
www.casas.org/order
Welcome to our CASAS Catalog!
Use online ordering for faster service.

**Order Online** *(faster!)*
Visit: [www.casas.org/order](http://www.casas.org/order) or

**Order via email**
Visit: [www.casas.org/order](http://www.casas.org/order)
1. Download the order form to your desktop
2. Fill out and email to orders@casas.org and
3. Call 800-255-1036, option 3 with your credit card number

**Email us**
General questions info@casas.org
Training Workshops training@casas.org
California Accountability capm@casas.org
Shipping and payment orders@casas.org
Technical and software techsupport@casas.org

**Call us**
800-255-1036
858-292-2900

**Fax**
858-292-2910 (FAX)

CASAS is a nonprofit organization. Purchase of CASAS materials supports ongoing technical assistance, continued research and development, test validity and reliability analyses, and additional support services provided by CASAS staff and CASAS certified trainers.
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First Steps

1. How will you deliver testing? Check all that apply.
   - Online with CASAS eTests
   - Paper-based Testing

2. Why do you want to test students? Check all that apply.
   - Placement – can be used for program eligibility
   - Pre- and post-testing

3. Which skill area(s) do you need to test? Check all that apply.
   - Reading
   - Listening (for ESL students only)
   - Math
   - Citizenship
   - Workforce/Pre-employment (Soft Skills, Critical Thinking, Problem Solving)

4. As an agency new to CASAS, how will you complete training requirements? Choose one.
   - Self-Paced Online Training offered at no cost at training.casas.org
   - Live Facilitated Training offered by a certified trainer. Register at www.casas.org

Next Steps

5. How to Use CASAS Assessments (See page 5)
6. Training Workshops (See page 6)
7. Place Your Initial Order (See page 7)

Testing Produces Informative Results and Reports

Teachers, administrators, and students find that classroom reports are valuable in planning their instructional approaches.

Visit our sample reports webpage.
Before placing your order, please review the testing process as shown below. See page 6 for training requirements and page 7 for guidance with ordering.

### 1. For Placement
- **For CASAS eTests**, the Locator test is included at no charge with purchase of progress tests!
- **For paper tests**, order the Appraisal test(s), Test Administration Manual (TAM), test booklets, and answer sheets.

### 2. For Progress Tests (Pre- and Post-testing)
- For CASAS eTests, order WTU/TEUs. Minimum order = 100 WTUs/TEUs
- WTUs = Web Test Units with TOPSpro Enterprise Basic.
- TEUs are Web Test Units with TE Enhanced.
- TE is the data accountability software included with every purchase of CASAS eTests.
- Each WTU/TEU is one test administration (i.e., administering one reading test and one math test deducts 2 WTUs for each student.)
- WTUs and TEUs never expire. Both allow access to all assessments in CASAS eTests.

CASAS Implementation Training is available in four modules that meet the training required to implement CASAS. Agencies must complete Module 1 and either Module 2 or Module 3 to order tests. Additional certification training is required to use CASAS eTests and TOPSpro Enterprise.

**Module 1: CASAS eTests and Paper Test Implementation**
Provides an introduction to components of the CASAS system, administering and scoring tests, and interpreting test results. The module also guides agencies on how to get started with CASAS.

**Module 2: CASAS eTests Implementation**
Addresses how to get started with CASAS eTests, how to administer web-based tests, and the benefits of computerized testing.

**Module 3: Paper Test Implementation**
Covers how to get started with paper-based testing, how to administer tests, and how to maximize the paper testing process to its full advantage.

**Module 4a and 4b: Interpreting Test Results and Instructional Reports**
Covers, in two modules, how to interpret test results and reports to inform instruction.

[http://training.casas.org/](http://training.casas.org/)

Implementation Training modules are complimentary and available 24/7.

**Getting started with CASAS eTests?**  
See [Going Live! Checklist](http://training.casas.org/).

**Remote Testing?**  
See [Going Remote! Checklist](http://training.casas.org/).

**Getting started with paper?**  
See [Getting Ready! Checklist](http://training.casas.org/).

**CASAS eTests and Paper Test Implementation**  
See [Going Live! Checklist](http://training.casas.org/) and [Getting Ready! Checklist](http://training.casas.org/).

**Check out these resources!**  
See [Instructional Implementation](http://training.casas.org/).
1. Use the checklist on page 4 to inform your assessment choices below.
2. Create an account on the CASAS website to place an order and set up training.
3. Complete training before initial order is finalized (See page 6).
4. Identify the program area(s) i.e., ABE, ESL. Select a delivery mode, computer or paper. Order a placement test(s), progress tests, a test administration manual (TAM) and answer sheets for paper tests.

Program Areas:  
ADULT BASIC EDUCATION (ABE)  
ADULT SECONDARY EDUCATION (ASE)  
WORKFORCE AND PRE-EMPLOYMENT

### Delivery: Online Testing  
**CASAS eTests**

<table>
<thead>
<tr>
<th>Test Administration Manuals</th>
<th>pp. 17, 18, 28</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placement tests</td>
<td>• Locator CASAS eTests</td>
</tr>
</tbody>
</table>
| Progress Testing (pre- and post-tests) | • Reading GOALS p. 17  
• Math GOALS p. 18  
• Adult Secondary Education p. 26 |

### Delivery: Paper-based Testing

<table>
<thead>
<tr>
<th>Test Administration Manuals</th>
<th>pp. 17, 18, 28</th>
</tr>
</thead>
</table>
| Placement tests             | • 900R Reading GOALS Appraisal p. 10  
• 900M Math GOALS Appraisal p. 10  
• Answer Sheets pp. 23-24 |
| Progress Testing (pre- and post-tests) | • Reading GOALS p. 17  
• Math GOALS p. 18  
• Adult Secondary Education p. 26  
• Answer Sheets pp. 23-24 |

Program Area: ENGLISH LANGUAGE LEARNERS

### Delivery: Online Testing  
**CASAS eTests**

<table>
<thead>
<tr>
<th>Test Administration Manuals</th>
<th>pp. 11, 19, 20, 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placement tests</td>
<td>• Locator CASAS eTests</td>
</tr>
</tbody>
</table>
| Progress Testing (pre- and post-tests) | • Beginning Literacy Reading p. 19  
• Life and Work Reading p. 19  
• Life and Work Listening p. 20  
• Citizenship p. 21 |

### Delivery: Paper-based Testing

<table>
<thead>
<tr>
<th>Test Administration Manuals</th>
<th>pp. 11, 19, 20, 21</th>
</tr>
</thead>
<tbody>
<tr>
<td>Placement tests</td>
<td>• Form 80 Appraisal for Reading and Listening p. 11</td>
</tr>
</tbody>
</table>
| Progress Testing (pre- and post-tests) | • Beginning Literacy Reading p. 19  
• Life and Work Reading p. 19  
• Life and Work Listening p. 20  
• Citizenship p. 21  
• Answer Sheets pp. 23-24 |

Training and Support

Remote Testing
CASAS is committed to assisting agencies as they provide educational support in ever-changing circumstances. CASAS has developed a testing option for instructors to assess students remotely. Remote testing has become the model for ongoing and future distance learning and assessment.

www.casas.org/product-overviews/remote-testing

Live Facilitated Training
CASAS offers live facilitated training workshops across multiple topics. These virtual training sessions are offered at no cost. They are appropriate for agencies new to CASAS as well as for those who would like a refresher. Certified CASAS trainers are available in many states to provide training opportunities. Contact your state or CASAS for more information.

