CASAS®

2026

Assessments / Resources / Training and Support

A Comprehensive Approach for Education, Workforce Development, and Business and Industry.

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Questions?

orders@casas.org

800-255-1036, option 3

Email

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General questions info@casas.org

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Technology and software techsupport@casas.org

Training workshops training@casas.org

Workforce eworks@casas.org

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800-255-1036

858-292-2900

CASAS is a nonprofit organization. Purchase of CASAS materials supports ongoing technical assistance, continued research and development, test validity and reliability analyses, and additional support services provided by CASAS staff and CASAS certified trainers.

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- Always choose placement tests and progress tests from the same series.
- Appraisal Tests and Locator tests are placement tests and cannot measure learning gains. Only pretests and post-tests serve that function.
- **Keep in Mind!** The STEPS series is for ESL. The GOALS series is for ABE/ASE.

Placement Testing
(Appraisals and Locators*)

ESL Appraisals

STEPS CASAS

Reading STEPS (page 8)
Listening STEPS (page 9)

ABE/ASE Appraisals

GOALS 2 CASAS

Math GOALS 2 (page 10)
Reading GOALS 2 (page 11)
Reading GOALS (page 12)

- **Remember!** Placement tests are never appropiate to monitor progress. Only progress tests (pre- and post-tests) serve that purpose.

Locators are available only for online testing with CASAS eTests.

CASAS tests map your students' existing skills and are key to designing a unique pathway for everyone's success.

Let CASAS Be Your Compass!

Questions? info@casas.org

Progress Testing

- Always choose placement and progress tests from the same test series.
- Check adjacent pages as listed below for test details and National Reporting System (NRS) approval status.

Delivery formats

Progress Testing
(Pretests and Post-Tests)

CASAS eTests | Booklets

ESL Progress Tests

Reading STEPS (page 8)
Listening STEPS (page 9)
Reading for Citizenship (page 15)
Spanish Reading Comprehension (page 16)

ABE/ASE Progress Tests

Reading GOALS 2 (page 11)
Reading GOALS (page 12)
Math GOALS 2 (page 10)

Special Needs

Supplemental Materials for Visual Impairment/Blindness (page 24)
Braille Reading Assessment (page 25)
POWER Testing (page 26)

Training Requirements

New agencies may need to complete training prior to ordering. CASAS offers complimentary self-paced online training 7 days a week, 24 hours a day.

VISIT training.casas.org

Consult the Assessment Policy for CASAS Implementation in your state for training requirements, including the recertification timeline established by your state.

Questions? training@casas.org

Online Testing CASAS eTests

Learn more about CASAS eTests at the 'Going Live' Checklist.

Order CASAS eTests and get TOPSpro Enterprise software at no extra charge!

https://tinyurl.com/order-eTests

Locators and Appraisals in CASAS eTests

- Reading STEPS
- Listening STEPS
- Math GOALS 2
- Reading GOALS 2
- Reading GOALS
- Life and Work Reading
- Life and Work Listening

Progress Tests in CASAS eTests

- Reading STEPS
- Listening STEPS
- Math GOALS 2
- Reading GOALS 2
- Reading GOALS
- Life and Work Reading
- Life and Work Listening
- Reading for Citizenship
- Government and History for Citizenship
- CASAS eWORKs
- Essay Test
- Spanish Reading Comprehension

VISIT www.casas.org/product-overviews/software/casas-etests

TOPSpro Enterprise

Order **CASAS eTests** and get **TOPSpro Enterprise** software at *no extra charge!*

Ordering Information
Test units do not expire and are not specific to any tests.

A $15 processing fee is added to all CASAS eTests orders.

Minimum order of 100 WTUs or TEUs.

CASAS cannot accept returns on WTUs or TEUs.

https://tinyurl.com/order-TOPSpro

TE Basic Package
Supports student-level implementation

Basic Web-test Units (WTUs)

Quantity	Code	
100 - 500	WTU-0001	$3.50
501-1000		$2.80
1001-5000		$2.60
5001+		$1.95

TE Enhanced Package
Supports student, class, program, and accountability-level implementation

Enhanced TOPSpro Enterprise Units (TEUs)

Quantity	Code	Price each
100 - 500	TEU-0001	$3.80
501-1000		$3.10
1001-5000		$2.85
5001+		$2.60

VISIT www.casas.org/product-overviews/software/topspro-enterprise

Reading STEPS Series

Contents

NRS Approved for ESL | CASAS eTests | Booklets

This ESL/ESOL series assesses reading comprehension in a life skills and employment-related context relevant to adults.

The series aligns with the National Reporting System Educational Functioning Levels and the English Language Proficiency Standards for Adult Education.

