

# CAEP Employment and Earnings Survey in TOPSpro Enterprise

Presented by  
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# Data Matching Two Ways

## #1: Social Security Number (SSN)

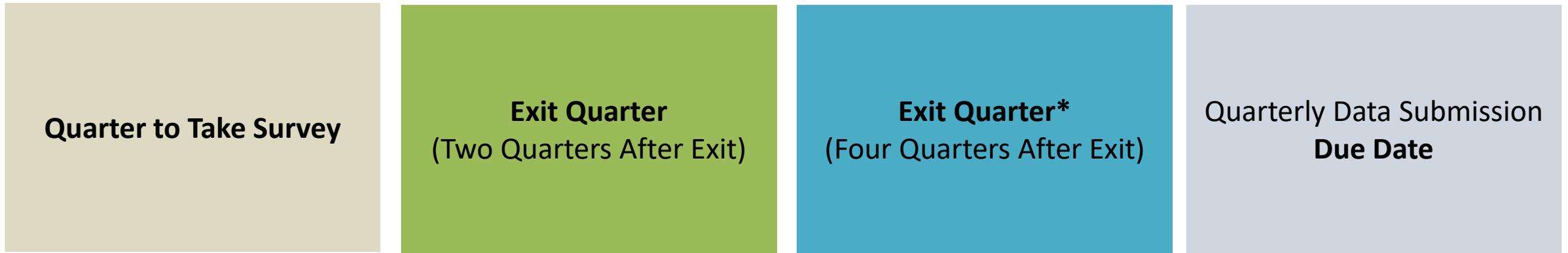
- Employment
- Post-Secondary

## #2: Employment and Earnings Follow-Up Survey

- Survey originally created to obtain job and wage information for National Reporting System (NRS) Table 5 for WIOA, Title II
- CAEP aligned with WIOA, Title II to also include other CAEP funded instructional programs.

# A Quarterly Process

- CAEP-only students who do not provide an SSN will need to be sent an Employment and Earnings Survey two quarters after they exit.



# Definitions

- ❖ **Quarter to Take Survey** = The quarter exiters need to answer the survey
- ❖ **Exit Quarter** = The quarter the student exited the program. Exit Quarter is determined by Periods of Participants (PoP).
  - 90 days of no attendance.
  - TOPSpro Enterprise will determine when a student exits.
  - Agencies should enter attendance regularly!

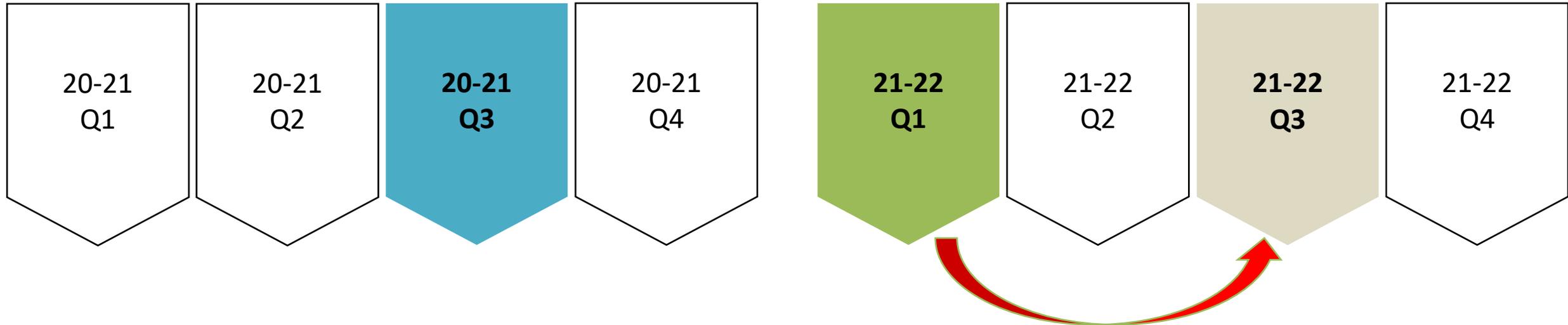
# E&E Survey Calendar

Quarter to Take Survey	Exit Quarter (Two Quarters After Exit)	Exit Quarter* (Four Quarters After Exit)	Quarterly Data Submission Due Date
21-22 – Q1	20-21 – Q3	20-21 – Q1	October 31, 2021
21-22 – Q2	20-21 – Q4	20-21 – Q2	January 31, 2022
21-22 – Q3	21-22 – Q1	20-21 – Q3	April 31, 2022
21-22 – Q4	21-22 – Q2	20-21 – Q4	July 15, 2022

# Calendar Example

**Quarter to Take Survey: 21-22 – Q3**

**Exit Quarter: 21-22 – Q1**



# Tasks to Complete the Requirement:

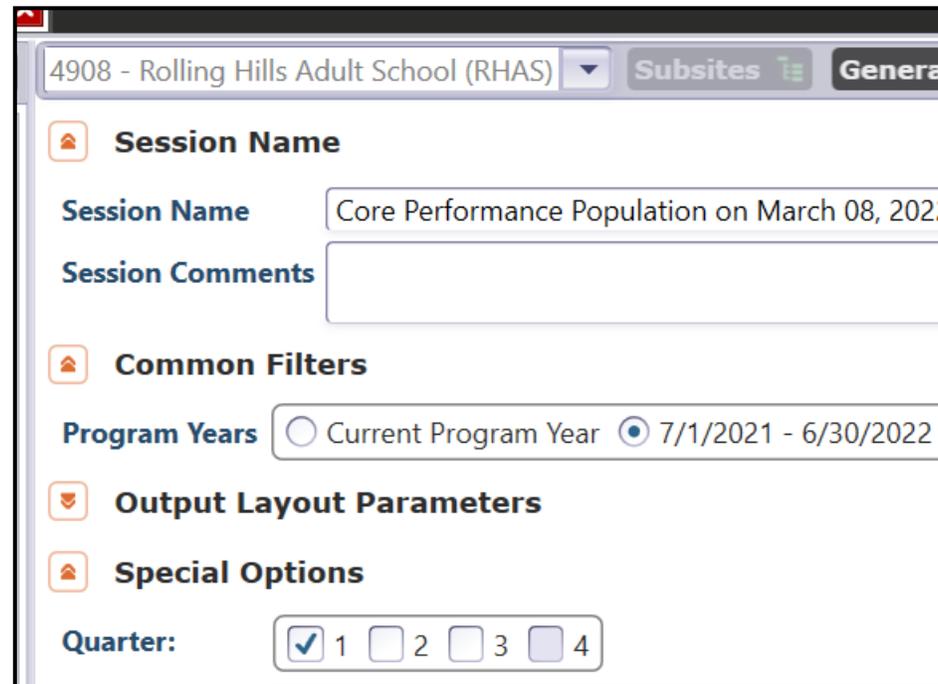
- 1) Prepare your data
- 2) Save your exit population
- 3) Send a survey invite to all students in exit quarter
- 4) View current quarter invitations
- 5) Personally contact students who don't respond

# Step 1: Prepare your Data

- ❑ Finish entering and cleaning all attendance hours
  
- ❑ Check for students who are marked “Retained in Program”
  - In TE, go to **Records > Programs > Enrollments**
    - Filter the “Program Status” column by “Retained in Program”
  - If a student doesn’t come back, they will “exit” at the end of the program year.
  
- ❑ Run the Core Performance Report as a pre-check
  - Check to make sure you aren’t missing students SSN and only students who have exited show up.
  - Do this first because you can only run the Core Performance Wizard once per quarter.

# Pre-Check – Core Performance Population

- In TE, go to Reports > State Reports > California > Core Performance Population.
- Select the Exit Quarter population.

