

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2021-2022

Run Statistics

Students selected:	648
Students dropped from report:	274
Students dropped due to missing enrollment in a WIOA II class:	18
Students included in report:	374

Items for Follow-up (helpful for PP attainment)

C	Completed	#	%
C1	Completed	143	38.24
C2	Passed HSE	0	0.00
C3	Earned HS diploma	0	0.00
C4	EFL placement	38	10.16
C5	EFL placement	5	1.34
C6	EFL placement	33	8.82
G	Passed HSE	#	%
G1	Passed GED	0	0.00
G2	Passed HiSET	4	1.07
G3	Passed TASC	0	0.00
G4	Passed HSE but no enrollment in 'High School Diploma' or HSE	0	0.00
G5	Passed HSE but instructional program not HSE	0	0.00
G6	Passed HSE but Highest Degree Earned is HSE or higher	1	0.27
G7	Mismatch between GED completion date and selected GED test	0	0.00
G8	Has 'GED ID'	0	0.00
G9	Has 'HiSET ID'	6	1.60
G10	Has 'TASC ID'	0	0.00

Payment Points Reports

July 2025

TE Payment Points Reports

- Payment Points Summary
- Payment Points Summary Audit
- Payment Points Data Flags
- Payment Points Data Integrity
- Student Gains
- EL Civics Reports
- Employment & Earnings
- Payment Points Troubleshooting

Payment Points Reports Setup Window

Use the TE **Payment Points Report Setup** window to select which specific reports to generate.

- Go to **Reports – State Reports – Payment Points**
- Click Report Selection
- Specify reports

The screenshot shows the 'Payment Points' window in the TE system. The top navigation bar includes 'View', 'Organization', 'Records', 'Reports', 'Tools', and 'Help'. The 'Payment Points' window title bar has a close button. Below the title bar is a dropdown menu showing '4908 - Rolling Hills Adult School (RHAS)'. The main area is divided into two panels. The left panel, titled 'Report Setup Navigator', contains a list of report categories: General Settings, Class Definitions, Personnel, Class Instances, In Program Years, Student Records, Class Enrollments, Program Enrollments, Additional Assessments, Assessment Forms, Tests, and Personnel Functional Roles. The 'Report Selection' option at the bottom is highlighted. The right panel, titled 'Select report:', contains a list of reports with checkboxes: 'Payment Points Summary' (checked), 'Payment Points Summary Audit' (checked), 'Payment Points Data Flags' (checked), 'Payment Points Data Integrity' (checked), and 'Payment Points Monitor' (unchecked). Below the list are three buttons: 'Select All', 'Deselect All', and 'Invert selection'.

Payment Points Summary Trouble Shooting

Funding	Program/ Focus Areas	1	2	3		4		5		Payment Points										Total PP
		Total # of Enrollees Overall	Total # of Enrollees Overall with paired scores	Completed NRS Educational Level		Received a HSE Certificate		Received a High School Diploma		Passed Citizenship Interview Test		Passed Government & History Test		AA 1		AA 2		AA 3		
				N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	
225/231	Basic Skills (ABE)	57	35	22	38.6	0	0.0	0	0.0	7										22
	ESL	909	537	426	46.9	0	0.0	0	0.0											426
	Adult Secondary Education	147	86	61	41.5	5	3.4	30	20.4											96
EL Civics (231)	Civic Participation	92	92	6						2				73	79.3	16	17.4	0	0.0	89
	Citizenship Preparation	7	7											6	85.7	2	28.6	0	0.0	8
EL Civics (243)	Integrated EL Civics (IELCE)	0	0	8						9				0	0.0	0	0.0	0	0.0	0
	IELCE with IET	0	0											0	0.0	0	0.0	0	0.0	0
Totals:		1,212	757	609	42.0	5	0.4	30	2.5	6	0.5	2	0.2	73	6.0	16	1.3	0	0.0	641
10																				

1. Total WIOA II Enrollees
2. Pre/post-test Pairs
3. EFL Gains
4. HSE
5. HS Diploma

6. 231 EL Civics Enrollment
7. 231 EL Civics Outcomes
8. 243 EL Civics Enrollment
9. 243 EL Civics Outcomes
10. 243 EL Civics with IET