Target Population	English As a Second Language
Timing	Locator 620R: 15 minutes; Appraisal 619R: 30 minutes Level A: 30 mins; Level B: 50 mins; Levels C-E: 75 mins.
Uses	Progress testing in reading comprehension
Placement Tests	Locator Form 620R (online only) or Appraisal Form 619R
Training Requirement	http://training.casas.org/

ORDER tinyurl.com/order-Reading-STEPS

Product Title	Code	Price
Step 1: Screening, Placement, Determining Program Eligibility		
Reading STEPS Test Administration Manual. Order at least one manual per agency site.	TAMSSTEPSR	$55.00
Appraisal Test Booklets Form 619R (set of 10)	STEPSARS10	$55.00
Appraisal Test Booklets Form 619R (set of 25)	STEPS619RA	$125.00
Step 2: Documenting Progress/Accountability		
Forms 621R-630R (set of 5 each)	STEPSRS05	$287.50
Forms 621R-630R (set of 10 each)	STEPSRS10	$550.00
Reading (set of 25 color test booklets)		
Level A, Form 621R	STEPS621R	$125.00
Level A, Form 622R	STEPS622R	$125.00
Level B, Form 623R	STEPS623R	$125.00
Level B, Form 624R	STEPS624R	$125.00
Level C, Form 625R	STEPS625R	$125.00
Level C, Form 626R	STEPS626R	$125.00
Level D, Form 627R	STEPS627R	$125.00
Level D, Form 628R	STEPS628R	$125.00
Level E, Form 629R	STEPS629R	$125.00
Level E, Form 630R	STEPS630R	$125.00
Step 3: Scoring – Answer Sheets		
TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00
Self-Scoring Answer Sheet (STEPS) Appraisal Form 619R+619L (set of 25)	ANS600	$55.00

Large Print Options (18 pt. font) available. See online ordering.

CASAS offers test materials for individuals with visual impairment/blindness. See p. 22

Listening STEPS Series

Contents

NRS Approved for ESL | CASAS eTests | Booklets

This ESL/ESOL series assesses listening comprehension in a life skills and employment-related context relevant to adults.

The series aligns with the National Reporting System Educational Functioning Levels and the English Language Proficiency Standards for Adult Education.

Target Population	English as a Second Language
Timing	Locator 620L: 15 minutes; Appraisal 619L: 30 minutes; Level A: 28 mins; Level B: 45 mins; Level C: 52 mins; Level D: 56 mins; Level E: 38 mins.
Uses	Progress testing in listening comprehension
Placement Tests	Locator Form 620L (online only) or Appraisal Form 619L
Training Requirement	http://training.casas.org/

ORDER tinyurl.com/order-Listening-STEPS

Product Title	Code	Price
Step 1: Screening, Placement, Determining Program Eligibility		
Listening STEPS Test Administration Manual. Order at least one manual per agency site.	TAMSSTEPSL	$55.00
Listening STEPS Appraisal Test CD Form 619L (one CD)	STEPS619LA	$55.00
Step 2: Documenting Progress/Accountability		
Forms 621L-630L (25 color test booklets and one CD for 621L and 622L Level A forms; one CD only for forms 623L to 630L)	STEPSTPL	$660.00
Level A, Form 621L (25 color test booklets; one CD)	STEPS621LB	$125.00
Level A, Form 622L (25 color test booklets; one CD)	STEPS622LB	$125.00
Listening (one CD; no booklet)		
Level A, Form 621L	STEPS621L	$55.00
Level A, Form 622L	STEPS622L	$55.00
Level B, Form 623L	STEPS623L	$55.00
Level B, Form 624L	STEPS624L	$55.00
Level C, Form 625L	STEPS625L	$55.00
Level C, Form 626L	STEPS626L	$55.00
Level D, Form 627L	STEPS627L	$55.00
Level D, Form 628L	STEPS628L	$55.00
Level E, Form 629L	STEPS629L	$55.00
Level E, Form 630L	STEPS630L	$55.00
Step 3: Scoring – Answer Sheets		
TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00
Self-Scoring Answer Sheet (STEPS) Appraisal Form 619R+619L (set of 25)	ANS600	$55.00

Large Print Options (18 pt. font) available. See online ordering.

Math GOALS 2 Series

Contents

NRS Approved for ESL | CASAS eTests | Booklets

GOALS 2 CASAS This series measures academic and higher-order math skills.

The series uses a balance of life skills and workplace-related math with content relevant to adults.

Target Population	Adult Basic Education and Adult Secondary Education
Timing	Locator 920M: 15 minutes; Appraisal 919M: 30 minutes; Level A: 50 mins; Level B: 65 mins; Level C: 75 mins; Level D: 75 mins; Level E: 90 mins.
Uses	Progress testing in math
Placement Tests	Locator Form 920M (online only) or Appraisal Form 919M
Training Requirement	http://training.casas.org/

