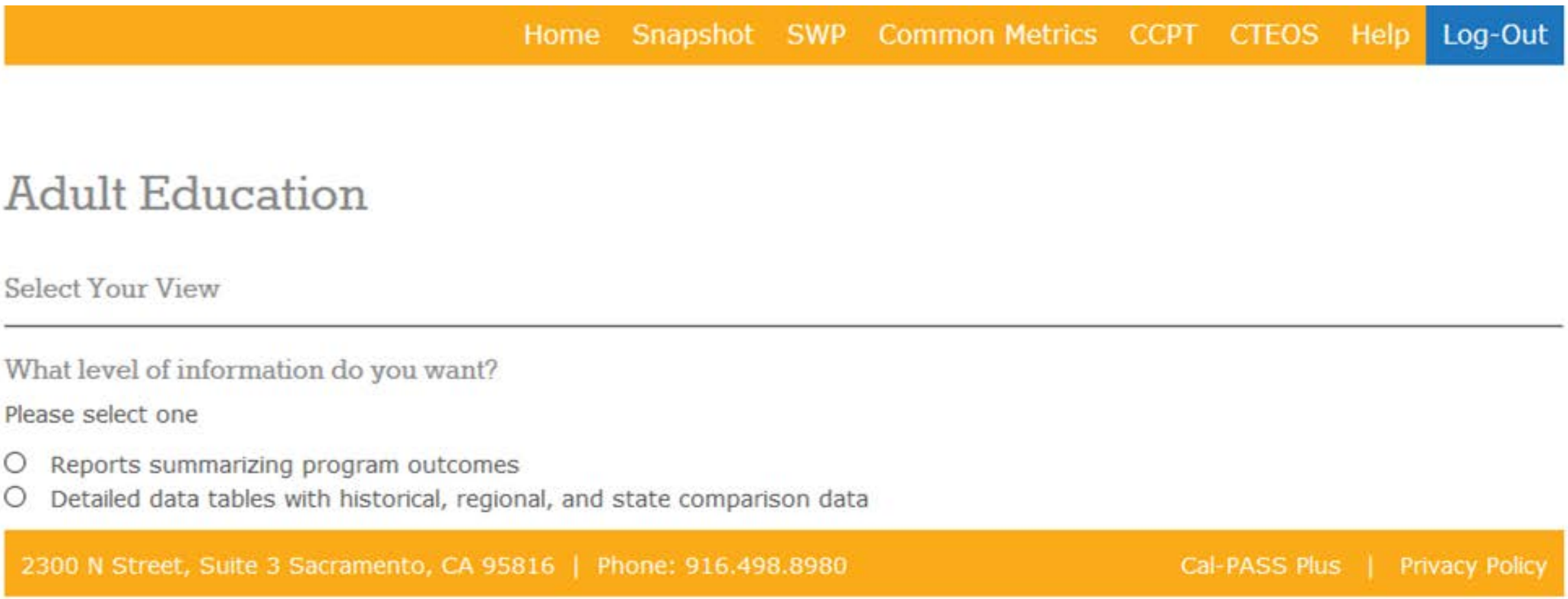
This includes all students regardless of funding source including AEBG, Noncredit, Perkins, WIOA II, CalWORKS, Adults on Correctional Facilities, Strong Workforce (noncredit programs), LCFF, etc.

Reporting Systems 17-18

- **For 17-18 - all AEBG consortia members** and providers will use **TOPSPro Enterprise**
- **Quarterly** reporting of enrollment and outcomes
- K12 adult school, COE, community college noncredit, 3rd party providers supported by consortia
- AEBG Office will use **LaunchBoard** to match AE student data with MIS, EDD wage file, and HS equivalency testing data.

LaunchBoard Adult Education Tab

General info: http://calpassplus.org/launchboard/home.aspx



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LaunchBoard Data Sources

- **Student Demographics** (MIS/TOPSPro)
- **Coursetaking** (MIS/TOPSPro)
- **Completion** (MIS/TOPSPro/GED/TASC/HiSet)
- **Transfer** (National Student Clearinghouse)
- **Employment** (EDD Wage File, CTE Outcomes Survey)
- **Labor market information** (EMSI)

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LaunchBoard Adult Ed Tab Scope/Timeline

- Comprehensive consortium & member data
- Disaggregated program, demographics, barriers and other criteria
- Current build includes 57 student, course taking & outcome metrics
- Conducting test matching of TE, MIS and other data sources 2017-2018
- Available to consortia Summer 2018
- Regional training on tools and how to use the data

AEBG Reporting Requirements 18-19

18-19 Changes to Community College MIS effective July 1, 2018:

- Add MIS data elements to align MIS with adult education reporting requirements (missing population flags, pre apprenticeship, diploma, etc…).
- Community colleges will use MIS to report students in noncredit ABE, ASE, ESL, and CTE programs.
- K12 adult schools will continue to report all ABE, ASE, ESL and CTE students in TOPSPro.
- Data elements and webinars have been posted on website.