1.Total WIOA II Enrollees

a.If unknown drill down to *PP Monitor*

b.Drop Reasons

i.Drill down to Student Demographics for Drops 1, 4, 5

ii.Drill down to Class Records for Drop 2

c.Data Entry

i.3p Import

ii.Scan/Manual Entry

iii.Instructional Program

i.Program Enrollment

ii.Class Instance Designation

d.More information – go to *PP Summary Audit*

2. Pre/post-test Pairs

- a. 70% Rule of Thumb
- b. Drill down to Assessments
 - i. Identify pre/no post
 - ii. Identify no tests
- c. Test targeted students
- d. Alternative: *Student Gains*

3. EFL Gains

- a. Performance varies by level and program
 - i. Should directly relate to % of pre/post pair
 - ii. Compare with previous years
- b. Drill down to Assessments
 - i. Identify pre/no post
 - ii. Identify prospective students
- c. Test selected students
- d. Alternative: *Student Gains*

4. HSE

- a. Performance depends on HSE enrollees and district strategies
- b. Review drop reasons
- c. Drill down to Student Records for GED/HiSet
 - i. Subsections do not affect PP reports
- d. Drill down to Student Demographics for GED/HiSET ID
 - i. GED/HiSET ID does not affect PP reports
 - ii. SSN does not affect GED/HiSET attainment
- e. Alternative: *PP Monitor* or *PP Data Flags*

5. HS Diploma

- a. Performance depends on HSD enrollees and district strategies
- b. Review drop reasons
 - i. Verify drop 3 - Concurrent enrollees
- c. Drill down to Student Records for HSD
- d. Review district HS diploma list
- e. Alternative: *PP Data Flags*

6. 231 EL Civics Enrollment

- a. Review same drop reasons and entry issues as for WIOA II enrollees
- b. Verify Agency funding sources
- c. Verify Class Instance Record
 - i. Instructional Program
 - ii. ELC Focus Area
- d. Alternative: *PP Summary Audit*

7. 231 EL Civics Outcomes

- a. Performance varies by level and focus area
 - i. Should relate to ELC enrollment
 - ii. Compare with previous years
- b. Verify COAAPs are selected and imported
- c. Drill down to ELC Assessments
 - i. Identify COAAPs pass/fail
 - ii. Identify Cit Prep pass/fail
- d. Re-assess select students
- e. Alternative: *ELC AA Detail*

8. 243 EL Civics Enrollment

- a. Review same drop reasons and entry issues as for WIOA II enrollees
- b. Verify Agency funding sources
- c. Verify Class Instance Record
 - i. Instructional Program
 - ii. ELC Focus Area
 - iii. Special Programs = Integrated Education & Training
 - iv. CTE class designation is required for IET students but does not affect PP reports
- d. Alternative: *ELC AA Detail*

9. 243 EL Civics Outcomes

- a. Same process as 231 ELC Outcomes
- b. Verify COAAPs are authorized for 243
- c. IELCE Plan: does not affect any PP reports

10.243 EL Civics with IET

- a. Same process as 231 ELC Outcomes
- b. Verify COAAPs are authorized for 243
- c. Verify Special Programs = IET at the class or student level
- d. CTE: IET Class designation is required but does not affect PP reports

EL Civics Payment Points

Hierarchy for EL Civics COAAPs Payment Points:

1. 243 *with* IET
2. 243 no IET
3. 231

								Passed Citizenship Interview Test		Passed Government & History Test		AA 1		AA 2		AA 3	
								N	%	N	%	N	%	N	%	N	%
225/231	ESL	909	537	426	46.9	0	0					73	79.3	16	17.4	0	0.0
	Adult Secondary Education	147	86	61	41.5	5	3	6	85.7	2	28.6						
EL Civics (231)	Civic Participation	92	92														
	Citizenship Preparation	7	7					0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
EL Civics (243)	Integrated EL Civics (IELCE)	0	0					0	0.0	0	0.0	0	0.0	0	0.0	0	0.0
	IELCE with IET	0	0														
Totals:		1,212	757	509	42.0	5	0	6	0.5	2	0.2	73	6.0	16	1.3	0	0.0

Number of unduplicated learners: 1,116

Notes: Total # of Enrollees Overall is a duplicated count of students across programs.