ORDER tinyurl.com/order-Math-GOALS-2

Product Title	Code	Price
Step 1: Screening, Placement, Determining Program Eligibility		
Math GOALS 2 Test Administration Manual. Order at least one manual per agency site.	TAMSGOALS2M	$55.00
Appraisal Test Booklets Form 919M (set of 10)	GOALS2AMS10	$55.00
Appraisal Test Booklets Form 919M (set of 25)	GOALS2919MA	$125.00
Step 2: Documenting Progress/Accountability		
Forms 921M-930M (set of 5 each)	GOALS2MS05	$287.50
Forms 921M-930RM (set of 10 each)	GOALS2MS10	$550.00
Math (set of 25 color test booklets)		
Level A, Form 921M	GOALS2921M	$125.00
Level A, Form 922M	GOALS2922M	$125.00
Level B, Form 923M	GOALS2923M	$125.00
Level B, Form 924M	GOALS2924M	$125.00
Level C, Form 925M	GOALS2925M	$125.00
Level C, Form 926M	GOALS2926M	$125.00
Level D, Form 927M	GOALS2927M	$125.00
Level D, Form 928M	GOALS2928M	$125.00
Level E, Form 929M	GOALS2929M	$125.00
Level E, Form 930M	GOALS2930M	$125.00
Step 3: Scoring – Answer Sheets		
TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00
Self-Scoring Answer Sheet (GOALS & GOALS 2) Appraisal Form 900R+919M (set of 25)	ANS900R919M	$55.00
Self-Scoring Answer Sheet (Reading and Math GOALS 2) Appraisal Form 919R+919M (set of 25)	ANS2919R919M	$65.00

Large Print Options (18 pt. font) available. See online ordering.

CASAS offers test materials for individuals with visual impairment/blindness. See p. 22

Reading GOALS 2 Series

Contents

NRS Approved for ESL | CASAS eTests | Booklets

GOALS 2 CASAS

This series aligns with the College and Career Readiness (CCR) Standards for Adult Education and includes five levels to offer enhanced accuracy and better outcomes.

Target Population	Adult Basic Education and Adult Secondary Education
Timing	Locator 920R: 20 minutes; Appraisal 919R: 30 minutes; Level A: 35 minutes; Level B: 60 minutes; Levels C, D, E: 70 minutes
Uses	Progress testing in reading comprehension
Placement Tests	Locator Form 920R (online only) or Appraisal Form 919R
Training Requirement	http://training.casas.org/

ORDER tinyurl.com/order-Reading-GOALS-2

Product Title	Code	Price
Step 1: Screening, Placement, Determining Program Eligibility		
Reading GOALS 2 Test Administration Manual. Order at least one manual per agency site.	TAMSGOALS2R	$55.00
Appraisal Test Booklets Form 919R (set of 10)	GOALS2ARS10	$55.00
Appraisal Test Booklets Form 919R (set of 25)	GOALS2919RA	$125.00
Step 2: Documenting Progress/Accountability		
Forms 921R-930R (set of 5 each)	GOALS2RS05	$287.50
Forms 921R-930R (set of 10 each)	GOALS2RS10	$550.00
Reading (set of 25 color test booklets)		
Level A, Form 921R	GOALS2921R	$125.00
Level A, Form 922R	GOALS2922R	$125.00
Level B, Form 923R	GOALS2923R	$125.00
Level B, Form 924R	GOALS2924R	$125.00
Level C, Form 925R	GOALS2925R	$125.00
Level C, Form 926R	GOALS2926R	$125.00
Level D, Form 927R	GOALS2927R	$125.00
Level D, Form 928R	GOALS2928R	$125.00
Level E, Form 929R	GOALS2929R	$125.00
Level E, Form 930R	GOALS2930R	$125.00
Step 3: Scoring – Answer Sheets		
TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00
Self-Scoring Answer Sheet (Reading and Math GOALS 2) Appraisal Form 919R+919M (set of 25)	ANS2919R919M	$65.00

Large Print Options (18 pt. font) available. See online ordering.

Reading GOALS Series

NRS Approved for ESL | CASAS eTests | Booklets

The series uses a balance of life skills and employment-related content relevant to adults.

This series measures academic language and higher-order reading skills contained in the National Reporting System Educational Functioning Levels.

Target Population	Adult Basic Education and Adult Secondary Education
Timing	Locator 104R: 15 minutes; Appraisal 900 R:30 minutes Level A: 60 minutes; Levels B, C, D: 75 minutes
Uses	Progress testing in reading comprehension
Placement Tests	Locator 104R (online only) or Form 900R Reading GOALS Appraisal
Training Requirement	http://training.casas.org/

ORDER https://tinyurl.com/29wdfu57

Product Title	Code	Price
Step 1: Screening, Placement, Determining Program Eligibility		
Reading GOALS Test Administration Manual. Order at least one manual per agency site.	TAMSGOALSR	$45.00
Appraisal Test Booklets Form 900R (set of 10)	GOALSARS10	$55.00
Appraisal Test Booklets Form 900R (set of 25)	GOALS900R	$110.00
Step 2: Documenting Progress/Accountability		
Forms 901R-908R (set of 5 each)	GOALSRS05	$210.00
Forms 901R-908R (set of 10 each)	GOALSRS10	$375.00
Reading (set of 25 color test booklets)		
Level A, Form 901R	GOALS901R	$110.00
Level A, Form 902R	GOALS902R	$110.00
Level B, Form 903R	GOALS903R	$110.00
Level B, Form 904R	GOALS904R	$110.00
Level C, Form 905R	GOALS905R	$110.00
Level C, Form 906R	GOALS906R	$110.00
Level D, Form 907R	GOALS907R	$110.00
Level D, Form 908R	GOALS908R	$110.00
Step 3: Scoring – Answer Sheets		
Self-Scoring GOALS Appraisal Form 900R (set of 25)	ANS900	$55.00
Self-Scoring (GOALS & GOALS 2) Appraisal Form 900R + 919M (set of 25)	ANS900R919M	$55.00
TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00

CASAS offers test materials for individuals with visual impairment/blindness. See p. 25

Citizenship

Prepare your students for the citizenship process and the US Citizenship and Immigration Services (USCIS) interview.

