



## Remote Testing Updates

8/19/2020

### **Online Reading Level Indicator Released**

#### **Online Reading Level Indicator (RLI) – Form 601R**

The Online Reading Level Indicator is a new unsecured assessment that can be used for a variety of purposes. The RLI can be administered as an unproctored assessment on computers, tablets, and mobile phones. Detailed information about the purpose, uses, and test administration instructions for the RLI can be downloaded [here](#).

The RLI is offered free of charge only to TOPSpro Enterprise/eTests Online users. The RLI will be available on paper soon.

6/2/2020

### **Remote Testing Guidelines & Quick Start Guides Updated**

#### **Registering Remote Testing Stations**

Stations should be registered using the Station Registration Code when tests are being administered remotely. Using the code simplifies the registration process and ensures that the correct stations are added to the test session. Due to the efficiency of this new registration process, the station registration process has been moved from Part A of the Test Administration Directions for remote testing to Part B. For a detailed explanation of how to use the Station Registration Code, please see the guide to [Registering Stations Remotely](#).

*All Remote Testing Guidelines*

#### **Remote Test Taker Credentials**

Information about setting up Remote Test Taker Credentials has been added to the Technical Requirements section of the guidelines. These credentials are an important back-up to registering with the Station Registration Code. It is important to have these credentials set up before meeting with a test taker. It may be necessary to work with your Data Manager to set up these credentials.

*CASAS Remote Testing Guidelines, 1 to 1 or Multiple Test Takers with Windows 10 PCs v2.1*

*CASAS Remote Testing Guidelines, 1 to 1 or Multiple Test Takers with Chromebooks and iPads v2.0*

#### **Proctor Email Template – Preparation for Testing Invitation**

The email template in Appendix A of the Remote Testing Guidelines has been revised. The email template is provided as a useful starting point for proctors and other personnel who initially interact with test takers who will be testing remotely.

*All Remote Testing Guidelines*

5/29/2020

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### **On-site and Remote Testing Sessions**

Agency staff can now select between two types of sessions when starting a test session: on-site session and remote session. Selecting "Start remote session" enables additional features that simplify the station registration process and increase security for remote testing.

*eTests 3.0.78*

### **Station Registration Code**

CASAS has simplified the station registration process for remote testing. When a remote test session is started in eTests Online, a unique code is generated that proctors and students can use to register their stations. Once the code is entered on the Station Registration screen, the station is registered and automatically added to the test session for added convenience. Proctors can still register using credentials just as before if there is any problem with the code.

*eTests 3.0.78*

### **Enable Test**

Only activated for remote tests, the Enable Test button appears on the Session Activity page when a station is added to a remote test session. Test takers will not be able to proceed to the test until the proctor clicks this button. This button will ensure that test takers do not begin testing until the proctor is ready.

*eTests 3.0.78*