IET = Integrated Education and Training



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Payment Points Summary Audit

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PPSA17

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2022-2023

Funding: ☐ 225 Funding

☒ 231 Funding

☒ Civic Participation

☒ Citizenship Preparation

☒ 243 IELCE

Run Statistics

Number selected	652
Number included in report	374

Dropped from entire report		Duplicated Cases		Unduplicated Cases	
		#	%	#	%
01	Missing birthdate or age outside of 16-110	4	0.61	4	0.61
02	Less than 12 hours of instruction	246	37.73	244	37.42
03	Concurrently enrolled in High School/K12	37	5.67	30	4.60
04	No Gender	0	0.00	0	0.00
05	No Ethnicity/race	2	0.31	0	0.00
Number Dropped from entire report		289	44.33	278	42.64

The top portion of **Payment Points Summary Audit** includes Drop Reasons that apply to all WIOA II students

Dropped from entire report		Duplicated Cases		Unduplicated Cases	
		#	%	#	%
01	Missing birthdate or age outside of 16-110	4	0.61	4	0.61
02	Less than 12 hours of instruction	246	37.73	244	37.42
03	Concurrently enrolled in High School/K12	37	5.67	30	4.60
04	No Gender	0	0.00	0	0.00
05	No Ethnicity/race	2	0.31	0	0.00
Number Dropped from entire report		289	44.33	278	42.64

The bottom two sections of **Payment Points Summary Audit** apply to specific sections of reporting.

- The middle portion includes reasons that apply to calculating EFL Gains
- The bottom portion lists Drop Reasons for EL Civics

Dropped from 225/231 Section		Duplicated Cases		Unduplicated Cases	
		#	%	#	%
06	No accurate placement test or self-reported ASE High level	444	7.85	44	0.78
09	ESL Learner pretest score at ASE educational functioning level	92	1.63	67	1.18

Dropped from EL Civics Section		Duplicated Cases		Unduplicated Cases	
		#	%	#	%
15a	Incomplete EL Civics Outcome datasets	89	1.57	66	1.17
15b	Incomplete Civic Participation Outcome dataset	1,052	18.59	590	10.43
15c	Incomplete Citizenship Preparation Outcome dataset	390	6.89	192	3.39
15d	Incomplete IELCE Outcome dataset	460	8.13	86	1.52
17	EL Civics student in non-ESL program	12	0.21	1	0.02
18	Unfunded Payment Point	0	0.00	0	0.00
19	AA passed and highest test score below 180	11	0.19	0	0.00
Number Dropped from EL Civics Section		2,014	35.60	935	16.53

Duplicated Cases displays the actual item count for each listed Drop Reason.

Unduplicated Cases displays each item count after incorporating results from other reasons.

		Duplicated Cases		Unduplicated Cases	
Dropped from 225/231 Section		#	%	#	%
06	No accurate placement test or self-reported ASE High level	444	7.85	44	0.78
09	ESL Learner pretest score at ASE educational functioning level	92	1.63	67	1.18

		Duplicated Cases		Unduplicated Cases	
Dropped from EL Civics Section		#	%	#	%
15a	Incomplete EL Civics Outcome datasets	89	1.57	66	1.17
15b	Incomplete Civic Participation Outcome dataset	1,052	18.59	590	10.43
15c	Incomplete Citizenship Preparation Outcome dataset	390	6.89	192	3.39
15d	Incomplete IELCE Outcome dataset	460	8.13	86	1.52
17	EL Civics student in non-ESL program	12	0.21	1	0.02
18	Unfunded Payment Point	0	0.00	0	0.00
19	AA passed and highest test score below 180	11	0.19	0	0.00
Number Dropped from EL Civics Section		2,014	35.60	935	16.53



Payment Points Data Integrity

06/06/2024

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PPDIR17

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2023-2024

Run Statistics

Students selected:	1859
Students dropped from PP reports:	712
Students dropped due to missing enrollment in a WIOA II class:	22
Students Concurrently Enrolled in High School/K12:	37
Students included in Payment Point DIR:	1822

Payment Point DIR Item

	#	%
01 Missing Birthdate or outside 16-110	88	4.83
02 Less than 12 Hours of Instruction	612	33.59
02a Zero or Empty Hours of Instruction	357	19.59
02b Total hours between 1-11 hours	255	14.00
03 No Highest Year of School/Degree Earned	1,211	66.47
03a No Highest Year of School	1,211	66.47
03b No Highest Degree Earned	1,211	66.47
03c Learners marked Degree or Diploma Earned but no Years of Schooling	0	0.00
03d Highest Year of School marked but not Degree or Diploma Earned	0	0.00
04 No Gender	165	9.06
05 No Race/Ethnicity	187	10.26
06 Total Reported Labor Force Status	611	33.53



