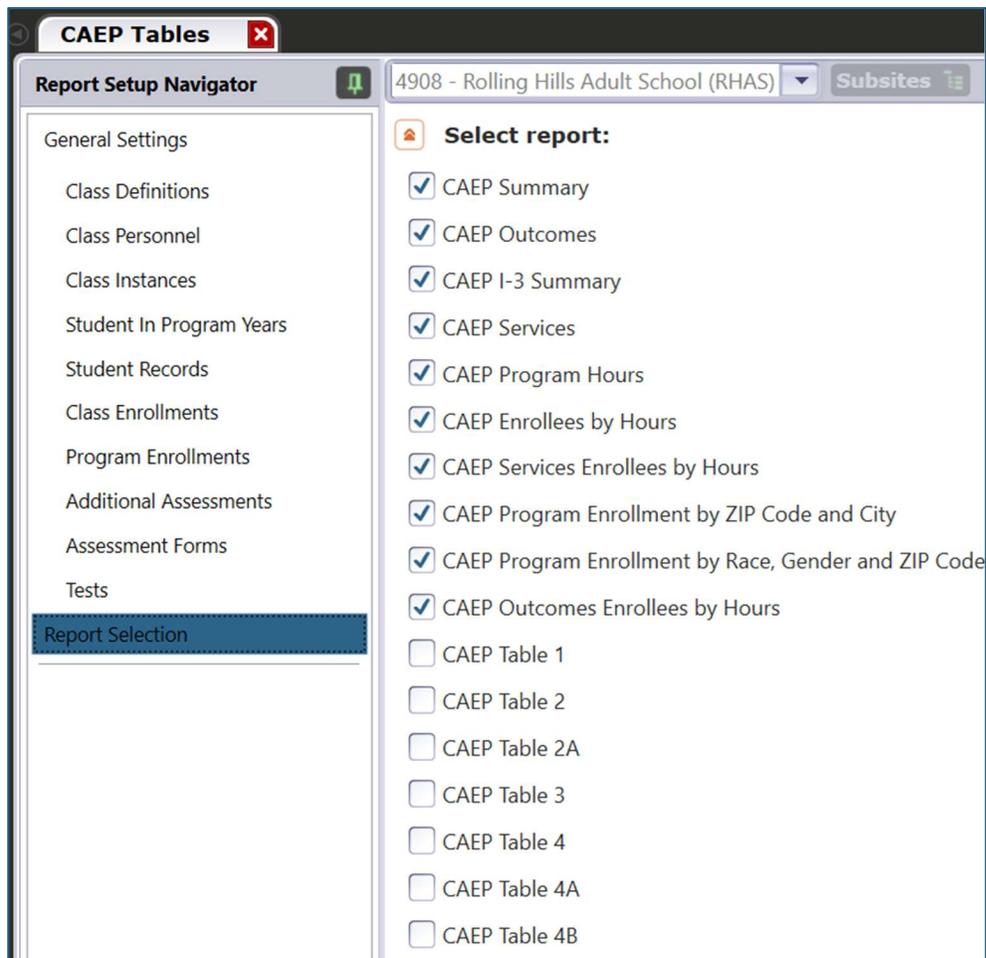


CAEP Reports in TE



1. In TE go to *Reports – Federal Reports – CAEP Tables*.
2. Click *Report Selection*. You can select which specific CAEP reports to Generate from this screen.
3. A few CAEP reports such as *CAEP Data Integrity* are available as separate selections on the TE reports menu.

CAEP Supplemental Reports

<input checked="" type="checkbox"/> CAEP Program Hours
<input checked="" type="checkbox"/> CAEP Enrollees by Hours
<input checked="" type="checkbox"/> CAEP Services Enrollees by Hours
<input checked="" type="checkbox"/> CAEP Program Enrollment by ZIP Code and City
<input checked="" type="checkbox"/> CAEP Program Enrollment by Race, Gender and ZIP Code
<input checked="" type="checkbox"/> CAEP Outcomes Enrollees by Hours

1. Use *CAEP Program Hours* for NOVA reporting.
2. *CAEP Enrollees by Hours* and *Service Enrollees by Hours* help track learners with 0 hours, 1-11 hours, and 12+ hours.
3. CAEP ZIP Code reports track students geographically. *Enrollment by ZIP Code and City* is the more practical of the two.
4. *CAEP Outcomes by Hours* can serve as a “Summary Audit” report for CAEP enrollees.

CAEP Tables in TE

<input type="checkbox"/> CAEP Table 1
<input type="checkbox"/> CAEP Table 2
<input type="checkbox"/> CAEP Table 2A
<input type="checkbox"/> CAEP Table 3
<input type="checkbox"/> CAEP Table 4
<input type="checkbox"/> CAEP Table 4A
<input type="checkbox"/> CAEP Table 4B

Use the TE CAEP Tables:

1. If your agency pre/post-tests students in programs such as Workforce Preparation and CTE.
2. If you are selective and deliberate about exactly which students complete testing agencywide.
3. To track students in programs such as EL Co-Enrollment, IET, or EL Healthcare Pathways.
4. The CAEP Tables collectively, and Table 2A especially, can serve as a “Summary Audit” for the Pre/Post section of the CAEP Summary.
5. Use *CAEP Table 4B* to measure persistence for CAEP learners.