

CASAS National News and Updates Webinar

April 17, 2024



Welcome to the April 2024 CASAS National Webinar

- Presentation questions?

USE Q & A

- Technical Difficulties?

USE CHAT

- **PowerPoint** is posted on the website.

<https://www.casas.org/social-media-newsroom/webinars>

- Webinar **recording will be posted by April 24.**



Let CASAS Be Your Compass!



Let **CASAS** Be Your C  mpass!

Agenda

- Test Development and Research Updates
- Transition Options
- Promising Practice Presentation: Hacienda La Puente
- CASAS Teacher Portal
- CASAS eWORKs Update
- Important Reminders



OCTAE ESL Assessment Extension

Jane Equez
CASAS President

Reading and Listening STEPS Transition

- March 2023, CASAS was proud to receive a **seven-year** approval for our new ESL assessments.
- Over a year, CASAS has been working with state & local programs to develop & implement transition plans.
- Many programs across the nation have either begun transitioning or have transitioned to STEPS.



FEDERAL REGISTER

The Daily Journal of the United States Government



 Notice

Tests Determined To Be Suitable for Use in the National Reporting System for Adult Education

A Notice by the [Education Department](#) on 03/18/2024



SUMMARY:

The Secretary announces an extension of the sunset period for English as a Second Language (ESL) tests with National Reporting System for Adult Education (NRS) approvals that expired on February 2, 2024. The sunset period for these tests is extended to June 30, 2025. This notice relates to the approved information collections under OMB control numbers 1830-0027 and 1830-0567.

ESL Assessments - NRS Approved

Reading	Listening
<p>Reading STEPS</p> <p>Ready for use!</p> <p>NRS-approved through 2030</p>	<p>Listening STEPS</p> <p>Ready for use!</p> <p>NRS-approved through 2030</p>
<p>Life and Work Reading 80 series & Forms 27/28, 513/514</p> <p>Approved through June 30, 2024 June 30, 2025</p>	<p>Life and Work Listening 980 series</p> <p>Approved through June 30, 2024 June 30, 2025</p>

Be sure your transition plans Align with Your State Policy

Interesting facts:

- Many states and programs have already begun using STEPS.
- Transitioning to STEPS as planned **minimizes operational complexity.**
- Programs **strengthen alignment to the English Language Proficiency (ELP) standards** using the new CASAS assessment series.
- **CASAS will continue to support your programs!**



Insights from Early Adopters of STEPS

Students and teachers appreciate:

- Updated and culturally relevant content
- More rigorous content standards
- New student and teacher-friendly reports.

ABE Math Assessments

NRS Approved

Math GOALS

NRS-approved through
June 30, 2024



Math GOALS 2

NRS-approved through
2030





New Assessment Launch

Laura Fetter
Program Development Manager

TIME FOR A POLL...

In light of OCTAE's ESL ASSESSMENT Extension, What are your plans?

- Already launched
- Launching July 1, 2024
- Launching July 1, 2025
- Waiting for state guidance / Other



Possible Launch Scenarios



Luxury Liner

Speed Boat



Inflatable Raft

Navigation Tips

- Paired scores must be from the same series
- Only Math GOALS 2 is reportable after July 1, 2024
- Math GOALS scores cannot be proxied to 2024-25

Considerations as you transition:

Navigating PDs

- Saturate your stakeholders with information
- Ask for volunteers to pilot the assessment
- Create targeted PD for specific audiences

Speed Boat

**For example: Beginning Fall of 2024
everyone switches to the new assessment**

- Pilot the test in small batches in the summer with the expectation that the full school or agency will fully transition in the new school year.
- **Variation:** One site flips the switch and then shares learning with the other sites throughout the year.





Luxury Liner

For example: Launch date is July of 2025

- Summer - **Plan** your launch
- Fall - **Communicate** that a new assessment is coming
- Winter – **Provide** professional development opportunities
- Spring – **Conduct** a small test pilot

Inflatable Boat

For Example: Launch date is July 1, 2024

- Designate the Level One classes as your early adoptors.
- Students start with the new assessment and as they progress from level- to-level
- Schools build out the usage of the new assessment to level two, level three, etc.





Promising Practice Presentation

CASAS Cut Scores for CTE

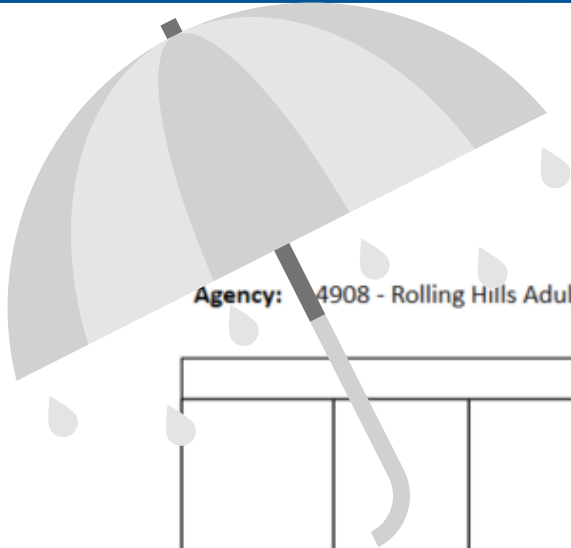
Maria Tellez, Academic Administrator of Counseling Services
Rosalilia Sandoval-Gonzalez, CTE Administrator of Counseling Services
Hacienda La Puente Adult School, CA



April Showers... Bring May Flowers

- Spring cleaning your data
- Data Integrity Report (DIR)