Reading for Citizenship

CASAS eTests | Booklets

Timing	60 minutes
Uses	Progress testing in a citizenship-related context
Difficulty Level	Beginning literacy (Level A) and high beginning literacy (Level AX)
Training Requirement	http://training.casas.org/

ORDER https://tinyurl.com/yr42ut3z

Product Title	Code	Price
Reading for Citizenship Test Administration Directions	----	Included at no charge
Reading for Citizenship Level A, Form 951R (set of 25)	CIR951	$95.00
Reading for Citizenship Level A, Form 952R (set of 25)	CIR952	$95.00
Reading for Citizenship Level AX, Form 951RX (set of 25)	CIRX951	$95.00
Reading for Citizenship Level AX, Form 952RX (set of 25)	CIRX952	$95.00

Government and History for Citizenship

CASAS eTests | Booklets

Timing	25 minutes (Test Administration Manual and CD required)
Uses	Progress testing of American government and history
Difficulty Level	Intermediate English As a Second Language

ORDER https://tinyurl.com/2s42fw84

Product Title	Code	Price
Government and History Test Administration Manual with two CDs	CIGHTAM	$95.00
Government and History Test Booklets Form 965 (set of 25)	CIGH965	$95.00
Government and History Test Booklets Form 966 (set of 25)	CIGH966	$95.00
Additional CD (optional) Form 965	CD965	$55.00
Additional CD (optional) Form 966	CD966	$55.00
Answer Sheets TOPSpro Student Test Record (set of 100)	TRUS019	$75.00
General Purpose Answer Sheets (set of 100)	ANS001	$75.00

Citizenship Interview Test

Online Certification | Booklets

Timing	15-30 minutes
Uses	One-on-one interview simulating the USCIS interview
Difficulty Level	High beginning to advanced English As a Second Language
Training Requirement	http://training.casas.org/

ORDER https://tinyurl.com/ycxp4tpa

Product Title	Code	Price
CIT Certification Training (Open July 1 to April 30)	CITCTO	$150.00
Citizenship Interview Test Form 973 (set of 25; consumable)	CIT973	$60.00
Citizenship Interview Test Form 974 (set of 25; consumable)	CIT974	$60.00
Annual Recertification for CIT (Open January to April 30)	ARCCIT	$75.00

Spanish Reading Comprehension

Evaluación De Comprensión De La Lectura

CASAS eTests

ORDER https://tinyurl.com/spanish-assessment

Target Population	Native Spanish speakers or those learning Spanish
Timing	50 to 60 minutes recommended.
Uses	Readiness for Spanish High School Equivalency exam or program, Spanish vocational training, or progress testing in a Spanish language class
Difficulty Level	From 3 to 9 years of schooling in most Spanish-speaking nations

Test Administration Directions are available at no cost on our website.

Answer Sheets

Appraisal Answer Sheets

Not for use with TOPSpro Enterprise software, not for scanning

Two-part self-scoring answer sheets with attached carbon sheet showing answer keys and score conversion charts (set of 25)

Product Title	Code	Price
Form 900 Reading and Math Appraisal Answer Sheets (set of 25)	ANS900	$55.00
Form 80 Appraisal Answer Sheets (set of 25)	ANS080	$55.00
Form 900R+919M Appraisal Self-Scoring Answer Sheet (Reading GOALS and Math GOALS 2) (set of 25)	ANS900R919M	$55.00
Self-Scoring Answer Sheet (Reading GOALS 2 and Math GOALS 2) Appraisal Form 919R+919M (set of 25)	ANS2919R919M	$65.00
Self-Scoring Answer Sheet (STEPS) Appraisal Form 619R+619L (set of 25)	ANS-600	$55.00

General Purpose Answer Sheets

Not for use with TOPSpro Enterprise

General Purpose Answer Sheets for appraisals, pre- and post-tests, and certification tests.

