CASAS National Consortium and Certified Trainers Webinar

Presenters:

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Welcome!

- Please enter your name, state and role in the Chat Box now.

- You will be muted except when you are giving an update about your state. Raise your hand in the Zoom participant window to be unmuted so you can share.

- Use the "Q & A" to ask questions about the presentation.

- Use the Chat Box to post technical difficulties about using Zoom, discussion responses and to share links.

Agenda

- Welcome

- Remote Testing Update

- State Updates on Remote Testing

- New CASAS Implementation Training Modules

- eTests and TE Update

- Discussion Topics
- IELCE and IETs

- Persistence and Retention

- How can CASAS support you in this new era?

Remote Testing Update

OCTAE Guidance on Remote Testing

- OCTAE's April 17, 2020 (20-4) memo provides **testing flexibility** to states.

- States may "allow local programs to **exempt students** enrolled in distance education programs **from pre- and post-testing** if a local program is unable to conduct testing due to the widespread effect of the COVID-19 pandemic…" (Q2)

- OCTAE's latest May 29, 2020 memo (20-5)
  - Further explains testing flexibility and student testing exemptions.
  - Suggests informal assessment for provisional placement in an NRS level for Table 4.

CASAS Remote Testing Phases for Pre/Post-testing

Phase 1	**Started April 20th**	• **Clinical Tryouts and Initial Pilots**
Phase 2	**Started May 4th**	• **Rolled out 4 Approaches** to Remote Testing with Guidelines and other support materials
Phase 3	**Now**	• New – **Reading Level Indicator** for **informal placement** into Federal Table 4 • **Listening** Tests on **Cell Phones** • Convening Remote Testing **User Groups** • **Exploring other options** for remote testing

4 Approaches to Remote Testing

- **1:1 Remote Control**

- **1:1 or Multiple Test Takers** -- test takers on **Windows 10 PCs**

- **1:1 or Multiple Test Takers** -- test takers on **Chromebooks or iPads**

- **1:1 Oral Responses**

Each approach has unique:
- **Detailed, step-by-step, scripted directions** provided in the *CASAS Remote Testing Guidelines* document and in proctor training.

- Detailed technical requirements for proctors and test takers

State Policy on Remote Testing

• Each state may decide to allow – or not allow – remote testing for NRS reporting purposes.

• Please inform CASAS of your state's decision.

• CASAS asks local agencies to confirm with their state office if they can implement remote testing at their agency for NRS reporting purposes.

CASAS Remote Testing Summary

	Approach Description	1:1	Multiple Test Takers	Registers eTests on whose device?	Proctor Devices	Test Taker Devices*	Web Platform **	Smartphone for Proctor Monitoring
1	1:1 Remote Control	Yes	No	Proctor	Windows 10 PC	Mac, PC, iPad* or tablet*	Any with Remote Control & Screen Sharing	Recommended
2	1:1 or Multiple Test Takers on Windows 10 PC	Yes	Yes	Test Taker	PC, Mac, iPad, Chromebook	Windows 10 PC	Any with Screen Sharing	Recommended
3	1:1 or Multiple Test Takers on Chromebooks or iPads	Yes	Yes	Test Taker	PC, Mac, iPad, Chromebook	Chromebook in Kiosk mode or iPad in Guided Access Mode	Any with Screen Sharing	Yes
4	1:1 Oral Responses	Yes	No	Proctor	Windows 10 PC	Chromebook, Mac, iPad* or tablet*	Any with Screen Sharing	Recommended

* See *CASAS Remote Testing FAQs* for screen size requirements.

** Check web conferencing platform to ensure it has all required features for remote testing.

Remote Testing page on CASAS website

- New **"Remote Testing Updates"** document

- New **Video** Demonstration
- New eTests **Station Registration with Code**
- New Proctor Remote Testing **Certification**

- Updated Summary Chart
- Updated Remote Testing **Guidelines**, Quick Reference Chart, FAQs

- Updated **Agency Remote Testing Agreement**
- Updated **Proctor Remote Testing Agreement**

- **Going Remote! Checklist**

California Agencies: Visit the separate CA Remote Testing page at casas.org.

Registering Testing Stations Remotely

- **Register station with code**
  - ▫ Step-by-step directions with screen shots on the Remote Testing page on the CASAS website.

- **Register station with credentials remotely**
  - ▫ See Remote Testing Guidelines

- Use a **testing station that was previously registered** by adding it to the remote test session.

CASAS Tests for Remote Testing

- **For ABE/ASE**
  - Reading GOALS
  - Math GOALS

- **For ESL**
  - Life and Work Reading
  - Life and Work Listening

- **Any Appraisals**

- **For California EL Civics:**
  - Government & History for Citizenship

Agency Remote Testing Agreement

- Local agencies must already be set up to deliver CASAS eTests.
  - ▫ To transition to eTests, see the [Going Live Checklist](#).