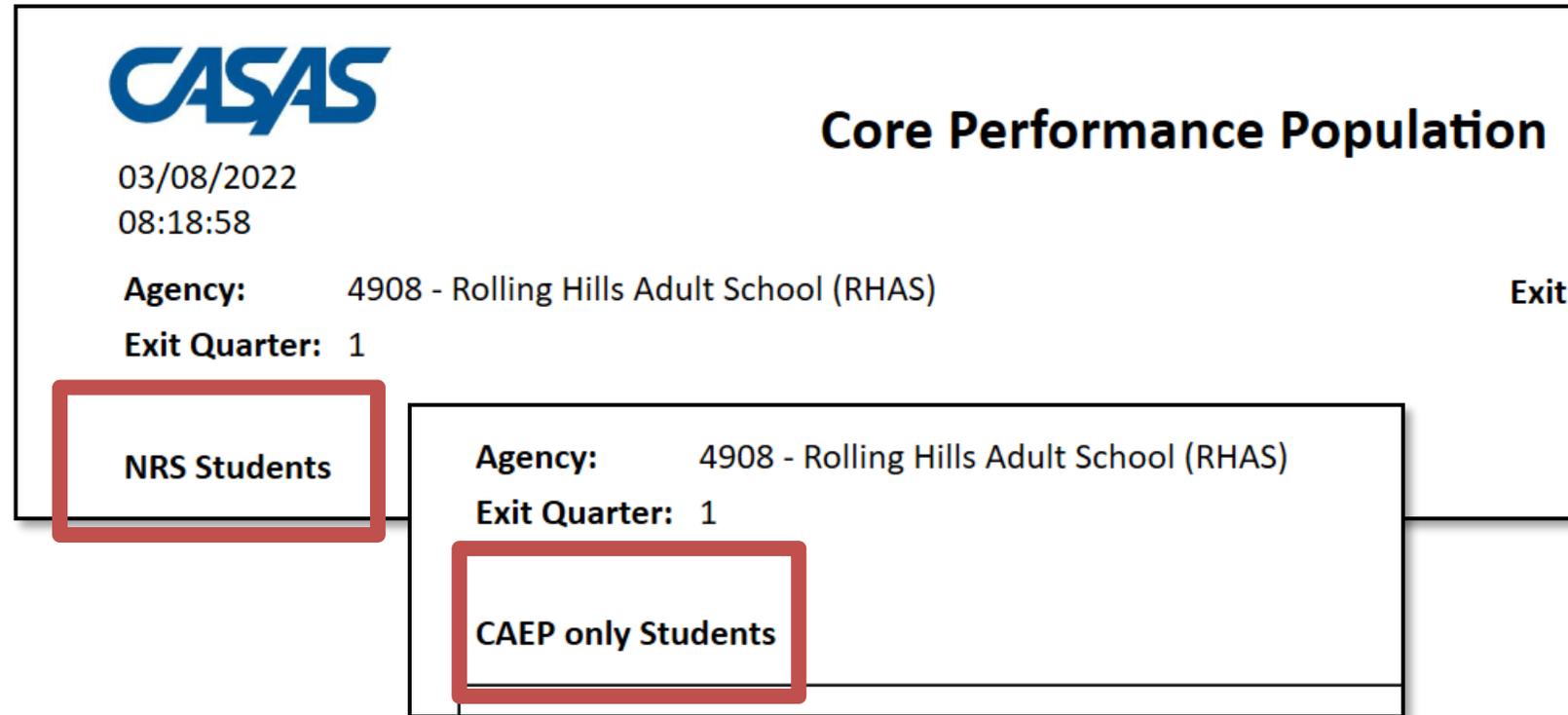


The screenshot shows a web application interface for configuring a report. At the top, there is a dropdown menu set to '4908 - Rolling Hills Adult School (RHAS)' and a 'Subsites' button. Below this, the 'General' tab is active. The form is organized into sections:

- Session Name:** A text input field containing 'Core Performance Population on March 08, 2022'.
- Session Comments:** An empty text area.
- Common Filters:** A radio button group for 'Program Years' with 'Current Program Year' unselected and '7/1/2021 - 6/30/2022' selected.
- Output Layout Parameters:** A section with a collapsed icon.
- Special Options:** A section with a collapsed icon.
- Quarter:** A row of four radio buttons labeled 1, 2, 3, and 4. The '1' button is checked.

# Core Performance Population Report

- Core Performance Population Report will have two unduplicated groups of students:
  - (i) NRS Students and
  - (ii) CAEP only Students
- NRS Students = ABE, ASE, ESL
- CAEP only Students = CTE, Workforce Prep, Pre-apprenticeship, etc.



# Quarter 1 Suggested Timeline

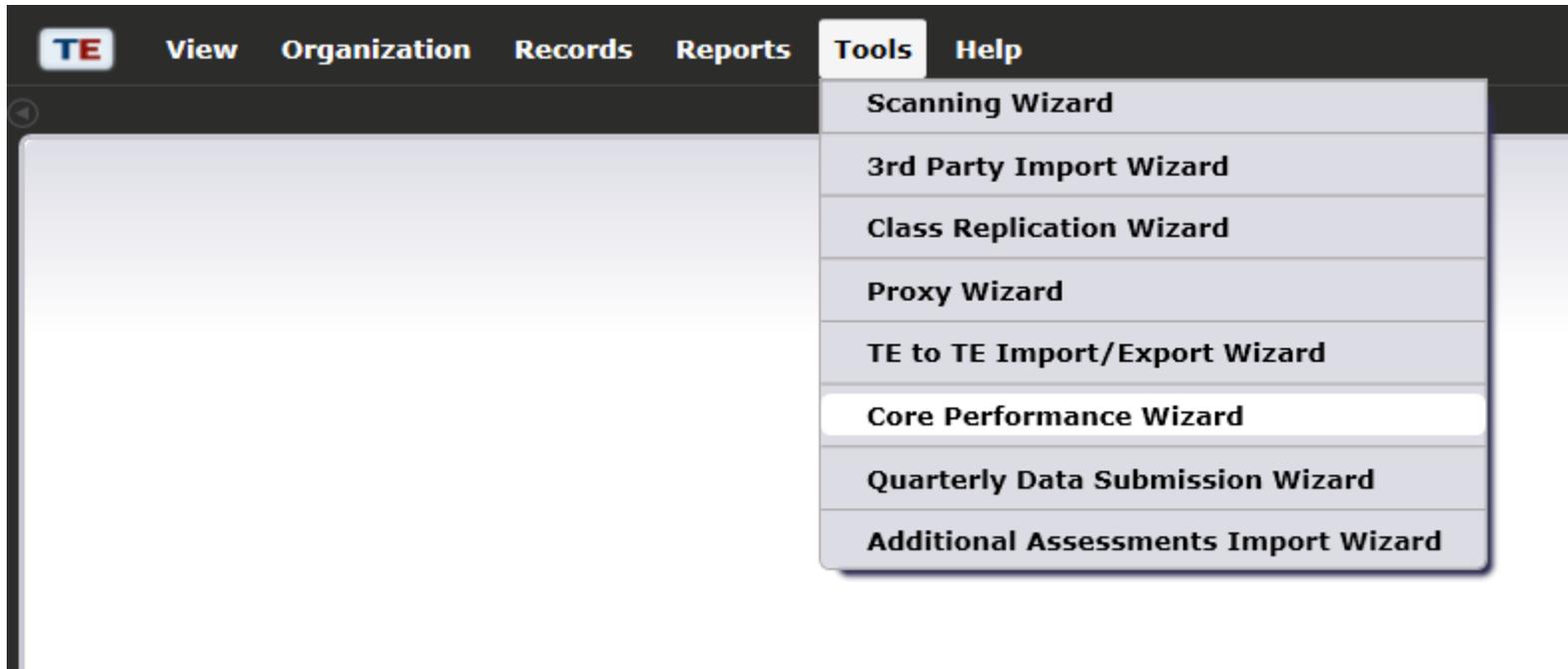
Step	Date	Task Description
2	March	Save exit population for PY 21-22 – Q1 using Core Performance Wizard.
3	March	Send survey invite to students where Exit Quarter = '21-22-Q1'
4	March/April	Send follow-up surveys to students who haven't responded
5	April	Personally contact students who haven't responded

This document outlines Employment and Earnings Survey requirement for CAEP funded agencies. For common questions, see [Frequently Asked Questions \(FAQs\)](#) section of these guidelines. Complete these steps between February 2022 and April 2022. The table below outlines the month each task should be completed, along with step references and notes.

Dates	Task	Step Reference/Notes
February	Save Exit Population for PY '21-22 – Q1'	<a href="#">Step 2</a>
February	Send a survey invite to students where <b>Exit Quarter</b> = '21-22 – Q1'	<a href="#">Step 3</a>
April	Grace period for sending survey invites and receiving responses.	After the grace period, you will not be able to send survey invitation through TOPSpro Enterprise (TE).

# Step 2: Save your Exit Population

- Save your exit population for PY 21-22 – Q1 using the Core Performance Wizard under **Tools > Core Performance Wizard**



# Step 2: Save your Exit Population (cont.)

- **Select Program Year** = program year of exit population

Core Performance Wizard

This wizard is designed for WIOA, Title II and/or CAEP funded agencies to save and export exited learners that qualify for NRS and/or CAEP follow-up measures.

It will apply the necessary rules for saving exited learners for NRS Tables 5, 5A, 8, 9, 10 and 11, including those for secondary and post-secondary indicators.  
For agencies with CAEP Funding it will save exited learners for employment follow-up.

You can select any quarter that is at least 90 days in the past.

**IMPORTANT**  
Prior to running this wizard, run the Core Performance Population report (Reports -> Federal Reports -> Core Performance Population) to verify the expected number of exited learners for each measure. Once you are satisfied with the report, you should then run this wizard.

For more information please contact CASAS at [techsupport@casas.org](mailto:techsupport@casas.org).

Your agency and its current program year are automatically selected. Click the **Next** button to continue.