Product Title	Code	Price
Option #1 – For those who manually correct tests, need to administer up to four tests per answer sheet, or need to collect demographic information. **Not for scanning** (set of 100)	ANS-001	$75.00
Option #2 – For those who manually correct tests, scan test information using Scantron 888 series stand-alone scanners ONLY, administer only two tests, or need to collect demographic information (set of 100)	ANS-002	$75.00

ORDER https://tinyurl.com/2p96suup

Large-Print Test Booklets and Answer Sheets

Product Title	Code	Price
Test booklets available in large print at $50 per booklet. Indicate test form number and write “large print” on order form.	----	$50.00 each
General Purpose Answer Sheets for all CASAS tests (tablet of 100)	ANSL001	$40.00

Answer Sheets

TOPSpro Enterprise Answer Sheets

CASAS eTests TOPSpro enterprise

TOPSpro Enterprise answer sheets simplify data collection for many federal reporting requirements. See pages 6-7 for software capability and reporting functions of TOPSpro Enterprise and CASAS eTests.

ORDER https://tinyurl.com/2p96suup

VISIT http://tinyurl.com/TE-requirements

Product Title	Code	Price
TOPSpro Enterprise Student Test Record (brown) Use with any CASAS pre- or post-test	TRUS019	$75.00
Entry/Update Record (blue/green) Two-sided form for entry and update data Entry – Student demographics, instructional program and level data, reason for enrollment Update – Student progress and results after instructional intervention	EUUS019	$75.00
Form 80/130 Appraisal Test Record (green/purple) Side One – For Form 80 Appraisal Side Two – For ECS Form 130 Appraisal	APUS019	$75.00
Supplemental Entry/Update Record-Workforce (gray/red) Supplements Entry/Update Record by collecting workforce and employment-related data Includes pre-employment, work maturity skills achieved, support services needs, assessment, wages, and income	WSUS019	$75.00
Entry/Test Record (blue/brown) Combines the Entry Record on one side and Test Record on the other	ETUS019	$75.00
Update/Test Record (brown/green) Combines the Update Record on one side and Test Record on the other	UTUS019	$75.00
Consumer Profile Record (gray/green) For programs implementing POWER assessment and TOPSpro Enterprise Provides Entry and Demographic record and POWER observation information	COUS019	$75.00

National External Diploma Program® (NEDP)

A flexible, competency-based online diploma program for adult learners

ORDER https://tinyurl.com/order-NEDP

Product Title	Code	Price
Order NEDP materials online:		
NEDP Web Enrollment Unit - Diagnostics	WEUD	$75.00
NEDP Web Enrollment Unit - Generalized Assessment	WEUGA	$75.00
NEDP Test Administration Manual	NEDPTAM	$50.00
NEDP College and Career Competency Manual	CCCMAN	$50.00
NEDP Trifold Marketing Brochure (set of 50)	NEDPTRI	$60.00
Order NEDP materials using the NEDP Fillable Order Form:		
NEDP Implementation Training Materials (1 per trainee)	NTRE-BUN	$100.00
NEDP Site License Fee FY 2025-2026	NEDP-L25	$1200.00

The **National External Diploma Program** is a competency-based, applied performance assessment that builds essential life and work skills while encouraging critical thinking. Offered remotely or in-person, the NEDP aligns with College and Career Readiness standards and places a strong emphasis on digital literacy.

Learn more about NEDP today!

Visit www.nedp.org or email nedp@casas.org

CASAS eTests

CASAS eWORKs assesses work-related and employer-validated academic skills using CASAS eTests and assesses soft skills (personal qualities, work habits, attitude) with the Alignmark online module.

Generate a work-readiness CASAS eWORKs Profile and Certificate from TOPSpro Enterprise software that job candidates can present at interviews. Use the CASAS eWORKs Profile to guide instruction and certify skills at any level.

Target Population	Individuals seeking to enter or re-enter the workforce or entry-level workers
Uses	• Helps target instruction • Helps employers evaluate potential and incumbent workers • Informs employers of reading, math, critical thinking, problem solving, and soft-skills proficiency
Certification Process	1. Implement CASAS eTests 2. Implement CASAS Teacher Portal 3. Order CASAS eWORKs 4. Schedule CASAS eWORKs Implementation Training
Certification Package Includes	• Online assessment of reading, math, critical thinking, and problem solving • Online assessment of soft skills testing using Alignmark Customer Care and Personal Qualities Modules • CASAS eWORKs Profile, CASAS eWORKs Certificate, and student-level feedback reports for reading, math, and soft skills
Training Requirement	CASAS eWORKs Implementation Training (available via webinar or at Summer Institute)

ORDER https://tinyurl.com/order-eWORKs

CASAS eWORKs Annual License Fee

Agencies may order an annual license based on their estimated number of clients.
This annual fee runs from July 1 to June 30. Please contact CASAS eWORKs at eworks@casas.org.

VISIT CASAS eWORKs Online Ordering Guidelines webpage.

CASAS eWORKs Units

Alternatively, agencies may order individual CASAS eWORKs units.

Product Title	Code	Quantity	Price
CASAS eWORKs Units	EWORKS001	10-99	$35
		100-300	$32
		301-500	$29
		501-750	$26
		751-1000	$23

CASAS eWORKs Profile

CASAS

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eWORKs Profile

The following workforce skills have been identified by the individual's responses to employer-validated and nationally normed assessments.
More detailed information can be found at www.casas.org (academic) and at www.alignmark.com (soft skills).

