

WIOA II Network Meeting September 2024



CALIFORNIA DEPARTMENT OF EDUCATION
Tony Thurmond, State Superintendent of Public Instruction

Agenda

- CDE Update
 - WIOA Update
 - NRS Changes – specifically as it relates to IET
- NRS Federal Reporting Measurable Skills Gains (MSG's)
- Beginning of Year PY 2024-25
 - Assessment Implementation & Local Assessment Policy
 - Data Dictionary for WIOA II and CAEP
- TE Secure Browser
- Upcoming Training

CDE Update (1)

WIOA Reauthorization

<https://www.congress.gov/bill/118th-congress/house-bill/6655/text>

CDE Update (2)

Grant Award Notice (GAN)

Grant Award Notifications (GAN) are now posted and available through the California Adult Education Online Application and Reporting Site

CDE Update (3)

IET/IELCE Deliverable

- For 2024-25, the IELCE Plan due date has changed, and will be due on **March 31, 2025.**

CDE Update (4)

Employment & Earnings Survey – Quarter 4

Follow-up Second Quarter After Exit

Survey Quarter	PY 2023-24 Quarter 1		PY 2023-24 Quarter 2		PY 2023-24 Quarter 3		PY 2023-24 Quarter 4	
	PY 2022-23 Quarter 3		PY 2022-23 Quarter 4		PY 2023-24 Quarter 1		PY 2023-24 Quarter 2	
Exit Quarter	#	%	#	%	#	%	#	%
Students Exited	31,547		92,509		21,834		50,347	
Students with SSN	7,717	24.1%	22,199	24.0%	5,734	26.3%	13,495	26.8%
Participants who were surveyed	23,676	75.0%	69,349	75.0%	15,950	73.1%	34,911	69.3%
Surveys Responded	11,183	47.2%	27,246	39.3%	7,018	44.0%	14,977	42.9%
Has Job	6,545	27.6%	14,013	20.2%	3,668	23.0%	7,966	22.8%

Data generated on August 5, 2024

CDE Update (5)

Agency Performance by Quartile

Ranks agency performance into 4 quartiles – across key indicators such as:

- NRS Table 4
- Persistence
- Survey Response/SSN

Quarterly results via TE Admin Portal and annually via CASAS Data Portal

CASAS Agency ID	2nd Quarter Employment
12031	75.00%
5917	72.37%
4091	72.22%
9676	62.20%
5892	62.07%
1811	58.74%
1023	58.65%
9504	58.28%
1024	57.14%
1817	56.62%
1859	54.66%
9587	54.62%
1450	54.49%
667	54.35%
9542	54.21%
9502	54.03%
1895	53.38%

CDE Update (6)

Agency Performance by Quartile

- **During PY 24-25:** address agencies in the high and low performing quartiles and “cross stitch” to generate positive suggestions for all agencies
- Conduct focus groups by agency size and provider type
- Relate performance to 2024 Statewide Priorities (WIOA Collaboration, Mind the Gaps) and Agency CIP goals

CDE Update (7)

NRS Measurable Skills Gains (MSG's)

	MSG types	Pretest required (Yes/No)
Allowable for all participants	Type 1.a. Achievement as measured by a pre- and posttest	Yes
	Type 1.b. Awarding of credits or Carnegie units	No
	Type 1.c. Enrolled in postsecondary education and training	No
	Type 1.d. Pass a subtest on a State-recognized high school equivalency examination	No
	Type 2. Documented attainment of a secondary school diploma or its recognized equivalent	No
Allowable for participants receiving IET through postsecondary institutions	Type 3. Secondary or postsecondary transcript or report card for sufficient credit hours that shows a participant is meeting the state unit's academic standards	No
Allowable only for participants in IET or WPL programs	Type 4. Satisfactory or better progress report, toward established milestones, from an employer or training provider who is providing training	No
	Type 5. Successfully passing an exam that is required for a particular occupation or progress in attaining technical or occupational skills, as evidenced by trade-related benchmarks	No

CDE Update (8)

IET is now MSG 1c: Enter Post-Secondary.

Workforce Preparation courses will continue to serve these students progress toward IET enrollment... but will not constitute IET enrollment itself.