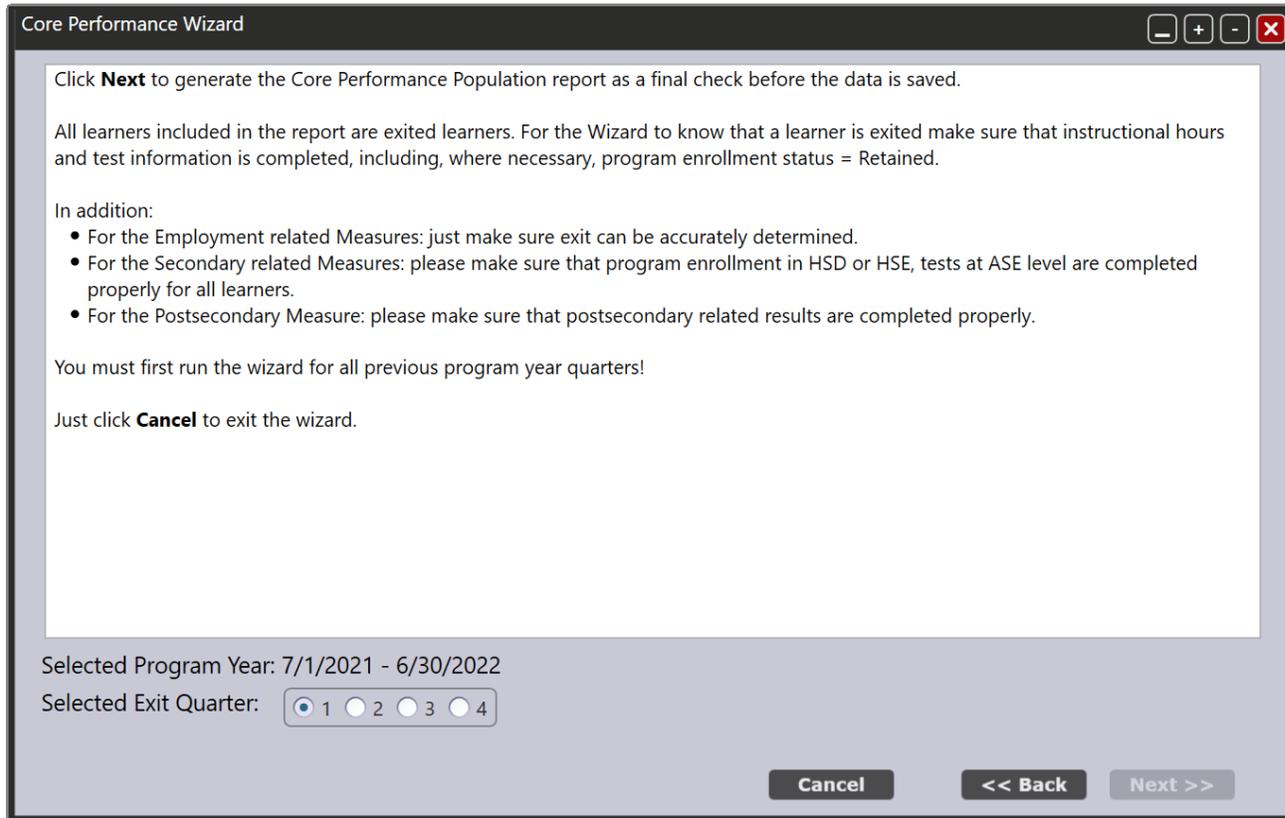
*If you are planning to run the report for Q4 exited learners and your agency has already switched to the new Program Year, please be sure to select the previous Program Year.*

Select Agency: 4908 - Rolling Hills Adult School (RHAS)

Select Program Year: 7/1/2021 - 6/30/2022

Cancel << Back Next >>

# Step 2: Save your Exit Population (cont.)



Core Performance Wizard

Click **Next** to generate the Core Performance Population report as a final check before the data is saved.

All learners included in the report are exited learners. For the Wizard to know that a learner is exited make sure that instructional hours and test information is completed, including, where necessary, program enrollment status = Retained.

In addition:

- For the Employment related Measures: just make sure exit can be accurately determined.
- For the Secondary related Measures: please make sure that program enrollment in HSD or HSE, tests at ASE level are completed properly for all learners.
- For the Postsecondary Measure: please make sure that postsecondary related results are completed properly.

You must first run the wizard for all previous program year quarters!

Just click **Cancel** to exit the wizard.

Selected Program Year: 7/1/2021 - 6/30/2022

Selected Exit Quarter:  1  2  3  4

**Cancel** << **Back** **Next** >>

- If you missed sending survey invitations from any previous quarter, the wizard will force you to save those quarters before moving on.

# Step 2: Save your Exit Population (cont.)

- You can **Export** or **Print** this report for your records.
- This should match the Core Performance Report you reviewed in Step 1.

The screenshot shows a software window titled "Core Performance Wizard" with "Export" and "Print" buttons. The main content area displays a report titled "Core Performance Saved Population" with the following details:

03/08/2022 09:36:57  
Agency: 4908 - Rolling Hills Adult School (RHAS) Exit Program Year: 2021-2022  
Exit Quarter: 1

Page 1 of 3  
NRSCPPS

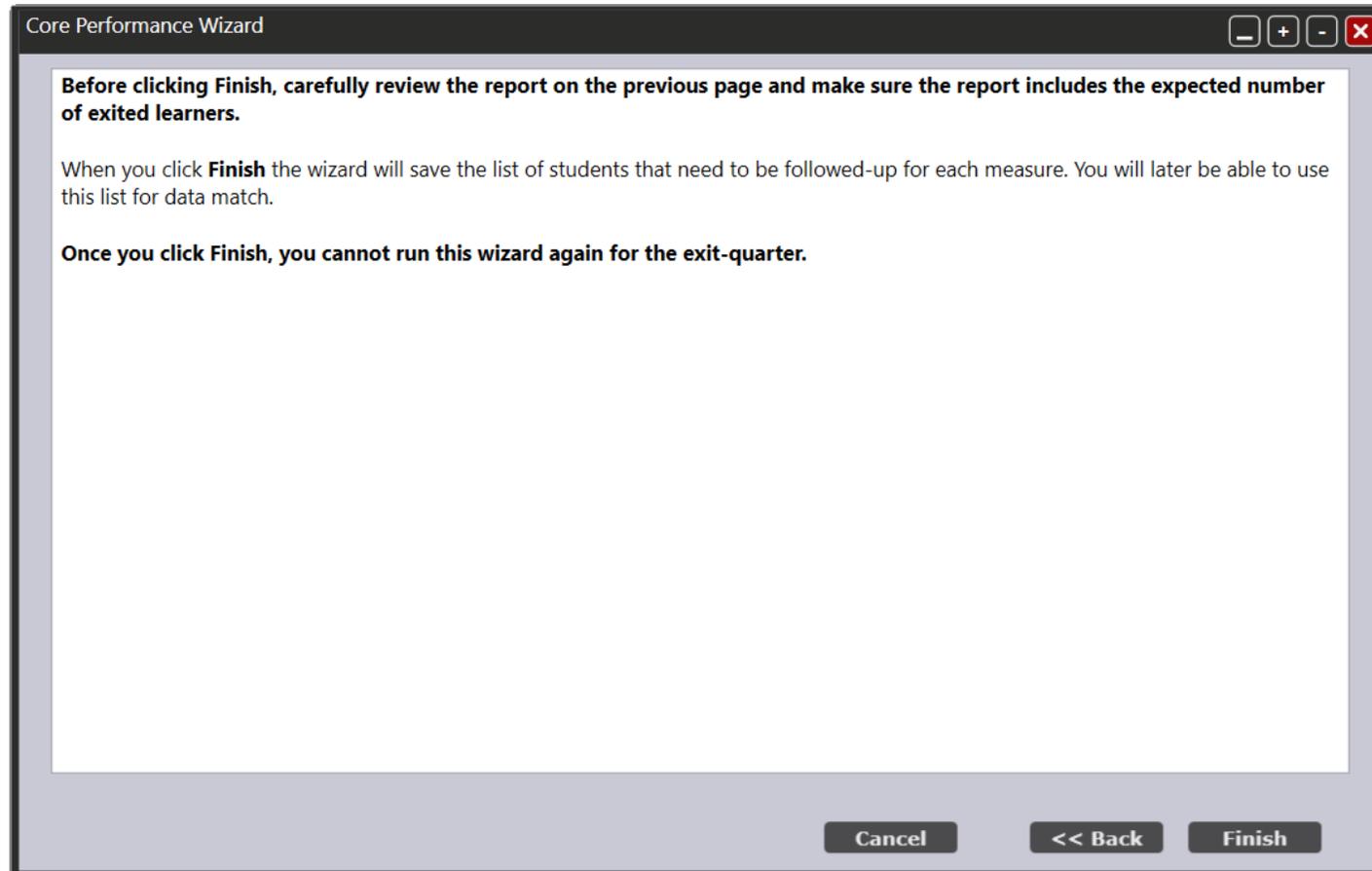
NRS Students

Student	Gender	Birth Date	Has SSN	Exit PoP		
				PoP #	Start Date	End Date
Aguilera, Lesly Vitoria	F	05/18/1978	Y	1	08/17/2021	09/02/2021
Akbani, Amaris Minnie	F	05/06/1996	Y	1	08/18/2021	09/28/2021
Andrade Martinez, Nery Michael	F	08/08/1977	Y	1	08/25/2021	09/24/2021
Arriaza, Gael Sanchez	M	09/19/1998		1	08/27/2021	09/14/2021
Brasil, Shannon Dorado	F	01/03/2000	Y	1	08/24/2021	09/30/2021
Cabrillas, Pushpinder Bharti	F	01/07/1998	Y	1	08/18/2021	09/29/2021
Dagnino, Delia Argelia	F	05/29/2001	Y	1	08/17/2021	08/27/2021
Delgado Camarena, Heliodoro Araiza	M	08/06/1984		1	08/18/2021	09/22/2021
Douglas, Pavel	M	03/15/1992	Y	1	08/18/2021	08/25/2021
Gonzalez Rodas, Zayra Alize	F	02/07/1978		1	08/17/2021	09/02/2021

