

## Registering Stations for On-Site and Remote Testing

In both on-site and remote testing sessions, proctors can register devices as testing stations with a station registration code or with proctor credentials.

Step 1: Start the appropriate type of testing session:

Select “On-site” or “Remote”.

It is important *not* to mix on-site and remote testing within the same testing session.

Step 2: Add testing stations to the testing session:

Use the code to add stations automatically to the session and/or

Use the “Add Stations” button to select stations registered with credentials.

Note:

Stations registered with a code are temporary.

Stations registered with credentials remain registered.

| Function   | On-Site Session | Remote Session |
|--|-----------------|----------------|
| Register station with code.  | X               | X              |
| Register station with credentials.   | X               | X              |
| Stations registered with code are automatically added to the session.          | X               | X              |
| Stations registered with code are automatically removed when the session ends. | X               | X              |