National News and Updates

December 7, 2022
Welcome to the December 2022 CASAS National Webinar

• Your **phones and computers are muted.**

• Presentation questions? **USE Q & A**

• Technical Difficulties? **USE CHAT**

• **Webinar recording & PPT** posted on the website: [https://www.casas.org/social-media-newsroom/webinars](https://www.casas.org/social-media-newsroom/webinars)
Before we start: Webinar Tips

- Check your audio settings
- Use chat only for webinar technical issues. Select all panelists for support
- Q & A is used for questions about the presentations and specific questions for the presenter(s)
- Enable Closed Captions

![Webinar Control Panel](image)
Agenda

• Test Development Update
• Field Testing and Research Studies
• Guest Speaker: PARS Equality Center
• Student Data Security
• What’s new in TOPSpro Enterprise?
• Training Update
• CASAS News
Test Development Update

Linda Taylor
CASAS VP, Assessment Development
# NRS Status of Current & Next Test Series

<table>
<thead>
<tr>
<th>Assessment</th>
<th>NRS Approval</th>
</tr>
</thead>
<tbody>
<tr>
<td>FOR ABE</td>
<td></td>
</tr>
<tr>
<td>Reading GOALS for ABE/ASE</td>
<td>Through February 2025</td>
</tr>
<tr>
<td>Math GOALS</td>
<td>Extended through March 2024</td>
</tr>
<tr>
<td>New Math GOALS 2 Series</td>
<td>Submitted for NRS Approval on Oct. 1, 2022</td>
</tr>
</tbody>
</table>
# NRS Status of Current & Next Test Series

## FOR ESL

<table>
<thead>
<tr>
<th>Test Type</th>
<th>Series</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Life and Work Reading</td>
<td>80 series</td>
<td>Extended through February 2024</td>
</tr>
<tr>
<td>Beginning Literacy</td>
<td>Forms 27 and 28</td>
<td></td>
</tr>
<tr>
<td>Reading for Language Arts</td>
<td>Forms 513 and 514</td>
<td></td>
</tr>
<tr>
<td>Life and Work Listening</td>
<td>980 series</td>
<td>Extended through February 2024</td>
</tr>
<tr>
<td>New ESL Reading STEPS</td>
<td></td>
<td>Submitted for NRS Approval on Oct. 1, 2022</td>
</tr>
<tr>
<td>New ESL Listening STEPS</td>
<td></td>
<td>Submitted for NRS Approval on Oct. 1, 2022</td>
</tr>
</tbody>
</table>
New - Math GOALS 2 Test Series

- eTests 5 Levels (A to E), 2 forms per level
- eTests and Paper
- Appraisals on eTests and Paper
- Locators on eTests and Paper!
- Aligned to the CCR Math Standards
- Similar content and item types as in Math GOALS
New - STEPS Test Series for ESL

• Reading STEPS and Listening STEPS
  ▪ STEPS = Student Test of English Progress and Success

• 5 Levels (A to E), 2 forms per level

• eTests and Paper
• Appraisals on eTests and Paper
• Locators on eTests and Paper!
# New Test Series Design

<table>
<thead>
<tr>
<th>CASAS Test Level</th>
<th>NRS Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Level A</td>
<td>NRS 1 &amp; 2</td>
</tr>
<tr>
<td>Level B</td>
<td>NRS 2 &amp; 3</td>
</tr>
<tr>
<td>Level C</td>
<td>NRS 3 &amp; 4</td>
</tr>
<tr>
<td>Level D</td>
<td>NRS 4 &amp; 5</td>
</tr>
<tr>
<td>Level E</td>
<td>NRS 5 &amp; 6</td>
</tr>
</tbody>
</table>
STEPS Test Series for ESL -- Content

• Aligned to the ELP Standards

✓ Increased focus on content standards, together with competencies

• Similar item types as in Reading GOALS

• Reading and Listening STEPS Blueprints – ready to share!
  ▫ PDFs available now – on CASAS website “News & Updates” page
  ▫ STEPS website page coming soon...
Research Studies

Karen Burger
National Program Specialist
Assessment Research Coordinator
Research Update – NEW ASSESSMENTS SUBMITTED TO NRS FOR APPROVAL!

Three modalities – Math and ESL Reading & Listening

Since January 2020

Nearly 18K field tests

30 States

175+ Agencies
Beginning ABE Literacy (NRS Level 1) Reading GOALS 2 Item Field Testing

• **When?** Now through December (January)

• **Who?** ABE Learners
  - Students with a Reading GOALS scale score of 203 or below
  - Students in Literacy programs or too low to test in reading

• **Delivery?** eTests and paper/pencil (on site and remote)
Beginning ABE Literacy (NRS Level 1)
Reading GOALS 2 Item Field Testing

• **Methodology?** One to four tests – no locator
• **Timing?** 30 - 45 minutes per test
• **Student gift cards:** $20 per test (up to $80!)
• Complimentary web-test units
How do I get started?

