Generating Payment Points Results in TE for ASE Learners

In the TE Payment Points reports, you can drill down to view payment points results for specific instructional programs. A common example of this application is to drill down to determine the number of payment points in ASE instructional programs—such as the number achieved in the high school diploma or HSE programs, or the exact number of diplomas or HSEs attained that achieved a payment point.

1. On the Reports menu, point to State Reports, then point to California, and select Payment Points.

2. This opens the setup window. On the Navigator bar, select Report Selection.
3. Click **Deselect All**, then click **Payment Points Summary**, and then click **Generate**.

4. The **Payment Points Summary** report appears. This report shows, by program and focus area, the number of qualified enrollees, number of those with paired pre- and post-tests, and, of those with paired scores, the item count and percentage of learners who achieved each payment points outcome.

5. Hover your mouse over the figures that display on the report. In this example, we hover over the 22 total that represents ABE students with paired scores. Click that number if you wish to drill down.

6. Highlight the **Total # of Enrollees Overall** for Adult Secondary Education.
7. Right-click this cell showing 5 ASE learners. The generates a menu of options:

- Use Students – In Program Years to verify the correct list of students and match the item count.
- Go to Student Records, Program Enrollments, Class Enrollments, and Class Records to view additional information in those listers.
- Drill down to CASAS Pre/Post Tests to view all test administrations taken into account for Payment Points consideration.
- Go to EL Civics Tests to view all of your EL Civics Additional Assessments taken into account for Payment Points consideration.
- Click Drill Down to Monitor or Drill Down to Student Gains to view those reports for just the students included in that cell.

8. For this exercise, right-click the cell showing 5 ASE leaners, and select Drill Down to Monitor.
9. This generates the Payment Points Monitor report for only those students enrolled in ASE programs.

10. Return to the Payment Points Summary. This time, right-click the 4 total HSE outcomes achieved by this agency, and again select Drill Down to Monitor.

11. This generates the Payment Points Monitor report for those students across all programs who earned the HSE payment point. (Note: for CDE funding purposes, all HSE and HSD outcomes, regardless of instructional program, are credited to Adult Secondary Education.)

12. Refer to the TE help document “California Payment Points Reports in TE – drill down options” for more information about how to access and interpret data on the Payment Points Monitor.