



NEDP State Trainer Meeting

April 26, 2016

Margaret Kirkpatrick,
NEDP Co-Director

Janita McNemar
NEDP National Trainer

Agenda



- Welcome and Introductions
- New NEDP Modules format and scheduling
- State Trainer Certification
- Schedule for future meetings

Introductions



Tell us about yourself:

- Name and Agency
- NEDP Experience
- Most interesting NEDP experience

Community of State Trainers

- Assist in continuing to keep training current
- Help identify Best Practices
- Assist in maintaining strong link between field and CASAS/NEDP

Reasons for Format Changes

- Just In Time Delivery
- Training Modules
- Availability of web delivered training

Module One: Introduction to NEDP

Program Overview/ Intake:

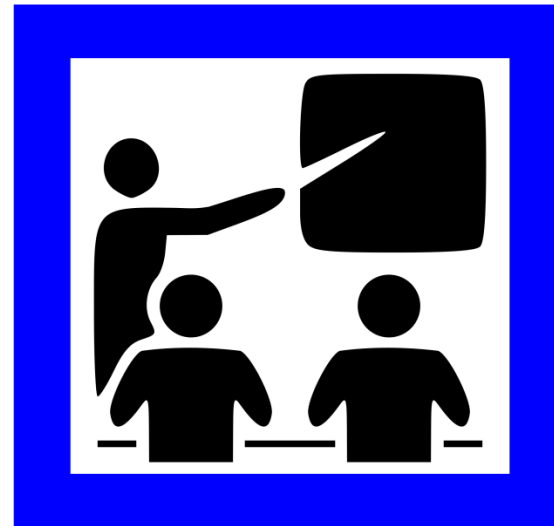
- NEDP History/ Philosophy
- NEDP terminology & staff roles
- Introduce the NEDP program model
- Log into T-Trainer and NEDP

Professionals Page

- Enter clients into web- based system
- Discuss client intake activities, inc. NEDP Information Session

Format Options:

- Approximately 3 hours
- May be delivered as face-to-face or webinar



Module Two: The Diagnostic Phase

Training Objectives

- Become familiar with NEDP Closed Diagnostic Instruments
- Articulate the intent of the NEDP Individualized Competency framework to assist with client choice
- Use NEDP software to administer three open diagnostics & document completion of ICDI
- Develop diagnostic recommendations

Format Options

- Module Two is scheduled **within 2 weeks** of Module One, when first group of clients is ready to enter the Diagnostic Phase.
- Approximately 3 – 4 hours.
- May be delivered as webinar or face-to-face.

Modules Three and Four: Generalized Assessment & T-Trainer



Training Objectives:

- Understand performance assessment
- Outline the “flow” of Generalized Assessment
- Administer In-Office Checks
- Model & practice T-Trainer evaluation
- Build skills in consensus moderation

Format:

- Modules 3 & 4 are scheduled when **first NEDP clients are finishing Diagnostics and are ready to begin Assessment.**
- Two scheduling options:
 - Two webinars of 3 hours each and homework, OR
 - One face-to-face training of 6 hours combining modules (recommended)

Module Five: PTA and Portfolio Review

Training Objectives:

- Conduct Post-Task Assessment
- Prepare for and conduct Portfolio Review
- Process for first Portfolio Review to certify Assessors-in-Training
- Consensus and mediation in Portfolio Review
- Review Advisor/Assessor roles
- Review NEDP program model
- Address ongoing support from State Trainers/ NEDP
- Respond to final questions from trainees

Format:

- Module five is scheduled **within a month** of modules 3 & 4.
- Approximately 3 hours
- May be webinar or face-to-face



New Site Training

For newly-established NEDP sites

- “Information Required Prior to Training” document must be completed and approved by CASAS before scheduling training
- Agreement with diploma-issuing agency (when required by state) must be in place
- Multiple sites may be trained together

Replacement Training

For new staff at existing sites

- Assessors-in-training from multiple sites (statewide or nationally) may train together
- Training conducted over approximately 6 – 8 week period
- Site admin will
 - Assign the trainee a diagnostic client after Module 2 and an assessment client after Modules 3 & 4, OR
 - Assign trainee to shadow a certified Advisor/Assessor for the in Diagnostics/ Assessment

State Certification for Current Trainers



- Observe new training modules.
 - Fall Replacement Training scheduled-
 - September 12- Module 1
 - September 16- Module 2
 - October 7- Module 3
 - October 21- Module 4
 - October 28- Module 5
- Co-Train with National Trainer

State Certification for New Trainers

- Pre-requisites
- Duties
- Steps to Becoming Certified NEDP State Trainer

Future State Trainer Meetings

- Webinar meetings to be held every other month; look for doodle polls to determine dates
- State Trainer face-to-face meeting at NEDPC in October 2016
- Upcoming topics:
 - Site Evaluation Checklist
 - State Trainer Recertification
 - Other ideas/ suggestions/ needs?

Thank You for Attending!



Contact Information



Joan Polster

NEDP Co-Director

jpolder@casas.org

Margaret Kirkpatrick

NEDP Co- Director,

mkirkpatrick@casas.org

Janita McNemar

NEDP National Trainer

jmcnemar@augusta.k12.va.us

Christine O'Hara

Operations Manager

cohara@casas.org

1-800-255-1036 X135

OR

Celanire Flagg

Manager

cflagg@casas.org

1-800-255-1036 x108