Topics include an overview of CASAS tests, test administration, interpretation, and use of test results. Additional topics include TOPSpro Enterprise software, getting started with CASAS eTests (online testing), using paper-test booklets, and finding instructional resources to facilitate curriculum development and lesson planning.

www.casas.org/training-and-support/casas-live-facilitated-training

TOPSpro Enterprise Trainings

CASAS eTests Implementation Training – Modules 1 and 2

Paper-Test Implementation Training – Modules 1 and 3

Instructional Implementation Training – Modules 1 and 4

CASAS Office Hours
CASAS staff is dedicated to providing ongoing customer service and technical support. We hold Online Office Hours to answer your questions, support your instruction and assessment processes, offer suggestions, and provide encouragement. Participants guide session content with their questions and needs.

www.casas.org/training-and-support/casas-live-office-hours
Certification, Technical, and Specialty Training

- CASAS eTests Coordinator Certification
- CASAS eTests Proctor Certification
  - Administering Tests
  - Managing Test Interruptions
- CASAS Paper Test Proctor Certification
- TOPSpro Enterprise (TE) Training
- National External Diploma Program (NEDP) Training
- CASAS Citizenship Interview Test Certification
- Written Prompt Certification

Recertification Training

- Citizenship Implementation Training
- Citizenship Interview Test Recertification
- Written Prompt Recertification

Online Training Workshops

CASAS Implementation Training meets the requirements to order and administer most tests. Visit Training.casas.org for more information about our complimentary online training workshops.

www.casas.org/training-and-support
**Form 900R Reading GOALS Appraisal**

- **Target Population**: Adult Basic Education and Adult Secondary Education
- **Timing**: 30 minutes
- **Difficulty Level**: Assesses through the high adult secondary level (Level D)
- **Training Requirement**: Module 1 and Module 2 or 3

Order at least one manual per agency site.

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAMS-GOALSR</td>
<td>$45.00</td>
</tr>
<tr>
<td>GOALSAR-S10</td>
<td>$55.00</td>
</tr>
<tr>
<td>GOALS-900R</td>
<td>$110.00</td>
</tr>
</tbody>
</table>

*Form 900R is the only appraisal used with Reading GOALS progress tests.*

**Form 900M Math GOALS Appraisal**

- **Target Population**: Adult Basic Education and Adult Secondary Education
- **Timing**: 30 minutes
- **Difficulty Level**: Beginning Literacy to Adult Secondary
- **Training Requirement**: Module 1 and Module 2 or 3

Order at least one manual per agency site.

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAMS-GOALSM</td>
<td>$45.00</td>
</tr>
<tr>
<td>GOALSAM-S10</td>
<td>$55.00</td>
</tr>
<tr>
<td>GOALS-900M</td>
<td>$110.00</td>
</tr>
</tbody>
</table>

*Form 900M is the only appraisal used with Math GOALS progress tests.*

Order Appraisals Online: https://tinyurl.com/57b5zdrf
Answer Sheets for GOALS Appraisals

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANS-900</td>
<td>$55.00</td>
</tr>
<tr>
<td>ANS-001</td>
<td>$75.00</td>
</tr>
<tr>
<td>TRUS-019</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

Form 80 Appraisal for Reading and Listening

- **Target Population**: English As a Second Language (Reading, Listening)
- **Timing**: Reading (25 minutes) and Listening (30 minutes)
- **Difficulty Level**: Reading assesses through the adult secondary level (Level D), Listening assesses through the advanced ESL level (Level C)
- **Training Requirement**: Module 1 and Module 2 or 3 [http://training.casas.org/](http://training.casas.org/)

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>LRML-MAN</td>
<td>$95.00</td>
</tr>
<tr>
<td>LWR-080</td>
<td>$95.00</td>
</tr>
<tr>
<td>CDL-080</td>
<td>$55.00</td>
</tr>
<tr>
<td>ANS-080</td>
<td>$55.00</td>
</tr>
<tr>
<td>TRUS-019</td>
<td>$75.00</td>
</tr>
</tbody>
</table>

Form 80 is the only appraisal used with Life and Work Reading and Listening progress tests. **Order at least one manual per agency site.**

Order Appraisals Online [https://tinyurl.com/57b5zdrf](https://tinyurl.com/57b5zdrf)

Locators and Appraisals have the same function – to determine the correct pretest form.
The Reading Level Indicator (RLI) is an assessment that serves several purposes, including provisional placement into classes. There are 28 test questions, and students may take the RLI on a computer, tablet, or mobile phone. No proctor is necessary.

**Because the RLI is not an NRS-approved assessment, programs may not use it for pre- or post-testing to achieve Measurable Skill Gains.** Programs that must report NRS Educational Functioning Levels should administer an NRS-approved assessment.

More information
Visit the Reading Level Indicator webpage
Read the Reading Level Indicator FAQs v2.0

Watch these informative Videos
Reading Level Indicator (RLI)
Learn More About the Reading Level Indicator

The RLI on Online Testing (CASAS eTests)
The Reading Level Indicator is available as part of CASAS eTests and TOPSpro Enterprise software. The test is complimentary to agencies using CASAS eTests and TOPSpro Enterprise.

Online system to assess and certify basic skills
Visit the CASAS eTests webpage https://tinyurl.com/4tkpxcas

CASAS eTests is a web-based testing system and an essential assessment tool. CASAS offers complimentary self-paced training and certification modules to prepare your staff for test administration.

CASAS eTests is available on computers with Windows 10 and 11, iPads, and Chromebooks.

**Digital Literacy**
*Students build basic computer skills while testing!*
Get everyone comfortable taking a standardized test with online sample test items. On-screen tools help students progress through testing with ease.

*Try the CASAS eTests Sampler* [https://casasportal.org/eTests](https://casasportal.org/eTests)
See sample items on page 15

**Time and Cost Savings**
*Immediate results! Fast and accurate placement into programs!*
Administer a computer-based Locator in place of an Appraisal. The Locator places the test-taker into the appropriate pretest automatically. Teachers can access performance reports to guide instruction. Each test administration deducts one Web-test Unit (WTU). The Locator + pretest option deducts only one WTU.

*WTUs do not expire; they are not specific to any assessment series.*

Training Requirement  
Module 1 and Module 2  
CASAS eTests Proctor Certification  
CASAS eTests Coordinator Certification

Order CASAS eTests and Get TOPSpro Enterprise!

Order CASAS eTests online [https://tinyurl.com/37ndaud7](https://tinyurl.com/37ndaud7)

To order CASAS eTests, place an order for web-test units (WTUs) and receive complimentary access to TOPSpro Enterprise software (TE Basic Package).

See TE Basic Package on page 14 for details and pricing information.
Data accountability software to improve student outcomes and program performance. 

*Beneficial for WIOA, Title I and Title II programs*

TOPSpro Enterprise (TE) is a data accountability software that allows you to easily access, manage, track, and report program and student outcomes for local, state, and federal reporting.

This web-based system also installs a “small client” on local computers (Windows 10 or 11 required) for better performance and desktop experience.

You may choose to buy test units in either the TOPSpro Enterprise Basic package (WTUs) or TOPSpro Enterprise Enhanced package (TEUs). To order CASAS eTests, place an order for WTUs or TEUs.