Work-related Academic Skills

Basic				Advanced		
1	2	3	4	5	6	Work-related Academic Skills typically demonstrated at this level
				II		Reading
						Can read texts at the high school level and use academic vocabulary and idiomatic language with increasing ease.
						Can interpret the meaning of complex content containing some scientific or technical terms and symbols.
						Can also determine the order of events and causal relationships among these events.
						With training or support, can also undertake procedures that involve comprehending complex work-related texts such as detailed reports and proposals, manuals, operating instructions, policies, and regulations.
				II		Math
						Can solve multistep, real-world mathematical problems using rational numbers.

Soft Skills

Basic				Advanced		
1	2	3	4	5	6	Personal Quality Skills demonstrated
					II	Integrity
						Has the opportunity to break a rule and get away with it, but decides to follow the rule.
						Tries to stop others who are about to break a rule. Reminds them of the rules and what could happen if they get caught. Will go to a manager or supervisor if necessary.
				II		Responsibility
						Tries to keep private life from affecting work.
						Doesn't say "That's not my job." when something unusual or unexpected comes up that needs to be done.
						Willing to ask for help, more information or clearer instructions.
						Recognizes quality work, ready to go the extra mile to make sure the job gets done right.
						Makes sure the job is done before leaving, does not leave extra work for next shift.
					II	Self-Esteem
						Stands up for self where appropriate; yet, doesn't take it personally when a manager points out incomplete or poorly done work; accepts suggestions for ways to do the job better.
						Willing to try new things, learn new skills and ask for help when needed.

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We recommend agencies have at least one month of experience with online testing before implementing CASAS eWORKs.

CASAS eWORKs Certificate

CASAS

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Pathway Certificate

This certifies that

Rosina Nucera

has demonstrated the skill levels shown below.

Congratulations!

Rolling Hills Adult School (RHAS)

Authorized Signatore

4/18/2024
Date

Reading	Math	Customer Care	Personal Qualities
Level 5	Level 5	Level 5	Level 5

Workplace Speaking

Booklets

One-on-one oral assessment of common workplace conversations and vocabulary

Target Population	English As a Second Language
Timing	15-20 minutes
Uses	Measures on-the-job speaking skills
Classroom Use	Results guide workforce curriculum development and lesson planning
Difficulty Level	High beginning to advanced ESL
Training Requirement	Workplace Speaking Manual for self-training

ORDER https://tinyurl.com/muwmas9f

Product Title	Code	Price
Workplace Speaking Manual. Order at least one manual per agency site.	WSMAN	$125.00
Workplace Speaking, Form 273 (set of 25; consumable)	WS273	$42.00
Workplace Speaking, Form 274 (set of 25; consumable)	WS274	$42.00

Writing Assessments

Essay Test

CASAS eTests

VISIT www.tinyurl.com/CASAS-Essay

Target Population	Programs offering writing instruction
Writing Skills Evaluated	Organization, word choice, development of ideas, grammar, and capitalization using an online word processor
Uses	Evaluate general writing strengths and measure progress in writing skills
Difficulty Level	Beginning to advanced writing skills
Training Requirement	http://training.casas.org/
	Automatic scoring with results available immediately

Functional Writing Assessment

Color Prompts

Target Population	Programs offering writing instruction
Writing Skills Focus	Content, word choice, grammar and sentence structure, punctuation, spelling, and capitalization
Uses	Determine general writing level or measure progress in writing skills
Difficulty Level	Beginning to advanced writing skills
Training Requirement	Writing training, use of writing rubric, and annotated scoring anchors (Contact CASAS for details)

ORDER https://tinyurl.com/4pznzkex

Product Title	Code	Price
Functional Writing Assessment Manual – Picture Tasks 460-466	FWAPMAN	$95.00
Life Skills Picture Task Prompts in Color (laminated, reusable, set of 25)		
Form 460 (grocery store)	FWPC460	$85.00
Form 461 (accident)	FWPC461	$85.00
Form 462 (department store)	FWPC462	$85.00
Form 463 (park)	FWPC463	$85.00
Workplace Picture Task Prompts in Color (laminated, reusable, set of 25)		
Form 464 (restaurant)	FWPC464	$85.00
Form 465 (warehouse)	FWPC465	$85.00
Form 466 (hotel)	FWPC466	$85.00
Picture Task Prompts in Color (laminated, reusable), set of 35 (5 each of the above 7 prompts)	FWPCS05	$135.00
Picture Task Response and Scoring Sheet (pad of 100)	FWAPTRS	$25.00
Picture Task Starter Kit Color contains Forms 460-463 (set of 25 each), Picture Task Response and Scoring Sheet (pad of 100), and the Functional Writing Assessment Manual	FWPCKIT	$380.00

Target Population	Inmates in state prisons, jails, and youth authority programs
Uses	Determine skill levels in reading, math, listening, writing, or high school subjects
Testing Options	Reading pp. 8, 11, Math p.10, Listening p. 9, Writing p. 21
Training Requirement	http://training.casas.org/

Federal Bureau of Prisons

All BOP English As a Second Language programs must purchase at least one Starter Kit.