Overview of NRS Table 4



NRS Table 4

Measurable Skill Gains (MSG) by Entry Level
All Student Activity Dates

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2023-2024

Entering Educational Functioning Level (A)	First Period of Participation									All Periods of Participation				
	Number of Participants (B)	Total Number of Participants Excluded from MSG Performance (C)	Total Attendance Hours for all participants (D)	Number who achieved at least one educational functioning level gain (E)	Number who attained a secondary school diploma or its equivalent (F)	Number of IET or workplace literacy participants who achieved an MSG other than EFL gain and secondary school diploma (G)	Number Separated Before Achieving Measurable Skill Gains (H)	Number Remaining in Program without Measurable Skill Gains (I)	Percentage Achieving Measurable Skill Gains (J)	Total number of Periods of Participation (K)	Total number of Periods of Participation in which Participants achieved at least one EFL gain (L)	Total number of Periods of Participation in which a HSD or HSE was attained (M)	Total number of IET or workplace literacy Periods of Participation in which Participants achieved an MSG other than EFL gain and secondary school diploma (N)	Percentage of Periods of Participation with Measurable Skill Gains (O)
ABE Level 1	5	0	239	0	0	0	3	2	0.00	5	0	0	0	0.00
ABE Level 2	34	0	1,910	14	3	0	9	8	50.00	34	14	3	0	50.00
ABE Level 3	76	0	5,895	20	12	0	16	28	42.11	76	20	12	0	42.11
ABE Level 4	62	0	4,487	21	11	0	16	14	51.61	62	21	11	0	51.61
ABE Level 5	25	0	1,611	5	5	0	8	7	40.00	25	5	5	0	40.00
ABE Level 6	7	0	308	2	1	0	2	2	42.86	7	2	1	0	42.86
ABE Total	209	0	14,450	62	32	0	54	61	44.98	209	62	32	0	44.98
ESL Level 1	69	0	5,148	27	0	0	34	8	39.13	69	27	0	0	39.13
ESL Level 2	400	0	30,297	237	0	0	161	2	59.25	400	237	0	0	59.25
ESL Level 3	118	0	8,110	45	0	0	57	16	38.14	120	46	0	0	38.33
ESL Level 4	147	0	10,307	63	0	0	73	11	42.86	148	63	0	0	42.57
ESL Level 5	105	0	6,829	37	0	0	55	13	35.24	105	37	0	0	35.24
ESL Level 6	65	0	4,762	11	3	0	34	17	21.54	65	11	3	0	21.54
ESL Total	904	0	65,453	420	3	0	414	67	46.79	907	421	3	0	46.75
Grand Total	1,113	0	79,903	482	35	0	468	128	46.45	1,116	483	35	0	46.42

Qualifying to NRS Table 4 and PoPs

- **Qualifying for NRS Table 4:**
 - Enrollment in a WIOA, Title II Program
 - Minimum of 12 Hours
 - Pretest
- **Period of Participation (PoP)** is a participant's uninterrupted period of attendance.
 - PoP ends at 90 days without attendance.
 - TE can determine this for you!



NRS Data Integrity in TE



Reports	Tools	Help
CASAS eTests		
Demographics		
Program Outcomes		
Test Results		
Consumer Reports		
Graduation Reports		
Data Management		NRS Data Integrity NRS Data Integrity Detail
State Reports		Student Profile Class Personnel Detail
Federal Reports		Duplicate Students
My Reports		
Report Locator Wizard...		
Reports Manager		
Dashboard Sources		
Ad Hoc Reporting		

NRS Data Integrity – Overview



04/16/2024
10:38:32

NRS Data Integrity

by Agency

Page 1 of 3
NRSDIR2

Agency: 4908 - Rolling Hills Adult School (RHAS)

Program Year: 2023-2024

Summary Information	Without PoP	2023-2024	PoP 1	PoP 2	PoP 3	PoP 4
Total WIOA Title II Learners	77	1,857	1,780	29	0	0
Learners Concurrently Enrolled in High School/K12	2	37	35	2	0	0
Total Learners eligible for WIOA Title II	75	1,820	1,745	27	0	0

Item	Description	Last PoP or Current Enrollment		PoP 1		PoP 2		PoP 3		PoP 4	
		#	%	#	%	#	%	#	%	#	%
01	Missing Birthdate or outside 16-110	86	5%								
02	Less than 12 Hours of Instruction	613	34%	541	31%	18	67%	0	0%	0	0%
02a	Zero or Empty Hours of Instruction					15	56%	0	0%	0	0%
02b	Total hours between 1-11 hours					3	11%	0	0%	0	0%
03	No Highest Year of School/Degree Earned										
03a	No Highest Year of School										
03b	No Highest Degree Earned										
04	No Gender										
05	No Race/Ethnicity										
06	Total Reported Labor Force Status										
06a	Total 'Employed'										
06b	Total 'Employed with notice'										
06c	Total 'Unemployed'										
06d	Total 'Not in Labor Force'										

- Students - In Program Years Population
- Student Population
- Student - Demographic History Population
- Students - Records Population
- Programs - Enrollments Population
- Classes - Records Population
- Student Assessment Population
- Drill Down to Data Integrity Detail
- Drill Down to NRS Monitor
- Drill Down to Assessments Audit

NRS Data Integrity Report – Items 01-10b

Items 01-10b include most of the key requirements for federal reporting and drop reasons that prevent students from qualifying.

Item	Description
01	Missing Birthdate or outside 16-110
02	Less than 12 Hours of Instruction
02a	Zero or Empty Hours of Instruction
02b	Total hours between 1-11 hours
03	No Highest Year of School/Degree Earned
03a	No Highest Year of School
03b	No Highest Degree Earned
04	No Gender
05	No Race/Ethnicity
06	Total Reported Labor Force Status
06a	Total 'Employed'
06b	Total 'Employed with notice'
06c	Total 'Unemployed'
06d	Total 'Not in Labor Force'
06e	Total missing Labor Force Status
08	No valid pretest
09	Valid pretest with no post-test
09x	Valid pretest with no post-test in any area
09a	Valid pretest with no post-test, excluding those who earned HSE/HSD
09ax	Valid pretest with no post-test in any area, excluding those who earned HSE/HSD
09b	No post-test and pretest below ASE High
09bx	Post-test and pretest below ASE High in any area
09c	Valid pretest with no post-test, excluding those with MSG
09cx	Valid pretest with no post-test in any area, excluding those with MSG
10a	Pre-/post-test pair in any area
10b	Pre-/post-test pair in any area, and have not completed a level

NRS Data Integrity Report – Items 11a -16b

Items 11a-16b detail NRS specific conditions such as criteria for exit and periods of participation.

