

## CASAS Remote Testing Hub Rules

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Prior to remote testing, each test taker must agree to the CASAS Remote Testing Rules before scheduling their remote test with a proctor. It is the responsibility of the program to address the rules below with each test taker prior to remote testing.

You must agree to the following terms before taking a CASAS assessment remotely:

- **Cheating is strictly prohibited!**
- Personal items such as mobile phones, headphones and watches must be out of reach (this includes all wired or Bluetooth devices unless explicitly approved).
- You must be in a private, walled room with a closed door.
- No one else is permitted in the room once your exam has started, for any reason.
- You may not leave the view of the webcam for any reason.
- You cannot use or take notes on paper except for using scratch paper on math tests.
- Food, smoking and gum are prohibited.
- You cannot move your webcam once your testing session has started.
- Mumbling, speaking out loud or covering your mouth are not allowed and will lead to a warning.
- You consent to being videotaped and recorded.
- You must be fully clothed while testing.
- Violators will permanently forfeit their right to test remotely with CASAS in the future.

Breaking any of these rules will result in your exam(s) being revoked, loss of payment, and you will be banned from remotely testing with CASAS in the future.

If you are caught cheating, the proctor will discontinue your test; payment is non-refundable and you will not receive any test scores.