Payment Points Data Flags

06/06/2024

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PPDF17

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2023-2024

Run Statistics

Students selected:	1859
Students dropped from report:	712
Students dropped due to missing enrollment in a WIOA II class:	22
Students included in report:	1147

Items for Follow-up (helpful for PP attainment)

C	Completed Level	#	%
C1	Completed level	512	44.64
C2	Passed HSE and earned HSE PP but did not complete a level	0	0.00
C3	Earned HS diploma PP but did not complete a level	0	0.00
C4	EFL placement in ASE High	40	3.49
C5	EFL placement in ASE High but did not earn HS diploma or HSE	7	0.61
C6	EFL placement in ASE High and earned HS diploma or HSE	33	2.88
G	Passed HSE	#	%
G1	Passed GED	0	0.00
G2	Passed HiSET	4	0.35
G3	Passed TASC	0	0.00
G4	Passed HSE but no enrollment in 'High School Diploma' or HSE	0	0.00
G5	Passed HSE but instructional program not HSE	0	0.00
G6	Passed HSE but Highest Degree Earned is HSE or higher	1	0.09
G7	Mismatch between GED completion date and selected GED test	0	0.00

Items for Follow-up (helpful for PP attainment)		
C	Completed Level	# %
C1	Completed level	143 38.24
C2	Passed HSE and earned HSE PP but did not complete a level	0 0.00
C3	Earned HS diploma PP but did not complete a level	0 0.00
C4	EFL placement in ASE High	38 10.16
C5	EFL placement in ASE High but did not earn HS diploma or HSE	5 1.34
C6	EFL placement in ASE High and earned HS diploma or HSE	33 8.82

C1	NRS EFL completion that earns a PP
C2	"Helpful" for HSE PP
C3	"Helpful" for HSE PP
C4	NRS/PP eligible learners who place in EFL ABE 6
C5	ABE 6 still in progress
C6	ABE 6 that accomplished HSE/HSD

G	Passed HSE
G1	Passed GED
G2	Passed HiSET
G3	Passed TASC
G4	Passed HSE but no enrollment in 'High School Diploma' or HSE
G5	Passed HSE but instructional program not HSE
G6	Passed HSE but Highest Degree Earned is HSE or higher
G7	Mismatch between GED completion date and selected GED test
G8	Has 'GED ID'
G9	Has 'HiSET ID'
G10	Has 'TASC ID'
G11	Passed GED but no 'GED ID'
G12	Passed HiSET but no 'HiSET ID'
G14	Has 'GED ID' but wrong format
G15	Has 'HiSET ID' but wrong format

G1	
G2	
G3	
G4	"Item count" of PP eligible learners
G5	
G6	Not "required" but expected that HSE attainers are program = HSE, and HS diploma earners = program HSD
G7	Previously required; still useful for monitoring
G8	Relates 2014 GED to 2002 version. No longer likely to occur
G9	Item count of the GED ID field in Students - Demographics
G10	Item count of the HiSET ID field in Students - Demographics
G11	Item count of the TASC ID field in Students - Demographics. No longer valid in CA
G12	Compares HSE outcome to ID field in Students - Demographics.
G14	
G15	
	Compares what is input into the HSE ID field to the format required by Pearson/GED
	Compares what is input into the HSE ID field to the format required by HiSET

H	Earned HS diploma	#	%
H1	Earned HS diploma	31	8.29
H2	Earned HS diploma but no enrollment in 'High School Diploma'	0	0.00
H3	Earned HS diploma but Highest Degree Earned is HS diploma or higher	1	0.27
H4	Earned HS diploma but not in ASE High	1	0.27

H1	Item count of PP eligible learners
H2	Not "required" but expected that HSE attainers are program = HSE, and HS diploma earners = program HSD
H3	Previously required; still useful for monitoring
H4	Previously required for NRS; no longer required, and no longer a NRS Table 4 outcome (or PP)