11a	Achieved Educational Functional Level Gain with pre- and post-testing
11b	Achieved Educational Functional Level Gain with High School credits earned
11c	Achieved Educational Functional Level Gain with Post-Secondary Outcome
12a	Passed HSE
12b	Passed HSE but instructional program not HSE
12c	Passed HSE but Highest Degree Earned is HSE or higher
13a	Earned HS diploma
13b	Earned HS diploma but instructional program not HS diploma
14a	Only One Period of Participation
14b	More than One Period of Participation
14c	Continuous Period of Participation due to Retained in Program
15a	With 90-97 days between Dates of Service
15b	With 83-89 days between Dates of Service
16	Enrolled in Integrated Education and Training (IET)
16a	Enrolled in IET or workplace literacy (VABE/VESL)
16b	Earned IET or workplace literacy MSG

NRS Data Integrity Report – Items 17-33

Item	Description
17	No Primary Goal
18	No Secondary Goal
19	At least one Barrier to Employment
19a	Multiple Barriers to Employment
19b	No Barriers to Employment
20	Co-enrolled in WIOA Titles I, III, or IV
21	Pretest in any area in the conservative estimate range
22a	Pre-/post-test pair in any area but less than 40 hours of instruction
22b	No pre-/post-test pair but 40+ hours of instruction
22bx	Pre-/post-test pair in any area, with 40+ hours of instruction
22c	No pre-/post-test pair but 70+ hours of instruction
22cx	Pre-/post-test pair in any area with 70+ hours of instruction
29	Provided SSN
30	SSN not provided
30a	SSN not provided with signed consent
30b	SSN not provided without signed consent
30c	Provided SSN without signed consent
30d	ITIN not provided
30e	Neither SSN nor ITIN are provided
30f	SSN number out of range
30g	ITIN number out of range
31	Missing Phone number
32	Missing Mobile number
33	Missing Email Address

- **Items 17-33** include items that don't directly contribute to results on NRS tables but represent key state and federal priorities.

NRS Table 4

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All Student Activity Dates

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Grand Total	1,113	0	79,903	482	35	0	468	128	46.45	1,116	483	35	0	46.42

April Showers... Bring May Flowers

- **New Series Testing Sessions & Replication**
- **Teacher Portal**
- **CASAS eWorks**

Transitioning to the new test series

- Depending on your program's launch scenario, the CASAS eTests testing sessions will need to be modified to administer the new STEPS tests for ESL or Math GOALS 2 for ABE/ASE
- Your program has two primary options:
 - **Adjust your current ABE and ESL testing sessions** to administer the new series -- (This way your testing sessions will look the same to proctors but will administer a different set of tests.)

OR

- **Add new, separate set of sessions** (ESL – STEPS, ESL – L&W) to administer the new testing sessions and the old test series at the same time – (Your proctors will need new instructions on when to use the new set of testing sessions vs. the existing/old set of testing sessions!)

Default Testing Sessions from CASAS

- Option 1: Adjusted to administer the new test series to all students

The screenshot shows the 'Testing Sessions' page in the CASAS system. It features a sidebar with navigation options: Testing Sessions, Testing Session Templates, Test Results, Students, Testing Stations, and Change Password. The main content area displays a table of 12 testing sessions. At the top right of the table area, it indicates '(12 records)' and a 'Refresh' button. A filter dropdown is set to 'Status'. Below the table, there is a 'Save table filters' checkbox and several filter input fields. At the bottom of the interface, there is a 'Create new Session' button.

						Site	Lab Name	Template Name	Session Name	Start Date	End Date	Proctor
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Accommodations: Untimed		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Intake: Pretest w/Locator		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Progress: Post-test		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Retest: Scores Outside Accurate Range (Not Same Day)		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Retest: Scores Outside Accurate Range (Same Day Only)		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL	Accommodations: Untimed		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL	Intake: Level A only		07/01/2023	07/01/2024	
Edit	View	Start	Tests (3)	Delete	Copy	Site 1	ESL/ELL	Intake: Pretest w/ Locator		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL	Progress: Post-test		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL	Retest: Scores Outside Accurate Range (Not Same Day)		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL	Retest: Scores Outside Accurate Range (Same Day Only)		07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	PRACTICE	Reading, Math, Listening		07/01/2023	07/01/2024	

Default Testing Sessions from CASAS

- Option 2: New testing sessions added (with a new and separate template) to administer both test series

The screenshot displays the 'Testing Sessions' management interface. On the left is a navigation sidebar with options: Testing Sessions, Testing Session Templates, Test Results, Students, Testing Stations, and Change Password. The main area shows a table of sessions with a filter dropdown set to 'Status'. The table includes columns for Site, Lab Name, Template Name, Session Name, Start Date, End Date, and Proctor. Each row also has action buttons for Edit, View, Start, Tests, Delete, and Copy. A 'Create new Session' button is located at the bottom right of the table area.

Testing Sessions											
Filter by: Status											
	Site	Lab Name	Template Name	Session Name	Start Date	End Date	Proctor				
<input type="checkbox"/> Save table filters	filter	filter	filter	filter	filter	filter	filter				
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Intake: Pretest w/ Locator	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Intake: Pretest w/ Locator - Math only	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Intake: Pretest w/ Locator - Reading only	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Progress: Post-test	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Progress: Post-test - Math only	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Progress: Post-test - Reading only	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Retest: Scores Outside Accurate Range (Not Same Day)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ABE/ASE	Retest: Scores Outside Accurate Range (Same Day Only)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - Life & Work	Intake: Pretest - Beginning Literacy Reading	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - Life & Work	Intake: Pretest - Level A	07/01/2023	07/01/2024	
Edit	View	Start	Tests (2)	Delete	Copy	Site 1	ESL/ELL - Life & Work	Intake: Pretest w/ Locator	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - Life & Work	Progress: Post-test	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - Life & Work	Retest: Scores Outside Accurate Range (Not Same Day)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - Life & Work	Retest: Scores Outside Accurate Range (Same Day Only)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - STEPS	Intake: Level A	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - STEPS	Intake: Pretest w/ Locator	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - STEPS	Progress: Post-test	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - STEPS	Retest: Scores Outside Accurate Range (Not Same Day)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	ESL/ELL - STEPS	Retest: Scores Outside Accurate Range (Same Day Only)	07/01/2023	07/01/2024	
Edit	View	Start	Tests	Delete	Copy	Site 1	PRACTICE	Reading, Math, Listening	07/01/2023	07/01/2024	

ABE/ASE Testing Sessions

- Email golive@casas.org if you are interested in having this set of CASAS default testing sessions added to your eTests account

Template Name	Session Name	Start Date	End Date
ABE/ASE ✕ ▾	<i>filter</i> ▾	<i>filter</i>	<i>filter</i>
ABE/ASE	Accommodations: Untimed	07/01/2022	07/01/2023
ABE/ASE	Intake: Pretest w/Locator	07/01/2022	07/01/2023
ABE/ASE	Progress: Post-test	07/01/2022	07/01/2023
ABE/ASE	Retest: Scores Outside Accurate Range (Not Same Day)	07/01/2022	07/01/2023
ABE/ASE	Retest: Scores Outside Accurate Range (Same Day Only)	07/01/2022	07/01/2023

