Steps to Retrieve Test Results

Test results from eTests Online may be retrieved from three Menus:

- Testing Sessions
- Test Results
- Students

Testing Sessions Menu

Use the Testing Sessions menu to retrieve results from a single Testing Session.

Step	Screen	Description
1.	e Tests Online - Rolling Hills Adult School (HHAS) 94-Jun-18 10:34-54 PM	 Use Column Filters to locate a specific Testing Session. Click Tests at left of the selected session.
2.	Hills Adult School (RHAS) 04-Jun-18 10:17:29 PM Test results for session 'ABE (LAB:ML - Appraisal)' Filter by: het is het Least- Finder iB Recent Reve Bre Form Brow Second Reve Reve Reve School 20 Second Reve Reve Reve School 20	• Click the Filter down-arrow to expand filtering options.
3.	Test results for session 'ABE (LAB:ML - Appraisal)' * Filer by:	 Click the <u>first</u> Test Date field. Select the Date tested from the drop- down calendar. Click the <u>second</u> Test Date field. Select <u>one day after</u> the Date tested.
4.	Ol-Jan 19 19 31 JJ PM protock Mghar Test results for session 'ABE (LAB:ML - Appraisal)' Check Solution (Laboration of the Solution of Check Proposition of Check Proposit	 To retrieve results, Click Refresh at top right.
5.	Alta Labora (Routh) Alta Labo	 A list of filtered results now displays in the Testing Session list. Click Export to CSV at top right to save results to a spreadsheet.



Test Results Menu

Use the **Test Results** menu to retrieve results for all testing on a given day or specified date range.

Step		Screen		Description
1.	eTests Online - Rolling Hi	ills Aduit School (RHAS)	04-Jun-18 11:38:19 PM	
	A Testing Sessions		Test results	• From the Menu bar at left,
	 Testing Session Templates 	V Filter by: Test Date, Test Is Not Locator		o Click Toot Poorlto
	Test Results	Save table filters	100000 10000 - 1000	o Click Test Results.
	🖶 Students	Silic3236 Bolla Pi	alcell RHAS NOTI City 061R2	
	Testing Stations	512004444 Alberto 51204444 Alberto	Perez Ri-WS North City 065R	
	4, Change Password	559077777 Cita Lea	ng RHAS Note City OBER Neveral RHAS Note City OBER	
2	fills Adult School (RH	ASI	04-Jun-18 11:48:01 PM	
2.	D			 Click the Filter down-arrow to expand
			Test results	filtering options
	A Filter by:			intering options.
	Test Date between	05/01/2018 and	06/01/2018	• For results from all testing in the previous
	Modalities. R	eading < May 2018 > iram	mai 4 June 2018 >	• Tor results from an testing in the previous
		Mon Tue Wed Thu Fri Sat Sun 30 01 02 03 04 05 06	Mon Tue Wed Thu Fri Sat Son 28 29 30 31 01 02 03	month, enter Test Date Between –
		07 08 09 10 11 12 13 nt N	04 05 06 07 08 09 10	
	Save table filter	5 14 15 16 17 18 19 20 21 22 23 24 26 26 27	11 12 13 14 15 16 17 18 19 20 21 22 23 24	• The <u>first day</u> of the previous
		54444 51233 28 29 30 31 01 02 03 z	25 26 27 28 29 30 01	month.
		51820 04 05 06 07 08 09 10	02 03 04 05 06 07 08	
		55555 Today Clear Close	Today Clear Close	 One day after the last day of the
				previous month.
2	05-Jun-18 12:03:53 AM		proctor43@rhas.org	
5.	Test results		(79 mcords) Exporte CS: Retent	 To retrieve results,
	06/01/DOIA	- Test Given in Current Program Year - Is Locator		 Click Refresh at top right.
4.	Student I	D A Student Name	Site	• Use Column Filters to refine filtered
	filter	filter	filter -	
	519204444	Alberte Borez	DHAR: North City	lesuits.
	565635167	Alex Gonzalez	RHAS: North City	
	565635167	Alex Gonzalez	RHAS: North City	
	644444187	Aurelio Rodriguez	RHAS: North City	
	555714467	Burrell E. Lewis	RHAS: Sunrise Center	
	555714467	Burrell E. Lewis	RHAS: Sunrise Center	
E		85-Jun-10 12:27:33 AM	Classif	
5.		Test results	(Til recent) Paperi to (20)	• Click Export to CSV at top right to save
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	constraint license families	#148 507 Cb; 160. 158	16 Mide-20% (17.00	
		e Pressan 2 3 5 4 Media		

Results



Students Menu

Use the Students menu to retrieve test results for a specific student.

Step	Screen	Description
1.		 From the Menu bar at left, Click Students.
2.	Hills Adult School (RHAS) 05-Jun-18 1:18:46 AM Image: Student Demographics Student Demographics Last Test Date Between 97/61/2017 Last Test Date Between 97/61/2017 Student ID Student Name Student ID Student Name Stare table filters 005111587	 Expand the Filter to select a date range when the student may have tested. Use Column Filters to search for a student
3.	Jun-19 121:31 AM proctor43@rhas.org Offense Student Demographics @ Foc 20 Retreat and #6400000 Proplam Year	 To retrieve results, Click Refresh at top right.
4.	Adult School (RHAS) 05-Jun-18 1:14:53 AM Itilis Adult School (RHAS) Student Demographics A Filter by: and 00000011 Student ID Student Name Site Student ID Student Rame Site Student ID Student Ram	 To see all tests taken by the student within the specific date range, O Click Tests.
5.	Under 1 and	• Click Export to CSV at top right to save results to a spreadsheet.