Target Population	Inmates in BOP English language and literacy programs
Uses	Identifying skills inmates need for employment on release

ORDER https://tinyurl.com/order-FBOP

Product Title	Code	Price
Starter Kit	BOP-KIT	$940.00

BOP ESL **Placement** Test (includes a reading and a listening test)
25 test booklets and 100 answer sheets
Life and Work **Reading** Pre- and Post-Tests
Forms 81, 83, 185 (25 test booklets for each test form)
Forms 82, 84, 186 (15 test booklets for each test form)
Life and Work **Reading** Test Administration Manual
Life and Work **Listening** Pre- and Post-Tests
Forms 81-86 (one CD each form; 25 picture-prompt test booklets for Forms 81 and 82)
Forms 83-86 (one CD each form; no booklets)
Life and Work **Listening** Test Administration Manual
Level C **Certification** Tests for Reading, Form 522 (25 test booklets)
100 General Purpose Answer Sheets to use with pre- and post-tests
BOP Test Administration Manual

When You Need to Replenish Any Part of Your BOP Starter Kit

Product Title	Code	Price	Price
BOP ESL **Placement** Test Booklets	Form 1 (set of 25)	BOP001	$90.00
	Form 2 (set of 25)	BOP002	$90.00
	Form 3 (set of 25)	BOP003	$90.00
BOP ESL **Placement** Test CDs	Form 1 (one CD)	CDBP001	$25.00
	Form 2 (one CD)	CDBP002	$25.00
	Form 3 (one CD)	CDBP003	$25.00
BOP ESL **Placement** Test Answer Sheets (set of 100)		ASBOP	$75.00
Life and Work **Reading** and Life and Work Listening (see www.casas.org/product-overviews)			
Level C **Certification** Tests for Reading, Form 522 (set of 25)		LSC522	$85.00
Level C **Certification** Tests for Reading, Form 523 (set of 25)		LSC523	$85.00
Level C **Certification** Tests for Reading, Form 524 (set of 25)		LSC524	$85.00
General Purpose Answer Sheets (set of 100)		ANS001	$75.00
BOP Test Administration Manual		BOPMAN	$85.00

Accommodations Materials for Visual Impairment/Blindness

Contents

Supplemental Materials for Test Takers with Visual Impairment/Blindness (VIB)

CASAS eTests | Booklets

ORDER https://tinyurl.com/mrj33vn7

The Accommodations Materials for Visual Impairment/Blindness are supplements to the Test Administration Manual and test booklets for GOALS, GOALS 2, STEPS, and Life and Work Series

- Includes supplemental guidelines and materials for administering the three test series
- Provides tactile graphics - including braille in images - for a selected number of test items
- For use with paper-based and CASAS eTests
- All materials are reusable, including student tactile graphics/braille test booklet

VISIT https://tinyurl.com/5n9xvy89

Target Population Adults who have visual impairment/blindness

Available Forms Reading GOALS 2, Reading STEPS, Reading GOALS, Math GOALS 2, Listening STEPS

Materials provide accommodations for test takers with other documented disabilities who require a human reader or use of a screen reader during assessments.

Products shown below are a supplement to the Test Administration Manual of each series. To use the Test Administration Supplements for Test Takers with Visual Impairment/Blindness, you must have both manuals.

Product Title	Code	Price
Reading GOALS 2 Forms 919R and 921R–930R		
• Reading GOALS 2 Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness • 1 set of test forms for the Reader/Scribe use – 1 copy each of Forms 919R and 921R – 930R • *There is not a tactile graphics/braille booklet for Reading GOALS 2*	GOALS2RVIB	$140.00
Reading STEPS Forms 619R–630R		
• Reading STEPS Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness • 1 set of test forms for the Reader/Scribe use – 1 copy each of Forms 619R and 621R – 630R • *There is not a tactile graphics/braille booklet for Reading STEPS*	STEPSRVIB	$140.00
Listening STEPS Forms 619L and 621L–630L		
• Listening STEPS Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness • 1 set of Level A test forms for the Reader/Scribe use – 1 copy each of Forms 621L and 622L • *There is not a tactile graphics/braille booklet for Listening STEPS*	STEPSLVIB	$45.00
Math GOALS 2 Forms 919M and 921M–930M		
• Math GOALS 2 Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness • 1 set of test forms for the Reader/Scribe use – 1 copy each of Forms 919M and 921M – 930M • Math GOALS 2 Tactile Graphics/Braille Supplement for Tests Takers with Visual Impairment/Blindness *This reusable booklet includes tactile graphics for a selected number of images on the test forms. Any text in the images is provided in braille. Test questions and answer options are provided via alt text only.*	GOALS2MVIB	$659.00

Product Title	Code	Price
Reading GOALS Forms 900R–908R		
• Reading GOALS Test Administration Manual Supplement for Test Takers with Visual Impairment/Blindness • 1 set of test forms for Reader/Scribe use – 1 copy each of 900R-908R • *There is not a tactile graphic/braille test booklet for Reading GOALS*	GOALSRVIB	$75.00

Braille Reading Assessment

Booklets

The Braille Reading Assessment is a stand-alone assessment for low-level learners with visual impairment/blindness. This customized test determines reading skills in an everyday context. (This test is not NRS-approved.)