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Reporting Elements

Outcomes

Population Definitions

- **Number of adults served by the consortium** – Aligned to WIOA reportable individual definition. 1 or more contact hour of instruction or participation in self directed or information only activities

- **Adults who attain milestones or outcomes** – Aligned to WIOA definition of a participant under AEFLA WIOA Title II. 12 or more contact hours of instruction in ABE, ASE, ESL or CTE.

AEBG will analyze outcomes for reportable individuals using the supplemental data report but not include that data in the primary report to the legislature for 17/18

Measurable Skills Gain (MSG)

The WIOA Performance Indicators, along with the 5 types of MSG, comprise the framework for the six AB 104 outcomes:

Indicators:

1. Employment
2. Wages

MSGs:

1. Literacy gain
2. Secondary
3. Post-Secondary
4. Training Milestone
5. Skills Progression

AB 104 Outcomes:

1. Improved literacy skills
2. Completion of high school diplomas or their recognized equivalents
3. Completion of postsecondary
4. Placement into jobs
5. Improved wages
6. *Post Secondary Transition*

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Learning Gains

Improved Literacy Skills

- For ABE/ESL/ASE programs, measured by pre/post learning gains
- ABE/ESL/ASE: Career Development and College Preparation (CDCP) certificate
- HS Diploma can report gains through achieving high school credits/Carnegie Units
- Occupational Skills gain
- Workforce Readiness Milestone

Adult Education Crosswalk for MSG

Basic Skills Crosswalk:

- AEBG (WestEd) convened faculty and leadership to build a crosswalk of the National Reporting System Educational Functioning Levels and the CB21 levels below transfer.
- Three teams of faculty & teachers (close to 30 in all)
- ESL, Math & English.
- In the process of finalizing recommendations.
- Will discuss with field team prior to issuing final policy for usage in the 18-19 school year.

Other CTE-Related Skills Gains

Occupational Skills Gain – Participants who achieve milestones in CTE programs, but who do not complete their credential or certificate because they obtain employment or realize a shorter-term goal related to occupational advancement.

Workforce Preparation Milestone – Participants who complete workforce preparation courses or certificates. This is an exploratory metric for AEBG in PY 2017-18.

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Post-Secondary

Postsecondary Credential Completion

For K12 community college CTE programs - Completion of a credential that leads to employment in a clearly-defined occupation including, but not necessarily limited to:

- Locally approved certificates eligible for inclusion on the Eligible Training Provider List (ETPL)
- CDCP CTE certificates with more than 48 instructional contact hours
- Certificates that meet the minimum threshold for inclusion under Perkins
- Certificates that meet the threshold for Title IV federal student aid

Completion of any degree or for credit certificate over 6 units

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Post-Secondary

Postsecondary Credential Completion

Workforce preparation (work readiness) or occupational safety certificates (e.g. OSHA or Safeserve) **ARE NOT** counted for completion under this metric

These outcomes should count as short term services, not Post-Secondary outcomes

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Enter Employment

Employment and Wages

AEBG will primarily capture and report data elements related to employment and wages after participant exit, using a data match with the EDD wage file.

WIOA II related follow up employment outcomes:

- Entrance into unsubsidized employment two quarters after exit
- Entrance into unsubsidized employment four quarters after exit
- Median earnings two quarters after exit

AEBG follow up outcomes not related to WIOA II:

- Change in earnings from one year before to one year after exit
- Attainment of regional living wage
- Employment in field of study (starting in 2018-19)

Transition

- **Transition to ASE:** AEBG will track transitions from ABE to ASE or ESL to ASE.
- **Transition into Post-secondary:** Applies to participants transitioning into 1) Any K12 adult education or community college CTE program or 2) Community college for-credit coursework that is not developmental.