Workforce Preparation Courses

(irrespective of where they fall in the pathway and/or IRC categories)



- Computer Basics or Computers for ESL
- Vocational ESL (Digital Literacy)
- Financial Literacy
- Bridge Courses
- Google Suites
- Microsoft Office
- Keyboarding
- First Aid/CPR
- OSHA 10
- Career Readiness: soft skills, e.g.:
 - Job preparation
 - Job seeking skills
 - Interviewing skills

CDE Update (9)

Workforce Preparation Courses
(irrespective of where they fall in the pathway
and/or IRC categories)



**MSG 1c: Enter
Post-Secondary**

IET Enrollment



IET Enrollment
*CTE, Title I,
Apprenticeship*



**MSG 5: Passage
of an Exam**

CDE Update (10)

CALPRO Online Integrated Education and Training (IET) Implementation Clinic (Fall 2024)

Join other agency teams of instructors and program administrators for an Integrated Education and Training (IET) Implementation Clinic.

There are four principal features of this unique online professional learning opportunity, which is open to up to 8 agency teams (each team is composed of 3 staff members).

- 1) **Two day-long virtual training sessions.** Participants will have the opportunity to engage in interactive planning and curriculum development activities as well as to share best practices.
- 2) **Live, interactive discussion through three 75-minute online webinars** with engaging guest speakers, peer mentors, and colleagues from around the state

CDE Update (11)

NRS EFL Descriptors for ESL

The NRS EFL Descriptors for ESL: Implications for Instruction and Assessment

Thursday, September 5, 2024

1:00-2:00pm ET

12:00-1:00pm CT

10:00-11:00am PT

While new educational functioning level (EFL) descriptors for ESL were released in 2017 that aligned with the English Language Proficiency (ELP) Standards for Adult Education, the descriptors could not be implemented until the U.S. Secretary of Education determined that at least one assessment was aligned with these descriptors and suitable for use in the NRS. With several assessments now approved, states are thinking about the implications of the descriptors for instruction and assessment. This webinar will provide an opportunity for participants to dig into the NRS EFL descriptors for ESL and consider what the implications are for instruction and assessment in their states. Participants will also be introduced to a new tool that can support them as they plan to transition to new NRS-aligned assessments.

CDE Update (12)

CDE New Admin Orientation

Registration for the 2024 New Administrator Orientation (NAO) is closing soon. This training will provide an overview of the WIOA, Title II implementation requirements and available resources for grantees.

The online event will be held over three days **September 10-12, 2024**.

Registration is only required once for all three dates and closes on **September 5, 2024**. Act now to secure your spot! [This direct link will open the registration page on the CA Professional Development calendar.](#)

CDE Update (13)

2024 Promising Practices Winners – Congratulations to these Agencies!

- Elk Grove Adult and Community Education
- Garden Grove Adult Education – GGUSD
- Lake Elsinore Valley Adult School

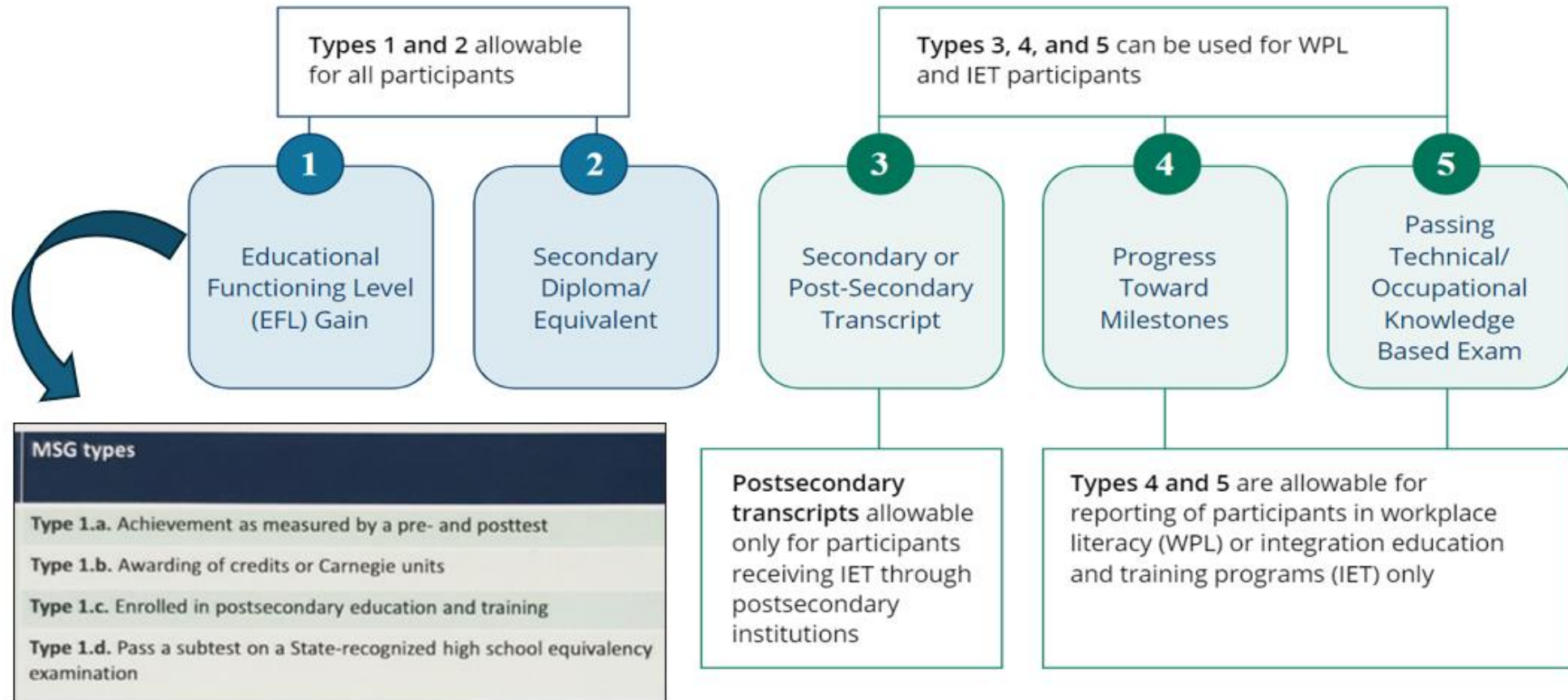
- Porterville Adult School
- Sweetwater Adult Education
- Whittier Union Adult School
- Fairfield-Suisun Adult School

