

Webinar Topics

Test Development and Remote Testing Update

Field Testing Studies

Promising Practice Presentation:

**“Reinventing and Reimagining Your Adult Education Program”
from Acalanes Adult Education, CA**

CASAS eTests and TOPSpro Update -- Special Programs in TE

CASAS Training Update

CASAS News





Comprehensive Adult Student Assessment Systems

National News and Updates

October 20, 2021

Welcome to the October 2021 CASAS National Webinar!

- Your **phones and computers are automatically muted.**
- Please post **questions related to the presentation in the Q & A, *not*** in the Chat Box.
Due to the large attendance, CASAS Staff will respond later to any unanswered questions.
- Please only post **technical difficulties about using Zoom for today's webinar** in the **Chat Box.**
- **Recording of the webinar and PPT** will be posted in the “What’s New” section in the “News and Updates Webinars” page on [www.casas.org](https://www.casas.org/social-media-newsroom/webinars). (<https://www.casas.org/social-media-newsroom/webinars>)

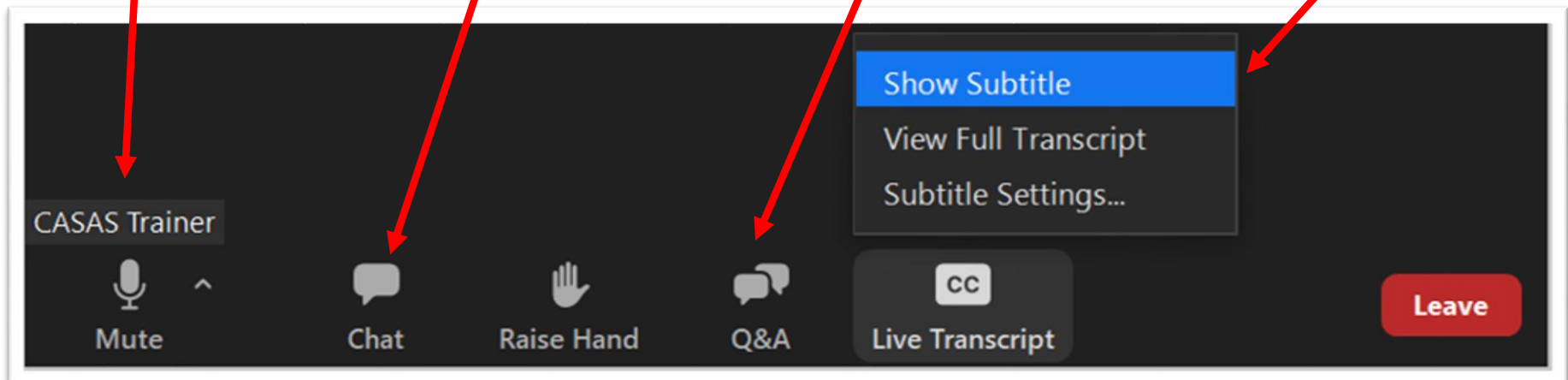
Before we start: Webinar Tips

Check your audio settings

Use chat only for webinar technical issues. Select all panelists for support

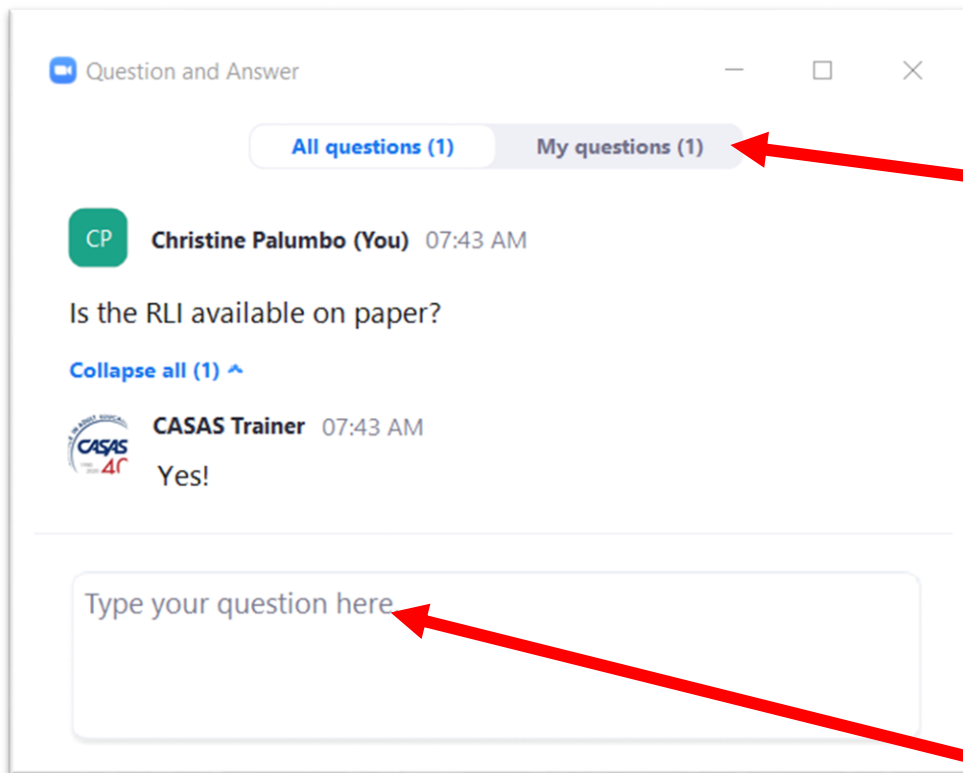
Q & A is used for questions about the presentations and specific questions for the presenter(s)

Enable Closed Captions



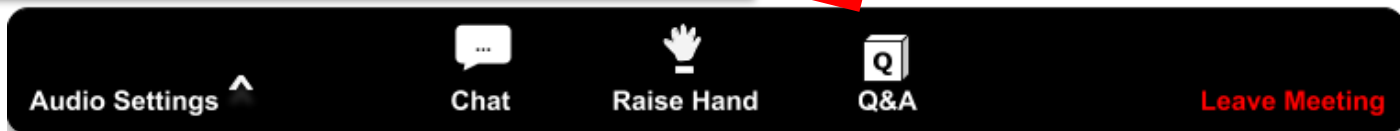
“Q&A”: Questions for the Presenter

- Type questions directly related to the presentation



The screenshot shows a Zoom window titled "Question and Answer". At the top, there are two tabs: "All questions (1)" and "My questions (1)". Below the tabs, a question is displayed: "Is the RLI available on paper?" by Christine Palumbo (You) at 07:43 AM. Below the question, there is a "Collapse all (1) ^" link. A response is shown: "Yes!" by CASAS Trainer at 07:43 AM. At the bottom of the window, there is a text input field with the placeholder text "Type your question here".