E	EL Civics	#	%
E1	Passed One or More COAAPs in 231 Civic Participation	81	21.66
E2	Passed One or More COAAPs in 243 IELCE	81	21.66
E3	Passed One or More COAAPs with less than 30 hours of instruction	3	0.80
E4	Passed Three or More COAAPs with less than 60 hours of instruction	0	0.00
E5	Passed Six or More COAAPs with less than 100 hours of instruction	0	0.00
E6	Attempted One or More COAAPs in 231 Civic Participation	108	28.88
E7	Attempted One or More COAAPs in 243 IELCE	85	22.73

E1	Item count of 231 learners earning at least one COAAP
E2	Item count of 243 learners earning at least one COAAP
E3	Aligns COAAP attainment to 30 hours of ELC instruction
E4	Aligns attainment of multiple COAAPs to suggested number of hours of ELC instruction
E5	
E6	Item count of 231 learners attempting at least one COAAP
E7	Item count of 243 learners attempting at least one COAAP

I	IET/IELCE
I1	Has class enrollment in focus area IELCE
I2	Has class enrollment with special program IET
I3	Has class enrollment with IET in ESL
I4	Has class enrollment with IET in CTE
I5	Has class enrollment with IET in Workforce Preparation
I6	Has special program IET
I7	Has program enrollment in both ESL and CTE with IET
I8	Has program enrollment in ESL but not CTE with IET
I9	Has program enrollment in CTE but not ESL with IET
I10	Enrolled in IET class that is "off site"
I11	Enrolled in IET class without IET special program
I12	Has special program IET without enrollment in IET class
I13	Has class enrollment with 'ELL Co-Enrollment'
I14	Has special program 'ELL Co-Enrollment'

I1	Enrollees in ESL class with ELC focus area = 243 IELCE
I2	Enrollees in Special Program = Integrated Education & Training
I3	Enrollees in ESL class with ELC focus area = 243 IELCE and Special Programs = IET
I4	Enrollees in CTE class with Special Programs = IET
I5	In Workforce Prep class with Special Programs = Integrated Education & Training
I6	Enrollees in Special Program = Integrated Education & Training
I7	Enrollees in CTE and ESL class with focus area = 243 IELCE and Spec Prgms = IET
I8	In ESL class with focus area = 243 and Sp Pgms = IET (but no CTE enrollment)
I9	Enrollees in CTE class and Special Programs = IET (but no ESL enrollment)
I10	Enrollees in IELCE and IET class marked for off site IET in Instructional Setting field
I11	Enrollees in class marked for off site IET in Instructional Setting field but not marked for Special Programs = IET
I12	Has student level enrollment in IET but no class level enrollment
I13	Enrollees in class marked Special Programs = EL Co Enrollment
I14	Has student level enrollment in Special Programs = EL Co Enrollment

W	Workforce, Perkins, and CTE
W1	Has program enrollment in CTE
W2	Enrolled in CTE class
W3	Enrolled in CTE class with both A22 and CIP code
W4	Enrolled in CTE class with no A22 or CIP code
W5	Enrolled in CTE class with A22 but no CIP code
W6	Enrolled in CTE class with CIP but no A22 course code
W7	Has class enrollment with special programs = Perkins
W8	Has special programs Perkins
W9	Has special program Perkins but no enrollment in CTE
W10	Has special program Perkins and earned workforce certificate
W11	Has special program Perkins and earned post-secondary
W12	Has special program Perkins and achieved passage of exam

W1	Item count of student level CTE program enrollment
W2	Enrollees in class marked for CTE
W3	Enrollees in class marked for CTE that has both federal CIP code and state A22 code
W4	Enrollees in class marked for CTE with no federal CIP code or state A22 code
W5	Enrollees in class marked for CTE with no federal CIP code but WITH state A22 code
W6	Enrollees in class marked for CTE WITH federal CIP code but no state A22 code
W7	Enrollees with class level enrollment with Special Programs = Perkins
W8	Enrollees with student or class level enrollment with Special Programs = Perkins
W9	Enrollees with student or class level enrollment with Special Programs = Perkins (but no CTE enrollment)
W10	Enrollees with student or class level enrollment with Special Programs = Perkins - AND- earned Workforce Certificate outcome
W11	Enrollees with student or class level enrollment with Special Programs = Perkins - AND- earned outcome in post-secondary
W12	Enrollees with student or class level enrollment with Special Programs = Perkins - AND- earned passage of exam outcome (Skills Progression)