


Payment Points Drill Down Options

TE includes four different reports to help California WIA II agencies manage their payment points:

- **Payment Points Summary**
- **Payment Points Summary Audit**
- **Payment Points Data Flags**
- **Payment Points Monitor**

1. The **Payment Points Summary** report is the report that is required for WIA II End of Year reporting. This report shows, by program and focus area, the number of qualified enrollees, number of those with paired pre- and post-tests, and, of those with paired scores, the item count and percentage of learners who achieved each payment points outcome.



Payment Points Summary (NEW)

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PPSR2

02/28/2014
08:07:57

Agency: 4908 - Rolling Hills Adult School

Program Year: 2013-2014

Funding: 225 Funding 231 Funding

Civic Participation Citizenship Preparation

Funding	Program/ Focus Areas	Total # of Enrollees Overall	Total # of Enrollees Overall with paired scores	Payment Points												Total PP						
				Benchmarks								Student Outcome Dataset										
				Completed NRS Educational Level		Advanced NRS Educational Level		Received a GED Certificate		Received a High School Diploma		Passed CAHSEE		Passed Citizenship Interview Test			Passed Government & History Test		SOD 1		SOD 2	
N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%	N	%					
225/231	Basic Skills (ABE)	46	21	9	42.9	4	19.0	1	2.2	0	0.0	0	0.0					14				
	ESL	232	192	116	60.4	75	39.1	1	0.4	0	0.0	0	0.0					192				
	Adult Secondary Education	5	1	2	200	0	0.0	2	40.0	0	0.0	0	0.0					4				
EL Civics	Civic Participation	29	17											16	94.1	10	58.8	26				
	Citizenship Preparation	8	4									0 0.0		2	50.0			2				
Totals:		320	235	127	39.7	79	24.7	4	1.7	0	0.0	0	0.0	0	0.0	2	0.6	16	5.0	10	3.1	238

Number of unduplicated learners: 283

Notes: Total # of Enrollees Overall is a duplicated count of students across programs.
Percentages for GED and High School Diploma are based on total number of enrollee
All other percentages are based on total number of enrollees with paired scores.

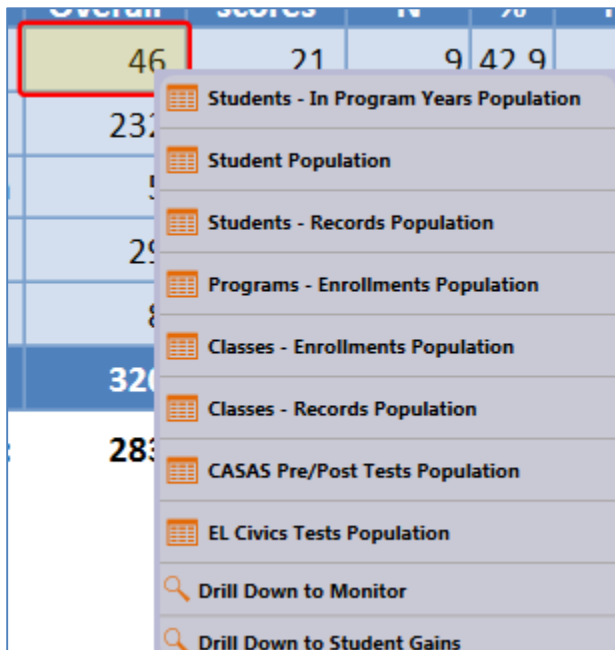
Not Applicable

2. Hover your mouse over the figures that display on the report. In this example, we hover over the 46 total that represents the number of qualified ABE students. Click that number to drill down.

Funding	Program/ Focus Areas	Total # of Enrollees Overall	Total # of Enrollees Overall with paired scores
225/231	Basic Skills (ABE)	46	21
	ESL	232	192
	Adult Secondary Education	5	1
EL Civics	Civic Participation	29	17
	Citizenship Preparation	8	4
Totals:		320	235

Number of unduplicated learners: 283

3. Each item listed on the Payment Points Summary Report has eight different drill down options when right-clicking—six that direct you to listers, and two that go to other TE reports. These options are the same for all cells in the Payment Points Summary.
4. The graphic below for Total # of Enrollees Overall in Basic Skills (ABE) is an example.
5. This time, right click on the same cell showing 46 qualified ABE learners. The generates a menu of options:



- Use *Students – In Program Years* to verify the correct list of students and match the item count.
- *Student Population* goes directly to the Student Demographics record, where you can make direct edits to key demographics fields.
- Go to *Students-Records, Programs-Enrollments, Classes-Enrollments, and Classes-Records Populations* to view additional information in those listers.
- Drill down to *CASAS Pre/Post Tests* to view all test administrations taken into account for Payment Points consideration, and *EL Civics Tests* to view all of your EL Civics Additional Assessments.
- Click *Drill Down to Monitor* to view the Payment Points Monitor report for just the students included in that cell.
- *Drill Down to Student Gains* displays that report for just the students in that cell.

- The **Payment Points Summary Audit** compares the number of WIA II records in the database to the number that met all criteria to qualify for payment points, lists each payment points drop reason, and summarizes the number of students that were dropped for each reason.

Dropped from entire report			Duplicated Cases	
			#	%
01	Missing birthdate or age outside of 16-110	1	0.29	
02	Less than 12 hours of instruction	54	15.56	
03	Concurrently enrolled in High School/K12	6	1.73	Students - In Program Years Population
04	No Gender	1	0.29	Classes - Records Population
05	No Ethnicity/race	5	1.44	Drill Down to Monitor

- Right-clicking cells from this report also enables you to drill down in multiple ways – in this example, to the *Students - In Program Years* and *Class-Records* lists, as well as to the **Payment Points Monitor** report. The specific right-click selections depend upon the specific cell you are clicking.