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Using Data Match to Support Statewide Reporting

CDE HSE Data Match

- GED
- HiSET
- TASC

EDD Employment Data Match

- Employment after 2Q & 4Q
- Median Wages
- Employment after HSE/HSD

CCCCO Post-Secondary Data Match

- Enter Post-Secondary after HSE/HSD
- Complete Post-Secondary (Degrees and Credentials)

AEBG Outcomes

Literacy Gains

- Pre/Post Level Completion
- Carnegie Units /HS Credits
- CDCP Certificate
- Occupational Skills Gain
- Workforce Preparation

HSE/HS Diploma

- High School Diploma
- Passed GED
- Passed HiSET
- Passed TASC

Post-Secondary

- College Degree – AA, AS, BA, BS
- Graduate Studies
- Training Credential
- Occupational Licensure/Certificate
- Apprenticeship

Enter Employment

- Get a Job
- Retain a Job
- Enter Military

Increase Wages

- Increase Wages
- Get a Better Job

Transition Post-Sec

- Transition to ASE
- Transition to Post-Secondary/CTE
- Transition to Post-Secondary/College

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AEBG Planning

AEBG Levels of Planning

- 3 Year Plans – Consortium Level
- Once a Year – Annual Plan – Consortium Level
- Once a Year – Work Plans – Member Level

AB104 Planning (ec 84906)

An evaluation of the educational needs of adults in the region:

- A list of adult education providers
- A description of services
- An evaluation of current levels & types of services
- An evaluation of all funds available to members to serve adults

Understand Where You Area

Mapping out your current capacity, resources & environment.

- Updating regional fact sheets
- Sharing student characteristic & barrier data
- Using member information from NOVA
- Using the AEBG directory of services
- Diving into AEBG student data by program
- Sharing financial information from the CFAD

Immersion in the Problem

Using data and community engagement to understand your customers/community.

- Who are the students in the adult education consortium?
- What are the student needs? Tell us about their reality?
- What are their goals? What are their habits?
- Why don’t their neighbors or family enroll in classes?
- What is the labor market demand in your region?
- What are the pathways to post-secondary transition?

AB104 Planning (ec 84906)

Actions that the members of the consortium will take to address the educational needs:

- Actions to improve member effectiveness
- Actions to improve integration of services
- Actions to improve transition to post-secondary & workforce.
- Description of the alignment of adult education services with WIOA programs

Strategies and Tactics

Identifying concrete steps and measurable activities to address community need & improve student outcomes:

- Improve student momentum/outcomes
- Leverage resources & capacity
- Respond to community need
- Measure progress
- Develop continuous improvement / quality indicators

AEBG Levels of Planning – 3 yr plan

3 Year Plans – Consortium Level

- Current 3 year plan has been extended to June 30, 2019.
- Planning requirements covered in AB104 legislation – education code 84906.
- Plans will be due May/June 2019.
- Will be input into NOVA.

AEBG Levels of Planning – Annual Plans

Consortium Level Objectives & Strategies

- Gaps in Service / Maintaining Capacity
- Seamless Transitions
- Student Acceleration
- Shared Professional Development
- Leveraging Resources

AEBG Levels of Planning – Annual Plans

Annual Plan – Consortium Level

- Due August 15th in NOVA
- Annual plan is based on the 3 year plan
- Tactical plan for the state fiscal year
- Submit strategies for the AB104 objectives
- Similar to last year's annual plan – but streamlined!!

AEBG Levels of Planning

Work Plans – Member Level

- Based on Annual Plan Strategies
- Member checks the box of the strategies they will be focused on during the state fiscal year.
- For 18-19 – work plans due by September 30th
- Includes state fiscal year member budget too.
- Consortium Lead will provide oversight to see if members are following workplans compared to expenses.

AEBG Levels of Planning

3 yr plans

Annual Plans

Member Work Plans

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Period	Process
January	Governor Releases Budget
February	AEBG Preliminary Allocations Released
May	CFADs is due
August	Annual Plan is due
September	Member Work Plans & Budgets are due
October	Consortium certifies member budget & plans

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NOVA for 2018

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NOVA for 2018

NOVA for AEBG

- CFAD Reporting
- Annual Planning
- Member Workplans
- Member Budgets
- Allocation Amendments
- Expense Reporting
- Spending Targets

NOVA for AEBG – *Coming Soon!*

- 3 year plans
- Performance Data

NOVA for Calendar 18-19

- 18-19 Member work plans & budgets due by 9/30.
- Consortium certification due by October 30th.
- July-August-Sept. Q1 expense reports (18-19) due December 1st.
- Consortium certification of expenses by 12/30.
- Q2 repeat 90 day cycle
- Q3 repeat 90 day cycle
- Q4 repeat 90 day cycle

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Period	90 Day Fiscal Processing
Quarter Ends	Expenditure end at each quarter
Within 30 days	Consortium may amendment member allocations with State level approval and member approval
Within 60 days	Members may change their budgets.
Within 60 days	Member reports expenditures.
Within 90 days	Consortium must certify member expenditure reports (which would include any budget changes).
Next Quarter	Start this 90-day process over again for the next quarter.