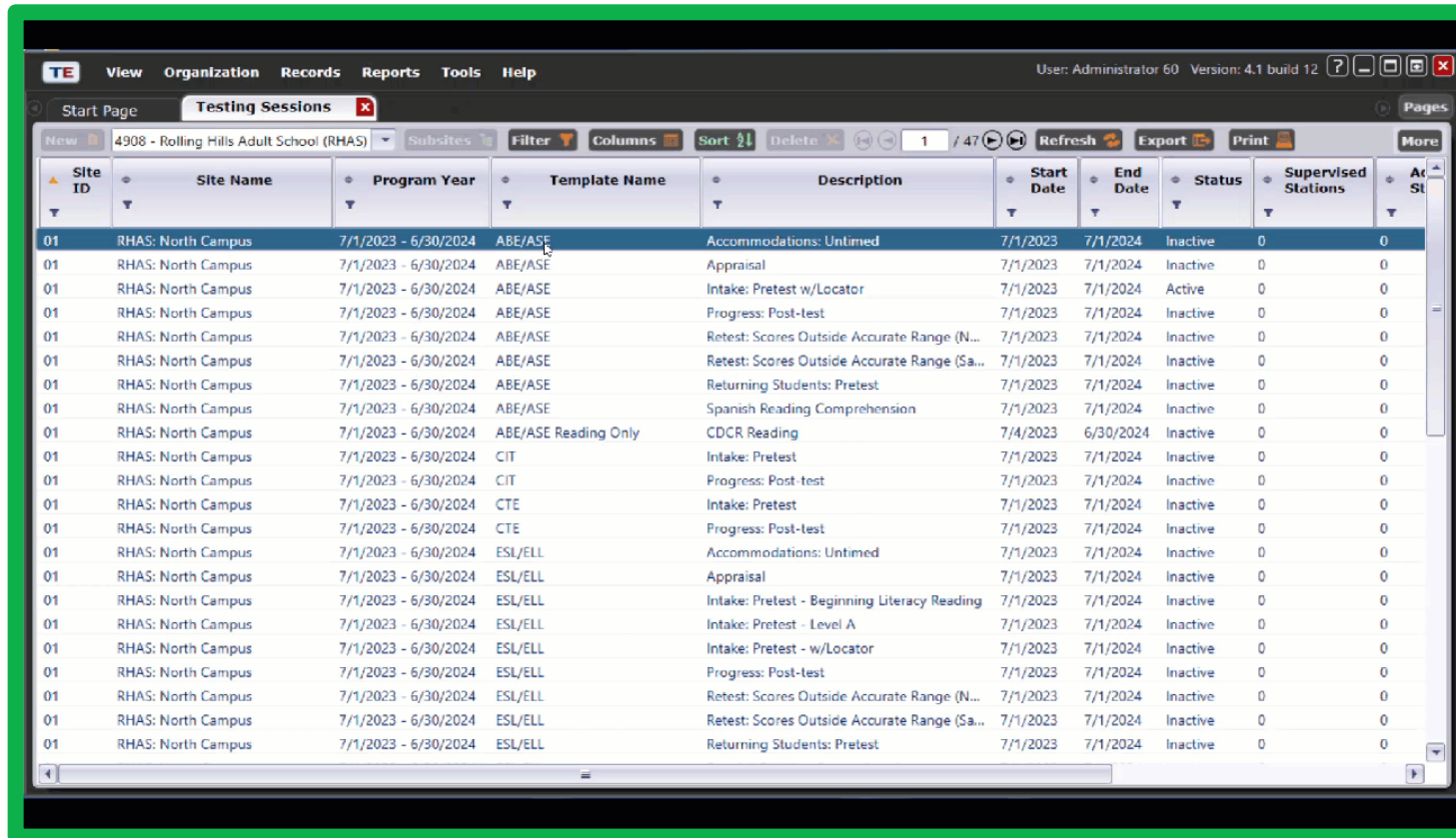
ESL/ELL Testing Sessions

- Email golive@casas.org if you are interested in having this set of CASAS default testing sessions added to your eTests account

Template Name	Session Name	Start Date	End Date
ESL/ELL <input type="text" value="x"/>	<input type="text" value="filter"/>	<input type="text" value="filter"/>	<input type="text" value="filter"/>
ESL/ELL	Accommodations: Untimed	07/01/2023	07/01/2024
ESL/ELL	Intake: Level A only	07/01/2023	07/01/2024
ESL/ELL	Intake: Pretest w/ Locator	07/01/2023	07/01/2024
ESL/ELL	Progress: Post-test	07/01/2023	07/01/2024
ESL/ELL	Retest: Scores Outside Accurate Range (Not Same Day)	07/01/2023	07/01/2024
ESL/ELL	Retest: Scores Outside Accurate Range (Same Day Only)	07/01/2023	07/01/2024

Replicating Testing Sessions

- At the end of the program year (June 30th), don't forget to replicate existing testing sessions for the new year (July 1st)!



The screenshot displays the 'Testing Sessions' interface for site 4908 - Rolling Hills Adult School (RHAS). The table lists various testing sessions with the following columns: Site ID, Site Name, Program Year, Template Name, Description, Start Date, End Date, Status, and Supervised Stations. The data is as follows:

Site ID	Site Name	Program Year	Template Name	Description	Start Date	End Date	Status	Supervised Stations
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Accommodations: Untimed	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Appraisal	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Intake: Pretest w/Locator	7/1/2023	7/1/2024	Active	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Progress: Post-test	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Retest: Scores Outside Accurate Range (N...	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Retest: Scores Outside Accurate Range (Sa...	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Returning Students: Pretest	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE	Spanish Reading Comprehension	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ABE/ASE Reading Only	CDCR Reading	7/4/2023	6/30/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	CIT	Intake: Pretest	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	CIT	Progress: Post-test	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	CTE	Intake: Pretest	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	CTE	Progress: Post-test	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Accommodations: Untimed	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Appraisal	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Intake: Pretest - Beginning Literacy Reading	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Intake: Pretest - Level A	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Intake: Pretest - w/Locator	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Progress: Post-test	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Retest: Scores Outside Accurate Range (N...	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Retest: Scores Outside Accurate Range (Sa...	7/1/2023	7/1/2024	Inactive	0
01	RHAS: North Campus	7/1/2023 - 6/30/2024	ESL/ELL	Returning Students: Pretest	7/1/2023	7/1/2024	Inactive	0

Best Practices for Testing Sessions

- Use the same testing sessions for the whole program year.
- Use a standard set of testing sessions for each separate site.
- Make sure each testing session is labelled clearly and correctly.
- Remove testing sessions (by deleting or expiring) that are incorrect or no longer used.
- It is easier for tech support to assist programs who are using the CASAS default testing sessions. Please send an email to golive@casas.org if you would like these added to your account.



