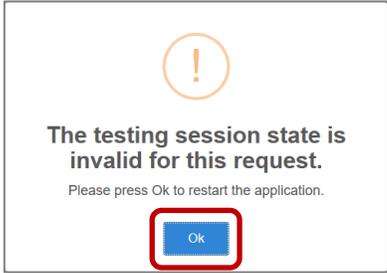
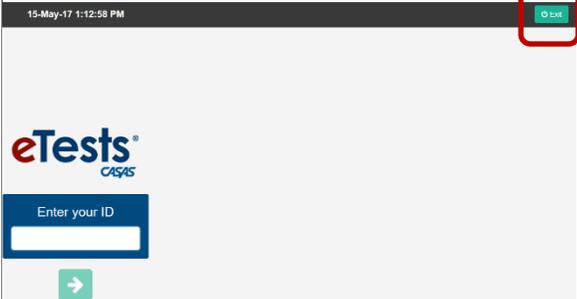


Steps to Abort a Test at the Management Console

If a student just began taking a test and does not have enough time to complete the test in one sitting, or the test appears not to be the correct test for the student, you may interrupt and **Abort the Test** in progress. Aborting a test may be done at the **Testing Station** or at the **Management Console**.

Step	Screen	Description				
1.	<p>Session full name: ABE (LAB:CC - Intake: Appraisal) Site: North Campus Supervisor: Proctor 43 Status: Active Show configuration</p> <table border="1"> <thead> <tr> <th>Station Full Name</th> <th>Student</th> </tr> </thead> <tbody> <tr> <td>CC-01 (Career Center)</td> <td>555141083 - Melinda Acosta</td> </tr> </tbody> </table>	Station Full Name	Student	CC-01 (Career Center)	555141083 - Melinda Acosta	<ul style="list-style-type: none"> At the Management Console, <ul style="list-style-type: none"> Click Intervene.
Station Full Name	Student					
CC-01 (Career Center)	555141083 - Melinda Acosta					
2.	<p>Station: CC-01 (Career Center) Laboratory: Career Center</p> <p>Station's Current Student: 555141083 - Melinda Acosta Test in progress: 080M Forcefully terminate student testing session (end current test). Record current given answers and score the test. Score Abort the test, all answers given will be discarded! Abort Suspend student testing session and disconnect the student. Disconnect Testing can be resumed later or in other session.</p> <p>Cancel</p>	<ul style="list-style-type: none"> From the pop-up, <ul style="list-style-type: none"> Click Abort. <ul style="list-style-type: none"> The test will be Deleted. Note! All answers will be deleted, and no test record is recorded. 				
3.	<p>Confirmation</p> <p>Are you sure you want to terminate this test? This operation cannot be undone!</p> <p>Yes No</p>	<ul style="list-style-type: none"> From the pop-up message, <ul style="list-style-type: none"> Click Yes. The test is now Deleted. 				

Step	Screen	Description
4.		<ul style="list-style-type: none"> • At the Testing Station, <ul style="list-style-type: none"> ○ The pop-up message (at left) will display when a test is Aborted from the Management Console. <ul style="list-style-type: none"> ▪ Click Ok.*
5.		<ul style="list-style-type: none"> • The application returns to the Main screen. <ul style="list-style-type: none"> ○ The Testing Station remains active for the next student to begin testing – i.e., Enter ID. • If no further testing will take place – <ul style="list-style-type: none"> ○ EXIT the Testing Station at top right. ○ STOP the Testing Session at the Management Console.
6.	<p><i>*Note!</i> If the Aborted test was incorrect for the student,</p> <ul style="list-style-type: none"> • The proctor must consult the testing coordinator for assistance before the student may begin another test. • The testing coordinator may need to override the next-assigned test if necessary or direct the proctor to test the student with a different session. 	