



June 2018 NEDP State Trainers and Leadership Meeting

June 20, 2018

Margaret Kirkpatrick, NEDP Director

Janita McNemar, NEDP National Training Specialist



A special welcome to new members!

Dr. Patricia Mooney
New York State Dept. of Education

Janet Hale
Baltimore County NEDP, MD

Jeanne'Marie Parsons
Yucaipa Adult School, CA

Rosa Leon Blanco
Inland Career Center, CA



Agenda

- Status of T Trainer Certification Account Plan B
- Proposed policy change: one staff as Advisor & Assessor for the same client
- Programming change for Portfolio Reviewer dropdown
- Written Prompt autoscore update
- Refresher Training
- Best practices: ideas for client recruitment and retention
- Cultural Literacy Placement
- Recent and Upcoming PD



T Trainer Certification Account

Step 1: create sample client responses for every question: **DONE**

Cultural Literacy				
Understanding Plagiarism and Citation Guidelines- Activity A				
Item	T Trainer Client Response	D/ND	Rationale	Sample Notes to Client
4a	Yes, because you're using someone elses exact words	D	Lack of apostrophe in "elses" doesn't prevent from D	
4b	No, it's common knowledge	D		
4c	It's common knowledge.	ND	Client does not say whether the statement requires a citation.	Incomplete: please answer both parts of the question.

Step 2: Internal review of all answers, evaluation results, and rationale: July 2018

Step 3: Field review of all answers, evaluation results, and rationale: August- Sept 2018

T Trainer Certification Account

Questions:

1. How is it determined that a trainee can move from a client who is not progressing to the certification account?

- Minimum number of areas have to be reviewed with a real client?
How many?
- Amount of time client has been in the program?
- Amount of time since last client login?

2. How do we determine that a trainee's evaluation was sufficient to become certified?

- Percentage match with certification account master key?
- Trainer's discretion?

**Survey coming with these questions



Proposed Policy Change- Staffing

Proposed:

Programs may opt to have one staff serve as both Advisor and Assessor to the same client.

The Portfolio Review may under no circumstances be conducted by the same staff who served as the client's Assessor.

***Survey asking for input is coming*



Programming Change

Beginning on or before 7/1, non-certified staff will no longer appear on the Portfolio Reviewer dropdown.

If a certified staff has been identified as a trainee in error, please contact Christine O'Hara.

SS ID:	Training Assessor 0857
* First Name:	Training Assessor 0858
Middle Name:	Training Assessor 0859
* Last Name:	Training Assessor 0860
* Email / User Name:	Training Assessor 0861
* Agency:	Training Assessor 0862
* Site:	Training Assessor 0863
Advisor:	Training Assessor 0864
Assessor:	Training Assessor 0865
Reviewer:	Training Assessor 0866
	Training Assessor 0867
	- Unassigned -
	- Unassigned -



Written Prompt Autoscore Update

Written Prompt Autoscore Pilot

- Begins Summer 2018
- Five sites in five states
- Purpose to pilot implementation, agency staff experience with autoscore
- All clients autoscored during WP pilot
- Autoscore pilot uses prompts 900W and 902W
- Scores of “2” will be reviewed by human scorer before being released

Cultural Literacy Placement

Discussion: Is the Cultural Literacy Competency Area appropriately placed?

- Yes, it makes sense to have it at the beginning, open it with Health Lit, and instruct clients to begin with Health
- No, it should be placed later in the program
- It should be placed and completed first
- There are two questions: one about placing Cultural Lit and one about the Citation competency.

**Survey coming with these questions

Refresher Training

The NEDP Policy and Procedures Manual states:

To fully understand and evaluate a client's work in the program, it is important for NEDP staff to have current experience in both the Diagnostic and Generalized Assessment Phases. Therefore, all NEDP staff, even those whose primary responsibility is Portfolio Review, must serve at least one client in both the Diagnostic and Generalized Assessment Phases each year (14).

If staff is not active in one or both phases, NEDP encourages them to participate in NEDP Refresher Training.



NEDP Refresher Training

- Should use NEDP Implementation Training materials
- May combine with new staff training
- Any trained staff may participate, even if they've served a client every year in both phases
- May participate in National Refresher Training
 - \$50 for Diagnostics (Module 2 only)
 - \$100 for Generalized Assessment (Modules 3 - 5)
 - Roll-Out in Fall 2018
- May be conducted in-state
 - Cost, if any to be determined by state

Best Practices: Recruitment and Retention

How to Grow Your Program- Pt 2 coming this fall

Looking to the field for ideas: what brings your clients into the program?

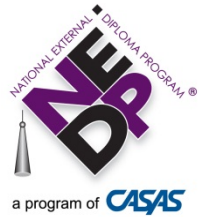
**survey





NEDP Professional Development

Recent



Recorded Webinars/ PPTs on NEDP Professionals:

- Tips for Assessors (January 2018)
- Personal and Management Skills (PAM, January 2018)
- How to Grow Your NEDP Program (March 2018)
- The CCC: Making Recommendations that Focus on the Future (May 2018)

NEDP Professional Development: Upcoming



Coming this fall:

- The Feedback Session (September 2018)
- National Refresher Training (Sept - Nov 2018)
- National New Staff Training (Sept - Nov 2018)
- How to Grow Your NEDP Program (October 2018)
- CASAS Written Prompt for Instructional Staff (November 2018)

Thanks for Attending!

Have a great summer!

Janita McNemar
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