How to Create AA Test Reports: All Students by Class, all AAs

1. In TE, go to Reports/Test Results/Test History/Summary

2. In the Navigator Bar, choose Assessment Forms.
3. In the Tool Bar, click Filter and choose Assessment Type.
4. From the drop-down list, choose **EL Civics Additional Assessment Form**.
   - Click **OK**.
   - Click **Generate**.

The report will show all students who have taken an AA at your agency by class.