September 2024 Topics



NRS Measureable Skills Gains (MSG's) (1)

What's Allowable for NRS Reporting?



NRS MSG's (2)

MSG's 1a-1d

MSG types

Type 1.a. Achievement as measured by a pre- and posttest

Type 1.b. Awarding of credits or Carnegie units

Type 1.c. Enrolled in postsecondary education and training

Type 1.d. Pass a subtest on a State-recognized high school equivalency examination

NRS MSG's (3)

MSG's 1b: HS Credits

Education Results:

<input type="checkbox"/> Passed GED 2002	<input type="checkbox"/> Completed course
<input type="checkbox"/> Passed GED 2014	<input type="checkbox"/> Mastered course competencies
<input type="checkbox"/> Passed HiSET	<input type="checkbox"/> Earned certificate
<input type="checkbox"/> Passed TASC	<input type="checkbox"/> Educational achievement
<input type="checkbox"/> Earned High School diploma	<input type="checkbox"/> Skills progression
<input type="checkbox"/> Returned to K-12	<input type="checkbox"/> Secondary transcript or report card
<input type="checkbox"/> Gained computer/tech skills	<input type="checkbox"/> PostSecondary transcript or report card



NRS MSG's (4)

MSG 1d: HSE Subsections

Go to **Records – Students - Demographics**

The screenshot displays the NRS MSG system interface for a student record. The student's name is Arlen Jaqueline Armendariz, born 1/3/2000, with SSN 10021717. The interface includes sections for Site Enrollment and Education. The Education section has dropdown menus for 'Highest Year of School' and 'Highest Degree or Diploma Earned Outside US'. Below these are radio button options for various education levels: None, HSE Certificate, High School Diploma, Technical/Certificate, Some college, no degree, A. A./A.S. Degree, 4 yr. College Graduate, Higher than B.A./B.S., Individual Education Plan, and Other Diploma/Degree. At the bottom, there is a table for 'GED 2022 Score' with columns for 'Score', 'Passed', 'Non-English', and 'Subsection'. A row for 'Social Studies' is visible with a date of 6/14/2024 and an 'Add Score' button.