**Order TOPSpro Enterprise online** [https://tinyurl.com/4b32y8vs](https://tinyurl.com/4b32y8vs)

---

**TE Basic Package**

Supports student-level implementation

<table>
<thead>
<tr>
<th>Basic Web-test Units (WTUs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quantity</strong></td>
<td><strong>Code</strong></td>
</tr>
<tr>
<td>100 - 500</td>
<td>WTU-0001</td>
</tr>
<tr>
<td>501-1000</td>
<td></td>
</tr>
<tr>
<td>1001-5000</td>
<td></td>
</tr>
<tr>
<td>5001+</td>
<td></td>
</tr>
</tbody>
</table>

**Reports for individual students:**
- Skills Profile
- Content Standards
- Competency Performance
- Learning Gains
- Next Assigned Test
- Personal Score Report
- Student Profile
- Test History
- Test Administrations
- Check your WTU Remaining Balance!

**TE Enhanced Package**

Supports student, class, program, and accountability-level implementation

<table>
<thead>
<tr>
<th>Enhanced TOPSpro Enterprise Units (TEUs)</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Quantity</strong></td>
<td><strong>Code</strong></td>
</tr>
<tr>
<td>100 - 500</td>
<td>TEU-0001</td>
</tr>
<tr>
<td>501-1000</td>
<td></td>
</tr>
<tr>
<td>1001-5000</td>
<td></td>
</tr>
<tr>
<td>5001+</td>
<td></td>
</tr>
</tbody>
</table>

**Reports for students, classes, programs, and accountability:**
- All Basic Package Reports plus
- Class Summary Reports
- Class Attendance
- Demographics
- WSCS Reports
- Site / Agency-Level Reports
- Program Outcomes
- Data Integrity
- State Reports
- Federal Reports
- Check your TEU Remaining Balance!

See sample reports on page 16

- A $15 processing fee added to all orders for the TE Basic Package and the TE Enhanced Package
- Minimum Order = 100 WTUs or TEUs. Prices applicable within the United States.
- WTUs and TEUs do not expire and are not specific to any assessment series.
- **CASAS cannot accept returns on WTUs or TEUs.**
- For testing outside the United States, contact CASAS at [info@casas.org](mailto:info@casas.org)
Most CASAS assessments are available via CASAS eTests:

- Locators and Appraisals
- Reading GOALS
- Math GOALS
- Essay Test – Coming Soon!
- Life and Work Reading and Listening
- Life Skills Math

CASAS Tech Support will provide default testing sessions upon request!

*Try the CASAS eTests Sampler* [https://casasportal.org/eTests](https://casasportal.org/eTests)

CASAS eTests Sample Test Item from Reading GOALS

CASAS eTests Sample Test Item from Math GOALS

\[(A = \pi r^2; \pi \approx 3.14)\]
Individual Skills Profile

Avina Ahmadzai
ID# 2135071

Agency: 4908 - Rolling Hills Adult School (RHAS)
Program: HSE

<table>
<thead>
<tr>
<th>Most Recent</th>
<th>Form</th>
<th>Date</th>
<th>Scale Score</th>
<th>NRS * Level</th>
<th>Form Level</th>
<th>Number of Items</th>
<th>Correct</th>
<th>Attempted</th>
<th>Grade Equiv.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading</td>
<td>907R</td>
<td>10/24/2021</td>
<td>244</td>
<td>5</td>
<td>D</td>
<td>40</td>
<td>25</td>
<td>31</td>
<td>10.1</td>
</tr>
</tbody>
</table>

Reading Competencies

- Community Resources: 4, 75%
- Health: 2, 50%
- Employment: 17, 58%
- Government and Law: 12, 58%
- Learning and Thinking Skills: 5, 80%

<table>
<thead>
<tr>
<th>College &amp; Career Readiness Standards</th>
<th>CCR Reading Anchor Standards</th>
<th>N</th>
<th>Correct</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading Content Areas</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vocabulary</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic</td>
<td>R4</td>
<td>4</td>
<td>50%</td>
</tr>
<tr>
<td>Meaning from context</td>
<td>R4</td>
<td>4</td>
<td>50%</td>
</tr>
</tbody>
</table>

Reading Comprehension Skills

- Locate details: R1, 7, 71%
- Identify main idea, Author’s purpose: R2, R6, 3, 66%

Learning Gains
First to High

Agency: 4908 - Rolling Hills Adult School (RHAS)
Course: AED48.05
Teacher: N/A
Modality: CASAS Reading

<table>
<thead>
<tr>
<th>Student</th>
<th>Status</th>
<th>First Test</th>
<th>High Test</th>
<th>Daily Hours of Instruction</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date</td>
<td>Form</td>
<td>Score</td>
<td>Date</td>
<td>Form</td>
</tr>
<tr>
<td>03/27/2020</td>
<td>907R</td>
<td>254</td>
<td>05/15/2020</td>
<td>908R</td>
</tr>
<tr>
<td>30</td>
<td></td>
<td></td>
<td>30</td>
<td></td>
</tr>
<tr>
<td>Angeles, Blue Leticia</td>
<td>Active</td>
<td>907R 247</td>
<td>05/15/2020</td>
<td>908R</td>
</tr>
<tr>
<td>03/27/2020</td>
<td></td>
<td></td>
<td></td>
<td>907R</td>
</tr>
<tr>
<td>Barrios, Kaprice A.</td>
<td>Active</td>
<td>905R 230</td>
<td>05/15/2020</td>
<td>907R</td>
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<tr>
<td>03/27/2020</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Duenas, Najiya</td>
<td>Active</td>
<td>905R 237</td>
<td>05/15/2020</td>
<td>907R</td>
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</table>

NRS Data Integrity
by Agency

Agency: 4908 - Rolling Hills Adult School (RHAS)
Program Year: 2021-2022

<table>
<thead>
<tr>
<th>Summary Information</th>
<th>Without PoP</th>
<th>PoP 1</th>
<th>PoP 2</th>
<th>PoP 3</th>
<th>PoP 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total WIOA Title II Learners</td>
<td>287</td>
<td>5,658</td>
<td>5,371</td>
<td>4,007</td>
<td>722</td>
</tr>
<tr>
<td>Learners Concurrently Enrolled in High School/K12</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Total Learners eligible for WIOA Title II</td>
<td>287</td>
<td>5,656</td>
<td>5,369</td>
<td>4,006</td>
<td>722</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Last PoP or Current Enrollment</th>
<th>PoP 1</th>
<th>PoP 2</th>
<th>PoP 3</th>
<th>PoP 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>Missing Birthdate or outside 16-110</td>
<td>15</td>
<td>0%</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>02</td>
<td>Less than 12 Hours of Instruction</td>
<td>4,949</td>
<td>88%</td>
<td>1,644</td>
<td>31%</td>
<td>3,800</td>
</tr>
<tr>
<td>02a</td>
<td>Zero or Empty Hours of Instruction</td>
<td>4,722</td>
<td>83%</td>
<td>509</td>
<td>9%</td>
<td>3,755</td>
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<tr>
<td>02b</td>
<td>Total hours between 1-11 hours</td>
<td>227</td>
<td>4%</td>
<td>1,135</td>
<td>21%</td>
<td>45</td>
</tr>
<tr>
<td>03</td>
<td>No Highest Year of School/Degree Earned</td>
<td>1,161</td>
<td>21%</td>
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<td></td>
<td></td>
</tr>
<tr>
<td>03a</td>
<td>No Highest Year of School</td>
<td>1,161</td>
<td>21%</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Reading GOALS Series**

Order Reading GOALS online [https://tinyurl.com/29wdfu57](https://tinyurl.com/29wdfu57)

Reading GOALS measures academic language and higher-order reading skills contained in the National Reporting System (NRS) Educational Functioning Levels (EFLs).

