

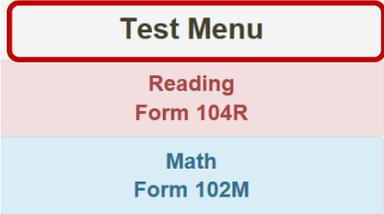
Steps for Testing Day – eTests

STEP 2: BEGIN TO TEST

Begin Suggested Verbal Script:

- The purpose of taking the test is to determine what you need to learn.
- It is very important to do your best on the test.
- If you do not know the answer, please do not guess. Continue to the next question without answering.

Step	Screen	Description
1.		<p>Cont. Script:</p> <ul style="list-style-type: none"> • On your screen, <ul style="list-style-type: none"> ○ Enter your Identification code. • Use the right-arrow button to continue.
2.		<p>Cont. Script:</p> <ul style="list-style-type: none"> • If you need to update your Student Information before you begin the test, <ul style="list-style-type: none"> ○ Use the Person icon at top right of your screen.
3.		<p>Cont. Script:</p> <ul style="list-style-type: none"> • Before you begin the test, <ul style="list-style-type: none"> ○ Let the proctor know if you need any adjustments to your screen display. <p>[PROCTOR: use the Gear icon to access Test Accommodation Settings.]</p> <ul style="list-style-type: none"> • Change Input type • Change Toolbar display • Change Toolbar font size
4.		<ul style="list-style-type: none"> • Change background color of right panel • Change outline color of question number • Change size of questions and answer options

Step	Screen	Description
5.	<p>Cont. Script:</p> <ul style="list-style-type: none"> We are ready to begin the test. You should be able to finish each test in about one hour, but do not spend more than two or three minutes on one question. If you finish early, you may Review your answers before ending the test. If you do not know the answer, that is OK, you do not have to enter an answer. Just go to the next test item. It is important to do your best. 	
6.		<p>Cont. Script:</p> <ul style="list-style-type: none"> On the Test Menu screen, <ul style="list-style-type: none"> Select the [modality] button.
7.	 <p>Click on your answer.</p> <ol style="list-style-type: none"> To skip an item, click → before answering. You may review all items when you finish. <p>Click the → to begin.</p>	<p>Cont. Script:</p> <ul style="list-style-type: none"> Read the Directions and then continue. If you have any questions about taking the test, please ask before you continue. <p>[For listening]</p> <ul style="list-style-type: none"> Be sure to check the volume on your headphones before you continue.
8.		<p>Cont. Script:</p> <ul style="list-style-type: none"> Please ask any questions about Practice before you begin the test. Use the right arrow to continue.
9.		<p>Cont. Script:</p> <ul style="list-style-type: none"> You may repeat Practice if needed, or continue and Begin the test.

Step	Screen	Description
10.	<p>Review This is the end of the test. Click any question number to review.</p> <p>Buttons for questions 1-28 are shown in a grid. The 'End Test' button is highlighted with a red box.</p>	<p>Cont. Script:</p> <ul style="list-style-type: none"> At the end of the test, you may Review your answers and return to test items you did not answer. <ul style="list-style-type: none"> Use any number button and return to an item. When you are finished with Review, <ul style="list-style-type: none"> Use the End Test button.
11.	<p>eTests Online Personal Score Report ID: 005141987 Susie S Student Your Math score on form 080M is 217. Jun 04 2018</p> <p>Score: 217 Intermediate Basic Skills Uses mental math to solve simple problems. Converts and calculates with units of time. Calculates linear measurement in inches, feet and miles. Uses common measurement equivalents. Interprets data in tables and charts. Records data in simple format.</p> <p>The 'Print' button and a right-pointing arrow button are highlighted with red boxes.</p>	<p>Cont. Script:</p> <ul style="list-style-type: none"> Your Personal Score Report displays a summary of how well you did on the test. <ul style="list-style-type: none"> Don't worry about understanding the information now. That's for your teacher to explain later. For now, <ul style="list-style-type: none"> Use the Print button for a copy of your report. Use the arrow at bottom right and return to the Test Menu screen.
12.	<p>Test Menu</p> <p>Math Form 080M</p>	<p>Cont. Script:</p> <ul style="list-style-type: none"> If you have more tests to take, <ul style="list-style-type: none"> Select the next test button.
13.	<p>Goodbye !</p> <p>Logout</p>	<p>End Script:</p> <ul style="list-style-type: none"> When you are finished taking all of your tests, <ul style="list-style-type: none"> Use the Logout button to exit your screen.
14.		<ul style="list-style-type: none"> Dismiss test-takers. <p>Don't forget! Collect and destroy scratch paper at the end of math tests.</p>