Field Teams are Rolling!

- Close to 60 volunteers, plus experts, and partner agencies are involved. Teams are covering…..

- Consortia effectiveness
- Data & accountability
- Regional collaboration
- Pathways
- Professional development.

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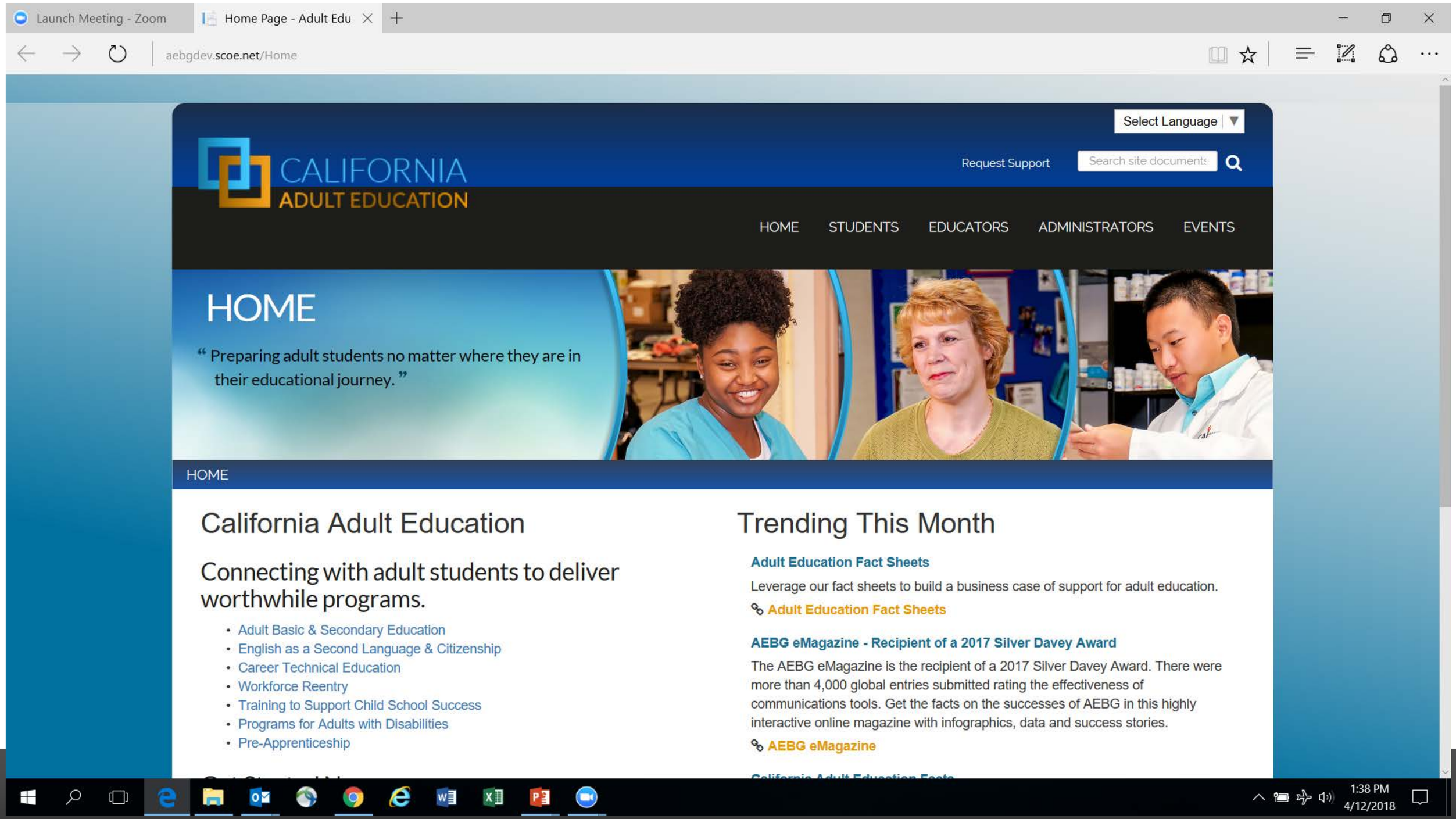
New Website!!!