The series uses a balance of life skills and employment-related content of interest to adults.

**Target Population:** Adult Basic Education and Adult Secondary Education.

**Timing:**
- Form 900R Reading GOALS Appraisal – 30 minutes
- Level A – 60 minutes. Levels B, C, D – 75 minutes

**Uses:**
Progress testing (pre- and post-test)

**Placement Tests:**
Locator or Form 900R Reading GOALS Appraisal

**Training Requirement:** Module 1 and Module 2 or 3 [http://training.casas.org/](http://training.casas.org/)

**NRS Approval:** Yes: *Adult Basic Education and Adult Secondary Education*

### Step 1: Screening, Placement, Determining Program Eligibility

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>TAMSGOALSR</td>
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<tr>
<td>GOALSAR-S10</td>
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</tr>
<tr>
<td>GOALS-900R</td>
<td>$110.00</td>
</tr>
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</table>

### Step 2: Documenting Progress/Accountability

- Forms 901R-908R (set of 5 each) GOALSR-S05 $210.00
- Forms 901R-908R (set of 10 each) GOALSR-S10 $375.00

Reading (set of 25 color test booklets)
- Level A, Form 901R GOALS-901R $110.00
- Level A, Form 902R GOALS-902R $110.00
- Level B, Form 903R GOALS-903R $110.00
- Level B, Form 904R GOALS-904R $110.00
- Level C, Form 905R GOALS-905R $110.00
- Level C, Form 906R GOALS-906R $110.00
- Level D, Form 907R GOALS-907R $110.00
- Level D, Form 908R GOALS-908R $110.00

### Step 3: Scoring – Answer Sheets

- Self-Scoring GOALS Appraisal Form 900R (set of 25) ANS-900 $55.00
- TOPSpro Student Test Record (set of 100) TRUS-019 $75.00
- General Purpose Answer Sheets (set of 100) ANS-001 $75.00

CASAS offers test materials for individuals with visual impairment/blindness. See pp. 31-32
Math GOALS Series

Order Math GOALS online https://tinyurl.com/4s25ysf9

Math GOALS measures academic and higher-order math skills contained in the National Reporting System (NRS) Educational Functioning Levels (EFLs).

The series uses a balance of life skills and workplace-related math of practical use to adults.

Target Population  Adult Basic Education and Adult Secondary Education

Timing  Form 900M Math GOALS Appraisal – 30 minutes
       Level A/B – 60 minutes. Level C/D – 75 minutes

Uses  Progress testing (pre- and post-test)

Placement Tests  Locator or Form 900M Math GOALS Appraisal

Training Requirement  Module 1 and Module 2 or 3 http://training.casas.org/

NRS Approval  Yes: Adult Basic Education and Adult Secondary Education

Step 1: Screening, Placement, Determining Program Eligibility

<table>
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<tr>
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<tr>
<td>GOALS-900M</td>
<td>$110.00</td>
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</table>

Step 2: Documenting Progress/Accountability

- Forms 913M-914M, 917M-918M (set of 5 each) GOALSM-S05 $105.00
- Forms 913M-914M, 917M-918M (set of 10 each) GOALSM-S10 $187.00

Math (set of 25 color test booklets)

- Level A/B, Form 913M GOALS-913M $110.00
- Level A/B, Form 914M GOALS-914M $110.00
- Level C/D, Form 917M GOALS-917M $110.00
- Level C/D, Form 918M GOALS-918M $110.00

Step 3: Scoring – Answer Sheets

- Self-Scoring GOALS Appraisal Form 900M (set of 25) ANS-900 $55.00
- TOPSpro Student Test Record (set of 100) TRUS-019 $75.00
- General Purpose Answer Sheets (set of 100) ANS-001 $75.00

CASAS offers test materials for individuals with visual impairment/blindness. See pp. 31-32
Step 1: Screening, Placement, Determining Program Eligibility

Test Administration Manual for Life and Work Reading (with answer keys, scoring information, test administration directions). Order at least one manual per agency site.

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>TAMS-LW</td>
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<tr>
<td>LRML-MAN</td>
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<tr>
<td>LWR-080</td>
<td>$95.00</td>
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Step 2: Documenting Progress/Accountability

Beginning Literacy Reading
(set of 25, consumable; scoring packet included at no charge)

- Form 27 BLRA-027 $70.00
- Form 28 BLRA-028 $70.00

Life and Work Reading (set of 25)

- Level A, Form 81 LWR-081 $95.00
- Level A, Form 81X LWRX-081 $95.00
- Level A, Form 82 LWR-082 $95.00
- Level A, Form 82X LWRX-082 $95.00
- Level B, Form 83 LWR-083 $95.00
- Level B, Form 84 LWR-084 $95.00
- Level C, Form 185 LWR-185 $95.00
- Level C, Form 186 LWR-186 $95.00
- Level D, Form 187 LWR-187 $95.00
- Level D, Form 188 LWR-188 $95.00
- Forms 81-188 (set of 5 each) LWR-S05 $215.00
- Forms 81-188 (set of 10 each) LWR-S10 $400.00
- Level C, Form 85 (workplace-focused) LWR-085 $95.00
- Level C, Form 86 (workplace-focused) LWR-086 $95.00

Step 3: Scoring – Answer Sheets

- Self-Scoring Answer Sheet Appraisal Form 80 (set of 25) ANS-080 $55.00
- TOPSpro Student Test Record (set of 100) TRUS-019 $75.00
- General Purpose Answer Sheets (set of 100) ANS-001 $75.00

CASAS offers test materials for individuals with visual impairment/blindness. See pp. 31-32
Life and Work Listening 980 Series

Order Life and Work Listening online https://tinyurl.com/mu5srheu

Target Population: English As a Second Language
Timing: 60 minutes
Uses: Progress testing in listening comprehension of daily life and workplace conversations and situations
Difficulty Level: Three levels from beginning ESL literacy (Level A) to advanced ESL (Level C)
Placement Tests: Locator or Form 80 Appraisal
Training Requirement: Module 1 and Module 2 or 3 http://training.casas.org/
NRS Approval: Yes: English Language Learners

Step 1: Screening, Placement, Determining Program Eligibility

Test Administration Manual for Life and Work Listening 980 Series (with answer keys, scoring information, test administration directions). Order at least one manual per agency site.