- Communicate with agency teachers/administrators
- Create a plan for implementation
- Contact CASAS for support along the way!

*For more information contact:*
Karen Burger / Elizabeth Scheib
Fieldtesting@casas.org
New Pilot: CASAS Language Test

• Who?
  ▫ ESL High Intermediate and above
  ▫ Reading GOALS level 3 and above

• Format of test?
  ▫ 20 questions, sentence completion, multiple-choice
  ▫ 20 minutes

• Reports?
  ▫ Fully-integrated into eTests, including a Personal Score Report (PSR)
  ▫ Reports accessible by the proctor (inside eTests)
  ▫ Also in TOPSpro Enterprise under Reports ➔ CASAS eTests ➔ Personal Score Report
Personal Score Report: Language Test

---

### Personal Score Report

**Janice Fera**  
123456

<table>
<thead>
<tr>
<th>Modality</th>
<th>Test Form</th>
<th>Test Date</th>
<th>Total</th>
<th>Correct</th>
<th>CCR Language Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Language</td>
<td>FT-US-LA-001</td>
<td>10/07/2022</td>
<td>20</td>
<td>10</td>
<td>C</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Language Content Area</th>
<th>Total Items</th>
<th>Number Correct</th>
<th>Percent Correct</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nouns and Pronouns</td>
<td>4</td>
<td>2</td>
<td>50%</td>
</tr>
<tr>
<td>Verbs, Adverbs and Adjectives</td>
<td>7</td>
<td>5</td>
<td>71%</td>
</tr>
<tr>
<td>Phrases, Clauses and Sentences</td>
<td>4</td>
<td>1</td>
<td>25%</td>
</tr>
<tr>
<td>Punctuation</td>
<td>5</td>
<td>2</td>
<td>40%</td>
</tr>
</tbody>
</table>

---

Promising Practices: Pars Equality Center

Ms. Mehrnaz Saadat
ESL and Citizenship Education Program Coordinator / Instructor
A Quick Review of Student Data Security

Janice Fera,
National Program and Technology Specialist
Why talk about “Data Security”? 

• We all have a responsibility to our students to keep their data safe.
• Identity theft is a major interruption for individuals and families.
• The safety of students involved in social programs or domestic protection deserve our care as well.
• Internet trolls are always phishing... so here are a few reminders on best practices for supporting student data security.
Will you share YOUR feedback with us?

• Zoom Poll:

• Does your school district or state education agency have a policy about **passwords** (i.e. password length, frequency of change, or sharing userids)?
Polls

1. Which does ‘ADDIE’ stand for?
   - Analyse, Develop, Design, Implement, Evaluate
   - Analyse, Design, Develop, Implement, Evaluate
   - Analyse, Design, Develop, Interpret, Evaluate
   - Analyse, Develop, Design, Interpret, Evaluate

1. Answer the poll
2. Submit the poll
3. Close the poll
First Steps for “Data Security”

- Rule Number One: Avoid emailing ANYTHING containing student-identifiable data
- Printed student information (i.e., paper registration forms) belongs in locked cabinet
- Learn the FERPA basics

https://studentprivacy.ed.gov/?src=rn
1. How to hide student-identifiable data in TE and CASAS eTests reports?

- A: Show **only the Student ID number** on the report, via TOPSpro Enterprise (TE) “General Settings”
  - “Test Score Overview” for a class
  - “Student Gains” for a class
2. Can I share my login credentials in TE or CASAS eTests with a co-worker?

- No, no, no!

- All actions in TE are tracked by userid performing the step, as part of each Record creation or update

3. How to securely transfer student data between two agencies?

- Use the “Data Sharing Request Wizard” inside TE

- Includes demographics, test scores

- Examples: Migratory farm workers, continuing education post-incarceration, WIOA I and II partnerships

HINT: Obtain permission during Intake

- Only students who have signed a consent form granting access to their data can be processed using the Data Sharing Wizard.
HINT: Attach Student Documents in TE

- Records ➔ Students ➔ Documents
Student Documents (cont’d)

Student Document Information

Student: 004038305 / Givargis Newkirk Pellanda
Agency: 4908 - Rolling Hills Adult School (RHAS)

Document

File Type:
- Word Document (.doc)
- Portable Document Format (.pdf)
- Excel Document (.xls)
- Image (.jpg)
- Rich Text Format (.rtf)

Document Type:
- Transcript
- Waiver to use SSN
- High School Diploma
- Minor Permission
- Certificate
- LEIS Form
- Employment
- Registration Form
- Postsecondary

Description: Workforce Skills Certif

Issue Date: 6/1/2021
Expiration Date:
4. Could attendance be considered confidential?