Click to see
your Qs & As
or all Qs & As



The Zoom meeting control bar includes the following items from left to right: "Audio Settings ^", "Chat", "Raise Hand", "Q&A", and "Leave Meeting".

Webinar Topics

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CASAS Training Update

CASAS News



Test Development and Remote Testing

Linda Taylor

CASAS VP Assessment Development

New Developments in Remote Testing

- Remote testing with **3rd party proctoring service** – **CASAS is exploring this additional option**
 - Please email remotetesting@casas.org if interested in this.
- Remote testing **up to 12 students at a time** using Approach 2 or 3
 - Ongoing pilot
- Remote testing of Listening, Reading and Math **on phones**
 - Ongoing pilot data collection
- **Development of eTests mobile app with integration of video conferencing**
 - In development

NRS-approved CASAS Assessments for ESL

- Life and Work Reading - 80 series

Beginning Literacy - Forms 27 and 28

Reading for Language Arts - Forms 513/514

- Life and Work Listening - 980 series

All are NRS-approved to **February 2023**
(like all other NRS-approved ESL tests)

Current & Next GOALS Series and NRS Status

For ABE/ASE

- Reading GOALS - approved through 2025
 - Next Reading GOALS series in development
- Math GOALS for ABE/ASE - approved through 2023
 - Next Math GOALS series in development

For ESL

- ESL Reading GOALS and Listening GOALS
 - Final form studies in progress
 - To be submitted for NRS approval in 2022

Field Testing Studies

Karen Burger

National Program Specialist & Field Test Coordinator

Demographics Needed!