Teacher Portal Update

Karla Galleguillos
National Program and Technology Specialist



Why:



Feedback from the Field:



Instructors want more **access TO REPORTS**



Students want **prompt feedback**



Agency Directors want improved **outcomes**

What is Teacher Portal?

Accessible
Actionable
Adaptable

Accessible:

An **easy-to-use**, intuitive **web-based tool** that can be used to monitor attendance and generate class reports. **Included** in TE Enhanced Package.

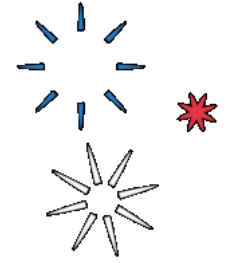
Actionable

View of **class** and **student data** used to inform “Data-driven instruction.”

Adaptable

Level of access can be **adjusted** to agency needs. Communicates instantly & **Immediately** with your agency data in TOPSpro Enterprise (TE).





Instructional Reports: CCRS? ELPS? *YES!*

Lesson Planning: Ready, set, go!



Benefits?



Teachers:

- Teacher Autonomy
- Data Driven Instruction: Evidence-Based
- Alignment to Standards



Students:

- Personalized Learning
- Real-Time Feedback
- Increased Motivation & Persistence



Agency Directors:

- Improved Program Quality: Cycle of Improvement
- Streamline Compliance & Reporting
- Inform Resource Allocation

Where &
When:

TEACHER PORTAL



Training for Teachers

May 2, 2024
11:00 am – 12:30 pm
(Pacific).

[REGISTER](#)



Where, When & Who:

Teacher Portal Technical Support

**VISIT
DURING
REGULAR
OFFICE
HOURS**

Ongoing:

[Field Testing Opportunities](#)

[Getting started - CASAS eTests](#)

[Office Hours](#)



[Live Facilitated Training](#)

[News & Updates Webinars](#)

[Help Documentation & Videos](#)

[FAQs](#)

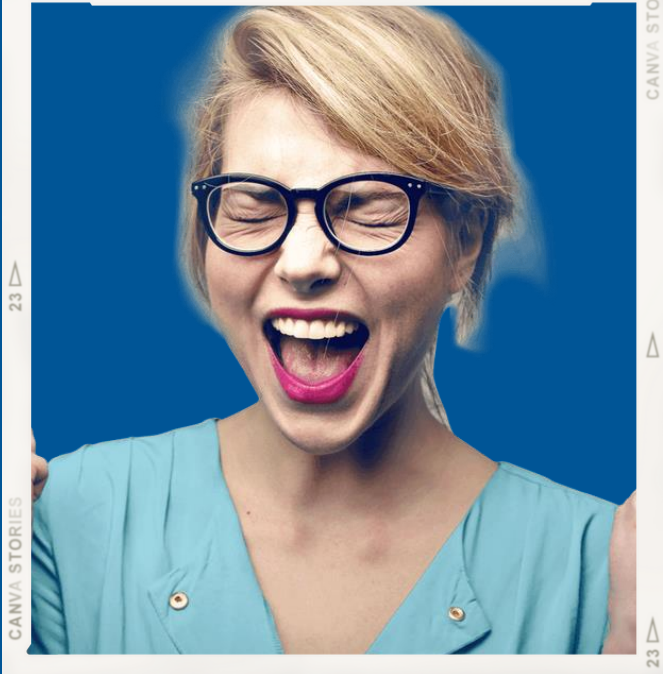


Dedicated Sessions:



CASAS National Summer Institute 2024

June 17-20, 2024 | Hyatt Regency Orange County, California



CASAS National Summer Institute 2024





**Give Your Students
the
Job-Seeking Edge
with
CASAS eWORKs**

**Paul Kratzer
CA Program Specialist
pkratzer@casas.org**



Meeting Needs of Businesses, Jobseekers and Teachers

Businesses need employees with strong work-readiness skills.

Jobseekers need to know what their skills are and they need to improve them where needed.

Teachers need tools to assess and develop students' skills and match them with business needs.

The screenshot displays the CASAS eWORKS dashboard for a user named Damon. The dashboard is titled "My Path to Success" and features four main skill areas, each with a progress bar and a "You are here" indicator:

- Reading:** Level 4 (Progress bar shows 4 out of 4 segments filled).
- Math:** Level 3 (Progress bar shows 3 out of 4 segments filled).
- Customer Care:** Level 5 (Progress bar shows 5 out of 5 segments filled).
- Personal Qualities:** Level 4 (Progress bar shows 4 out of 4 segments filled).

Each skill area has a "Profile", "Scores", and "Help" button. Below the skill cards are three toggle switches:

- Is reading 249 or above, and math 236 or above?
- Is reading level 4+?
- Is personal qualities at level 6?

At the bottom, there is a "Full Profile" button.

The solution: CASAS eWORKS

Why Soft Skills?

“

The US Department of Labor reports that:

“According to business leaders, while the three "R's" (reading, writing, and arithmetic) are still fundamental to every employee's ability to do the job, employers view "soft" skills as even more important to work readiness.”

Deloitte reports that:

“Soft skill-intensive occupations will account for two-thirds of all jobs by 2030“

Forbes reports that:

“Hiring employees with more soft skills can increase revenue significantly.”