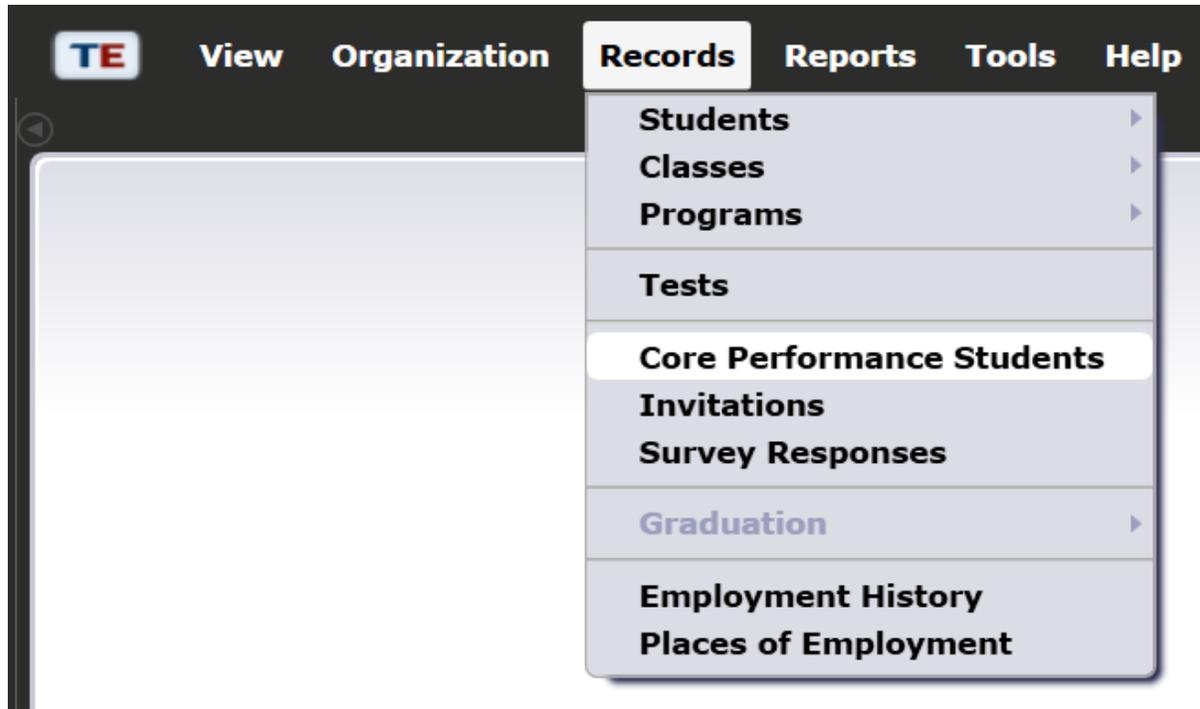
At the bottom of the window are "Cancel", "<< Back", and "Next >>" buttons.

# Step 2: Save your Exit Population (cont.)

- You can only run the Core Performance *once* for each quarter.



# Step 3: Send a Survey Invite to Students



- Open Core Performance Students lister under **Records > Core Performance Students**
- This lister is shows the Core Performance Students (without SSN) that should be sent a survey

# Step 3: Send Surveys

The screenshot shows the TE software interface with a table of student records. The table has the following columns: Student ID, Name, Exit Quarter, Native Language, Invitations Ready to Go, Email, Cell Phone, and Phone. The 'Exit Quarter' column is currently set to 'Two...'. The table contains 20 rows of student data.

Student ID	Name	Exit Quarter	Native Language	Invitations Ready to Go	Email	Cell Phone	Phone
0596729	Claudia Angelica Chavero	20-21 - Q1	Spanish	No	Cla_Chavero17@rhas.org	(164) 562-2...	(163) 213-3001
0626036	Chak Omar Danouni	20-21 - Q1	Spanish	No	Cha_Danouni57@rhas.org	(764) 323-9...	(764) 323-9972
0690029	Shelsa Calla	20-21 - Q1	Spanish	No		(180) 562-4...	(180) 562-4186
0740699	Xitlaly Acosta	20-21 - Q1	Spanish	No	Xitl_Acosta59@rhas.org	(796) 562-8...	(796) 562-8636
0769159	Naima Schwab	20-21 - Q1	English	No	She_Alfaro11@rhas.org		(162) 562-5786
0803054	Saima D'agostino	20-21 - Q1	English	No	Sai_D'agostino66@rhas.org		(909) 562-7466
0813531	Sang Donde	20-21 - Q1	English	No	Aub_Naanos26@rhas.org	(482) 323-3...	(482) 323-3412
0823121	Ederminda Rivera-villegas	20-21 - Q1	Spanish	No	Ede_Rivera-villegas12@rhas.org	(885) 623-5...	(885) 623-5792
0834725	Zalla Moreno	20-21 - Q1	Spanish	No	Ran_Berche62@rhas.org		(838) 562-9166
1023813	Racheal Barrios	20-21 - Q1	Spanish	No	Rac_Barrios39@rhas.org	(451) 562-4...	(450) 562-6416
1078652	Laren Alfaro	20-21 - Q1	English	No	Lar_Alfaro13@rhas.org	(116) 562-3...	(116) 562-3926
1084118	Mckim Bouzegaou	20-21 - Q1	English	No	Mck_Bouzegaou17@rhas.org	(191) 562-8...	(190) 562-6746
1084649	Matthews Sermeno	20-21 - Q1	Spanish	No	Mat_Sermeno54@rhas.org	(709) 310-9...	(709) 310-9461
1095315	Eri Angelica Desart	20-21 - Q1	English	No	Eri_Desart50@rhas.org	(642) 562-2...	(642) 562-2006
1109177	Somporn Drobeck	20-21 - Q1	English	No	Som_Drobeck54@rhas.org	(702) 562-3...	(701) 951-9075
1112544	Fru Fekreet	20-21 - Q1	Spanish	No	Fru_Fekreet58@rhas.org	(772) 562-4...	(772) 562-4796
1166024	Daria Nipper	20-21 - Q1	English	No	Dar_Nipper16@rhas.org	(159) 562-7...	(158) 562-5656
1190768	Yi Leticia Elis	20-21 - Q1	Spanish	No	Yi_Elis49@rhas.org	(632) 310-9...	(632) 310-9561
1191506	Soon Leticia Celentano	20-21 - Q1	English	No	Ang_Kere11@rhas.org	(166) 562-3...	(165) 562-3306
1202428	Mehrdod Naranjo	20-21 - Q1	Spanish	No	Blo_Tashjian95@rhas.org		(365) 629-7792
1204271	Sheila Otani	20-21 - Q1	English	No	She_Otani21@rhas.org	(458) 562-5...	(457) 562-7456
1208504	Immaculatie Welday	20-21 - Q1	English	No	Imm_Welday49@rhas.org	(628) 562-5...	(627) 562-4556
1209399	Nabeela Leticia Badie	20-21 - Q1	English	No	Nab_Badie39@rhas.org	(474) 323-4...	(473) 562-5656
1216341	Mixon Amodeo-laskey	20-21 - Q1	Spanish	No	Mix_Amodeo-laskey12@rhas.org	(895) 625-3...	(895) 625-3312

- **Exit Quarter** column by default selects *Two Quarters Back*
- Before sending surveys, review student emails and phone numbers

# Step 3: Send Surveys (cont.)

- If you need to filter for CAEP only Students, add column “Is CAEP Only”

The screenshot displays the TE (TOPSpro Enterprise) interface. At the top, there is a navigation bar with the following menu items: View, Organization, Records, Reports, Tools, and Help. Below this, a breadcrumb trail shows 'Core Performance S...' with a close button. The main content area features a table with the following columns: Student ID, Name, Exit Quarter, and Native Language. The 'Exit Quarter' column is currently filtered to 'Two Quarters B...'. A 'Columns' menu is open, showing a list of available columns to be added to the table. The column 'Show Is CAEP Only' is highlighted in the menu.

Student ID	Name	Exit Quarter	Native Language
2		Two Quarters B...	