**For Ongoing eTests Unscored Embedded Field Test Items
We need your help!**

These *data elements* are essential for CASAS test research studies:

- **Gender**
- **Native Language**
- **Ethnicity/Race**

A student only needs to enter this info one time.

How to video: <https://www.youtube.com/watch?v=-taWcS4EPVU&t=8s>

Benefits of Field Testing

- National Study – Ensures your adult learners are represented in the development of new tests
- Helps build students' test-taking confidence
- Diminishes test anxiety – can be used as a practice test before post-testing
- Gives practitioners an opportunity to look at new assessments
- Contributes to the creation of valid and reliable tests for future use throughout the country

Math GOALS Item Testing – Urgent need

- **When?** Now and ongoing through November 2021
 - Math Final Forms Studies begin in January
- **Who?** ABE and ASE Learners
 - ESL students at NRS Level 4 in Reading
- **Delivery?** CASAS eTests
- **Methodology?** Locator + up to three level tests
- Student gift cards in the amount of \$5-\$25 based on number of tests completed
- Agencies receive complimentary web-testing units

Participate in CASAS Final Forms Studies

Listening and Reading for ESL

- **When?** Now and ongoing through June 2022
- **Who?** Adult learners in ESL/ELL programs and ABE students whose first language is not English
- **Delivery?** eTests and paper/pencil (on site and remote)
- **Methodology?** Locator/Appraisal + one or two level tests
- Student gift cards in the amount of \$5 per test completed
 - Bonus gift cards for special studies
- Agencies receive complimentary web-testing units
- FAQs available at [Field Testing Opportunities](#)

How do I get started?



- Communicate with teachers/administrators in program
- Gather information about participation
- Ask students about their interest

For more information visit our field testing webpage or contact:

- Fieldtesting@casas.org
- Karen Burger
 - kburger@casas.org
 - 800.255.1036 ext. 177

What's New Remote Testing

- [Getting started with CASAS eTests](#)
- [Live Facilitated Training Registration](#)
- [Office Hours Registration](#)
- [News and Updates Webinars](#)
- [Field Testing Opportunities](#)
- [EL Civics Exchange](#)
- [FAQs](#)
- [Fairness and Equity Statement](#)

Promising Practice Presentation

Reinventing and Reimagining Your Adult Education Program, Acalanes Adult Education, CA

- Steven France, Director, Del Valle Education Center
- Michelle Hernandez, Registrar, Del Valle Education Center/Acalanes Adult Education
- Eric Dannewitz, Technology Assistant

CASAS eTests and TOPSpro Update

Janice Fera

National Program & Technology Specialist

Features of “Basic” TOPSpro Enterprise

- ➔ Individual Student Skills Profile
- ➔ Individual Student Competency Performance

- ➔ Personal Score Report (at end of test)

- ➔ Test History -- of all test takers
 - CASAS test form, test date, scale score, and scores outside of accuracy range