<table>
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<tbody>
<tr>
<td>TAM9-LWL</td>
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</table>

Step 2: Documenting Progress/Accountability

Testing Package with Appraisal (includes these items)
- Form 80 Appraisal Test Administration Manual
- Form 80 Appraisal Listening Test CD (one)
- Form 80 Appraisal Reading Test Booklets (set of 25)
- Level A, Forms 981 and 982 (one CD each form; 25 color test booklets each form)
- Level B, Forms 983 and 984 (one CD each form; no booklets)
- Level C, Forms 985 and 986 (one CD each form; no booklets)

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<th>Code</th>
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<tr>
<td>LWL9-PAC</td>
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Testing Package (without Appraisal) (includes these items)
- Level A, Forms 981 and 982 (one CD each form; 25 color test booklets each form)
- Level B, Forms 983 and 984 (one CD each form; no booklets)
- Level C, Forms 985 and 986 (one CD each form; no booklets)

<table>
<thead>
<tr>
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<tr>
<td>LWL9-S25</td>
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Additional Level A Set
- Level A, Form 981 (one CD each; 25 color test booklets)
- Level A, Form 982 (one CD each; 25 color test booklets)
- Level A, Form 981 (25 color test booklets)
- Level A, Form 982 (25 color test booklets)

<table>
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<td>LWL9-981</td>
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<tr>
<td>LWL9-982</td>
<td>$50.00</td>
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Additional CDs (one CD per test)
- Level A, Form 981
- Level A, Form 982
- Level B, Form 983
- Level B, Form 984
- Level C, Form 985
- Level C, Form 986

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>CDL-981</td>
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<td>CDL-985</td>
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<tr>
<td>CDL-986</td>
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Step 3: Scoring – Answer Sheets

- Self-Scoring Answer Sheet Appraisal Form 80 (set of 25)
- TOPSPro Student Test Record (set of 100)
- General Purpose Answer Sheets (set of 100)

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>ANS-080</td>
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<tr>
<td>TRUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>ANS-001</td>
<td>$75.00</td>
</tr>
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</table>
Ensure that your students are well prepared for the naturalization process and USCIS (United States Citizenship and Immigration Services) interview.

Citizenship assessments from CASAS help you meet that goal!

**Reading for Citizenship**

Order Reading for Citizenship online [https://tinyurl.com/yr42ut3z](https://tinyurl.com/yr42ut3z)

<table>
<thead>
<tr>
<th>Timing</th>
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<tbody>
<tr>
<td>Uses</td>
<td>Progress testing in a citizenship-related context</td>
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<tr>
<td>Difficulty Level</td>
<td>Beginning literacy (Level A) and high beginning literacy (Level AX)</td>
</tr>
<tr>
<td>Training Requirement</td>
<td>Module 1 and Module 2 or 3 <a href="http://training.casas.org/">http://training.casas.org/</a></td>
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<tr>
<td>NRS Approval</td>
<td>Yes. English Language Learners</td>
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<table>
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<tr>
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<td>CIRX-952</td>
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**Government and History for Citizenship**

Order Government and History for Citizenship online [https://tinyurl.com/2s42fw84](https://tinyurl.com/2s42fw84)

<table>
<thead>
<tr>
<th>Timing</th>
<th>25 minutes (Test Administration Manual and CD required to administer the test)</th>
</tr>
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<tbody>
<tr>
<td>Uses</td>
<td>Progress testing of American government and history knowledge</td>
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<tr>
<td>Difficulty Level</td>
<td>Intermediate English As a Second Language</td>
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<table>
<thead>
<tr>
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<tr>
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<tr>
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<td>CIGH-966</td>
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<tr>
<td>CD-966</td>
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<tr>
<td>TRUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>ANS-001</td>
<td>$75.00</td>
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</table>
Citizenship Interview Test

Order Citizenship Interview Test online [https://tinyurl.com/ycxp4tpa](https://tinyurl.com/ycxp4tpa)

- **Timing**: 15-30 minutes
- **Uses**: One-on-one oral interview simulating the USCIS interview
- **Difficulty Level**: High beginning to advanced English As a Second Language

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>CIT-CTO</td>
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<td>CIT-973</td>
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<td>CIT-974</td>
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<tr>
<td>ARC-CIT</td>
<td>$75.00</td>
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</table>

Spanish Reading Comprehension

**Evaluación De Comprensión De La Lectura**

Order Evaluación De Comprensión De La Lectura online [https://tinyurl.com/39v3t267](https://tinyurl.com/39v3t267)

- **Target Population**: Native Spanish speakers or anyone learning Spanish
- **Timing**: Not a timed test. 50 to 60 minutes recommended.
- **Uses**: Readiness for Spanish High School Equivalency exam or program, Spanish vocational training, or progress testing in a Spanish language class
- **Difficulty Level**: From 3 to 9 years of schooling in most Spanish-speaking nations

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>SLT-TAD</td>
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<tr>
<td>SLT-653</td>
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<td>SLT-654</td>
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<tr>
<td>ANS-653</td>
<td>$49.00</td>
</tr>
<tr>
<td>ANS-654</td>
<td>$49.00</td>
</tr>
</tbody>
</table>

Test items reflect authentic reading materials.

5. ¿Cuál habitación fue remodelada recientemente?
   A. El baño
   B. La cocina
   C. La recamara
   D. La sala
**Answer Sheets**

**Appraisal Answer Sheets** ✏️ Not for use with TOPSpro Enterprise software
Not for scanning

**Order Answer Sheets online** [https://tinyurl.com/2p96suup](https://tinyurl.com/2p96suup)

Two-part self-scoring answer sheets with bottom carbon sheet that contains answer keys and score conversion charts (set of 25)

<table>
<thead>
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<th>Code</th>
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<tbody>
<tr>
<td>ANS-900</td>
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<tr>
<td>ANS-080</td>
<td>$55.00</td>
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</table>

Form 900 Reading and Math Appraisal Answer Sheets (set of 25)
Form 80 Appraisal Answer Sheets (set of 25)

**General Purpose Answer Sheets** ✏️
Not for use with TOPSpro Enterprise software

General Purpose Answer Sheets for appraisals, pre- and post-tests, and certification tests.

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>ANS-001</td>
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</tr>
<tr>
<td>ANS-002</td>
<td>$75.00</td>
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</tbody>
</table>

Option #1 – For those who manually correct tests, need to administer up to four tests per answer sheet, or need to collect demographic information on each answer sheet. **Not for scanning** (set of 100)

Option #2 – For those who manually correct tests, scan test information using Scantron 888 series stand-alone scanners ONLY, administer only two tests, or need to collect demographic information on each answer sheet (set of 100)

**Large-Print Test Booklets and Answer Sheets**

Test booklets available in large-print at $50 per booklet. Indicate test form number and write “large print” on order form.

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>ANS-001</td>
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General Purpose Answer Sheets for all CASAS tests (tablet of 100)
TOPSpro Enterprise Answer Sheets

Order Answer Sheets online [https://tinyurl.com/2p96suup](https://tinyurl.com/2p96suup)

TOPSpro Enterprise answer sheets gather demographic, testing, program, and accountability information. They simplify data collection for many federal reporting requirements.

See pages 13-16 for software capability and reporting functions of TOPSpro Enterprise and CASAS eTests.

