



# AEFLA Regional Network Meeting July 2020



**CALIFORNIA DEPARTMENT OF EDUCATION**  
Tony Thurmond, State Superintendent of Public Instruction

# Agenda



**Tony Thurmond**  
State Superintendent  
of Public Instruction

- CDE Update
  - AEO COVID – 19 updates
  - OCTAE Updates
- Distance Learning Update
- Remote Testing
- Local Assessment Policy
- CASAS Website Updates
- Training Opportunities
- Networking



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State Superintendent  
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# CDE Update (1)

***All CDE-AEO COVID-19 Guidance and FAQ Webpage is available at the following URL***

**<https://otan.us/resources/covid-19-field-support/>**



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# CDE Update (2)

***Due by July 15, 2020:***

- End of Year Data Submission
- EOY Certification Letter
- EOY Data Integrity Report
- Payment Points Summary Report
- Adult Education Personnel Wizard
- 4<sup>th</sup> Quarter Employment and Earnings Survey
- **For this submission, send all EOY deliverables electronically.**



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# CDE Update (3)

***Due by July 15, 2020:***

4<sup>th</sup> Quarter Employment and  
Earnings Survey

***Be sure to run the TE NRS Core  
Performance Wizard at least one  
time before submitting end of year  
data on or before July 15<sup>th</sup>.***



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# CDE Update (4)

## *OCTAE Memorandum 20-5:*

- **Updated OCTAE memos on April 17, 2020 and May 29, 2020**
- “States... should identify students who were not tested... due to the impact of COVID-19.”
- Memo 20-5 allows for self reported placement into one of the 12 federal EFL’s without a pretest.
- To get a MSG, however, the participant still needs to complete a pretest and a post-test, like usual.



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# CDE Update (5)

## “Force Majeure”

- In response to OCTAE memos 20-3, 20-4, and 20-5, all states must report students impacted by COVID-19
- Check box now included in TE
- For federal reporting, this feature will be applied at the state level after all agencies submit their EOY data in July.
- **Agencies do not need to check this box.**



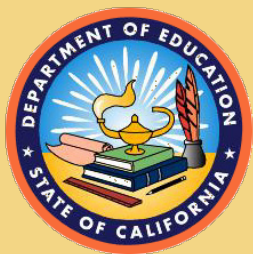
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# Distance Learning Update (1)

- With many agencies working online for **COVID-19**, many agencies are quickly adapting to implementing distance learning options.
- The CDE has a FAQ page that addresses issues for distance learning such as instructional hours and pre/post-testing

<https://otan.us/resources/covid-19-field-support/>





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# Distance Learning Update (2)

- The FAQ's address several issues related to **recording hours of instruction** .
- Facilitated online instruction can be recorded the same as “regular” instruction (using Clock Time model.)
- For educational software applications, the recommendation is to use “proxy” hours – that is assign a number of hours to each lesson or module (using Learner Mastery model).



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# Remote Testing (1)

The CDE has decided to permit California WIOA II agencies to implement **remote testing**. Agencies that choose this must have procedures to ensure:

1. The student testing can be properly identified
2. Any approved test that is administered to students is properly secured
3. The remote proctor can properly administer the test

For more information, access the CDE Memorandum on Remote Testing:

[https://www.casas.org/docs/default-source/caacct/california-remote-testing/cde-remote-testing-memorandum.pdf?sfvrsn=38c3335a\\_6?Status=Master](https://www.casas.org/docs/default-source/caacct/california-remote-testing/cde-remote-testing-memorandum.pdf?sfvrsn=38c3335a_6?Status=Master)



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# Remote Testing (2)

Visit the CASAS California Remote Testing page:  
<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/california-remote-testing>

Includes updated agreement for PY 2020-21

The screenshot shows the CASAS Training & Support website. The header features the text "Training & Support" in yellow and white, with a blue background and a pattern of dots. Below the header is a navigation breadcrumb: "Home > Training and Support > CASAS Peer Communities > California Adult Education Accountability and Assessment > California Remote Testing". The main content area is titled "California Remote Testing" and includes several links: "CDE Remote Testing Memorandum" (with a PDF icon), "CDE Remote Testing Memorandum" (with a PDF icon), "CASAS Multiple-Choice Tests" (with a URL: [www.casas.org/product-overviews/remote-testing](http://www.casas.org/product-overviews/remote-testing)), and "EL Civics COAPs". A table is displayed below the "EL Civics COAPs" link, showing a list of files for download.

File	Type	Size	Download
EL Civics COAPs Remote Testing Guidelines	PDF	432.07 KB	Download



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# Remote Testing (3)

## CDE Remote Testing Policy

To implement remote testing, California WIOA Title II agencies must follow the guidelines listed below:

1. CASAS assessments, GED® and Hi-SET® are the only remote tests approved at this time
2. Administrators must complete the Remote Testing Authorization Form before conducting remote testing, and submit a copy to CDE Education Programs Consultants and CASAS Program Specialists.
3. Testing Administrators or Proctors must have a certificate of completion before commencing remote assessments.
4. The testing credentials or training records of each proctor or administrator must be available to the CDE upon request for monitoring purposes.
5. California WIOA Title II funded agencies must incorporate a written standard operating procedure for remote testing into the Local Assessment Policy



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# Remote Testing (4)

- All agencies that initiate remote testing must complete the CASAS Remote Testing Agreement.
- Specify which assessments are being administered remotely and the approaches employed for remote testing.
- Send the completed pdf to your CDE Regional Consultant and CASAS Program Specialist.
- Retain a copy with your agency's Local Assessment Policy documentation.

