Agenda

– CDE Updates
– Grant Deliverables Due Dates
– Announcements
– Conferences
– Networking
CDE Updates
Employment and Earnings Survey (1)

Beginning July 2016, OCTAE changed the WIOA follow up requirements for NRS Table 5

• The Employment and Earnings Survey conducted every quarter of Program Year 2019-2020.

• All students exiting must be surveyed. Students not responding will be reported as unemployed for state and federal reports.
Employment and Earnings Survey (2)

Tips for Improving the Survey Results:
1. Starting with orientation, let students know that their adult education program depends financially on knowing about their success after exit.
2. Share the survey questions with students.
3. Collect students’ email addresses and cell phone numbers, if possible
4. Enable students to become familiar with getting messages from their school and interacting with the CASAS Student Portal
Employment and Earnings Survey (3)

The Four Survey Questions are:
1. Do you have a job now? Y/N
2. How much do you earn a month?
   - If a student, via the survey says they are working but do not want to give you wage data, you may enter $1.
3. Are you attending school in a different area? Y/N
4. What school do you attend now?
Employment and Earnings Survey (4)

Additional Information:
• Students that voluntarily provide a Social Security Number will not need be surveyed.
• CDE will conduct a data match for these student with the state wage files.
• Only students without a SSN will need to be surveyed.
## Employment and Earnings Survey (5)

### Dates for Saving Exit Population and Sending Surveys (PY 18-19)

<table>
<thead>
<tr>
<th>Exit PY18-19 Q1</th>
<th>Exit PY 18-19 Q2</th>
<th>Exit PY 18-19 Q3</th>
<th>Exit PY 18-19 Q4</th>
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### Dates for Saving Exit Population and Sending Surveys (PY 19-20)

<table>
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<tr>
<th>Survey 2nd Q After Exit</th>
<th>Survey 2nd Q After Exit</th>
<th>Survey 4th Q After Exit</th>
<th>Survey 4th Q After Exit</th>
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<tbody>
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<td>Exit PY19-20 Q2</td>
<td>Exit PY19-20 Q3</td>
<td>Exit PY19-20 Q4</td>
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Employment and Earnings Survey Timeline (6)

Q4 PY 2018-19
August 1, 2019

PY 2018-19
Q1 → Q2 → Q3 → Q4

PY 2019-20
Q1 → Q2 → Q3 → Q4

Exit Q2 = Follow up Q4
Employment 2Q after exit
Wages
Employment and Earnings Survey Timeline (7)

Q1 PY 2019-20
October 31, 2019

Exit Q1 = Follow up Q1
Employment 4Q after exit

Exit Q3 = Follow up Q1
Employment 2Q after exit
Wages

PY 2018-19
PY 2019-20
Employment and Earnings Survey Timeline (8)

Q2 PY 2019-20
January 31, 2020

Exit Q2 = Follow up Q2
Employment 4Q after exit

Exit Q4 = Follow up Q2
Employment 2Q after exit
Wages

PY 2018-19

PY 2019-20

AEFLA Regional Network Meeting September 2019
Employment and Earnings Survey Timeline (9)

Q3 PY 2019-20
April 30, 2020

Exit Q3 = Follow up Q3
Employment 4Q after exit

Exit Q1 = Follow up Q3
Employment 2Q after exit
Wages

PY 2018-19
PY 2019-20
Employment and Earnings Survey (10)

Instructions

• Distribute Follow Up Survey via TE and Student Portal to eligible students
• Make direct contact to non-respondents to improve student response rate
State Gender Requirement

• Beginning July 1, 2019 the field below will be a change in TE as well as in other reporting data bases.
Grant Deliverables Due Dates
Grant Deliverables Due Dates (1)

• **Sept 15, 2019**
  – Grant Award Notification
  – Grant Budget

*Note: Agencies can check if deliverables have been received by going to [https://caadultedreporting.org/adulted/](https://caadultedreporting.org/adulted/)*
Grant Deliverables Due Dates (2)

• October 31, 2019
  – At least one EL Civics COAAP submitted
  – Professional Development Plan
  – Quarter 1 Expenditure Claim Report
  – Employment and Earnings Follow-up Survey