- Local agencies must submit this form prior to testing remotely.
  - ▫ One per agency

- Covers all CASAS NRS-approved tests for Pre/Post Testing
  - ▫ For California Agencies: Also includes EL Civics assessments

- This signed agreement attests that the agency will adhere to all privacy, test security, technology, test environment, and test administration requirements in the CASAS *Remote Testing Guidelines*.

Proctor Remote Testing Agreement

- Proctors must agree to:
  - Follow all privacy, test security, technology, and test administration procedures and protocols in the CASAS *Remote Testing Guidelines*.
  - Document test takers' agreement not to take assistance from others.

- Covers all CASAS remote testing approaches.

- Local agencies:
  - are responsible for ensuring that their remote testing proctors are trained and are following remote testing protocols.
  - should keep this on file with their Local Assessment Policy.

Remote Testing Video Demonstration

This video shows the 1:1 Remote Control Approach and how to begin a remote testing session with multiple test takers.

Remote Testing Benefits

- Provide **continuation of services**
  - **Post-test** to achieve MSGs
  - **Pretest** new students
    - baseline scores for NRS reporting
    - placement information to guide distance learning instruction
    - determine eligibility for workforce training

- Add flexibility by developing the capacity to offer multiple testing options, including testing distance learners.

- Make remote testing a regular and essential part of local programs.

- Remote testing is the wave of the future for distance learning.

Remote Testing Challenges

- **Equity concerns**!
  - Proctor and student **access to technology**
    - Appropriate devices (smart phones too small to display current test questions)
    - Low internet bandwidth – competition with others in household
  - Student **test environment** may lack:
    - Privacy and a quiet place to test without distractions

- **High staffing costs** due to limitation of test taker to proctor ratio.
  - Difficult to test large numbers at a time and still maintain test security.

- **New procedures** to learn and implement with multi-step processes for both proctors and students.

Remote Testing Challenges

Remote Testing Only
• 1:1 (one proctor, one test taker)
• Multiple test takers

Onsite Testing in 1 "Room"
• 1 computer lab with social distancing
• Onsite in cars in parking lot with Wi-Fi hotspot
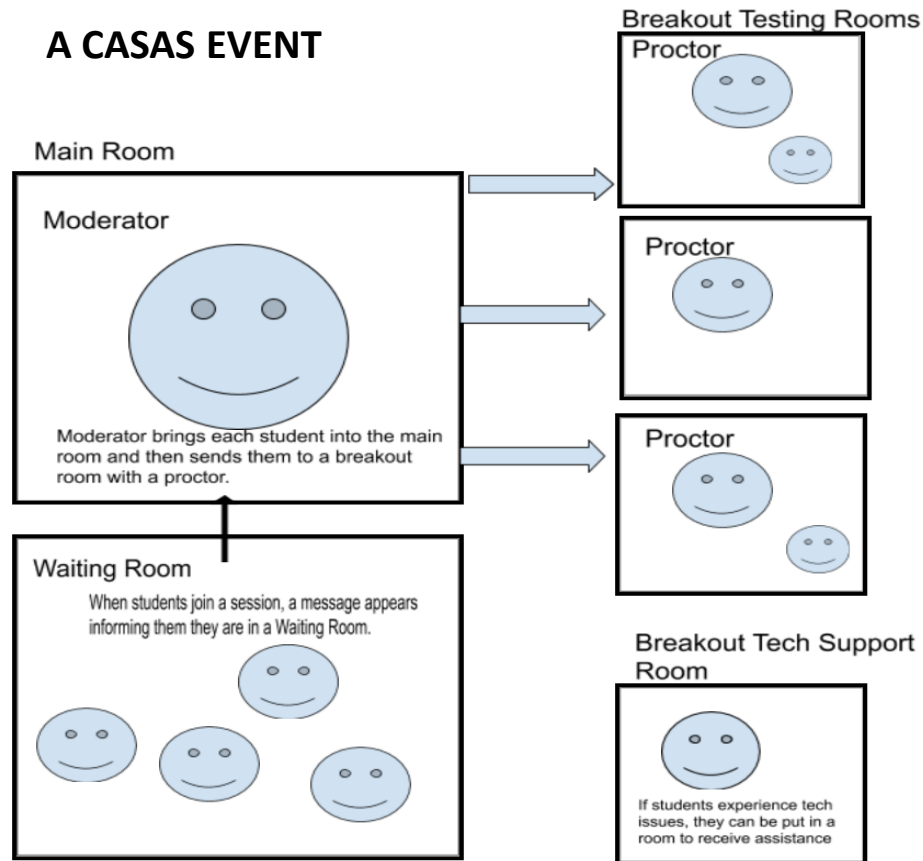
Hybrid – Onsite and Remote Testing
• Proctor is onsite with test takers who are all off site/at home.
• Proctor is onsite with some test takers in same room and others in different rooms/remote.
• Proctor is onsite with some test takers onsite and others offsite/remote.