- Show Family Literacy At Exit
- Show Fax
- Show First and Last Name
- Show First Name
- Show Followup Postsecondary
- Show Followup Secondary
- Show Full Address
- Show GED ID
- Show Gender
- Show Has CCCCCO Data Match
- Show Has EDD Data Match Q2
- Show Has EDD Data Match Q4
- Show Has HSE Data Match
- Show Has PostSecondary Certificate Data Match
- Show Has PostSecondary Credential Data Match
- Show Has PostSecondary Degree Data Match
- Show Has Survey Q2
- Show Has Survey Q4
- Show HiSET ID
- Show IELCE At Exit
- Show IET At Exit
- Show Is CAEP Only
- Show Last and First Name
- Show Last Name

# Step 3: Send Surveys (cont.)

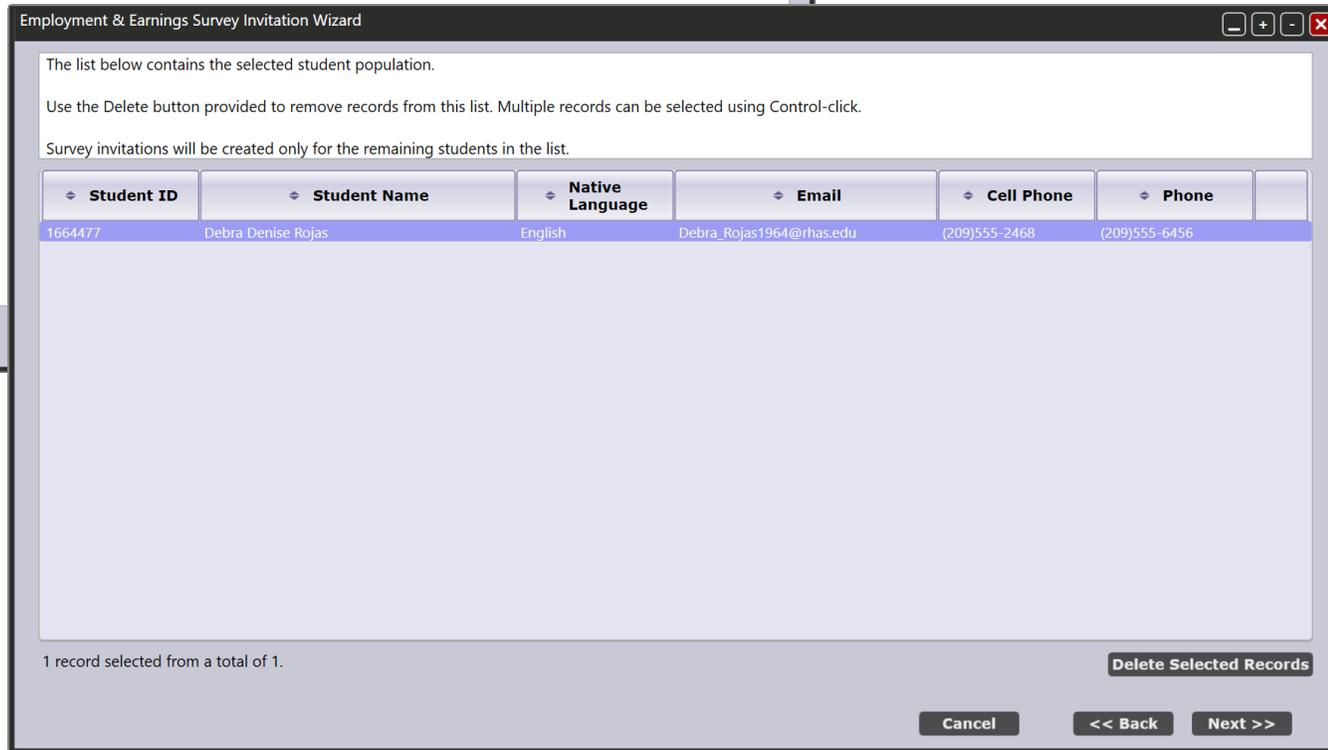
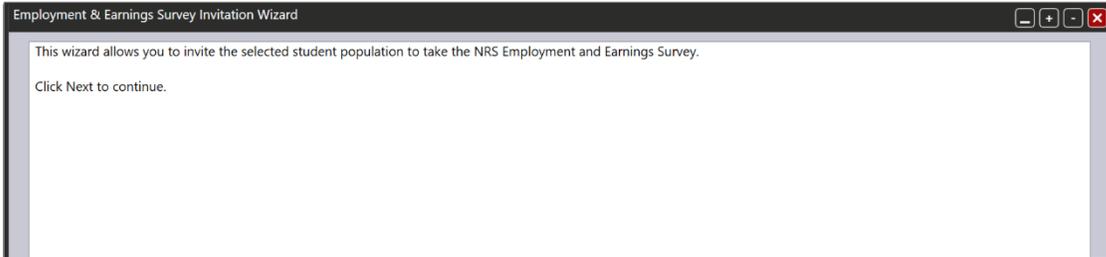
- Select (Highlight) students to send survey invitations to.
- Group students by
  - Class
  - Native Language
  - Email only
  - Phone only
- Once you select those group of students, click **Send Survey Invite**.
- Under the example below, I had to click **More** to find this button



The screenshot shows the TOPSpro Enterprise interface. At the top, there is a navigation bar with the logo 'TE' and menu items: View, Organization, Records, Reports, Tools, and Help. Below this is a breadcrumb trail: Core Performance S... with a close button. The main area displays a table for '4908 - Rolling Hills Adult School (RHAS)'. The table has columns for Student ID, Name, Exit Quarter (with a dropdown menu showing 'Two Quarters B...'), Native Language, Invitations Ready to Go, Email, and Cell Phone. A toolbar above the table includes buttons for New, Filter, Columns, Sort, Delete, No Items, Refresh, and Send Survey Invite. A red arrow points to the 'Send Survey Invite' button.

# Step 3: Send Wizard

- Review select students.
- Remove students from the select by clicking **Delete Selected Records**



# Step 3: Send Wizard (cont.)

Employment & Earnings Survey Invitation Wizard

Please select a default language to deliver invitations for survey, then click Next to continue.

- English
- Spanish
- Vietnamese
- Chinese
- Korean
- Russian
- French
- Armenian
- Ukrainian

Select Delivery Language: English

Employment & Earnings Survey Invitation Wizard

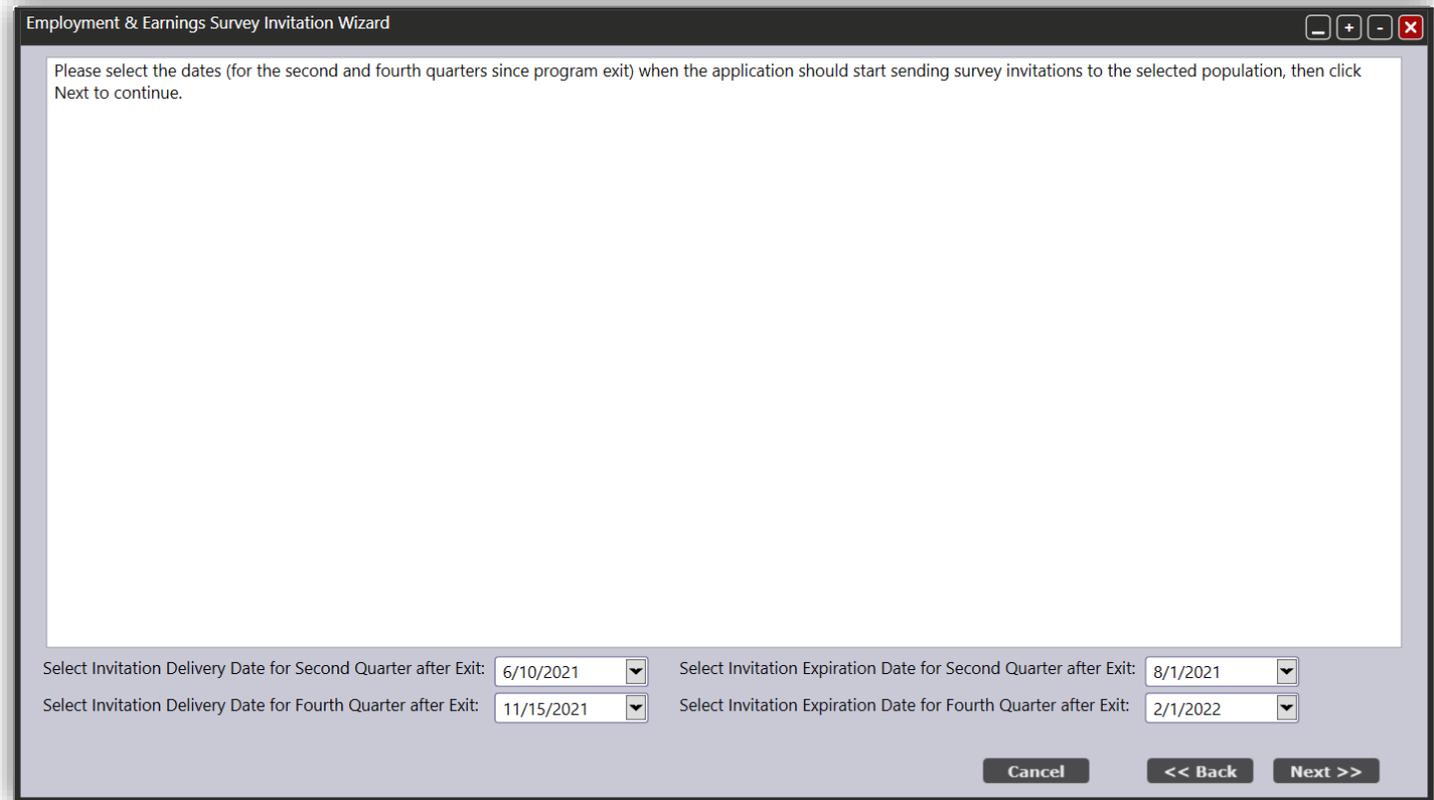
Please select a preferred method for delivering survey invitations, then click Next to continue.