”



assesses and develops soft skills using:

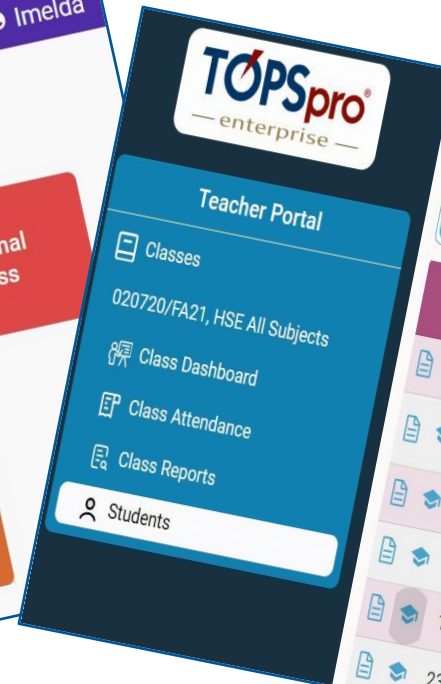
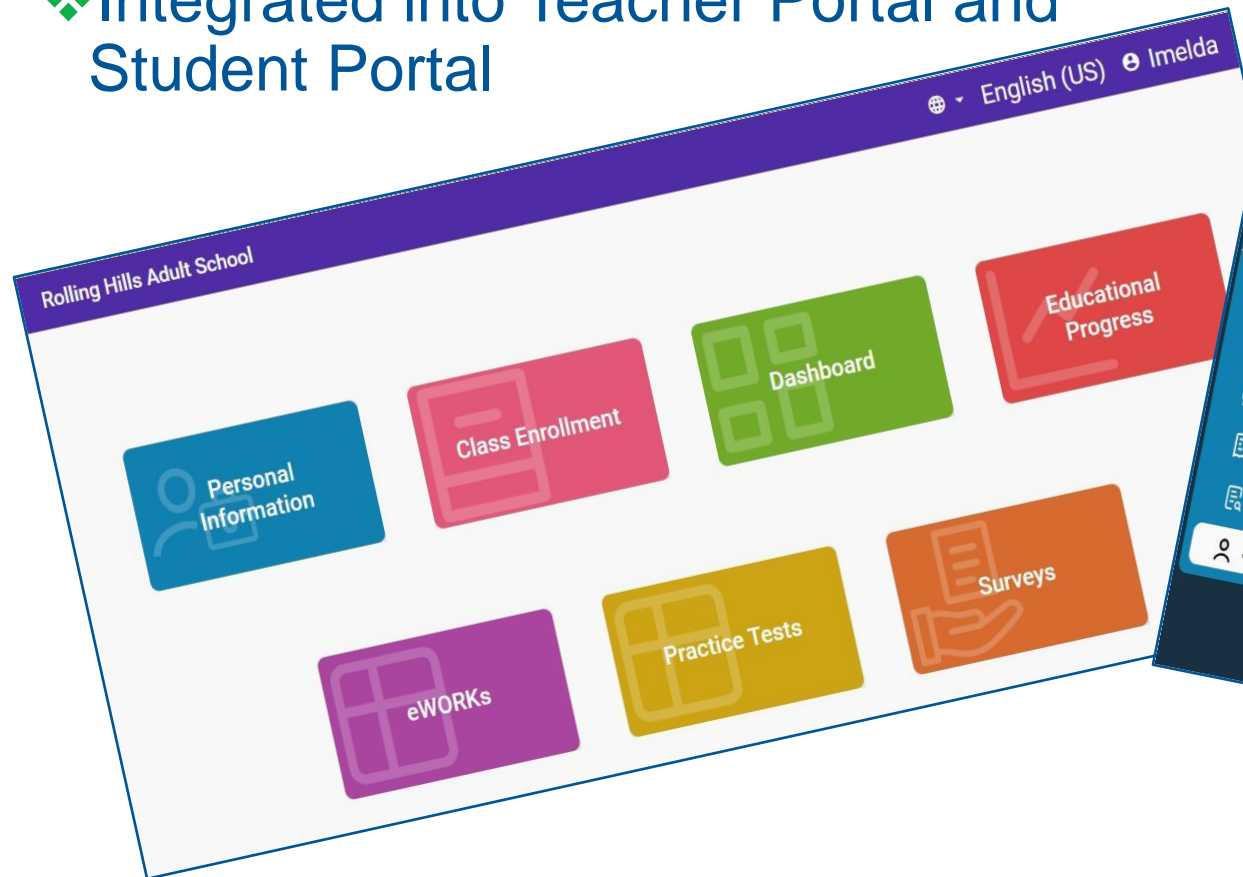
- ❖ Video Scenarios
- ❖ Real-life workplace situations
- ❖ Students practice decision-making through choosing best and worst actions to take in a given situation.
- ❖ Industry validated, objective and research-based assessments
- ❖ Instructional resources which target specific areas of need



Integrated with other CASAS Resources

You're using CASAS eTests, no other reading or math tests needed

- ❖ Just add on CASAS eWORKs
- ❖ Integrated into Teacher Portal and Student Portal



Classes > 020720/FA21, HSE All Subjects > Students

Search students

Student ID	Name	Status	Total Hours	Hours Since Last Test	Start Date	End Date	In EWorks
1665096	IZ Imelda Zehner	Active					
1665491	MR Marzieh Rashidpo Babroudi	Inactive	13		08/18/2023		Yes
1665758	TV Tywayne Valdovin	Inactive			08/19/2023	09/01/2023	Yes
1666031	JK Jennifer Kim	Inactive			08/19/2023	08/19/2023	
1666586	JW Jacibe Wessell	Active			08/18/2023	08/18/2023	
234	RK Ragini Kumari	Active	78	78	07/13/2023		Yes
					08/18/2023		Yes



CASAS eWORKs includes a short business-needs survey

- ❖ Engage employers
- ❖ Takes about 15 minutes
- ❖ Work with Title 1 partners
- ❖ Match jobseekers' skills with job needs
- ❖ Survey available on paper or online

Customer Care (Soft) Skills

Please check the 8 most important **competencies** for your organization. Then, rank these 8 **competencies** in order of priority.

Customer Care Competencies		Skill
1	Remains polite and professional when interacting with customers who make unreasonable demands.	Customer Relations
2	Faced with a hostile customer, maintains positive demeanor and earnestly attempts to help the customer.	
3	Increases customer loyalty by immediately addressing concerns and following up.	
4	Handles competing customer needs in a calm and helpful manner, follows through on commitments.	
5	Recognizes when it is best to personally handle customer needs versus when to direct the customer elsewhere	Decision Making
6	Recognizes priorities, then implements solutions based on an understanding of business need.	
7	Decides when to vary from routine operating policies/guidelines and when to adhere to them.	
8	Recognizes when more information is needed for making a decision.	Commitment to Quality
9	Recognizes the limits of own authority, correctly decides when to use those limits in order to keep the customer satisfied.	
10	Evaluates alternatives strategies for customer satisfaction, then chooses one that minimizes harm and makes the customer feel supported.	
11	Proactively assists peers for the purpose of increasing overall quality of company operations.	
12	Voice and body language communicate to the customer that satisfying the customer's need is of highest importance.	
13	Balances own work schedule against customer needs; willingly makes adjustments.	
14	Determines customer need and improves customer relations by "listening" to customer comments and requests.	