Program Year	Sites
23-24	01 - 01: RHAS Site Campus 02 - 02: RHAS Site Campus

Education

Highest Year of School: Highest Degree or Diploma:

School Outside US:

None A. A./A.S. Degree
 HSE Certificate 4 yr. College Graduate
 High School Diploma Higher than B.A./B.S.
 Technical/Certificate Individual Education Plan
 Some college, no degree Other Diploma/Degree

Highest Degree or Diploma Earned Outside US:

Score	Passed	Non-English	Subsection	Date
Social Studies	6/14/2024	<input type="checkbox"/>	<input type="checkbox"/>	

Enter Subsection scores for GED or HiSET

- Enter HiSET and GED subsection scores directly into TE
- The CDE HSE Office will conduct a data match for HSE subsections just like with HSE completion

NRS MSG's (5)

MSG 1c: Enter Post-Secondary

- Transition to College
- Transition to CTE
- Enrollment in IET

Work Results:		Personal Results:	
<input type="checkbox"/> Got a job	<input type="checkbox"/> Training milestone	<input type="checkbox"/> Increased involvement in children's education	
<input type="checkbox"/> Increased wages	<input type="checkbox"/> Entered apprenticeship	<input type="checkbox"/> Increased involvement in children's literacy activities	
<input type="checkbox"/> Retained job	<input type="checkbox"/> Entered military	<input type="checkbox"/> Met other family goal	
<input type="checkbox"/> Got a better job	<input type="checkbox"/> Acquired workforce readiness skills	<input type="checkbox"/> Met personal goal	
<input type="checkbox"/> Met work-based project goal	<input type="checkbox"/> Reduced public assistance	<input type="checkbox"/> Other personal/family outcome	
<input type="checkbox"/> Entered job training	<input type="checkbox"/> Other work outcome		
<input type="checkbox"/> Entered training program			
Education Results:			
<input type="checkbox"/> Passed GED 2002	<input type="checkbox"/> Completed course	<input type="checkbox"/> Enrolled in secondary program	<input type="checkbox"/> Entered graduate studies
<input type="checkbox"/> Passed GED 2014	<input type="checkbox"/> Mastered course competencies	<input type="checkbox"/> Entered college	<input type="checkbox"/> Attained post graduate degree
<input type="checkbox"/> Passed HiSET	<input type="checkbox"/> Earned certificate	<input type="checkbox"/> Transitioned to credit (transfer)	<input type="checkbox"/> Occupational skills licensure
<input type="checkbox"/> Passed TASC	<input type="checkbox"/> Educational achievement	<input type="checkbox"/> Transitioned to credit (non-transfer)	<input type="checkbox"/> Occupational skills certificate
<input type="checkbox"/> Earned High School diploma	<input type="checkbox"/> Skills progression	<input type="checkbox"/> Attained credential	<input type="checkbox"/> Occupational certifications
<input type="checkbox"/> Returned to K-12	<input type="checkbox"/> Secondary transcript or report card	<input type="checkbox"/> Attained A.A. or A.S. degree	<input type="checkbox"/> Other recognized diploma, deg
<input type="checkbox"/> Gained computer/tech skills	<input type="checkbox"/> PostSecondary transcript or report card	<input type="checkbox"/> Attained B.A. or B.S. degree	

NRS MSG's (6)

Workforce Preparation Courses
(irrespective of where they fall in the pathway
and/or IRC categories)



**MSG 1c: Enter
Post-Secondary**

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IET Enrollment
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Apprenticeship*



**MSG 5: Passage
of an Exam**

NRS MSG's (7)

MSG 3: Post-Secondary



A postsecondary education transcript or report card for a participant who complete a minimum of 12 hours per semester, or for part time students a total of at least 12 credit hours over the course of two completed consecutive semesters during the program year.



Must show that a participant is meeting the State's academic standards.

NRS MSG's (8)

MSG 4: Training Milestone



Participant had a satisfactory or better progress report towards established milestones **from an employer or training provider who is providing training**

Progress reports may include training reports on milestones completed as the individual masters the required job skills

Use for workplace literacy education program (WPL)



Increases in pay resulting from newly acquired skills or increased performance also can be used to document progress

NRS MSG's (9)

MSG 5: Passage of an Exam

Participant successfully passed an exam that is required for a particular occupation, or made benchmarks in attaining occupational skills

Includes outcomes such as occupational licensure or occupational certification

Results of knowledge-based exam or certification of completion.

Documentation demonstrating progress in attaining technical or occupational skills

Documentation from training provider or employer

Copy of a credential that is required for a particular occupation and only is earned after the passage of an exam

NRS MSG's (10)

- The 2024-25 WIOA II and CAEP Data Dictionaries include some preliminary information about how TE outcomes align with the new federal measures

2024-25 WIOA II Data Dictionary

The new Data Dictionary for WIOA II and CAEP agencies is now available on the CASAS Web site:

2024-25 WIOA II DATA DICTIONARY

TOPSPRO ENTERPRISE RECORD INSTRUCTIONS

Entry Record—Form EUUS-019

The following table indicates the specific data elements required. A checkmark (✓) indicates the data element must be entered. The letters IR (if required) indicate that the local agency chooses to collect information on a particular data element.