- By email only
- By SMS only
- First by email
- First by SMS
- Use both email and SMS

Select Delivery Method:

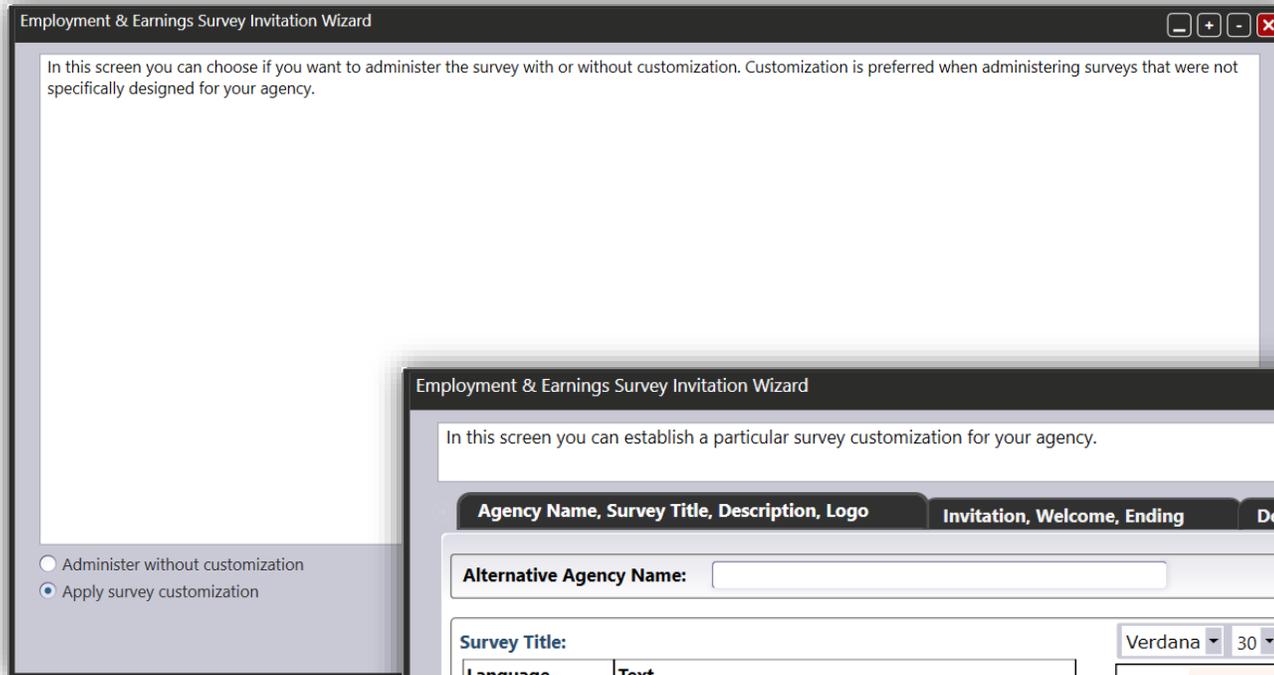
# Step 3: Send Wizard (cont.)

- Choose the survey invitation delivery dates and expiration date for
  - Second Quarter after Exit = the survey you are sending now
  - Fourth Quarter after Exit = survey that will automatically be send 6 months from now



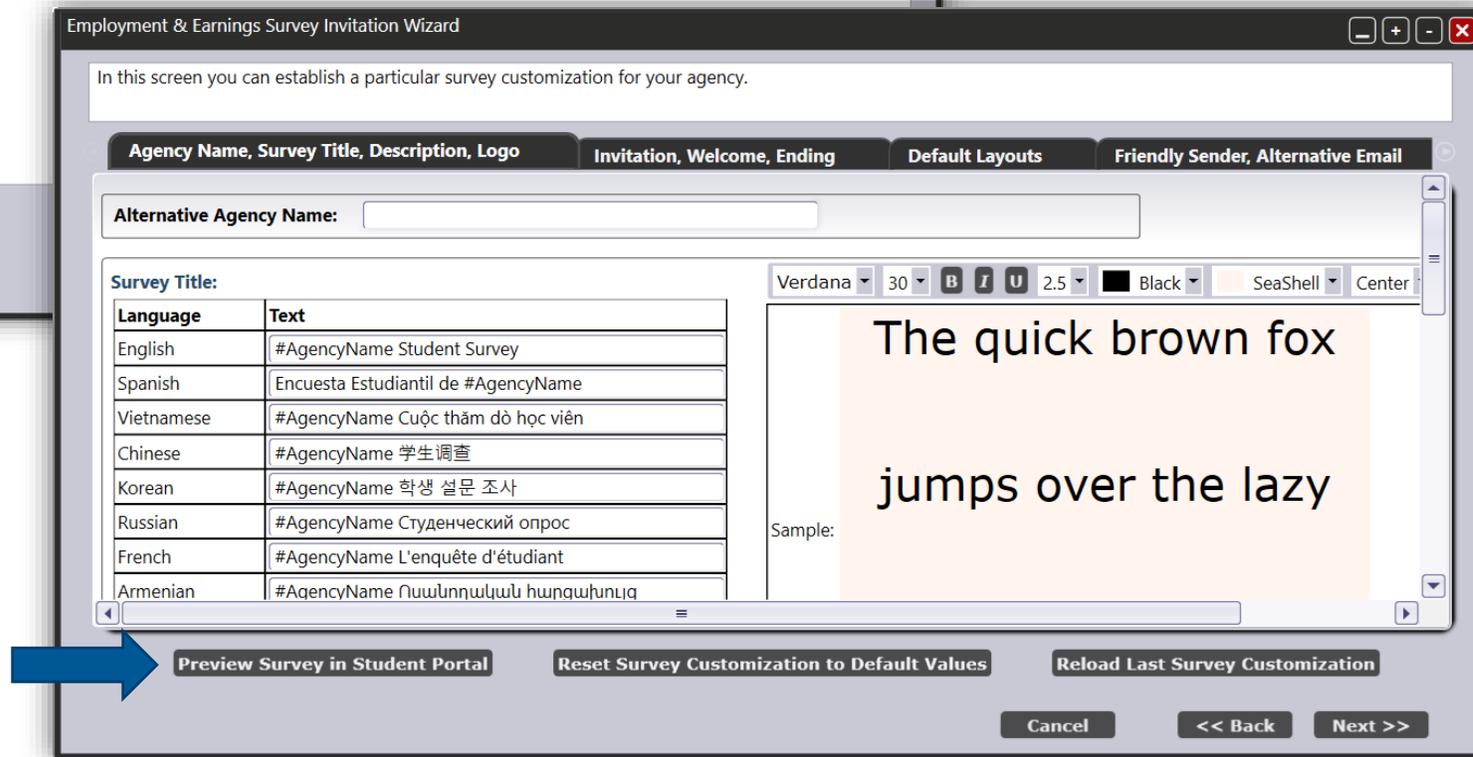
The screenshot shows a window titled "Employment & Earnings Survey Invitation Wizard". The main text area contains the instruction: "Please select the dates (for the second and fourth quarters since program exit) when the application should start sending survey invitations to the selected population, then click Next to continue." Below this, there are four date selection fields arranged in two rows. The first row contains "Select Invitation Delivery Date for Second Quarter after Exit:" with a dropdown menu showing "6/10/2021" and "Select Invitation Expiration Date for Second Quarter after Exit:" with a dropdown menu showing "8/1/2021". The second row contains "Select Invitation Delivery Date for Fourth Quarter after Exit:" with a dropdown menu showing "11/15/2021" and "Select Invitation Expiration Date for Fourth Quarter after Exit:" with a dropdown menu showing "2/1/2022". At the bottom right of the window, there are three buttons: "Cancel", "<< Back", and "Next >>".

# Step 3: Send Wizard (cont.)



- Upload school logos
- Use site names
- Edit Welcome Message
- Friendly Sender

- Unsure about your customizations? Preview the survey in the student Portal.



