Agenda

• CDE Updates
  – Data Privacy: Management Bulletin 2017-01
  – Integrated EL Civics/IET
  – Payment Points Update

• Data Submission Deadlines

• NRS Update

• Announcements

• Conferences

• Networking
CDE Update
Data Privacy: Management Bulletin AEFLA 2017-01

- CDE Management Bulletin 2017-01 provides agencies with guidelines and procedures for protecting students’ Personally Identifiable Information
  - http://www.cde.ca.gov/sp/ae/ir/mgtbulletin20171.asp
- The procedures pertain to collecting Social Security Numbers
- The guidelines also contain a consent form to be used for collecting the SSNs from AEFLA participants
Payment Points Update
PY 2017–18

• For 225/231 program areas in ABE, ESL, ASE, Civic Participation, and Citizenship Preparation payment points will be calculated on the same basis as in PY 2016–17

• Section 243 Integrated EL Civics includes new guidelines to earn payment points (see slide 12)
Two Delivery Methods for Integrated English Literacy and Civics Education

• EL Civics as an activity
  ▪ May be provided as an activity under Section 231(b).

• Integrated EL Civics as a program
  ▪ If funded as described in Section 243, must be implemented as a program.
Integrated EL Civics Program

• The Integrated EL Civics program must be designed to:
  (1) Prepare ELLs for, and place in, unsubsidized employment in in-demand industries and occupations that lead to economic self-sufficiency; and
  (2) Integrate with the local workforce development system and its functions to carry out the activities of the program.

• The Integrated EL Civics program must be provided in combination with IET activities.
Integrated Education and Training (IET)

- IET is a service delivery model that provides adult education activities concurrently and contextually with workforce preparation activities and workforce training.
- IET targets training in specific occupations that leads to industry-certified credentials.
- Upon completion, learners should be employable or enrolled in more advanced training in their chosen career pathway.
- The CDE must be provided verification of transferable industry-certified credentials upon request.
Co-enrollment in the Integrated EL Civics Program

- Learners in an Integrated EL Civics program must have the opportunity to be co-enrolled in a class or program that offers workforce training.

- Co-enrollment may include one or more of the following options:
  - Learners are co-enrolled in a workforce training Title I America’s Job Center of California (AJCC) program
  - Learners are co-enrolled in the provider’s workforce training program, such as career technical education (CTE).
  - Learners are co-enrolled in a series of courses within a career pathway workforce training offered by one or more providers designed to lead to employment.
  - Learners are working directly with an employer in an apprenticeship, pre-apprenticeship, on the job training (OJT) or other arrangement directly with a local employer.
Civic Objectives and Additional Assessment Plans

- Section 243 COAAPs must meet the *workforce preparation* component of IET.
  - Providers may adopt existing Section 243 COAAPs or propose new ones
  - Section 243 COAAPs should be part of a workforce preparation curriculum targeting an in-demand occupation or cluster of occupations
Integrated EL Civics Program Development Plan

• Section 243 funded agencies are required to submit an Integrated EL Civics Program Development Plan by April 30, 2018.

• The plan includes:
  ▪ A description of the adult education and literacy activities within an Integrated EL Civics program
  ▪ A description of the workforce preparation activities, including specific COAAPs
  ▪ A description of the opportunities for workforce training that the agency is providing for learners
  ▪ The number of learners enrolled in the Integrated EL Civics program
  ▪ The number of learners co-enrolled in a workforce training program
  ▪ A plan for continuous improvement of the program
Integrated EL Civics Payment Points for PY 2017–18

- Students in an Integrated EL Civics program can earn up to 3 payment points for completing 243 designated COAAPs.

- Students in an Integrated EL Civics program and co-enrolled under an IET model will earn higher valued payment points for completing 243 designated COAAPs.
Integrated EL Civics FAQ

New: May our agency select more than one COAAP for a Civic Objective?

Answer: Yes. Beginning in 2017-18, agencies may select more than one COAAP per Civic Objective in the following situations:

1. An agency develops Integrated EL Civics/IET curriculum to support the English language needs of English language learners in a co-teaching or alternating teaching environment linked to a training program.

2. An agency administers a community needs assessment which reveals student need for more than one COAAP in the same objective for reasons which could include level or content considerations.

Agencies must request permission to select up to three COAAPs per Civic Objective by emailing Lori Howard, CASAS Program Specialist Coordinator at lbhoward@casas.org. The approval process may take up to 1 month.
NRS Update
NRS Tables: Overview of Key Changes

- New NRS Tables were released May of 2017
- Federal Table 3: reports both IET and IELCE
- Federal Table 4: includes-enrollment outcomes, and Periods of Participation (PoP).
Periods of Participation

• A Period of Participation (PoP) begins when a student enters your program
• A PoP is continuous enrollment without breaks in attendance equal to or exceeding 90 days
• A student leaving the program for **90 or more days**, starts a new PoP
  – A student may have more than one PoP in a program year.
• For example, a student who enters in September, exits in December, and re-enrolls in May has two PoP
TOPSpro Enterprise will track PoP based on attendance hours.

