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A Database of Instructional Materials for Youth
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Titles

Competencies

Program, Level, & Skill

Publishers

Tests

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Reports & Other Tools

Exit

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Selected Competencies

4.1.2	Follow procedures for applying for a job, including interpreting and completing job applications, resumes, and letters of application		

Matches	Title	Publisher	Level
1	2000 Families First Idea Book: Integrating Work Skill sand Basic Skills	CENTER FOR LITERACY STUDIES	E/D/C
1	Aztec Courseware	AZTEC SOFTWARE ASSOCIATES	B/C/D/E
1	Briefs and Forms	JOBSHOP, INC.	B/C/D
1	Enhanced Occupational Outlook Handbook	JIST PUBLISHING	E/D/C
1	ES-TIP: Employability Skills Training and Implementation Program	VOCATIONAL RESEARCH INSTITUTE	D/C/B/A/2A - 5A
1	Finding and Holding a Job.	SOUTH-WESTERN/THOMSON	C/D
1	Get That Job. Filling Out Job Applications	MCGRAW-HILL/CONTEMPORARY	C/D
1	Introduction to Job Applications.	JIST PUBLISHING	E/D/C
1	Job Search /Job Survival	TRIUMPH LEARNING/EDUCATIONAL DESIGN	E/D/C
1	Language Mechanics.	PHILLIP ROY, INC.	C/D
1	Office Etiquette and Protocol	LEARNING EXPRESS, LLC	C/D
1	Real Achievment Workplace Solution	EDUCATIONAL ACTIVITIES SOFTWARE	B/C/D
1	Targeting Success	FINANCIAL EDUCATION COMPANY,LLC	E/D/C/B