• Yes! EDD records request showing student attendance dates/hours

• Any program that has requirements for continuing job search or training

• Examples: Social welfare programs, prisoner early-release programs, records expunging programs
5. How does CASAS support Data Security?

Privacy, Copyright, and Security Policy

Good partnerships are characterized by mutual cooperation and responsibility to achieve specific goals. To maintain the integrity of its partnerships, CASAS has defined policies in these specific areas.

- Personal privacy
- Online privacy
- Copyright and protection of intellectual property
- Test security

- https://www.casas.org/about-casas/privacy-and-copyright-policy

What’s new in TOPSpro Enterprise?
“Annotated” Release Notes

- TE and CASAS eTests
- TE Classmate
- Screenshots
- Expanded commentary
- Examples

CASAS News

Kristine Mains
National Program Specialist
Topics

• National Summer Institute 2023
• CASAS Online Training – Going Offline for Updates
• Live Training – Instructional Implementation (Module 4)
• National TE Network Meetings

• Office Hours
• News & Updates Webinars
• Holiday CASAS Office Closures
SI Registration Opens on January 6

- In-person Registration – $680
- Virtual Registration – $500
- In-person Lab Fee – $80 each
- Contact casas-si@casas.org
Hyatt Regency Orange County
CASAS Online Training – Offline for Updates

- Training.casas.org will be offline from
  - Monday, December 1, 2022 through
  - Monday, January 2, 2023

- Currently enrolled?
  - Please complete by midnight (12:00 am Pacific) on Sunday, December 18, 2022.
  - If you cannot complete training before the deadline, you will need to re-enroll and start over on January 3, 2023.
Upcoming Live Training

• Instructional Implementation Overview (M4)
  • Thursday, December 8
  • 1:00 pm – 2:30 pm Pacific
  • Focus on interpreting test results
    • Understanding test results
    • Analyze sample TE reports
    • Align instruction to competencies and/or standards

• To register, click link www.casas.org

What's New

• eTests Test Security: Take a Test
• Field Testing Opportunities
• Getting started with CASAS eTests
• Remote Testing
• Office Hours Registration
• News and Updates Webinars
• Live Facilitated Training Registration
Save the Dates for 2023 Live Training

January 26
eTests Implementation (M1 & M2)

February 23
CASAS eTests Proctor Certification

March 30
Instructional Implementation (M4)

April 27
CASAS Paper Test Proctor Certification
Next National TE Network Meeting

- **LIVE! Friday, February 3, 2023**, 9 am – 10:30 am Pacific
- Meeting info will be posted in “What’s New” on CASAS website.
- To check the schedule and get registered, visit [https://www.casas.org/training-and-support/casas-live-facilitated-training](https://www.casas.org/training-and-support/casas-live-facilitated-training)
Office Hours with CASAS Staff

- **Fridays** at 11am Pacific/2pm Eastern
  - **Save the Dates:** January 20 and February 10
- Join us for one-to-one support
- Attendees drive the session with their questions
- Register:
  - [https://www.casas.org/training-and-support/casas-live-office-hours](https://www.casas.org/training-and-support/casas-live-office-hours)
Next News & Updates Webinar

What's New

• eTests Test Security: Take a Test
• Field Testing Opportunities
• Getting started with CASAS eTests
• Remote Testing
• Office Hours Registration
• News and Updates Webinars
• Live Facilitated Training Registration
• FAQs
• Help Documentation & Videos

- Wednesday, February 8
- 11 am Pacific/2 pm Eastern
- Click to register today!
Holiday Office Closures

• Winter Break
  • Closed beginning Monday, December 26, 2022
  • Reopens Tuesday, January 3, 2023

• Martin Luther King Jr. Day
  ▪ January 16, 2023

• No Tech Support
Thank you for attending!

**Recording of this webinar and the PPT** will all be posted in the What’s New/News and Update Webinars section on the CASAS website.

- General CASAS Information, casas@casas.org
  - Ask any question - including what materials to order

- Order Department – orders@casas.org
  - to place an order or check the status of an order

- Field Testing – fieldtesting@casas.org

- Tech Support – techsupport@casas.org

- Training – training@casas.org

- eTests Implementation – golive@casas.org

- Remote Testing – remotetesting@casas.org