<table>
<thead>
<tr>
<th>TOPSpro Enterprise Student Test Record (brown)</th>
<th>Code</th>
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<tbody>
<tr>
<td>• Use with any CASAS pre- or post-test</td>
<td>TRUS-019</td>
<td>$75.00</td>
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<table>
<thead>
<tr>
<th>Entry/Update Record (blue/green)</th>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>• Two-sided form for entry and update data</td>
<td>EUUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>• Entry – Student demographics, instructional program and level data, reason for enrollment</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Update – Student progress and results after instructional intervention</td>
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<table>
<thead>
<tr>
<th>Form 80/130 Appraisal Test Record (green/purple)</th>
<th>Code</th>
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</thead>
<tbody>
<tr>
<td>• Side One – For Form 80 Appraisal</td>
<td>APUS-019</td>
<td>$75.00</td>
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<tr>
<td>• Side Two – For ECS Form 130 Appraisal</td>
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<table>
<thead>
<tr>
<th>Supplemental Entry/Update Record-Workforce (gray/red)</th>
<th>Code</th>
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</thead>
<tbody>
<tr>
<td>• Supplements Entry/Update Record by collecting workforce and employment-related data</td>
<td>WSUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>• Includes pre-employment, work maturity skills achieved, support services needs, assessment, wages, and income</td>
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<table>
<thead>
<tr>
<th>Entry/Test Record (blue/brown)</th>
<th>Code</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Combines the Entry Record on one side and Test Record on the other</td>
<td>ETUS-019</td>
<td>$75.00</td>
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<table>
<thead>
<tr>
<th>Update/Test Record (brown/green)</th>
<th>Code</th>
<th>Price</th>
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<tbody>
<tr>
<td>• Combines the Update Record on one side and Test Record on the other</td>
<td>UTUS-019</td>
<td>$75.00</td>
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<table>
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<tr>
<th>Consumer Profile Record (gray/green)</th>
<th>Code</th>
<th>Price</th>
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</thead>
<tbody>
<tr>
<td>• For programs implementing POWER assessment and TOPSpro Enterprise</td>
<td>COUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>• Provides Entry and Demographic record and POWER observation information</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For information about scanners and TOPSpro Enterprise visit: [https://tinyurl.com/3sb78fkb](https://tinyurl.com/3sb78fkb)
The NEDP is a unique pathway to a high school diploma.

- Competency-based, applied performance
- Focuses on life and work skills
- Encourages learner active engagement and critical thinking
- Offered remotely or face-to-face
- Aligned to College and Career Readiness
- Provides an emphasis on digital literacy

Actual NEDP graduate

Visit the NEDP webpage [www.nedp.org](http://www.nedp.org)
We are here to answer your questions.
Call 1-800-255-1036 ext. 135.

2,435 NEDP graduates completed an extensive follow-up survey. The survey revealed that nearly 85% of NEDP graduates have met one or more goals:

- employed
- attending college
- in a training program

Nearly 85%

Share your NEDP stories at [www.facebook.com/NationalExternalDiplomaProgram](http://www.facebook.com/NationalExternalDiplomaProgram)
Use #NEDP, #AdultEdu and #NEDPChangingLives to connect.
**Secondary Level Assessment Series**

**Order Secondary Level Assessment online** [https://tinyurl.com/ytr2vtj5](https://tinyurl.com/ytr2vtj5)

**Target Population**  
Adult Secondary Education, High School Equivalency, and transition to postsecondary

**Timing**  
60 minutes

**Uses**  
Progress testing in seven high school academic subjects

**Difficulty Level**  
Adult secondary (Level D)

**Placement Tests**  
Locator or Form 80 Appraisal for placement

**Training Requirement**  
Module 1 and Module 2 or 3 [http://training.casas.org/](http://training.casas.org/)

**NRS Approval**  
Yes: English Language Learners, Forms 513-514 Language Arts

### Step 1: Screening, Placement, Determining Program Eligibility

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>TAMS-SLA</td>
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- Test Administration Manual for Secondary Level Assessment (with answer keys, scoring information, test administration directions) Order at least one manual per agency site.
- Form 80 Appraisal Test Booklet (set of 25)

### Step 2: Documenting Progress/Accountability

#### Mathematics (sets of 5 each)

- Form 505  
  SDM-505  $35.00
- Form 506  
  SDM-506  $35.00

#### Reading for Language Arts (set of 5 each)

- Form 513  
  SDL-513  $35.00
- Form 514  
  SDL-514  $35.00

#### Reading for American Government (set of 5 each)

- Form 525  
  SDG-525  $35.00
- Form 526  
  SDG-526  $35.00

#### Reading for United States History (set of 5 each)

- Form 527  
  SDH-527  $35.00
- Form 528  
  SDH-528  $35.00

#### Reading for Biological Science (set of 5 each)

- Form 529  
  SDB-529  $35.00
- Form 530  
  SDB-530  $35.00

#### Reading for World History (set of 5 each)

- Form 533  
  SDW-533  $35.00
- Form 534  
  SDW-534  $35.00

#### Reading for Physical Science (set of 5 each)

- Form 535  
  SDP-535  $35.00
- Form 536  
  SDP-536  $35.00

### Step 3: Scoring – Answer Sheets

<table>
<thead>
<tr>
<th>Code</th>
<th>Price</th>
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<tr>
<td>TRUS-019</td>
<td>$75.00</td>
</tr>
<tr>
<td>ANS-001</td>
<td>$75.00</td>
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</tbody>
</table>

- TOPSpro Student Test Record (set of 100)
- General Purpose Answer Sheets (set of 100)
Workforce Skills Certification System

Order WSCS online https://tinyurl.com/mr3dy4bd

WSCS assesses work-related and employer-validated academic skills with CASAS eTests and assesses soft skills (personal qualities, work habits, attitude) with the Learning Resources, Inc. (LRI) online module.

You can generate a work-readiness WSCS Profile and Certificate from TOPSpro Enterprise software to present at employment interviews. Adult education providers use the WSCS Profile to guide instruction and certify skills at any level.

Target Population: Individuals seeking to enter or re-enter the workforce or entry-level workers

Uses:
- Helps educators and workforce development professionals target instruction
- Helps employers evaluate potential and incumbent workers
- Informs employers of reading, math, critical thinking, problem solving, and soft-skills proficiency

WSCS Certification Process:
1. Implement CASAS eTests
2. Purchase TOPSpro Enterprise license, annual support, and student record management fees
3. Order one WSCS package per individual (minimum order of 10 packages)
4. Schedule WSCS Implementation Training

WSCS Certification Package Includes:
- Online assessment of reading, math, critical thinking, and problem solving
- Online assessment of soft skills testing using LRI Customer Care and Personal Qualities Modules
- WSCS Profile, WSCS Certificate, and student-level feedback reports for reading, math, and soft skills

Training Requirement: WSCS Implementation Training
(available via webinar or at Summer Institute)

<table>
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<th>Code</th>
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<tbody>
<tr>
<td>WSC-0001</td>
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</table>

We recommend that agencies have three to six months’ experience providing online testing prior to implementing WSCS.
Workforce Speaking

Order Workplace Speaking online [https://tinyurl.com/muwmas9f](https://tinyurl.com/muwmas9f)

One-on-one oral assessment simulating common workplace conversations and vocabulary

- **Target Population**: English As a Second Language
- **Timing**: 15-20 minutes
- **Uses**: Measure on-the-job speaking skills
- **Classroom Use**: Results guide workforce curriculum development and lesson planning
- **Difficulty Level**: High beginning to advanced ESL
- **Training Requirement**: Workplace Speaking Manual includes training for consistent scoring through use of standardized rubrics and guidelines

<table>
<thead>
<tr>
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Functional Writing Assessment

