

## eTests Access Groups

CASAS provides eTests access groups to manage user access to CASAS eTests.

- Each agency will decide which eTests group is appropriate for staff.
- The TE Data Manager is responsible for adding users to the appropriate eTests access group.
- eTests access may *only* be granted with certification.

*Users may be granted:*

- Coordinator access to eTests *without* Proctor access
- Proctor access to eTests *without* Coordinator access
- Coordinator and Proctor access to eTests

**Note:** The TE Data Manager is *not* required to enable *both* coordinator and proctor access to eTests if staff complete both certifications. Access to eTests is determined by the role staff will fulfill when using eTests.

eTests Access Groups & Rights	ET Coordinator Access	ET Proctor Access	ET Coordinator / Proctor Access	ET Tech* Access
Access Application Management Console	✓	✓	✓	✓
Create/Edit Test Sessions	✓		✓	
Supervise Test Administration		✓	✓	
Initiate or confirm Station Registration	✓	✓	✓	
Unregister Station	✓		✓	✓

\*Granted by CASAS to IT staff *only* upon request.