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Data Integrity - by Agency

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Student Records Dated between 07/01/2011 and 06/30/2012
Consumer Records Dated between 07/01/2011 and 06/30/2012

Agency: 4908 - Rolling Hills Adult School

Summary Information

Total Learners in WIA Title II Programs	333
Learners in WIA Title II Programs with an Entry Record	318
Learners with no Entry records	15
Learner with no Update records	29
Learner with no Test or Observation records	30

Number of Learners with Entry Record

Item Description	Item Count	Item Percent
01. Missing birthdate or age outside of 16-110	1	0.3
02. Less than 12 hours of instruction	31	9.7
03. Concurrently enrolled in High School/K12	6	1.8
04. No Gender	1	0.3
05. No Ethnicity/race	4	1.2
06. No accurate placement test	30	9.4
07a. Learners with no Entry records	15	4.5
07b. Learners with no Update records	29	9.1
08. Learners with no Pretest	30	9.4
09. Learners with no Post Test	79	24.8
10. Learners with no valid Pre and Post Test pair (Federal Table 4 and 4B reporting only)	77	24.2
11. Learners with no self-reported Instructional Level	0	0.0
12. Primary Enrollment Goal unassigned	2	0.6
13. Secondary Enrollment Goal unassigned	8	2.5
14. Core Performance Goal assigned as primary or secondary enrollment goal	114	35.8
14a. "Get Job" as primary or secondary enrollment goal	69	21.7
14ai. "Get Job" as enrollment goal but Labor force status is other than Unemployed or missing	29	9.1
14aii. "Get Job" as enrollment goal but status is other than "Left Program"	61	19.1
14b. "Retain Job" as primary or secondary enrollment goal	20	6.2
14bi. "Retain Job" as enrollment goal but Labor force status is other than Employed or missing	5	1.5
14bii. "Retain Job" as enrollment goal but status is other than "Left Program"	18	5.6
14c. "Enter College/Training" as primary/secondary enrollment goal	29	9.1
14cii. "Enter College/Training" as primary/secondary enrollment goal but status is not "Left Program"	20	6.2
15. Learners in ESL program whose native Language is English	14	4.4
16. Learners in ABE program with ESL as self-reported Instructional Level	0	0.0
17. Learners in ESL program with ABE as self-reported Instructional Level	3	0.9
18a. H.S Diploma/GED as enrollment goal but self-reported Instructional Level below ABE Int. High	22	6.9
18b. H.S Diploma or GED as enrollment goal but pretest score is below 220	32	10.0
18c. H.S Diploma/GED as enrollment goal but pretest score is below 236	41	12.8
19. Learners with special program EL-Civics but enrolled in programs other than ESL or ESL/Cit	1	0.3
20. Learners who selected Work Based Project as enrollment goal	1	0.3
21. Learners with status as 'Left Program' or 'No Show' but Reason for Exiting is 'Unknown' or empty	49	15.4
22. 'Passed GED' or 'Earned H.S. Diploma' but enroll. Goal was other than H.S Diploma or GED	3	0.9
23. Learners with zero or empty hours of instruction in their Update Record	5	1.5
24. Learners checked Diploma or Degree earned without showing any years of school completed	5	1.5
25. Learners concurrently enrolled in High School/K-12 whose age is not between 14 - 18 yrs	4	1.2
26. Learners with H.S. Diploma/GED goal that scored below 236 in all CASAS Reading/Math tests	22	6.9

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Agency: 4908 - Rolling Hills Adult School

Summary Information

Total Learners in WIA Title II Programs	333
Learners in WIA Title II Programs with an Entry Record	318
Learners with no Entry records	15
Learner with no Update records	29
Learner with no Test or Observation records	30

Number of Learners with Entry Record

Item Description	Item Count	Item Percent
27. Learners with conservative estimate pretest (diamond score)	11	3.4
28. Learners having posttests that were given with less than 40 hours of instruction	56	17.6

Criteria

Student selection page:

Agency(s): 4908 - Rolling Hills Adult School

All Sites

Program(s): Basic Skills (ABE), ESL, ESL/Citizenship, GED, High School Diploma

All Classes

All Students

All Teachers

All Forms

Incomplete Records Included

Entry, Update or Test Dates between 07/01/2011 and 06/30/2012

No Gender selections in use

No Age Group selections in use

No Highest Year of School selections in use

No Highest Diploma or Degree selections in use

No Earning Location selections in use

No Ethnicity selections in use

No Race selections in use

No Language selections in use

No Special Programs in use

No Personal Status option in use

No Labor Force Status option in use

No Work Results option in use

No Personal Results option in use

No Community Results option in use

No Education Results option in use

No Exit Reasons option in use

Consumer selection page:

Agency(s): 4908 - Rolling Hills Adult School

All Sites

Program(s): Basic Skills (ABE), ESL, ESL/Citizenship, GED, High School Diploma

All Classes

All Consumers

All Teachers

All Obs. Forms

All Forms

Incomplete Records Included

Entry, Update or Test Dates between 07/01/2011 and 06/30/2012

Observation Dates between 07/01/2011 and 06/30/2012

Report Sort Order: Agency

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Data Integrity - by Agency

Student Records Dated between 07/01/2011 and 06/30/2012
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Data Integrity Report Analysis by Quarter

Quarterly Importance

R = Important for state and federal reporting requirements: CA Payment Points (PP), Federal Tables (FT), and Core Performance Measures Follow-Up (CP)

D = Important for NRS Data Quality Standards Reliability and Validity

Area of Focus	Item	1 st Q	2 nd Q	3 rd Q	4 th Q
	Summary				
FT/PP/CP	Total WIA Learners	R	R	R	R
FT/PP/CP	Total Entry	R	R	R	R
FT/PP/CP	Total No Entry	R	R	R	R
FT/PP/CP	Total No Update			R	R
FT/PP	Total No Test		R	R	R
	Items (Learners with Entry Records)				
FT/PP/CP	1. Missing Birth Date or outside 16-110	R	R	R	R
FT/PP/CP	2. Less than 12 Hours of Instruction			R	R
FT/PP/CP	3. Concurrently Enrolled K-12	R	R	R	R
FT	4. No Gender	R	R	R	R
FT	5. No Race/Ethnicity	R	R	R	R
FT	6. No Placement Test		R	R	R
FT/PP/CP	7a. No Entry	R	R	R	R
FT/PP/CP	7b. No Update			R	R
FT/PP	8. No Pretest	R	R	R	R
FT/PP	9. No Post-Test		R	R	R
FT	10. No Valid Paired Tests (Federal Table 4 and 4B only)		R	R	R
FT	11. No self-reported Instructional Level	D	D	D	D
FT/CP	12. No Primary Goal	R	R	R	R

Area of Focus	Item	1 st Q	2 nd Q	3 rd Q	4 th Q
FT/CP	13. No Secondary Goal			R	R
FT/CP	14. Learner with WIA II Core Performance Goals	R	R	R	R
FT/CP	14.a. P/S Goal Get Job	R	R	R	R
FT/CP	14.a.1 P/S Goal Job – Other than Unemployed	R	R	R	R
FT/CP	14.a.2 P/S Goal Job – Status not left program			R	R
FT/CP	14.b. P/S Goal Retain Job	R	R	R	R
FT/CP	14.b.1 P/S Goal Retain Job – Other than Employed	R	R	R	R
FT/CP	14.b.2 P/S Goal Retain Job – Status not left program			R	R
FT/CP	14.c. P/S Goal Enter College	R	R	R	R
FT/CP	14.c.2 P/S Goal Enter College – Status not left program			R	R
FT	15. ESL Learners – Native Language English	D	D	D	D
FT	16. ABE Learner with ESL self-reported Instructional Level	D	D	D	D
FT	17. ESL Learner with ABE self-reported Instructional Level	D	D	D	D
FT	18a. HS/GED Goal – self reported level below ABE Int. High	D	D	D	D
FT	18b. HS/GED Goal – pretest below 220	R	R	R	R
FT	18c. HS/GED Goal – pretest below 236	R	R	R	R
PP	19a. In EL Civics designated class – Inst Pgm other than ESL	R	R	R	R
PP	19b. Earned EL Civics AA – less than 30 hours of instruction			R	R
FT/CP	20. P/S Goal - Work based	R	R	R	R
FT/CP	21. Status Left Program – Exit Reason unknown or empty			D	D
FT/PP/CP	22. GED or HSD But Goal Not GED or HSD	D	D	D	D
FT/PP/CP	23. Zero or Empty Hours of Instruction on Update Record			D	D
FT/PP/CP	24. Learners marked Degree or Diploma Earned but no Years of Schooling				D
FT/PP/CP	25. Concurrent K-12 Learners – Age not between 16-18	D	D	D	D
FT	26. HS/GED Goal – All test scores below 236	D	D	D	D
FT/PP	27. Learners with a pretest in the conservative estimate range	D	D	D	D
FT/PP	28. Learners with a pre-/post-test pair but less than 40 hours of instruction			R	R