CASAS eWORKs Pilots currently underway Limited launch Fall

Intro to eWORKs on Zoom:

- April 23, 11am Pacific time
- May 8, 11am Pacific Time

More info:

Email: eWORKs@casas.org

Visit CASAS.org, click on eWORKs





Training Update

Karen Burger
National Program and Field Studies Specialist



OUR TRAINING SITE WILL BE RESET ON JULY 1, 2024

Training progress and certificates earned in
PY 2023-2024

will not be available after the reset

Prior to July 1, please be sure to:

- Complete any trainings you are working on
- Download any certificates earned



CASAS Certification Training Requirements



TRAINING MODULE	AGENCY ROLE			
	Agency Admin	CASAS eTests Coordinator	CASAS eTests Proctor	CASAS Paper Tests Proctor
CASAS eTests Agency Agreement	REQUIRED for NEW agencies: (one person)			
CASAS eTests Coordinator Certification		REQUIRED		
CASAS eTests Proctor Certification			REQUIRED	
CASAS Paper Tests Proctor Certification				REQUIRED
Module 1: Implementation Basics	REQUIRED by at least one person in every NEW agency			
Module 2: CASAS eTests Implementation	REQUIRED by at least on person in every NEW agency using CASAS eTests			
Module 3: Paper Tests Implementation	REQUIRED by at least one person in every NEW agency using paper tests			


RECERTIFICATION: CASAS recommends recertifying by taking the certification training required by your role every two years. HOWEVER, please refer to your state's Assessment Policy for state-specific guidance.

CASAS is proud to
present...


eTests Proctor
Certification


Start

CASAS®

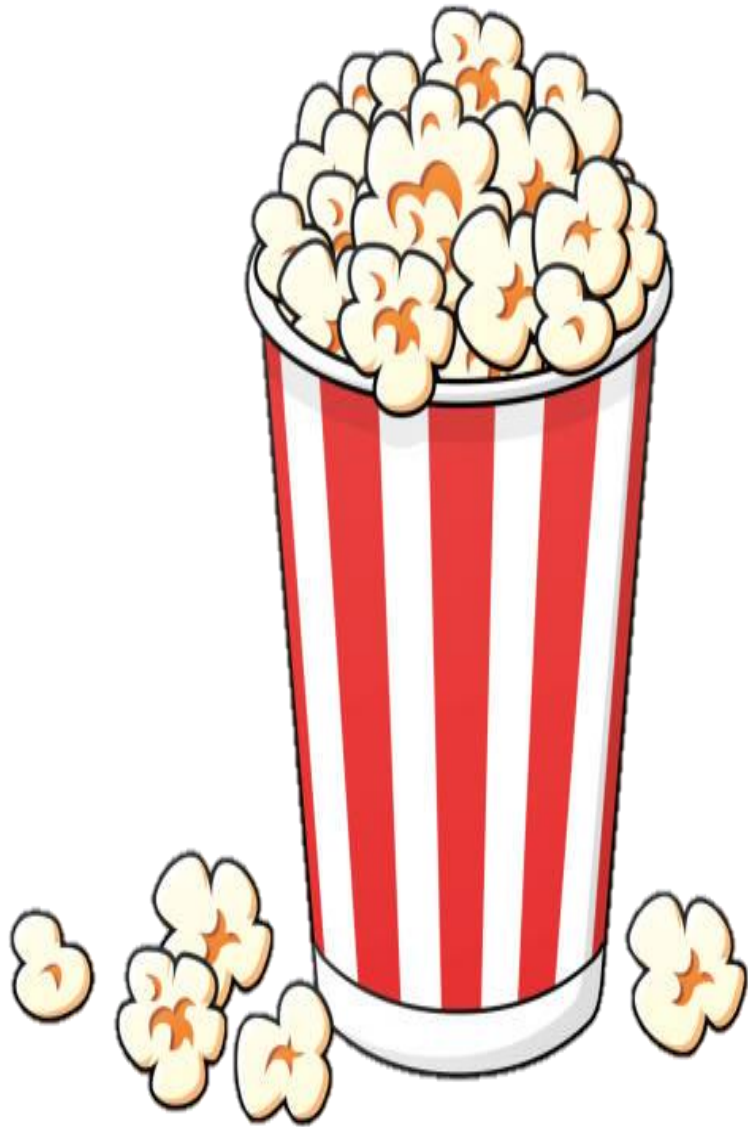
Install TE Client  4.1 build 7 Help Sign in

eTests[®]
CASAS

Take a test 

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Throughout this simulation, you may click on the “i” icons to get more information (optional). Click sign in when you are ready.



I'm already certified as a CASAS eTests Proctor. Am I required to take this training now?

No, your old CASAS eTests Proctor- Administering Tests certification is still valid. CASAS recommends recertifying every two years, and when you recertify you will take the new training, but you don't need to add it now.

Can I take this training now, even though I'm already certified?

YES! We think it's a valuable refresher, and you'll enjoy the new format. You're welcome to take it!

How long does this new training take?

The NEW CASAS eTests Proctor Certification takes about 4 minutes to complete.

CASAS Training Site Help Document

CASAS Training and Resources

[START HERE: Training Tips and Frequently Asked Questions](#)

Testing
Coordinators and
Data Managers

Proctors

Educators

Citizenship
Examiners

In Person
Training Portal

4. I'm certain I completed the training. Why can't I find my Certificate of Completion?

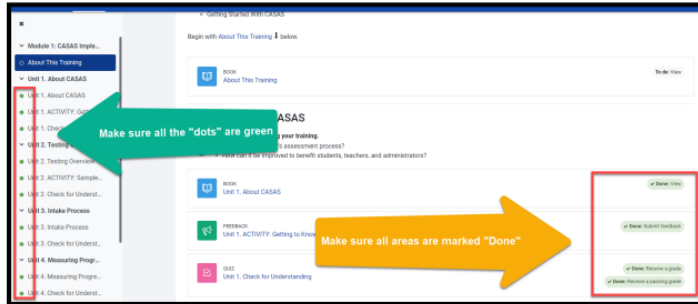
If your **Certificate of Completion** isn't available at the bottom of your **Course Index**, it means that you haven't completed all the units of the training, or you haven't achieved the required score on one or more Checks for Understanding. Check your Dashboard to see whether it shows 100% completion. If it doesn't, go into the training and look for white dots and **to do** labels, then complete those units. (see #4 above).