Note: when drilling down on this report, be sure to use the **Duplicated Cases** column.

- This graphic below summarizes the right-click options for the PP Summary Audit.

CASAS				Payment Points Summary Audit (NEW)		Page 1 of 1 PPSA2	
11/05/2014 07:47:19		Agency: 4908 - Rolling Hills Adult School		Funding: <input type="checkbox"/> 225 Funding <input checked="" type="checkbox"/> 231 Funding			
		Program Year: 2014-2015		<input checked="" type="checkbox"/> Civic Participation <input checked="" type="checkbox"/> Citizenship Preparation			
Run Statistics							
Number selected		347		In Program Years/Student Records/Program Enrollments/Class			
Number included in report		283		Enrollments/Test Lister/EL Civics/PP Monitor			
Drill down Options							
Dropped from entire report							
01	Missing birthdate or age outside of 16-110	1	0.29	In Program Yrs/Demographics/PP Monitor			
02	Less than 12 hours of instruction	54	15.56	In Program Yrs/Class Records/PP Monitor			
03	Concurrently enrolled in High School/K12	6	1.73	In Program Yrs/Student Records/PP Monitor			
04	No Gender	1	0.29	In Program Yrs/Demographics/PP Monitor			
05	No Ethnicity/race	5	1.44	In Program Yrs/Demographics/PP Monitor			
Number Dropped from entire report		67	19.31				
Dropped from 225/231 Section							
06	No accurate placement test or self-reported ASE High level	75	21.61	In Program Years/Student Records/			
09	ESL Learner pretest score at ASE educational functioning level	0	0.00	Test Lister/PP Monitor			
Dropped from EL Civics Section							
15a	Incomplete EL Civics Outcome datasets	1	0.29	In Program Years/Student			
15b	Incomplete Civic Participation Outcome dataset	20	5.76	Records/Program Enrollments/Class			
15c	Incomplete Citizenship Preparation Outcome dataset	6	1.73	Enrollments/EL Civics/PP Monitor			
17	EL Civics student in non-ESL program	1	0.29	In Program Years/Student			
18	Unfunded Payment Point	0	0.00	Records/Program Enrollments/Test Lister/PP Monitor			
19	AA passed and highest test score below 180	3	0.86	In Program Years/Program			
Number Dropped from EL Civics Section		31	8.93	Enrollments/Test Lister/PP Monitor			

Agency: 4908 - Rolling Hills Adult School

Program: M

Run Statistics	
Students selected:	347
Students dropped from report:	63
Students dropped due to missing enrollment in a WIA II	10
Students included in report:	284

C Completed Level	
C1	Passed HSE and earned HSE PP but did not complete a level
C2	Earned HS diploma PP but did not complete a level
C3	EFL placement in ASE High
C4	EFL placement in ASE High but did not earn HS diploma or HSE
C5	EFL placement in ASE High and earned HS diploma or HSE
C6	Earned HS diploma or HSE – no EFL placement in ASE High
C7	Self-reported ASE High (Entry field 18)
C8	EFL placement in ASE Low
C9	EFL placement in ASE Low and completed a level
C10	EFL placement in ASE Low and completed a level with self-reporting (Update field 8 – Progress)
C11	EFL placement in ASE Low but did not complete level

A Advanced Level	
A1	Advanced One or More Levels but not 'Retained in Program'

G Passed HSE	
G1	Passed HSE
G2	Passed HSE but did not exit program
G3	Passed HSE but no enrollment in "High School Diploma" or HSE
G4	Passed HSE but instructional program not HSE
G5	Passed HSE but Highest Degree Earned is HSE or higher
G6	Mismatch between GED completion date and selected GED test

H Earned HS diploma	
H1	Earned HS diploma
H2	Earned HS diploma but did not exit program
H3	Earned HS diploma but no enrollment in "High School Diploma"
H4	Earned HS diploma but did not pass CAHSEE
H5	Earned HS diploma but Highest Degree Earned is HS diploma or higher
H6	Earned HS diploma but not in ASE High

E Passed CAHSEE	
E1	Passed CAHSEE
E2	Passed CAHSEE but no enrollment in "High School Diploma"
E3	Attempted CAHSEE but did not pass
E4	Passed CAHSEE but did not earn high school diploma
E5	Attempted CAHSEE – passed one section, but not both (may still earn PP)

P Instructional Program Status & Progress	
P1	Self-reported complete a level or advanced one or more levels (Update field 8 – Progress)
P2	Multiple Updates with at least one 'Left Program' and one 'Retained in Program'
P3	Marked 'Left Program' on last Update followed with a more recent Enrollment

Run Statistics: In Program Years/
Demographics/Student Records/
Program Enrollments/Class
Enrollments/Test Lister/
PP Monitor

**For all data flags in Section C
Complete Level & Section A
Advanced Level:**

In Program Years PP Monitor
Student Records Student Gains
Program Enrollments
Test Record

G1-G4 & H1-H4: In Program Years
Student Records/ Program Enrollments
PP Monitor

G5-G6 & H5-H6: In Program Years
Demographics/Student Records/
Program Enrollments/Class
Enrollments/Test Lister
PP Monitor/Student Gains

E1-E5: In Program Years/
Demographics/Program
Enrollments/PP Monitor

P1-P3: In Program Years/ Program
Enrollments/PP Monitor

Payment Points Data Flags displays several data items important for payment points attainment. Some items are critical, while others are just informational – critical items are marked with a flag . The right-click selections for this report are similar for each specific section, but vary from topic to topic. The specific right-click options are listed in the graphic below.