Record Type / Field		WIOA 225/231	WIOA EL Civics
1a	Student Name / Phone	✓	✓
1b	Student Address/Email	✓	✓
2	Instructor Name	IR	IR




<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/ordering-guide>

2024-25 WIOA II Data Dictionary (2)

- CA Assessment Policy
- Summary of Changes
- WIOA II Order Guide
- CAEP Dictionary

Administrative Resources

The data dictionary for 2023-24, with new WIOA compliant data definitions, is now available.

-  [WIOA Data Dictionary 2023–24](#)
PDF, 1008.52 KB
-  [M - WIOA Data Dictionary 2023-24 Summary of Changes](#)
PDF, 494.58 KB
-  [WIOA II / CAEP Dictionary](#)
PDF, 1.08 MB

2024–25 Ordering Guide

The California WIOA, Title II: AEFLA Ordering Guide is [now available for download](#).

If you are non-WIOA funded, please go to the [California Adult Education Program \(CAEP\) page](#).

Attachments

File	Type
A - California Assessment Policy Guidelines 2024-25	PDF
B - CDE Local Guidelines for Implementing State Assessment Policy 2023-24	PDF
C - Core Performance Follow-Up Survey Instructions	PDF
D - Entering Adult Education Personnel Information	PDF
E - TOPSpro Enterprise Entry-Update Record	PDF

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/ordering-guide>




2024-25 WIOA II Data Dictionary (3)

Attachments A – X

- CA Assessment Policy
- Local Policy Template
- Data Integrity Report
- New Agency Tool Kit
- Short Term Services
- Barriers to Employment

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2024-25 WIOA II Data Dictionary (4)

New Agency Tool Kit

Welcome



Let CASAS be your road map to student and program success with our proven system!

The Need: Measure skills, plan instruction, report progress — easily and accurately
You want the tests and resources that best meet your needs.

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/ordering-guide>

Assessment for PY 2024-25 (1)

California Assessment Policy

- *Lists appropriate CASAS assessment instruments authorized for use for WIOA II accountability reporting*
- Includes instructions for appraisal use, hours between pre-/post-testing, and distance learning
- Includes Guidelines for Local Assessment
- Authorizes new CASAS GOALS, GOALS 2, and STEPS series for state and federal reporting
- *Attachment A – California Assessment Policy*

Assessment for PY 2024-25 (2)

Guidelines for Local Assessment

- WIOA Title II agencies must develop and implement a Local Agency Assessment Policy, and update it at the start of each Program Year.
- The Local Assessment Policy shows how agencies are in alignment with statewide guidelines.
- Local agencies may develop their own assessment guidelines, and encouraged to develop policies that emphasize local priorities.
- *Attachment B – Guidelines for Local Assessment*

Assessment for PY 2024-25 (3)

Developing a Local Assessment Policy

- Placement and Progress
- Testing Calendar
- Staff Responsibility
- Security and Quality Control
- “Training” both Internally and Externally
- Special Programs and Accommodations

TE Secure Browser

Migration and Comparison: "Take a Test" and "Safe Exam Browser"

To migrate from eTests1 to the new eTests2 the only step necessary is to adopt either Take a Test (TaT) or Safe Exam Browser (SEB) for your secure exam environment.

Microsoft Windows Take a Test (TaT)

"Take a Test" is a secure testing environment built into Windows 10 SP2 and later versions. It locks down the device, providing a secure environment for students to take assessments. When enabled, it prevents access to other applications, websites, and files.