Order Functional Writing Assessment online https://tinyurl.com/4pznzkex

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<tbody>
<tr>
<td>FWAP-MAN</td>
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Life Skills Picture Task Prompts in Color (laminated, reusable, set of 25)

- Form 460 (grocery store) FWPC-460 $85.00
- Form 461 (accident) FWPC-461 $85.00
- Form 462 (department store) FWPC-462 $85.00
- Form 463 (park) FWPC-463 $85.00

Workplace Picture Task Prompts in Color (laminated, reusable, set of 25)

- Form 464 (restaurant) FWPC-464 $85.00
- Form 465 (warehouse) FWPC-465 $85.00
- Form 466 (hotel) FWPC-466 $85.00

Picture Task Prompts in Color (laminated, reusable), set of 35 (5 each of the above 7 prompts) FWPC-S05 $135.00

Picture Task Response and Scoring Sheet (pad of 100) FWAP-TRS $25.00

Picture Task Starter Kit Color contains Forms 460-463 (set of 25 each), Picture Task Response and Scoring Sheet (pad of 100), and the Functional Writing Assessment Manual FWPC-KIT $380.00

Scoring Service, First-time processing fee SS-FPF $75.00

Scoring Service, Per examinee SS-WAB $15.00
Correctional Education

(Target Population) Inmates in state prisons, jails, and youth authority programs

(Uses) Determine skill levels in reading, math, listening, writing, or high school level subject areas

(Testing Options) Reading p.17, Math p.18, Listening p.20, Writing p. 29, Secondary Level Assessment p. 26

(Training) Module 1 and Module 2 or 3, http://training.casas.org/

(Federal Bureau of Prisons)

(Order Federal Bureau of Prisons materials online) https://tinyurl.com/4tx4dyp9

(All BOP English As a Second Language programs must purchase at least one Starter Kit.)

(Target Population) Inmates in BOP English language and literacy programs

(Uses) Identifying skills BOP inmates need to prepare for employment on release

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(Bureau of Prisons Starter Kit) (contains these materials)

- BOP ESL Placement Test (includes a reading and a listening test)
  25 test booklets and 100 answer sheets
- Life and Work Reading Pre- and Post-Tests
  Forms 81, 83, 185 (25 test booklets for each test form)
  Forms 82, 84, 186 (15 test booklets for each test form)
- Life and Work Reading Test Administration Manual
- Life and Work Listening Pre- and Post-Tests
  Forms 81-86 (one CD each form; 25 picture-prompt test booklets for Forms 81 and 82)
  Forms 83-86 (one CD each form; no booklets)
- Life and Work Listening Test Administration Manual
- Level C Certification Tests for Reading, Form 522 (25 test booklets)
- 100 General Purpose Answer Sheets to use with pre- and post-tests
- BOP Test Administration Manual

(When You Need to Replenish Any Part of Your BOP Starter Kit)

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<tr>
<td>AS-BOP</td>
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(Life and Work Reading and Life and Work Listening) (see www.casas.org/product-overviews)

- Level C Certification Tests for Reading, Form 522 (set of 25) LSC-522 $85.00
- Level C Certification Tests for Reading, Form 523 (set of 25) LSC-523 $85.00
- Level C Certification Tests for Reading, Form 524 (set of 25) LSC-524 $85.00
- General Purpose Answer Sheets (set of 100) ANS-001 $75.00
- BOP Test Administration Manual BOP-MAN $85.00
### Supplemental Materials for Test Takers with Visual Impairment/Blindness

**Order VIB Materials online** [https://tinyurl.com/mrj33vn7](https://tinyurl.com/mrj33vn7)

The Accommodations Materials for Visual Impairment/Blindness are supplements to the Test Administration Manual and test booklets for Reading GOALS, Math GOALS, and Life and Work Reading.

- Includes supplemental guidelines and materials for administering the three test series
- Provides tactile graphics/braille for a selected number of test items
- For use with paper-based and computer-based CASAS eTests
- All materials are reusable, including student Tactile Graphics/Braille test booklet
- For information go to [https://tinyurl.com/5n9xvy89](https://tinyurl.com/5n9xvy89)

**Target Population**  
Adults who have visual impairment/blindness

**Available Forms**
- Reading GOALS Forms 900R-908R
- Math GOALS Forms 900M-918M
- Life and Work Reading Forms 83R, 84R, 185R, 186R
- These materials also can be used to provide accommodations for test takers with other documented disabilities who require a human reader or use of a screen reader during assessments.

<table>
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<td>GOALSM-VIB</td>
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<tr>
<td>LWR-VIB</td>
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**Reading GOALS Forms 900R–908R**

- Reading GOALS Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness*
- 1 set of test forms for Reader/Scribe use – 1 copy each of 900R-908R
- *There is not a tactile graphic/braille test booklet for Reading GOALS*

**Math GOALS Forms 900M–918M**

- Math GOALS Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness*
- 1 set of test forms for Reader/Scribe use – 1 copy each of 900M, 913M, 914M, 917M and 918M
- Math GOALS Tactile Graphics/Braille test booklet for Test Takers with Visual Impairment/Blindness

**Life and Work Reading Forms 83R, 84R, 185R, 186R**

- Life and Work Reading Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness*
- 1 set of test forms for Reader/Scribe use – 1 copy each of 83R, 84R, 185R and 186R
- Life and Work Reading Tactile Graphics/Braille test booklet for Test Takers with Visual Impairment/Blindness

*This product is a supplement to the test series Test Administration Manual. To use the Test Administration Supplement for Test Takers with Visual Impairment/Blindness, you must have both manuals.*
Braille Reading Assessment

The Braille Reading Assessment is a stand-alone assessment for low-level learners with visual impairment/blindness. It is a customized test used to determine Life and Work Reading skills. This test is not NRS-approved.

**Target Population**: Adults who have visual impairment/blindness

**Timing**: 120 minutes

**Format**: Contracted braille (not alphabet)

**Difficulty Level**: Braille reading format from beginning literacy (Level A) to beginning basic skills (Level B)

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<table>
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<th>Braille Reading Assessment Test Package Form 837 includes:</th>
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<td>One Test Administration Packet</td>
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<td>One regular-print test form for test administrators</td>
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<td>Additional General Purpose Answer Sheets (set of 5)</td>
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**Large-Print Test Booklets and Answer Sheets**

Test booklets available in large-print (18 pt. font) at $50 per booklet. Indicate test form number and write “large print” on order form.

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<th>Code</th>
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| General Purpose Answer Sheets (18 pt. font) for all CASAS tests (tablet of 100) | ANSL-001 | $40.00 |

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**Testing Accommodations**

For information about testing accommodations visit: [www.casas.org/training-and-support/testing-guidelines/accommodations-guidelines](http://www.casas.org/training-and-support/testing-guidelines/accommodations-guidelines)
### Adult Life Skills Series

**Target Population**: Adults who have intellectual disabilities  
**Timing**: 90 minutes  
**Uses**: Progress testing to determine life and work reading skills  
**Format**: One-on-one testing. Responses in individuals’ preferred mode of communication  
**Difficulty Level**: Pre-beginning literacy (Levels 2A to 5A)  
**Classroom Use**: Excellent resource for teaching strategies and lesson planning  
**Training Requirement**: Modules 1 and 3 at [http://training.casas.org/](http://training.casas.org/)

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<tr>
<td>TRUS-019</td>
<td>$75.00</td>
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**Test Administration Manual for Adult Life Skills Series**

(with answer keys, scoring information, test administration directions). Order at least one manual per agency site.