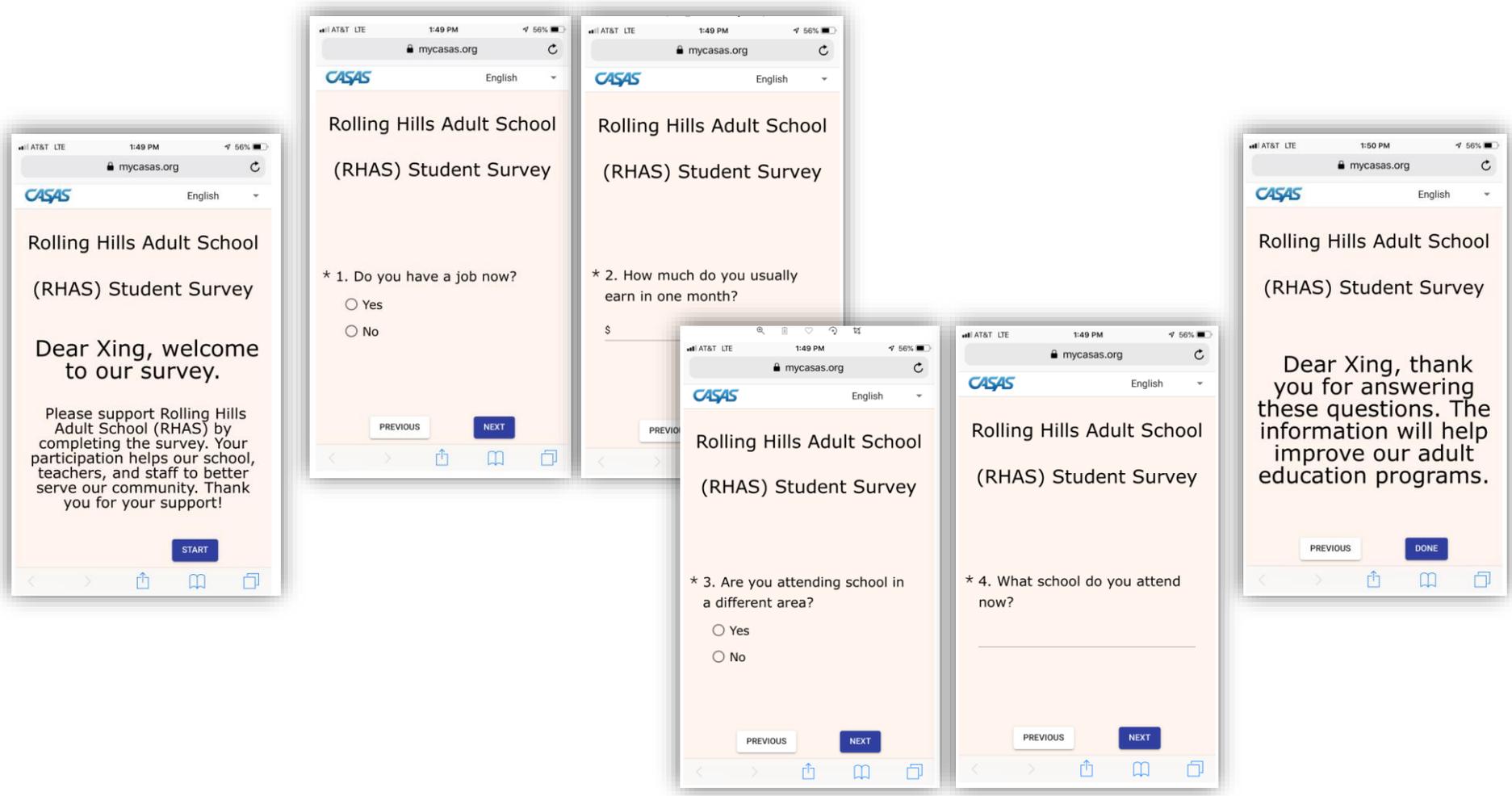
# Step 3: Review all surveys have been sent

The screenshot shows a web application interface for 'Core Performance S...' with a table of student records. The table has the following columns: Student ID, Name, Exit Quarter, Native Language, Invitations Ready to Go, Has Survey Q2, and Has Survey Q4. The data rows show various students with their respective attributes. A callout box in the bottom right corner of the screenshot highlights the 'Has Survey Q2' and 'Has Survey Q4' columns, showing their headers and a 'No' value in a row.

Student ID	Name	Exit Quarter	Native Language	Invitations Ready to Go	Has Survey Q2	Has Survey Q4
1666343	Rosa Maria Alvarez	20-21 - Q1	Spanish	Yes	Yes	No
1670779	Pablo Emilio Izquierdo	20-21 - Q1	Spanish	Yes	No	No
3501791	Christopher Steven Cervantes	20-21 - Q1	Spanish	Yes	Yes	No
5056485	Baylee Anne Nikole Wilson	20-21 - Q1	English	Yes	Yes	No
6683085	Zulema Yadira Mercado	20-21 - Q1	Spanish	Yes	Yes	No
7176602	Daisy Esmeralda Hernandez	20-21 - Q1	Spanish	Yes	Yes	No
7189239	Ana Maria Armenta	20-21 - Q1	Spanish	Yes	Yes	No
7520702	Brian Eam	20-21 - Q1	English	Yes	Yes	No
7520703	EMILIA SOLORZANO	20-21 - Q1	Spanish	Yes	Yes	No
7520714	Carmina Montes	20-21 - Q1	Spanish	Yes	Yes	No
7520731	Jose Fuentes	20-21 - Q1	Spanish	Yes	No	No
7520778	Alejandro Alcazar	20-21 - Q1	Spanish	Yes	No	No
7521353	Amy Pezzoni	20-21 - Q1	English	Yes	Yes	No
7522211	Marlene Azevedo	20-21 - Q1	English	Yes	Yes	No
7525378	Aaron Gunderson	20-21 - Q1	English	Yes	Yes	No
7569004	Raul Leon	20-21 - Q1	English	Yes	Yes	No
7615187	Lucas Velasquez	20-21 - Q1	English	Yes	Yes	No
7616623	Edward Arasato	20-21 - Q1		Yes	Yes	No
7616624	Brandon Rule	20-21 - Q1	English	Yes	Yes	No
7618898	Jonathan Rogers	20-21 - Q1	English	Yes	Yes	
7748823	Hernan Ramirez Penaloza	20-21 - Q1	Spanish	Yes	Yes	
7750745	Jesus Mendoza Avila	20-21 - Q1	Spanish	Yes	Yes	
7852552	Pablo Padilla	20-21 - Q1	Spanish	Yes	No	
1665161	Maria Guadalupe Guevara	19-20 - Q4	Spanish	No	No	
1665181	Maria De Jesus Alcala Rodrigu...	19-20 - Q4	Spanish	No	No	
1665610	Karen Hines	19-20 - Q4		No	No	
1666343	Rosa Maria Alvarez	19-20 - Q4	Spanish	Yes	Yes	

- In the Core Performance Students lister, add columns:
- “Has Survey Q2” and
- “Has Survey Q4”

# The Survey



# Following Up on Students

# Step 4: View and manage invitations

- Open Invitations lister under **Records > Invitations**
- Use this lister to manage the dissemination of all current and future invitations
- NOTE: This lister only filters by **Quarter to Take Survey**, not by Exit Quarter

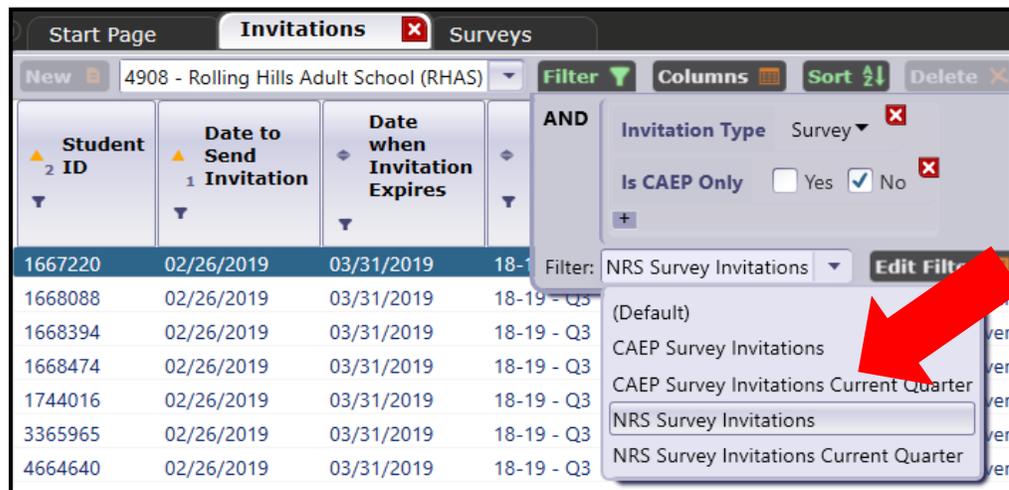


A screenshot of the 'Invitations' lister interface. The interface includes a toolbar with buttons for 'New', 'Filter', 'Columns', 'Sort', 'Delete', 'Batch Delete', 'Batch Edit', and 'Resend Survey'. The table below shows the following data:

Student ID	Name	Date to Send Invitation	Date when Invitation Expires	Quarter to Take Survey	Delivery Method	Delivery Status	Delivery Language	Was Accessed
4430401	No Galang	06/30/2020	09/30/2020	20-21 - Q1	Use both email and SMS	Pending	English	No