Note: Agencies can check if deliverables have been received by going to https://caadultedreporting.org/adulted/
Grant Deliverables Due Dates (3)

- Direct all questions about the Professional Development Plan to CALPRO
  - E-mail: calprohelp@air.org
  - Phone: 916-286-8803
  - October 31, 2019
Grant Deliverables Due Dates (4)

Technology and Distance Learning Plan

- **Required** for All Agencies
- Due on **January 31, 2020**, submit online
- Requires a planning team
- Start planning early
- Find it at: [https://caadultedreporting.org](https://caadultedreporting.org)
- Contact: 916-228-2580 or [support@otan.us](mailto:support@otan.us)
Grant Deliverables Due Dates (5)

Mandatory CDE Training Requirements

- CASAS Implementation and California Accountability trainings must be completed by January 31\textsuperscript{st}, 2020.
- Trainings are held Face to Face (F2F) and online
- Trainings which satisfy the AEFLA requirements are designated on the training registration Web page www.CAAdultEdTraining.org
Grant Deliverables Due Dates (6)

Face to Face Accountability and TE Training Sites

- Sept. 9-11  Fresno Adult School
- Sept. 25-27  Burbank Adult School
- Oct. 1  San Mateo Adult School (CAEP only)
- Oct. 10-11 Sacramento COE
- Oct 28 Vista
- Nov 7-8 W. Contra Costa Adult Sch., Richmond

- Access and register for Face to Face or Online Training at https://www.caadultedtraining.org/
Grant Deliverables Due Dates (7)

Mandatory CDE Training Requirements

Agency staff that has previously completed CASAS Implementation Training (Initial & Beyond) – may take one of the following courses to meet the current requirement:

- California Assessment Policy - Update and Sign
- CASAS eTests Online Implementation
Grant Deliverables Due Dates (8)

Local Assessment Policy

• All agencies must develop and address all 7 requirements of the Local Assessment Policy template.
• The Local Assessment Policy must be signed and updated annually and kept on file at the agency.
• At a minimum, the local policy must adhere to 2017 Assessment Policy Guidelines posted at the following URLs:
  https://www.cde.ca.gov/sp/ae/ir/
  https://www.casas.org/
• The Local Assessment Policy must be made available to the CDE upon request.
Announcements
Announcements (1)

Citizenship Interview Test (CIT) Recertification – Change in Dates

• Online recertification will be available the first week of January and will close April 30, 2020
  – This is a change from previous years

• If you have questions, please contact CIT@casas.org
Announcements (2)

EL Civics Network Meetings

– October 30, 1-2pm
– December 4, 1-2pm

Register at www.CAAdultEdTraining.org
Conferences
Conferences (1)

- CATESOL Annual Conference
  - San Jose, CA, October 3-6, 2019

- CCAE
  - Southern Section Conference
    - Palms Springs, October 18-19, 2019
  - LA Metro Section Conference
    - October 26, 2019
  - South Coast Conference
    - Palms Springs, November 22-23, 2019
  - Central Section Conference
    - November 22, 2019
Conferences (2)

EL Civics Conferences

- Pasadena
  - Pasadena City College, January 24, 2020
- Sacramento
  - Charles A. Jones Career & Ed. Center
    February 7, 2020
- Santa Ana
  - Santa Ana College, February 28, 2020
- San Jose
  - Silicon Valley Adult Education, March 13, 2020

Registration opens November 1, 2019
Conferences (3)

- TESOL International Convention
  - Denver, CO, March 31-April 3, 2020
- COABE National Conference
  - Baltimore, MD, April 5-8, 2020
  - Deadline for proposals: TBD
- CCAE State Conference
  - Sacramento, April 23-25
  - Deadline for proposals: TBD
Networking
Discussion (1)

Follow up Survey

• How is the Follow up Survey going?
  – What is the response rate?
  – What is your agency doing if students do not respond to the survey?
  – Has your agency encountered any problems?
Discussion (2)

What is your agency planning to do in 19-20 in the effort for continuous improvement?

– What is working well?
– What will you change?
– What will you add?
Reflection

• What will you do with the information from this meeting?
• What are you going to share with…
  – Administrators?
  – Teachers?
  – TOPSpro Enterprise staff?
  – Others?