- ➔ Next Assigned Test

- ➔ Test Administrations -- # of tests given per month

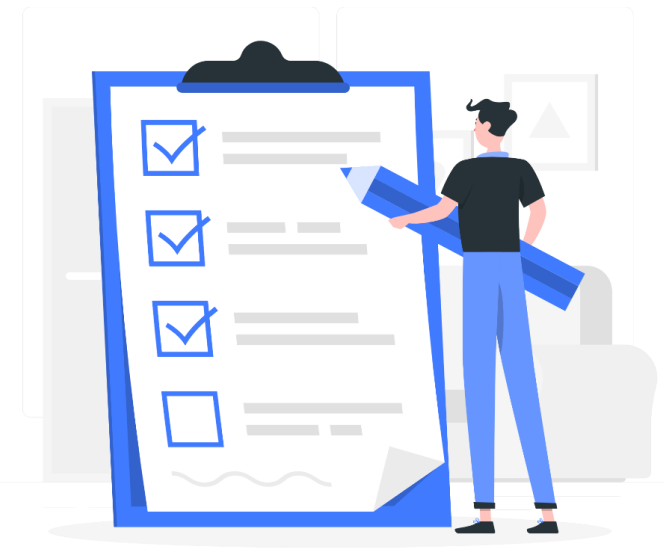
- ➔ Export student test data to 3rd Party data system

Features of “Enhanced” TOPSpro Enterprise

- Student Level Class Reports (Content Standards, Competencies)
- Monitor program effectiveness
 - Class, Site and Agency Data Reports
 - Track clients in multiple programs
 - “Special Programs” feature
- Record instructional hours
- Drill-down: reports-to-data
- Customizable listers, Ad hoc reporting
- State and Federal accountability reporting (NRS Fed Tables)

Polls

- Please answer 3 poll questions about creating Special Programs in TOPSpro Enterprise (TE).
- Submit your answers.



Polls



3 Close the poll



1 Answer the poll

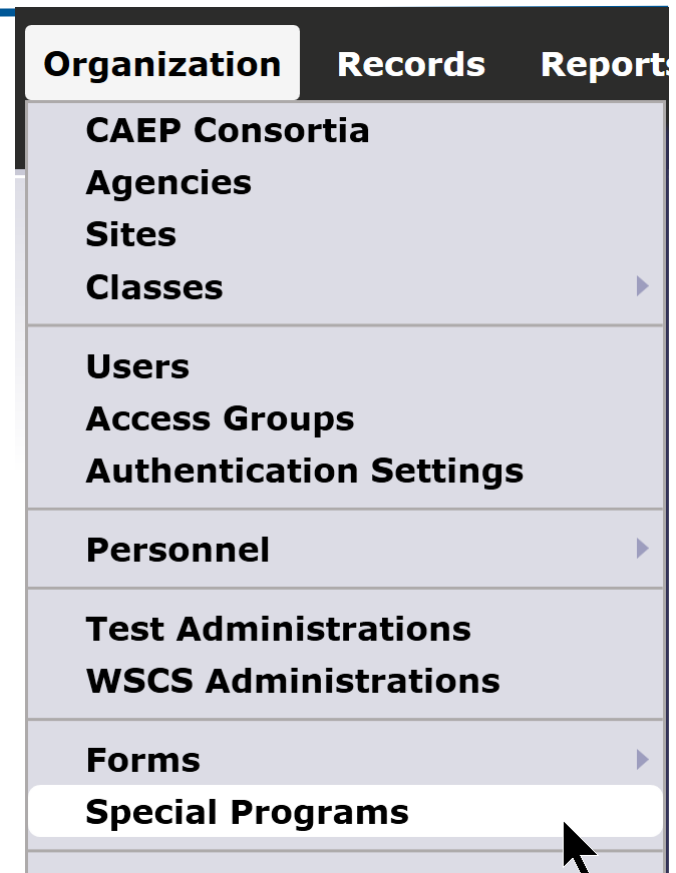


2 Submit the poll

“Special Programs” in TE

➤ In TE: Organization > Special Programs

- Manage data and accountability
- Track students/clients
- Generate custom reports



Why use “Special Programs” in TE?

To track special groups of students.