- **NEW** - Programs must update all learner attendance hours in TE Attendance module **monthly** (in TE Class Instance Record), TE will manage PoP automatically
- If attendance hours are from a third party system, then select **daily** attendance hours
- If using an attendance system without the daily attendance option, or the Update Record, then hours must be imported or scanned **monthly**
Grant Submission Deadlines
Grant Submission Deadlines

• Sept 30, 2017
  – Grant Award Notification
  – Grant Budget

Note: Agencies can check if deliverables have been received by going to https://adulted.otan.us/ > WIA Title II > Deliverables Summary
Grant Submission Deadlines

• **October 31, 2017**
  
  – First Quarter Data
  – First Quarter Data Integrity Report
  – At least one EL Civics COAAP submitted
  – Quarter 1 Expenditure Claim Report

*Note: Agencies can check if deliverables have been received by going to [https://adulted.otan.us/](https://adulted.otan.us/) > WIA Title II > Deliverables Summary*
Announcements
Local Assessment Policy

• WIOA, Title II: AEFLA agencies must develop and implement a Local Agency Assessment Policy.

• The Local Agency Assessment Policy must be signed and updated annually.

• At a minimum, the local policy must adhere to CDE 2015-16 Assessment Policy Guidelines and address all 7 requirements mentioned in the CDE Local Assessment Template.

• CDE will review local policy and implementation during program monitoring.
Announcements: Update Contact Information on OTAN

- Login to the California Adult Education Online Application and Reporting site [https://adulted.otan.us/](https://adulted.otan.us/)
- Select from the blue bar at the top “Agency Contacts”
- Go into each link to check and update your agency’s contact information
- For technical support, call OTAN at (916) 228-2580
Announcements: Technology and Distance Learning Plan

– **Required** for All Agencies
– Due on January 31, 2018, submit online
– Requires a planning team
– Start planning early
– Find it at [https://adulted.otan.us/](https://adulted.otan.us/)
– Contact Tech Support – (916) 228-2580
Announcements: Mandatory CDE Training Requirements

- **CASAS Implementation** and **California Accountability** trainings must be completed by January 31st, 2017.

- Trainings are held Face to Face (F2F) and online

  Trainings which satisfy the AEFLA requirements are designated on the training registration Web page [www.CAAdultEdTraining.org](http://www.CAAdultEdTraining.org)
Announcements: F2F Accountability, Assessment, and TE Training

- Sept. 26-27 Burbank Adult School
- Oct. 5-6 San Mateo Adult School
- Oct 10-11 Sacramento COE
- Oct 17-18 Vista Adult School
- Oct 24-25 Madera Adult School

For details and to register, go to http://aebg.ccccco.edu/Events/2017-AEBG-Regional-Training
Announcements: EL Civics Network Meetings

– September 13, 1-2pm
– October 25, 1-2pm
– November 29, 1-2pm

Register at www.CAAdultEdTraining.org
Announcements: Training

Access and register for CASAS, OTAN, and CALPRO Training Opportunities at www.CAA AdultEdTraining.org
Conferences
Conferences: CASAS Summer Institute 2018

• Join your colleagues
  – June 19–21, Town & Country Hotel, San Diego, CA
  – Registration opens September 1, 2017

• Highlights:
  – attend the most up-to-date training and workshops:
    • TOPSpro Enterprise (TE)
    • eTests®
    • Implementation and Accountability Training
  – learn about pertinent issues such as CASAS Reading Standards, CCRS, ELPS and computer-based testing
  – network with other adult education providers

• For more information visit www.casas.org
Conferences continued:
EL Civics Conferences

• Hanline Elementary School
  – January 26, 2018
• Baldwin Park Adult School
  – February 9, 2017
• Charles A. Jones Career & Education Center
  – March 2, 2017

Registration will open on the CASAS website on November 1, 2017
Conferences continued

- ACSA
  - San Jose, November 1-3
- CCAE Section Conference
  - Palm Springs, November 17-18
Conferences continued

- CATESOL State Conference
  - Santa Clara, October 19-22, 2017
- CAAEA
  - February 1-2, 2018
- COABE
  - Phoenix, March 25-28, 2018
- TESOL International Convention
  - Chicago, March 27-30, 2018
- CCAE State Conference
  - Fresno, May 3-5
Networking
Networking: Integrated EL Civics/IET

How is your agency planning to connect Integrated EL Civics to workforce preparation or training in 2017-18:

– Workforce Preparation?
– Training?
– Will you revise/write new COAAPs?
  • For which training related courses?
Reflection

- What will you do with the information from this meeting?
- What are you going to share with...
  - Administrators?
  - Teachers?
  - TOPSpro Enterprise staff?
  - Others?