Target Population	Adults who have visual impairment/blindness
Timing	120 minutes
Format	Contracted braille (not alphabet)
Difficulty Level	Braille reading format from beginning literacy (Level A) to beginning basic skills (Level B)

ORDER https://tinyurl.com/order-special-needs

Product Title	Code	Price
Braille Reading Assessment Test Package Form 837 includes: One Test Administration Packet One braille test booklet One regular-print test form for test administrators 5 General Purpose Answer Sheets	BRAI837	$60.00
Additional General Purpose Answer Sheets (set of 5)	ANS837	$10.00

Testing Accommodations

For information about testing accommodations

VISIT https://tinyurl.com/assessment-accommodations

Special Needs

POWER – Providing Options for the Workplace, Education, and Rehabilitation

Booklets

Target Population	Adults who have intellectual disabilities and do not read print
Timing	90 minutes
Uses	Measures pre-reading skills and reports performance levels using scale scores. POWER curriculum modules are linked to POWER assessment.
Classroom Use	Excellent resource for teaching strategies and lesson planning
Training Requirement	http://training.casas.org/

ORDER https://tinyurl.com/order-special-needs

Product Title	Code	Price
POWER Test Administration Manual	AM-PWR	$100.00
POWER Skill Summaries		
Advanced – Independent Living for Corrections, Level 2A, Form 307 (set of 25)	PWR307	$90.00
Advanced – Independent Living, Level 2A, Form 306 (set of 25)	PWR306	$90.00
Workplace and Employability, Level 2A, Form 305 (set of 25)	PWR305	$90.00
Employment Preparation, Level 3A, Form 304 (set of 25)	PWR304	$90.00
Community Access, Level 3A, Form 303 (set of 25)	PWR303	$90.00
Basic Living, Level 4A, Form 302 (set of 25)	PWR302	$90.00
Basic Independent Living, Level 4A, Form 301 (set of 25)	PWR301	$90.00
POWER Curriculum Training Modules	PWRCUR	$110.00
Answer Sheets		
TOPSPro Student Test Record (set of 100)	TRUS019	$75.00
Consumer Profile Record (set of 100)	COUS019	$75.00

Adult Life Skills Series

Booklets

Target Population	Adults who have intellectual disabilities
Timing	90 minutes
Uses	Progress testing for reading skills
Format	One-on-one testing. Responses in individuals' preferred mode of communication
Difficulty Level	Pre-beginning literacy (Levels 2A to 5A)
Training Requirement	http://training.casas.org/

Product Title	Code	Price	Code	Price
Test Administration Manual for Adult Life Skills Series (with answer keys, scoring information, test administration directions). Order at least one manual per agency site.			TAMSSP	$30.00
Appraisal Test Form 352 (set of 1 each)			SPA352	$45.00
Pre- and Post-Tests	Level 2A	Form 312 (set of 1 each)	SP312	$45.00
		Form 313 (set of 1 each)	SP313	$45.00
	Level 3A	Form 322 (set of 1 each)	SP322	$45.00
		Form 323 (set of 1 each)	SP323	$45.00
	Level 4A	Form 332 (set of 1 each)	SP332	$45.00
		Form 333 (set of 1 each)	SP333	$45.00
	Level 5A	Form 342 (set of 1 each)	SP342	$45.00
		Form 343 (set of 1 each)	SP343	$45.00
TOPSpro Student Test Record (set of 100)			TRUS019	$75.00

CASAS Assessments Approved for NRS

Contents

CASAS offers outstanding assessments approved for Measuring Student Gains in the National Reporting System (NRS) for your ESL and ABE/ASE programs.

VISIT https://tinyurl.com/2pnvkwxj

ABE/ASE Learners

Modality	Test Series	Forms	NRS Approval Through June 30, 2026	NRS Approval Through June 30, 2031	NRS Approval Through June 30, 2032
Reading	Reading GOALS 2	921R–930R			√
	Reading GOALS	901R–908R	√		
Math	Math GOALS 2	921M–930M		√	

English Language Learners

Modality	Test Series	Forms	NRS Approval Through June 30, 2031
Reading	Reading STEPS	621R–630R	√
Listening	Listening STEPS	621L–630L	√

Skill Level Descriptors

Skill Level Descriptors provide a common scale for interpreting test results. The scale has been verified on nearly five million adults and youth. Descriptors display the relationship of CASAS test scores to NRS Educational Functioning Levels. Skill areas include reading, math, listening, speaking, and writing.

Scale Scores NRS Educational Functioning Levels and Grade Levels

The Workforce Innovation and Opportunity Act (WIOA) requires states to report performance outcomes to monitor program performance. For states to meet these requirements, local programs use CASAS standardized assessments to collect and report data on learning gains.

VISIT https://tinyurl.com/skill-level-descriptors

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