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# **NEDP Professionals’ Page Tour**

It’s important to know your NEDP resources, and in this regard, the NEDP Professionals’ Page is a goldmine!

Use this document to become familiar with the most frequently accessed documents on the NEDP Professionals’ Page.

**What’s New/Logins**

* The *Site Map* may be the document you use most on this page. It is a searchable PDF that contains paths to every document on the Professionals’ Page. To search for a particular document, open the site map, click “CTRL + F” and type the keyword(s) of the title you’re searching for in the search box.
* *Items Recently Posted Table* is a good place to visit to see the last set of documents posted to the Professionals Page. Frequently checking here will keep you from missing anything.

\*Both T Trainer and live system logins are here, but we wouldn’t usually go to NEDP Pro to access these.

**Program Support**

* CCC Materials
  + Personal and Management Skills (PAM) Materials
  + *CCC Manual*
  + Latest version of the CCCI
  + *Review of the CCC*
  + CCC FAQs
  + Ancillary materials
* *Writing Style Guide*: Uniform set of standards to guide clients in their work and Assessors in their evaluation
* Release Notes: Searchable PDF of all of the system updates, called “builds” (for practice, search for “cover letter”)
* Tutorials: all tech and specialized skills that clients have access to within the program are available here
* User Guides/Requirements/Materials/Forms
  + The *NEDP User Guide* is a step-by-step “how-to” with screen shots to assist you in navigating the online program
  + Client Intake Materials
    - *Information Session Outline*
    - *NEDP Registration Form*
  + Client Materials for Generalized Assessment
    - *NEDP Writing Style Guide*

**Administration**

* NEDP News- searchable PDF (for practice, look for “accommodations”)
* NEDP Policy and Procedures
  + Printable *Policy and Procedures Manual*
  + Previous Policy Memoranda
* NEDP Staff Forms
  + *Request for Assessment Accommodations Form*
  + *NEDP Software and Content Suggestion Form*

**Training**

You are familiar with this folder because you’ve used it to access your training materials. You will also want to check out

* Training Videos
  + College and Career Competency
  + Information Session
  + Tips for NEDP Assessors

**Resources**

* Competency/Performance Indicators
* Marketing
  + NEDP Affiliate Logo
  + Trifold Brochure formatted for website or printing
  + *NEDP – A WIOA Solution* Flyer for partners