Records ➤ Students ➤ **Click New or open existing student**

Program Information

Records ▸ **Students** ▸ **Choose student (double-click to open)** ▸ **Click "New Student"**

Class Number

Records ▶ **Classes** ▶ **Enrollments** ▶ **Click "New Student" or current student**

Shaded areas not used.