- Example 1: students with a special funding source
 - Job Corps
 - An employer-funded course
- Example 2: students who were referred from a specific agency or provider
 - Social services or human welfare office
 - Parole office or corrections agencies

“Special Programs” in TE

➤ Default choices in Student Records

Special Program Entries:

<input checked="" type="radio"/> N/A	<input type="checkbox"/> Community Corrections	<input type="checkbox"/> Tutoring	<input type="checkbox"/> Older Adults	<input type="checkbox"/> Other
<input type="checkbox"/> ELL Co-Enrollment	<input type="checkbox"/> State Corrections	<input type="checkbox"/> Distance Learning	<input type="checkbox"/> Carl Perkins	
<input type="checkbox"/> None	<input type="checkbox"/> Homeless Program	<input type="checkbox"/> Special Needs	<input type="checkbox"/> Even Start	
<input type="checkbox"/> EL Civics (IELCE)	<input type="checkbox"/> Family Literacy	<input type="checkbox"/> Alternative Ed. [K12]	<input type="checkbox"/> CBET	
<input type="checkbox"/> Jail	<input type="checkbox"/> Workplace Ed.	<input type="checkbox"/> Non-traditional Training	<input type="checkbox"/> Integrated Education & Training	

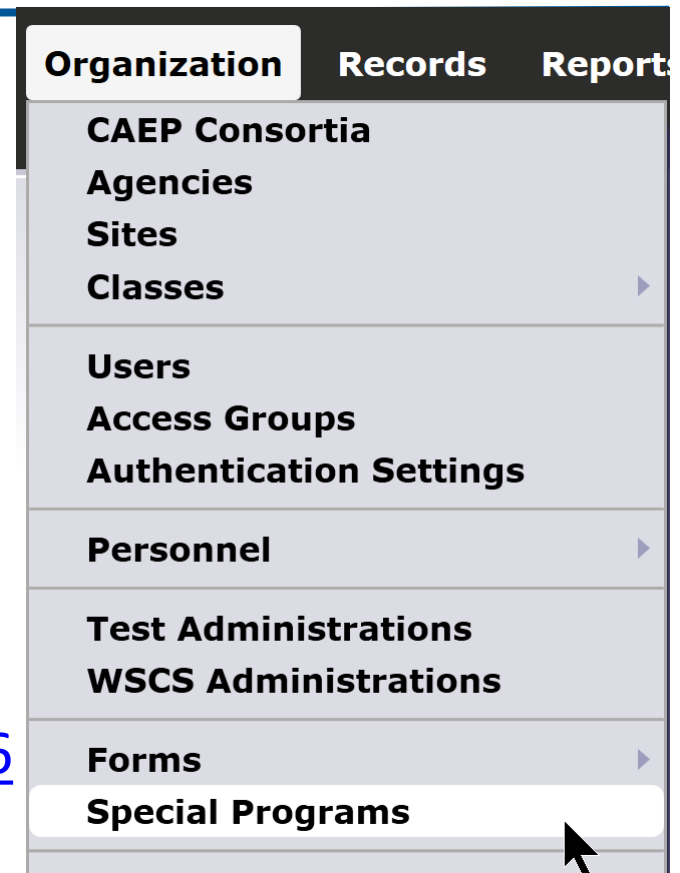
Steps to Add “Special Programs”

- In TE: Organization > Special Programs <NEW> Enter **Special Program Code, Name, and Start/End Date** <SAVE>

Add your own unique **Special Programs** to TE!

Step by step instructions:

https://www.casas.org/docs/default-source/training-materials/steps-to-add-special-programs.pdf?sfvrsn=8a5b335a_6



How to Search for Students in a “Special Program”?

In TE: View > Start Page

The screenshot shows the TE system interface with a navigation bar at the top containing 'TE', 'View', 'Organization', 'Records', 'Reports', 'Tools', and 'Help'. Below the navigation bar is a 'Start Page' tab. The main content area is titled 'How To' and contains a list of tasks and their corresponding links. The 'Add special programs' task is highlighted in yellow, and a red arrow points from it to the 'Student Records Lister' link.