Order Assessments for Special Needs online [https://tinyurl.com/2ypudaud](https://tinyurl.com/2ypudaud)
QuickSearch is a user-friendly and complementary database that facilitates instructional planning.

Visit to access the application https://tinyurl.com/bdfvknuk

QuickSearch now contains approximately 3,600 instructional resources (textbooks, DVDs, software programs, websites) and includes publisher ordering information.

QuickSearch Online helps agencies to:
• Target instruction
• Develop curriculum
• Enhance existing curriculum

Search for appropriate instructional materials by:
• CASAS assessments
• Competencies and Content Standards
• Program, Level, and Skill
• Publishers
• Tests

Print a variety of reports by:
• Competency correlations for selected titles
• Title correlations for selected competencies
• Titles by selected publishers
• CASAS Competencies
• Entire list of titles
• Entire list of publishers
Adult Low-Literacy Curriculum Modules

These modules provide layered lesson plans at four CASAS skill levels (A, 2A, 3A, and 4A). Modules are linked with informal assessments and CASAS standardized assessments and are correlated to CASAS Competencies and Content Standards.

Modules include strategies to help students with low-level literacy skills understand how they learn.

Curriculum comprises alternate formats, self-awareness and self-determination skills, and community transition activities.

Visit to access the application [https://tinyurl.com/44b5tset](https://tinyurl.com/44b5tset)

### Modules
- Get and Hold the Job You Want
- Planning a Trip to the Store
- Making Safety a Sure Thing
- Make Your Money Count
- You Are What You Eat
- Getting to Know Your Doctor
- A Night on the Town
- Smart Shopping
- Choosing to Move
- Get the Help You Need

### Common Components
- Alternate Formats
- Metacognitive Skills
- Self-determination Skills
- Community Infusion

Planning a Trip to the Store

Get and Hold the Job You Want

Getting to Know Your Doctor
CASAS Assessments Approved for NRS

CASAS is proud to have a wide variety of assessments approved for Measuring Educational Gain in the National Reporting System for Adult Education for your ABE and ESL programs.  
https://tinyurl.com/2pnvkwxj

ABE/ASE Learners

<table>
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<th>Test Series</th>
<th>Forms</th>
<th>NRS Approval Through March 7, 2024</th>
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English Language Learners

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<td>Listening</td>
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Skill Level Descriptors

Skill level descriptors provide a common scale for interpreting test results. The scale has been verified on more than 3.6 million adults and youth. Descriptors show the relationship of CASAS test scores to NRS Educational Functioning Levels. Skill areas include reading, math, listening, speaking, and writing. Descriptors are reviewed and updated by a field-based consortium.  
https://tinyurl.com/bywncsyb

Scale Scores, NRS Educational Functioning Levels, Grade Levels

The Workforce Innovation and Opportunity Act (WIOA) requires states to report performance outcomes to monitor program performance. For states to meet these requirements, local programs use standardized assessments to collect and report data on learning gains.

The process ensures accurate and consistent monitoring of learner progress results among programs and agencies and provides baseline data to document improvements in literacy skills. CASAS standardized assessments meet these requirements and correlate with the Educational Functioning Level definitions outlined by the National Reporting System.  
https://tinyurl.com/3txfyhs3
This year we will gather for the 2023 CASAS National Summer Institute at the Hyatt Regency Orange County in Garden Grove, California. Summer Institute is a must-attend event for adult education and workforce development professionals and offers training sessions, workshops, panel discussions, networking groups, and a prominent keynote speaker.

The last three years have introduced new challenges resulting in innovative ideas and solutions. Hear how your colleagues meet those challenges as they embrace new assessment and instructional models and technologies. We encourage you to share instructional strategies and assessment practices that have worked best for you.

Whether you are a beginner or an advanced user of online learning and testing, the Institute offers workshops at your level with CASAS eTests. The test data you collect is vital to program improvement, student success, and meeting those ever-important accountability requirements.

The 2023 Institute will offer in-person attendees more than 100 sessions to meet specific needs. Selected sessions will be available online for those unable to come to Orange County.

CASAS staff, your colleagues, and our many presenters hope to see you in June. www.casas.org/SI

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**Be CASAS Connected!**

Join our social media community
Share your stories, news, and videos.
Use #AdultEdu and #CASAScommunity to connect.

- [@CASASsystem](https://twitter.com/CASASsystem)
- [CASASAssessment](https://youtube.com/CASASAssessment)
- [www.linkedin.com/company/casassystem/](https://www.linkedin.com/company/casassystem/)
- [www.facebook.com/CASASsystem](https://www.facebook.com/CASASsystem)
Order online (faster!)  www.casas.org/order

To order via email download the CASAS order form to your desktop.
• Fill out and email to orders@casas.org.
• Call 800-255-1036 opt. 3 with credit card number to ensure privacy. (Do not write credit card information on order form; credit card receipt sent with invoice.) VISA, MasterCard, AmEx, Discover Card.
• Submit purchase order or check payable to CASAS.

Terms
• Net 30 days.

Regular Delivery
• Receive within ten working days of placing online order or order form arriving at CASAS.
• Orders shipped via regular UPS ground delivery F.O.B. San Diego, California.
• Add 10% shipping and handling fee.
• All 50 states, Puerto Rico, and Canada have a UPS ground-service option.
• International shipping charges apply to all other locations.

Expedited Delivery
• Not all products available for expedited delivery.
• Upgrade shipping status to Next Day, 2-Day, or 3-Day UPS service.
• Call 1-800-255-1036, opt. 3, to confirm receipt of expedited delivery orders.
• In addition to 10% shipping and handling fee (see Regular Delivery above), UPS charges for expedited shipping will be added to your invoice. UPS costs calculated at shipping based on weight and distance.

Returns
CASAS wants every customer to be satisfied with all purchases.
• Returns accepted on unopened materials in full sets and in good resalable condition.
• Returns fully refunded only when received up to 30 days after shipping.
• Returns received 31-60 days after shipping subject to 25% re-stocking charge.
• Returns after 60 days not accepted.
• Shipping and handling charges not refundable.
• Call 1-800-255-1036, opt. 3 for return authorization code before shipping materials.

Incomplete Orders
• If your order is missing items, contact CASAS within 30 days after shipment for a replacement order.
• No replacements after 30 days.

Training and Test Use Agreement
Acknowledging that the ultimate responsibility for test administration lies with the user, CASAS users agree to:
1. Train appropriate personnel to administer CASAS testing instruments.
2. Use tests only for appropriate purposes and with examinees for whom they are appropriate.
3. Follow exactly all administration and scoring specifications.
4. Not duplicate in any manner test items, answer sheets, manuals, or use any test items for practice.
5. Follow all test security procedures and guidelines as set forth in CASAS test administration manuals.

Before CASAS can process your order, you must complete the Training and Test Use Agreement below. CASAS verifies all training information.

Training and Test Use Agreement
☐ I agree to follow training and test use conditions as specified by CASAS.

Name of Person Trained: ___________________________  Training Date: ________

www.casas.org/product-overviews/order/ordering-terms
<table>
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<tr>
<td>Adult Low-Literacy Curriculum Modules</td>
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<td>Answer Sheets</td>
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<td>Speaking Tests</td>
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