CASAS POST TESTING PROCESS
KIRKWOOD COMMUNITY COLLEGE

• Serves seven county region
  • Cedar Rapids pop. 135,000
  • Iowa City pop. 74,000
  • Rural communities
CEDAR RAPIDS

CEDAR RAPIDS: WAKE UP & SMELL THE CRUNCH BERRIES!

https://www.raygunsite.com/products/smell-the-crunchberries-die-cut-sticker

CEDAR RAPIDS IS KNOWN FOR

- Quaker Oats - cereal
- General Mills - cereal
- Collins Aerospace - defense
- Cargill - corn syrup
- ADM - ethanol (made from corn)
ABE IN IOWA

MANAGED ENROLLMENT
MANAGED ENROLLMENT AT KIRKWOOD

• Students are required to attend classes
• Seven week sessions
• HiSET- students must pass practice HiSET Tests
  • May take practice tests upon completion of session of classes AND completion of CASAS Post Test
PROCESS

• Table Monitor Report is generated at the end of the month
  • Filtered by hours, sites, program and level completion
  • TMR is sent to each program coordinator
USING TABLES MONITOR REPORT
| Program                  | D  | E       | F       | G       | H       | I       | J       | K       | L       | M       | N       | O       |
|--------------------------|----|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| ESL/ELL                  | 70 | 01/20/1 | 04/13/2 | 1       | 905R    | 225     | ABE L   | ABE L   | 09/30/2021 | 906R    | 225     | ABE L   |
| ESL/ELL                  | 63 | 08/35/2 | 04/14/2 | 1       | 984L    | 213     | ABE L   | ABE L   | 08/09/2021 | 986L    | 210     | ABE L   |
| High School Diploma      | 47 | 08/17/2 | 05/10/2 | 1       | 913M    | 206     | ABE L   | ABE L   | 09/29/2021 | 914M    | 200     | ABE L   |
| ESL/ELL                  | 57 | 01/14/2 | 04/29/2 | 1       | 951R    | 211     | ABE L   | ABE L   | 01/14/2022 | 952R    | 217     | ABE L   |
| ESL/ELL                  | 75 | 08/18/2 | 02/17/2 | 56      | 185R    | 232     | ABE L   | ABE L   | 01/15/2022 | 185R    | 224     | ABE L   |
| ESL/ELL                  | 165| 08/25/2 | 05/06/2 | 1       | 185R    | 221     | ABE L   | ABE L   | 08/27/2021 | 185R    | 224     | ABE L   |
| ESL/ELL                  | 54 | 08/17/2 | 11/05/2 | 160     | 081R    | 212     | ABE L   | ABE L   | 08/31/2021 | 083R    | 210     | ABE L   |
| ESL/ELL                  | 51 | 02/25/2 | 05/04/2 | 1       | 027R    | 158     | ABE L   | ABE L   | 02/25/2022 | 027R    | 158     | ABE L   |
| ESL/ELL                  | 84 | 09/09/2 | 05/05/2 | 1       | 028R    | 191     | ABE L   | ABE L   | 09/23/2021 | 081R    | 197     | ABE L   |
| ESL/ELL                  | 172| 08/18/2 | 09/08/2 | 1       | 185R    | 221     | ABE L   | ABE L   | 08/27/2021 | 185R    | 228     | ABE L   |
| High School Diploma      | 53 | 01/13/2 | 09/08/2 | 1       | 908R    | 224     | ABE L   | ABE L   | 01/13/2022 | 907R    | 221     | ABE L   |
PROCESS...

• ESL
  • Class instructors are provided with list of students that need to post-test
  • Instructor informs student of post test and schedules them on Calendly

• ABE
  • Coordinator generates contact list for students on TMR
  • TMR is divided amongst staff by alphabetical order
  • Students are sent a b.c.c. email offering to schedule post-tests and classroom instructors will schedule those attending class
  • After several days, the students that did not respond via email are called
  • Students that don’t respond to phone call/vm will be texted
  • All scheduled on Calendly
| Student ID | Student Name           | Program          | Hom | Start D | End D | Days Abs | I Pretest | Pretest \\n|------------|------------------------|------------------|-----|---------|-------|----------|----------|----------|
| 5002060    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002061    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002062    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002063    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002064    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002065    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002066    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002067    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002068    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002069    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
| 5002070    | Aguirre, Jared Hugo   | High School Diploma | 95  | 01/13/23 | 05/06/23 | 213  | 220  | 199  |
TABLES MONITOR REPORT FILTERED BY SITE
Using the contact list, the students identified as needing a post test are from the Tables Monitor Report are filtered out.

- Divided up between staff
- Each student emailed
- Called
- Notified by classroom instructor
ONCE STUDENTS ARE CONTACTED THEY ARE SCHEDULED ON CALENDLY

• Student and emailed and texted confirmation of date and what they are doing
• Students are sent reminder 24 hours ahead of time
• We mark exactly which test they are taking and any other important instructions
• Can reschedule
• Can mark as no-show in order to quickly follow up
KLIFE Testing
KLIFE Learning Center

📍 2 hr
📍 Kirkwood Center for Lifelong Learning Room 318

Here is a map of our location:
https://goo.gl/maps/1Gdb4S2XdYrcoW27

Select a Date & Time

May 2022

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Central Time - US & Canada (1:42pm)

9:00am
- Confirm

11:00am
- 6 spots left

1:00pm
- 7 spots left

3:00pm
- 5 spots left

5:00pm
- 7 spots left

Cookie settings

Troubleshoot
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<th>Event Details</th>
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<tr>
<td>11:00am - 01:00pm</td>
<td>3 of 7 Invites with you  &lt;br&gt; Event type KLIFE Learning Center</td>
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<tr>
<td>01:00pm - 03:00pm</td>
<td>2 of 7 Invites with you  &lt;br&gt; Event type KLIFE Learning Center</td>
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<tr>
<td>03:00pm - 05:00pm</td>
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<td>Tuesday, April 19, 2022</td>
<td>2 of 7 Invites with you  &lt;br&gt; Event type KLIFE Learning Center</td>
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3 of 7 Invitees with you

Event type: KLIFE Learning Center

LOCATION
Kirkwood Center for Lifelong Learning Room 318

Add meeting notes
(only the host will see these)

INVITEES (9 SPOTS REMAINING)

EMAIL
40gmail.com

TEXT REMINDER NUMBER
+1 319

INVITEE TIME ZONE
Central Time - US & Canada

QUESTIONS
Please share anything that will help prepare for our meeting.
previous G/G, wants to get started again

Text being taken
(ABE) CASAS Math/Reading Pre-Test
• Tips
  • Use TE Reports to make post testing as efficient as possible so staff can spend more time with students