If you want to...	Open...
Add demographics	Demographics Lister
Add education background	
Add address and contact information	
Add employment barriers	In Program Years Lister
Add training services	
Add vocational rehabilitation services	
Add transition services	
Add supportive services	
Add force majeure event (COVID-19)	
Add program enrollment	Program Enrollments L...
Update status in program or exit reason	
Add class enrollment	Class Enrollments Lister
Update status in class	
Add classroom or distance learning instructional hours	Class Records Lister
Add attainable goals	Student Records Lister
Add labor force status	
Add personal status	
Add special programs	
Add achieved results	
Scan answer sheets	Scanning Wizard
Import data from a 3rd party system	3rd Party Import Wizard

How to Search for Students in a “Special Program” (2)

The screenshot shows the TE Student Records application interface. At the top, there is a navigation bar with 'View', 'Organization', 'Records', 'Reports', 'Tools', and 'Help'. Below this is a 'Start Page' tab and a 'Student Records' tab. The main area displays a table of student records for '4908 - Rolling Hills Adult School (RHAS)'. The table has columns for 'Student ID', 'Name', and 'Record Date'. A 'Special Program Entries' dialog box is open on the right, listing various programs with checkboxes. The 'PATH Program' checkbox is checked and highlighted in yellow, with a red arrow pointing to it. Below the list are buttons for 'Select all', 'Invert', 'Clear', and 'Ok'.

Student ID	Name	Record Date
6571755	Rafah Silva Hatch	10/19/2021
3316892	Isaura Selene Tello	10/19/2021
1668769	Nataly Guzman Sando...	10/19/2021
6301457	Nargis Janae Li	10/19/2021
1665427	Daniela Lisset Cardenas	10/19/2021
4685521	Shannon Dorado Brasil	10/19/2021
4698638	Graciela Teresa Berry	10/19/2021
5063267	Colbey Lily Guerra	10/19/2021
7197693	Maria Trujillo Ribera	10/19/2021
7750842	Fatima Hilda De Garcia	10/19/2021
7761204	Kevin Ramirez Weathe...	10/19/2021
7754886	Aurora Julia Delatoree	10/19/2021
1666045	Pavel Douglas	10/19/2021
2142579	Taniana Mansoor Gohler	10/19/2021
3388285	Jasmin Lou Meno Kumar	10/19/2021
7138560	Makiz Joann Kerchaert	10/19/2021
7122049	Eric Fernando Parada	10/19/2021
1670958	Alexys Christina Pimen...	10/19/2021
2357347	Kylie Elizabeth Webb	10/19/2021
1669189	Harbans Kaur Moyet	10/19/2021
3385164	Gurbindar Muthana Sh	10/19/2021

CASAS News

Copy of your Certificate

If you need a copy of your Certificate from the current program year (i.e., after July 1):

1. Go to training.casas.org.
2. Log in to your training module.
3. Scroll down and click **Certificate of Completion**.
4. Click **Get your Certificate**.

Note: Copies of certificates from prior program years are no longer accessible after the modules are reset at the start of every new program year.

Your CASAS Training History

1. Go to www.casas.org.
2. Click **Login** and enter your User credentials.
3. Click Your name (at the top) to access your Training History.
4. Click **Print** at the bottom of the web page.
5. From the print Setup window:
 - a. Select PDF.
 - b. Click **Settings**, and then check *Headers* and *Footers*, and *Background Graphics*.
 - c. Click **Print**.

Live Facilitated Training

What's New Remote Testing

- [Getting started with CASAS eTests](#)
- [Live Facilitated Training Registration](#)
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- [Field Testing Opportunities](#)
- [EL Civics Exchange](#)
- [FAQs](#)

- The training schedule is posted on the CASAS website.