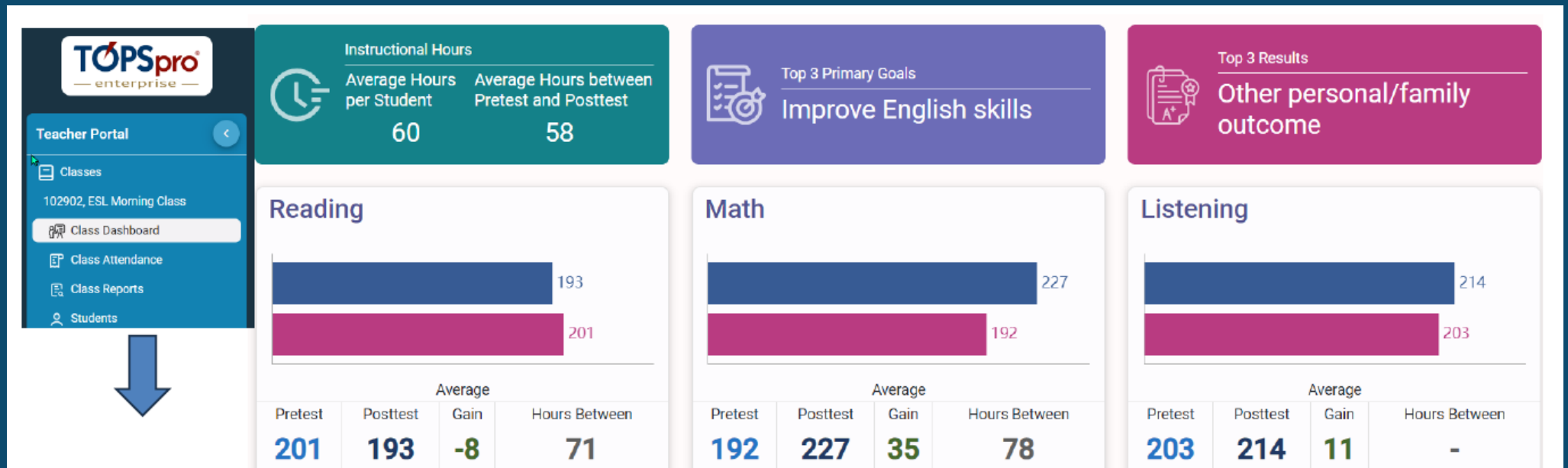
Safe Exam Browser (SEB)

SEB is a widely used secure testing application that transforms a Windows or Mac computer into a secure workstation for online exams. It locks down the system to prevent access to unauthorized resources and provides various configurations to suit different exam requirements.

<https://www.casas.org/product-overviews/software/casas-etests/CASAS-eTests-Help>

TE Teacher Portal (1)

The CASAS Teacher Portal is a tool for teachers that communicates seamlessly with your agency data in TOPSpro Enterprise (TE). Teachers can generate reports for their classes and students, review demographic data, record student attendance-- all through an intuitive and colorful user interface.



<https://www.casas.org/product-overviews/software/topspro-enterprise/topspro-enterprise-help/teacher-portal>

TE Teacher Portal (2)

- To get started, use the videos below to set up Teacher Portal Access in TOPSpro Enterprise. Then teachers/staff can set up their own Teacher Portal Accounts.

Setting Up Teacher Portal Access in TE for Data Manager Videos

1. [Enabling Portal Access Rights](#)
2. [User Setup](#)
3. [Personnel Record](#)
4. [Functional Role](#)
5. [Wrap up Review](#)

TE Teacher Portal (3)

Teacher Portal Videos for Teachers and Other Staff

6. [Registering Portal Account](#)

7. [Verification](#)

8. [Account Settings](#)

9. [Classes](#)

10. [Students](#)

11. [Overview](#)

<https://www.casas.org/product-overviews/software/topspro-enterprise/topspro-enterprise-help/teacher-portal>

Upcoming Dates

CDE Office Hours	Sep 10, 17, 24
CDE NAO	Sep 10-12
TE Overview	Sept 12
National TE Meeting	Sep 13
EL Civics Basics	Sep 18
CAEP Director's	Sep 26-27
TE Teacher Portal	TBD
Statewide WIOA II	Oct 1
Statewide TE	Oct 4
CASAS Nat'l Webinar	Oct 16

Network Discussion Topics (1): Workforce MSG's

- Do you currently record outcomes for students in programs such as Workforce Prep and CTE?
 - If so, what outcomes do you use to document this?
 - Which specific students or programs do you target to accumulate and record the data?
 - If not, what are some things you could start observing and recording in your data to better document this?

Network Discussion Topics (2): Secondary and Post-Secondary

- Do you have any results from your agency's data that tracks learner transitions?
 - If so, do you track progress to CTE/Job Training, College, Employment – or all of the above?
 - What data elements do you use to document this?
 - Any specific tracking for CTE or for College specifically?
- Have you been tracking student progress for HS credits or HSE Subsections?

Network Discussion Topics (3): Collaboration with WIOA Partners

- Do you have any results from your agency's data that shows collaboration with your partners?
 - If so, what data elements do you use to document this?
 - If not, what are some things you could start to do locally to better document regional collaboration?
 - If you are unsure – what data reports might help you determine whether you are recording co-enrollment?