Class Replication Wizard

TOPSpro enterprise **> Tools > Class Replication Wizard**

The *Class Replication Wizard* is only intended for agencies that are using the **Extended ID** and/or **Course Code** fields of the **Class Definition** record to reference the current program year. If your class definition records do not reference the program year in these fields, then you are already using the preferred method and thus this wizard is not needed. You will be able to make class instances from your current class definitions as they are now. Using any of the following functions: proxy wizard, 3rd party import wizard or scanning wizard, or testing students in eTests Online with class associations enforced, will automatically create the necessary classes instances.

Although by design the Class Definition record is not associated with program years, and such usage of the fields mentioned above is not recommended, there may be valid reasons which would require your agency to reference the program year, especially when employing a parallel 3rd party system which already registered the classes this way.

This Class Replication Wizard provides a substitute for the manual addition of Class Definition and Class Instance records at the beginning of a new program year. It allows the total or partial duplication of the class structure used in the previous program year in combination with a batch edit feature of the Extended ID and/or Course Code fields for groups of classes.

The use of this Wizard may be necessary before working with the Proxy Wizard for proxying class enrollments and/or tests for returning students. If your Class Definitions do not reference program year at all then you should not use this Wizard.