CERTIFICATE of COMPLETION

This certifies that

Teacher 58

completed

Module 1 & 2: CASAS eTests Implementation

September 13, 2021

CASAS Certified Trainers

Credit Hours: 3

8ouTRKSfoo



Live Facilitated Training Schedule

Implementation

October 26

- Module 4: Test Results and Reports

November & December

- Complete Self-Study, Online Training



TOPSpro Enterprise (TE)

October 22

- Overview of TOPSpro Enterprise (TE)

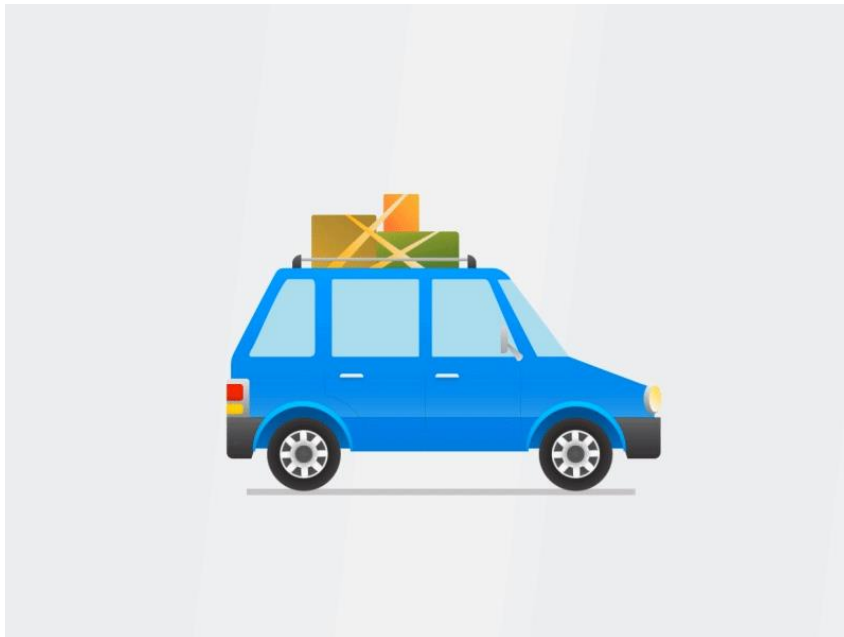


National TE Network Meetings

- Meetings will focus on:
 - NRS guidelines
 - Learning “tips and tricks” from accomplished TE practitioners
 - TE features such as the TE Proxy Wizard
 - Test results and reports
- Confer online with TE data managers and CASAS assessment coordinators from all states to network and share best practices for testing and data collection.
- Participants will drive the session with their questions and needs.
- Every other month, on Fridays at 9 am Pacific/Noon Eastern.
Next meeting: November 12, 9 am – 10:30 am Pacific
- Meeting info will be posted in “What’s New” on CASAS website.

Help Documentation & Videos

CASAS training materials are on the move!



Looking for training materials with helpful videos?

- Access the new **Index** on the Training website.
- Development is ongoing with new items added regularly.
- So be sure to visit frequently and check out what's new!

Go to: <http://training.casas.org/course/view.php?id=355>

Office Hours with CASAS Staff

- Fridays at 11 am Pacific/2 pm Eastern. See the schedule on the CASAS website.
- Join us to get one-on-one support, help, suggestions and just plain old encouragement in using CASAS.
- Attending participants will drive the session with their questions and needs.
- Register for Office Hours at: <https://www.casas.org/training-and-support/casas-live-office-hours>

What's New

Remote Testing

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Next Monthly News & Updates Webinar

What's New

Remote Testing

- [Getting started with CASAS eTests](#)
- [Live Facilitated Training Registration](#)
- [Office Hours Registration](#)
- [News and Updates Webinars](#)
- [Field Testing Opportunities](#)
- [EL Civics Exchange](#)
- [FAQs](#)

- Wednesday, November 17
- 11 am Pacific/2 pm Eastern
- Register today!



Thank you for attending!

Recording of this webinar and the PPT will all be posted in the What's New/News and Update Webinars section on the CASAS website.

- General CASAS Information, casas@casas.org
 - Ask any question - including what materials to order
- Order Department – orders@casas.org
 - to place an order or check the status of an order
- Tech Support – techsupport@casas.org
- Training – training@casas.org
- eTests Implementation – golive@casas.org
- Remote Testing – remotetesting@casas.org