<http://training.casas.org/mod/questionnaire/view.php?id=2910>



# Remote Testing (5)

## CASAS Remote Testing Summary

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	<b>Approach Description</b>	<b>1:1</b>	<b>Multiple Test Takers</b>	<b>Registers eTests on whose device?</b>	<b>Proctor Devices</b>	<b>Test Taker Devices*</b>	<b>Web Platform **</b>	<b>Smartphone for Proctor Monitoring</b>
1	1:1 Remote Control	Yes	No	Proctor	Windows 10 PC	Mac, PC, iPad* or tablet*	Any with Remote Control & Screen Sharing	Recommended
2	1:1 or Multiple Test Takers on Windows 10 PC	Yes	Yes	Test Taker	PC, Mac, iPad, Chrome-book	Windows 10 PC	Any with Screen Sharing	Recommended
3	1:1 or Multiple Test Takers on Chromebooks or iPads	Yes	Yes	Test Taker	PC, Mac, iPad, Chrome-book	Chromebook in Kiosk mode or iPad in Guided Access Mode	Any with Screen Sharing	Yes
4	1:1 Oral Responses	Yes	No	Proctor	Windows 10 PC	Chromebook, Mac, iPad* or tablet*	Any with Screen Sharing	Recommended



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# Local Assessment Policy (1)

- The Statewide Assessment Policy and Guidelines for Local Assessment appear on the California Accountability page of the CASAS Website:

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment>



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# Local Assessment Policy (2)

The CDE Statewide Assessment Policy contains the uniform CASAS pre-/post-test procedures for all California WIOA II agencies.

- Placement testing for all learners upon enrollment
- Minimum 40 hours requirement between pre- and post-tests
- Guidelines for implementing local assessment
- Policy for assessing and reporting distance learners





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# Local Assessment Policy (3)

All CA WIOA II agencies must complete a Local Assessment Policy and update it at the beginning of each year.

- Establish procedure for appropriate placement, and pre- and post-testing
- Maintain a calendar of the year's test dates, with specific dates as "testing dates" and make up days for those who are absent
- Specify test security and uniform administration procedures
- Define procedures for hours and assessment for special programs such as distance learning



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# Local Assessment Policy (4)

**Appendix C** in the statewide assessment policy addresses issues for distance learning. Appendix C includes:

- Definition of Distance Learners
- Testing
- Curricula
- Instructional hours



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# Local Assessment Policy (5)

- Agency local policy is not limited to issues in the Local Assessment Policy template. Examples of additional issues to address:
  - Accommodations for disabilities
  - EL Civics
  - Additional agency security issues
  - Information about specific eTests or pencil/paper process, such as “checklists”
  - Agreements with regional partners, such as CAEP planning, WIOA MOU’s
  - **Distance Learning**



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# CASAS Updates (1)

## EL Civics Civic Participation

- EL Civics Civic Objective and Additional Assessment Plans (COAAPs) for PY 2020-21 are now available on the CASAS EL Civics Web site.
- Several major revisions were made for COAAPs 1-30.

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/california-el-civics/california-civic-participation>



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# CASAS Updates (2)

- The new CASAS training modules are now up for PY 2020-21:
- Include new Implementation modules 1-4
- Updated Certification for CASAS Proctor and Coordinator
- Includes updated Agency Remote Test Agreement for 2020-21

<http://training.casas.org/>

# CASAS Updates (3)



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The following California WIOA II agencies received EL Civics Making a Difference Awards (MAD) for PY 2020. All four agencies were awarded for their stellar work in preparing students for Census 2020.

- Campbell Adult School
- Los Angeles USD
- El Monte-Rosemead Adult School
- San Mateo Adult School
- Sequoias Adult Ed Consortium

***Congratulations!!!!!!***

# Training Updates (1)



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## Upcoming CASAS WIOA II trainings

- WIOA II Data Submission Guidelines  
– Wed July 8
- Training for agencies new to WIOA II  
– Tue July 14
- Training for Jail programs new to WIOA II – Mon July 20
- CA WIOA II Accountability - Aug 4, 6
- CASAS Implementation – Aug 5, 7

# Training Updates (2)



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## Upcoming CAEP trainings

- CAEP Data Collection Considerations During COVID-19 – Tue July 21
- CAEP Data Submission Guidelines – Wed July 22
- CAEP Data Collection and Accountability for PY 2020-21 – Wed August 5
- Six CAEP Regional Meetings from Mon Aug 10 – Wed Aug 26





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# Networking

- How have you handled student enrollment since agencies closed due to COVID-19?
- Do you have a plan for enrolling students to start PY 2020-21?
- Has student retention been an issue? Will it continue to be an issue in PY 2020-21?