

## OCTAE 17-2

<https://www2.ed.gov/about/offices/list/ovae/pi/AdultEd/octae-program-memo-17-2.pdf>

1. WIOA Joint Rules
  - a. Primary Indicators
  - b. Measurable Skills Gain (MSG)
2. Conditions for achieving Indicators and Gains
  - a. Employment and Wages
  - b. Credential Attainment
    - i. “Secondary” vs. “Post-Secondary”
    - ii. Examples of recognized credentials
3. Operational Parameters

### **Operational Parameters – Individual Core Programs:**

The appropriate types of measurable skill gains for each core program

<b>Operational Parameters – Individual Core Programs</b>	
<b>Core Program</b>	<b>Type of Measurable Skill Gains</b>
Title I – Adult and Dislocated Worker	<ul style="list-style-type: none"><li>• Measured by achievement of any of the 5 types of measurable skill gains</li><li>• No specific measurable skill gain types required for specific Adult or Dislocated Worker participants</li></ul>
Title I – Youth	<ul style="list-style-type: none"><li>• Measured by achievement of any of the 5 types of measurable skill gains</li><li>• No specific measurable skill gains types required for specific Youth participants</li><li>• Type of skill gain should be based on the youth’s individual service strategy</li></ul>
Title II – AEFLA	<ul style="list-style-type: none"><li>• Measured by:<ul style="list-style-type: none"><li>- Achievement of at least one educational functioning level, OR</li><li>- Documented attainment of a secondary school diploma or its recognized equivalent.</li></ul></li></ul>
Title IV – VR	<ul style="list-style-type: none"><li>• May be measured by achievement of any of the 5 measurable skill gains.</li></ul>

#### 4. Reportable Individual vs. Participant

##### **Reportable Individual:**

- Individuals who provide identifying information;
- Individuals who only use the self-service system;
- Individuals who only receive information-only services or activities;

the following individuals are not participants:

- Individuals in an AEFLA program who have not completed at least 12 contact hours;
- Individuals who only use the self-service system; and
- Individuals who receive information-only services or activities, which provide readily available information that does not require an assessment by a staff member of the individual's skills, education, or career objectives.

##### a. Participant definitions for each WIOA program (p. 28)

##### **Programmatic Criteria For Becoming a Participant in Each of the Core Programs:**

- **Title I Adult and Dislocated Worker** – Receipt of any training services or individualized career services makes a reportable individual a participant. For basic career services, a reportable individual becomes a participant when he or she receives a service that is neither self-service nor information-only. See the chart in Attachment 7, Table A, which lists types of services received; identifies those services as basic career services, individualized career services, or training services; and states whether each type of service triggers inclusion in participation for the title I Adult and Dislocated Worker programs and for the title III Employment Service program.
- **Title I Youth** – When a reportable individual has satisfied all applicable program requirements for the provision of services, including eligibility determination, an objective assessment, development of an individual service strategy, and received one of the 14 WIOA Youth program elements
- **Title II AEFLA** – When a reportable individual in an AEFLA program has completed at least 12 contact hours, he or she is considered a participant.
- **Title III Employment Service** – When a reportable individual receives an individualized career service, he or she is considered a participant. For basic career services, a reportable individual becomes a participant when he or she receives a service that is neither self-service nor information-only. See the chart in Attachment 7, Table A.
- **Title IV VR** – When a reportable individual has applied and been determined eligible for VR services, has an approved and signed IPE, and has begun to receive services under the IPE, he or she is considered a participant.

#### 5. WIOA Program Eligibility

## 6. Common Definitions

- Common Exit
- Competitive Integrated Employment
- Customized Training
- Employment
- Exit
- Incumbent worker
- Integrated Education and Training Program (IET)
- Participant
- Participant Individual Record Layout
- Period of participation
- Reportable individual
- Secondary school diploma
- Unsubsidized employment

## 7. Common Exit Criteria

- a. 90 days
- b. Reasons for Exiting

## 8. Periods of Participation Examples