Comprehensive Adult Student Assessment Systems

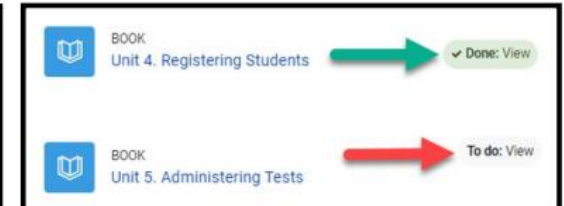
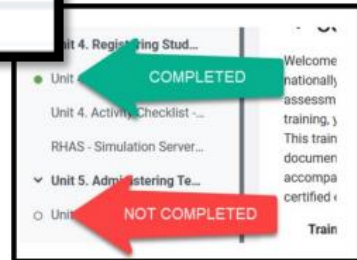
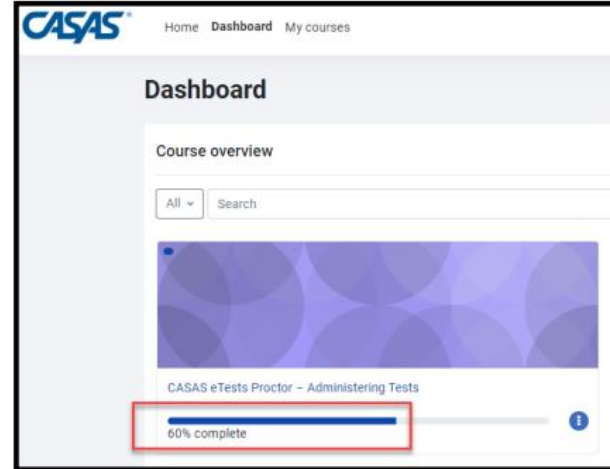
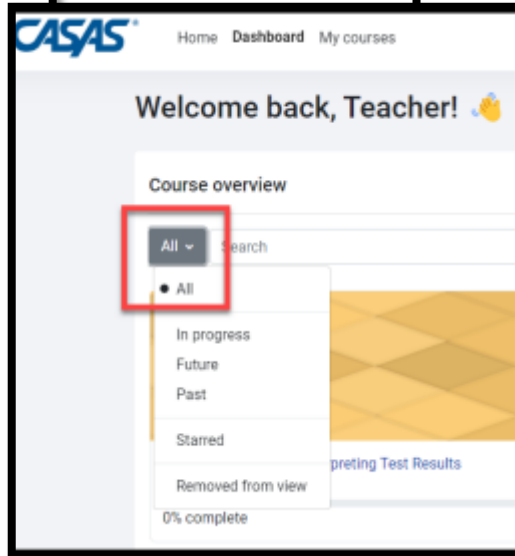
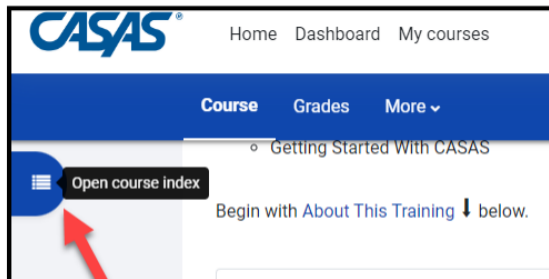


4. How do I know if I've completed all the units of the course?

A Unit is complete when the dot next to it in the **Course Index** is green and all the labels on the right change from **To Do** to **Done**.



If your **Course Index** isn't showing on the left side of your screen, you can open it by clicking the blue tab:





Summer Institute

Kristine Kruczek Mains
National Program and Training Specialist

The logo features a stylized sun with orange rays on the left. To its right, the word "CASAS" is written in a large, bold, blue sans-serif font. Further right, the word "National" is in a smaller blue font. Below "National", the words "Summer Institute" are in a blue font, and "2024" is in a green font.

CASAS National
Summer Institute **2024**

SAVE the DATES!

Monday, June 17 – Thursday, June 20

Hyatt Regency, Orange County, California



Why Should You Attend?

- Gather with colleagues
- Update your knowledge
- Join the fun



Why else
should you
attend?

BONUS!
Discounted
Disney Tickets



TECHNOLOGY LABS

This the only place your Data Managers, Proctors, and Coordinators can get hands-on technical training with CASAS trainers.





Important Reminders

Level A Reading STEPS REMINDERS

- Reading STEPS Level A reaches lower on the NRS scale.
- Only 4 correct questions on Level A generates a student a scale score.
- 43% of test questions on Level A are pictures
- The Reading STEPS Level A test may be administered as a consumable paper test with students circling answers in the test booklet.
- A touch screen device is suggested for low-level learners on eTests.

Overview: TOPSpro Enterprise

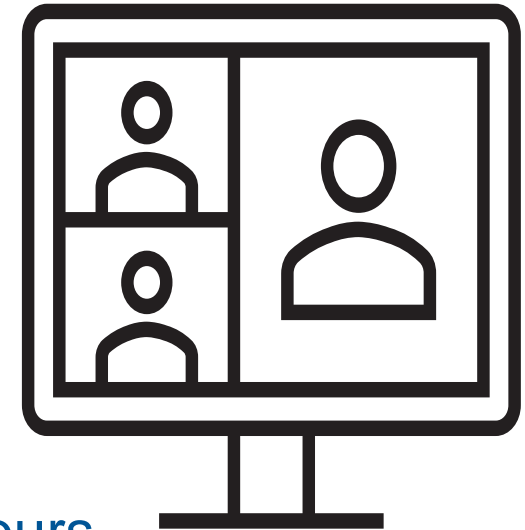
- Great for beginners
- Live zoom webinars hosted by CASAS Tech Support trainers
- **April 25, 2024**
- 11am--12:30 pm PST
- Register:
- <https://www.casas.org/training-and-support/casas-live-facilitated-training>

“Office Hours” with CASAS Staff

- Attendees drive the sessions with their questions
- **Fridays, 11am Pacific/2pm Eastern**

Save the Dates: April 28 and May 12

- **No Office Hours in June**
- Register:
<https://www.casas.org/training-and-support/casas-live-office-hours>



Thank you!

 [/CASASsystem](#)

 [/CasasSystem](#)

 [/CASASsystem](#)

 [/CASASAssessment](#)