Notes on Emerging Assessment Scenarios

Determine procedures that work for a local program.

- Use more than one remote testing approach, if useful (e.g., 1:1 and multiple test takers).

- Use hybrid onsite and remote options, if possible.

- Involve intake clerks and tech support.

- Use native language before testing begins to support lower level ESL learners, if possible.

Example of Process from Austin CC in Texas

A CASAS EVENT

Main Room

Moderator

Moderator brings each student into the main room and then sends them to a breakout room with a proctor.

Waiting Room

When students join a session, a message appears informing them they are in a Waiting Room.

Breakout Testing Rooms

Proctor

Proctor

Proctor

Breakout Tech Support Room

If students experience tech issues, they can be put in a room to receive assistance

The **Moderator** creates and runs the Testing Event.

The **Proctor** joins the Testing Event and administers CASAS to students in individual or group sessions.

--Developed by Karen Cook, Austin Community College

1 Proctor to Multiple Testers Things to consider

- Web conferencing platform – need breakout rooms with audio and video
- Establish moderator and number of proctors.
- How will students receive link, enter the testing event?
- How will you handle tech issues?
- Develop scripts for both moderators and proctors.
- Clearly state the roles of the moderator and proctors.
- Develop trainings and practice time among staff before testing.

Developed by Karen Cook, Austin Community College District, austincc.edu

Notes on Emerging Assessment Scenarios

- Basic eTests monitoring rules apply
  - Collect cell phones and circulate to monitor test takers, if onsite.

- Start small and scale up to add more test takers when comfortable.

- Proctor to student ratio of 1:5 for remote only.
- May test more at a time if some are onsite – but never more than 25 per proctor.

- Be creative – AND follow the guidelines to ensure test security.

State Updates on Remote Testing

CASAS Training Updates

NEW CASAS Implementation Training Modules

- Reformatted and updated to:
  - Meet the needs of the field
  - Train for specific roles in the assessment process
  - Provide more detailed guidance for agencies starting to implement eTests
  - Provide targeted guidance for teachers that do not conduct testing

NEW CASAS Implementation Training Modules

CASAS Implementation training is now available in four modules specific to the needs of test administrators, instructors, and other staff. Agencies must complete Module 1 and either Module 2 or Module 3 to order and use CASAS tests.

Module 1: Implementation Basics
Module 2: CASAS eTests Implementation
Module 3: Paper Test Implementation
Module 4: Test Results and Reports

User Role	Module 1	Module 2	Module 3	Module 4
Tester – Administer eTests only	✓	✓		Recommended
Tester – Administer Paper only	✓		✓	Recommended
Tester – Administer eTests and Paper	✓	✓	✓	Recommended
Instructors, Counselors, Career Coaches	Recommended			Recommended

✓ = Required training

NEW CASAS Implementation Training Modules

Module 1: CASAS Implementation Basics

An introduction to CASAS. This module covers the materials that agencies need to order to get started with CASAS.

Module 2: CASAS eTests Implementation

Covers how to get started with web-based testing, how to administer CASAS eTests, and the benefits of computerized testing..

Module 3: Paper Test Implementation

Covers how to get started with paper-based testing, how to administer tests, and how to use paper testing to its full advantage.

Module 4: Test Results and Reports

Covers how to interpret and use test results and reports to improve instruction.

CASAS at Virtual Conferences

- COABE presentations and Exhibitor Booth

- NAWB – Exhibitor Booth

- TESOL presentation and Exhibitor Booth

eTests and TOPSpro Updates

New TOPSpro Enterprise Field:

"Unable to Test due to Force Majeure"

- Released on April 15th in TE (Build 75)

- Documents students who are unable to be tested due to school closures or other reasons, as requested by OCTAE.

- Wait for guidance from your state before using this field.

eTests and TOPSpro Updates

- **Data Managers:**
  - Force Majeure field for students exempted from testing

- **Administrators:**
  - Remote tests marked as "Remote=Yes" automatically
    - TE > Records > Tests
    - TE > Reports > CASAS eTests > Test Administrations

- **Proctors:**
  - Remote testing station registration using a "code"

Discussion Topics

IELCE and IETs

- What's working and what challenges are you experiencing?

- Please answer in the Chat Box.

Student Persistence and Retention

- What's working with student engagement in distance learning?

- Please answer in the Chat Box.

How can CASAS support you in this new era?

Thank you for attending!

Be CASAS Connected

Use #AdultEdu and #CASAScommunity to connect.

Facebook.com/CASASsystem   www.casas.org

@CASASsystem   casas@casas.org

CASASAssessment   1-800-255-1036