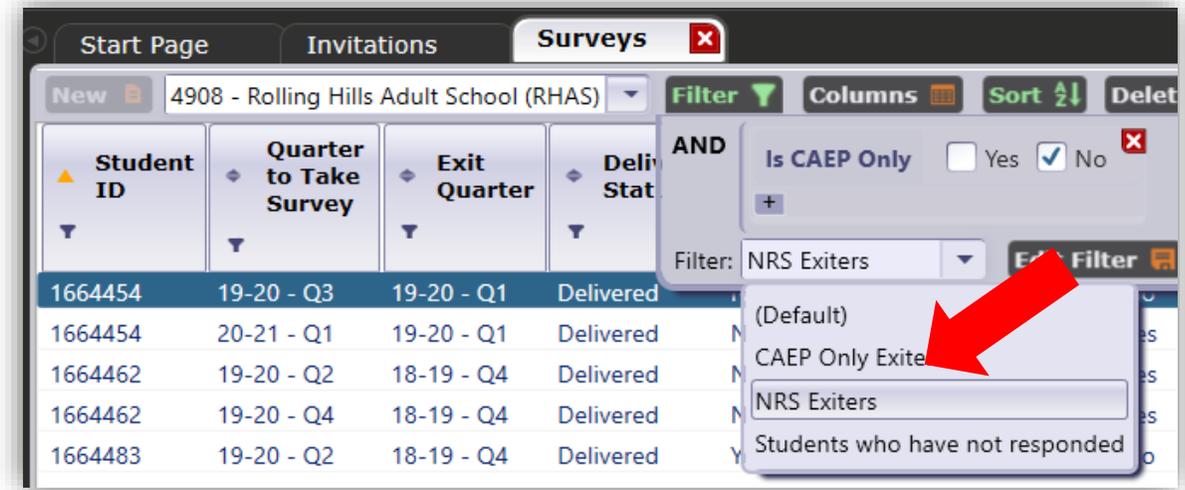
# Step 4: How to show CAEP only Surveys

- Listers by default will usually show the NRS Surveys.
- Change the Invitations shown by filtering for CAEP Survey Invitations.
- Agencies will also need to do this in the Survey Responses Lister



The screenshot shows the 'Invitations' lister interface for '4908 - Rolling Hills Adult School (RHAS)'. The table has columns for Student ID, Date to Send Invitation, Date when Invitation Expires, and Invitation Type. A filter dropdown is open, showing options: (Default), CAEP Survey Invitations, CAEP Survey Invitations Current Quarter, NRS Survey Invitations, and NRS Survey Invitations Current Quarter. A red arrow points to the 'CAEP Survey Invitations' option.

Student ID	Date to Send Invitation	Date when Invitation Expires	Invitation Type
1667220	02/26/2019	03/31/2019	18-19 - Q3
1668088	02/26/2019	03/31/2019	18-19 - Q3
1668394	02/26/2019	03/31/2019	18-19 - Q3
1668474	02/26/2019	03/31/2019	18-19 - Q3
1744016	02/26/2019	03/31/2019	18-19 - Q3
3365965	02/26/2019	03/31/2019	18-19 - Q3
4664640	02/26/2019	03/31/2019	18-19 - Q3

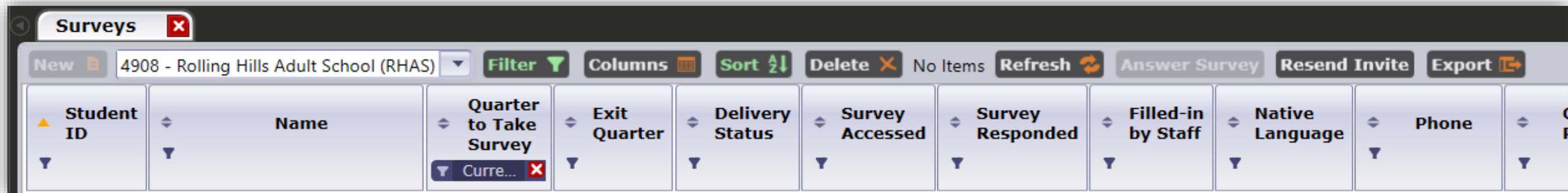
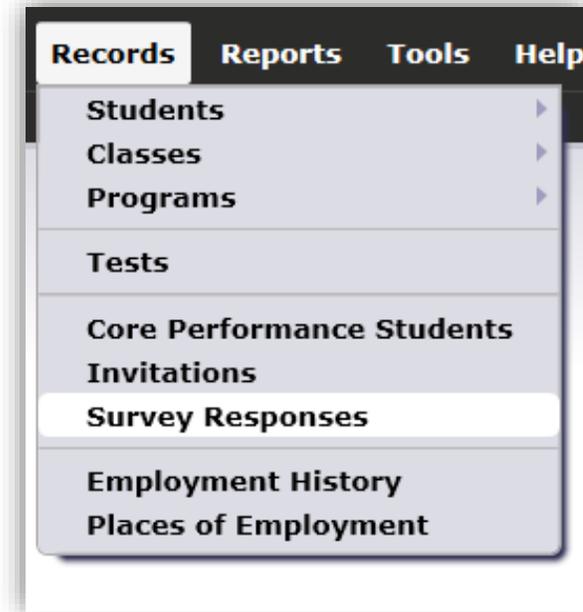


The screenshot shows the 'Surveys' lister interface for '4908 - Rolling Hills Adult School (RHAS)'. The table has columns for Student ID, Quarter to Take Survey, Exit Quarter, and Delivery Status. A filter dropdown is open, showing options: (Default), CAEP Only Exite, NRS Exite, and Students who have not responded. A red arrow points to the 'CAEP Only Exite' option.

Student ID	Quarter to Take Survey	Exit Quarter	Deliv Stat
1664454	19-20 - Q3	19-20 - Q1	Delivered
1664454	20-21 - Q1	19-20 - Q1	Delivered
1664462	19-20 - Q2	18-19 - Q4	Delivered
1664462	19-20 - Q4	18-19 - Q4	Delivered
1664483	19-20 - Q2	18-19 - Q4	Delivered

# Step 4 and 5: Managing Survey Responses

- Open Survey Responses lister under **Records > Survey Responses**
- Use this lister to manage responses to surveys.
- Use **Export** button to export survey responses to Excel.



# Step 5: Contacting students who don't respond

- Use the *Survey Responses Lister* to filter for students who haven't responded.
- Double Click on any student to manually enter responses
- Click **Answer Survey** at the bottom. The survey will open in a browser window. Click **Get item Responses**.

### Survey

Quarter to Take Survey: 20-21 - Q1      Exit Quarter: 19-20 - Q1

Delivery Status: Pending      Survey Accessed: No      Survey Responded: No      Filled-in by Staff: No

Sent to Portal On: 3/30/2020      Updated from Portal On: N/A

Contact Status:

- Not Yet Contacted
- Call in the Evening
- Contacted
- Contacted but Number no Longer in Service
- Contacted but Doesn't Want to Answer
- Call Later
- Call Tomorrow

Contact Notes:

### Survey Items

Item Responses	#	Item Name	Item Prompt	Was Answered	Answer
	1	Labor Force Status	Do you have a job now?	<input type="checkbox"/>	
	2	Monthly Income	How much do you usually earn in one month?	<input type="checkbox"/>	
	3	Different School Attendance	Are you attending school in a different area?	<input type="checkbox"/>	
	4	School Name	What school do you attend now?	<input type="checkbox"/>	

### Student

Full Name: Claudia Angelica Chavero      Email: Cla\_Chavero17@rhas.edu

Phone: (163) 213-3001      Cell Phone: (164) 562-2406

Interact with Student Portal [Answer survey](#) [Get item responses](#)

# Document Links

## Employment and Earnings Survey:

<https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment/ca-follow-up-survey>

## CAEP Only - Employment and Earnings Schedule for Qtr. 3 PY 21-22:

[https://www.casas.org/docs/default-source/training-materials/caep-only---employment-and-earnings-schedule-for-qtr-3-py-21-22.pdf?sfvrsn=ea9e305a\\_6?Stat us=Master](https://www.casas.org/docs/default-source/training-materials/caep-only---employment-and-earnings-schedule-for-qtr-3-py-21-22.pdf?sfvrsn=ea9e305a_6?Stat us=Master)

## If you are funded for WIOA, Title II agencies:

[https://www.casas.org/docs/default-source/training-materials/employment-and-earnings-schedule-for-qtr-3-py-21-22.pdf?sfvrsn=a19e305a\\_6?Stat us=Master](https://www.casas.org/docs/default-source/training-materials/employment-and-earnings-schedule-for-qtr-3-py-21-22.pdf?sfvrsn=a19e305a_6?Stat us=Master)

# CASAS Resources

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## CASAS Technology Support Team

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Phone: 1-800-255-1036, Option 2

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Email: [techsupport@casas.org](mailto:techsupport@casas.org)

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Hours: Monday-Friday, 6:00 am to 5:00 pm

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## Other Resources:

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Questions about WIOA, Title II - [capm@casas.org](mailto:capm@casas.org)

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Questions about CAEP - [caep@casas.org](mailto:caep@casas.org)

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