Notes for Data Integrity Report

Area of Focus	Item	Notes
Summary Totals		
FT/PP/CP	Total WIA Title II Learners	Summarizes all ABE, ESL, and ASE learners with any activity in the selected date range
FT/PP/CP	Total Entry	Identifies number of WIA learners who have an Entry Record
FT/PP/CP	Total No Entry	Number of learners in WIA Title II programs without a record in selected date range
FT/PP/CP	Total No Update	Number of learners in WIA Title II programs without a record in selected date range
FT/PP	Total No Test	Number of learners in WIA Title II programs without a record in selected date range
Items (Learners with Entry Records) <i>Item Count = Number of occurrences</i> <i>Item Percent = Percentages using total entry records as denominator</i>		
FT/PP/CP	1. Missing Birth Date or outside 16-110	Federal minimum age requirement = 16. Need Birth Date for Fed Tables 2-3.
FT/PP/CP	2. Less 12 Hours Instruction	Federal minimum instructional hours requirements
FT/PP/CP	3. Concurrently Enrolled K-12	Cannot use WIA II funds for concurrently enrolled K-12
FT	4. No Gender	Need for Fed Tables 1-2
FT	5. No Race/Ethnicity	Need for Fed Tables 1-2
FT	6. No Placement Test	Need valid pretest for Fed Tables placement
FT/PP/CP	7a. No Entry	State and federal reports require Entry Records for all learners upon enrollment in any WIA II program
FT/PP/CP	7b. No Update	State and federal reports require hours of instruction, as well as work, civics, and educational results

Area of Focus	Item	Notes
FT/PP	8. No Pretest	Need pretest score to properly place learner in an educational functioning level (EFL) for Fed Tables 4-4B
FT/PP	9. No Post-Test	Cannot compute learning gains or complete EFL on Fed Tables 4-4B without pre/post pair
FT	10. No Valid Paired Tests	Same issues as #8-9, but only pertinent to Federal Tables, where some learners may have “valid pairs” by completing a pretest and earning their HS Diploma or GED
FT	11. No self-reported Instructional Level	Must have valid pretest to place on FT 4, but self-reported level may be necessary for specific conditions in ASE
FT/CP	12. No Primary Goal	Missing data for core performance follow-up/FT 5
FT/CP	13. No Secondary Goal	Missing data for core performance follow-up/FT 5
FT/CP	14. Learner with WIA Core Performance Goals	Number of learners who have Get Job, Retain Job, and/or Enter College
FT/CP	14.a. P/S Goal Get Job	Need for Fed Table 5. Required goal for CP.
FT/CP	14.a.1 P/S Goal Job – Other than Unemployed	Labor force status must be unemployed to have goal = Get a Job. Looks for mismatch or missing data.
FT/CP	14.a.2 P/S Goal Job – Status not left program	Update field 7 Status must = Left program for learner to qualify for CP/FT 5.
FT/CP	14.b. P/S Goal Retain Job	Need for Fed Table 5. Required goal for CP.
FT/CP	14.b.1 P/S Goal Retain Job – Other than Employed	Labor force status must be employed to have goal = Retain Job. Looks for mismatch or missing data.
FT/CP	14.b.2 P/S Goal Retain Job – Status not left program	Update field 7 Status must = Left program for learner to qualify for CP/FT 5.
FT/CP	14.c. P/S Goal Enter College	Need for Fed Table 5. Required goal for CP.
FT/CP	14.c.2 P/S Goal Enter College – Status not left program	Update field 7 Status must = Left program for learner to qualify for CP/FT 5.
FT	15. ESL Learners – Native Language English	Mismatch data set. ESL by definition is for learners with other native language than English.

Area of Focus	Item	Notes
FT	16. ABE Learner with ESL self-reported Level	Potential mismatch
FT	17. ESL Learner with ABE self-reported Level	Potential mismatch
FT	18a. HS/GED Goal – self reported level below ABE Int. High	Potential mismatch between learner's personal goal and what is realistically attainable in current program year
FT	18b. HS/GED Goal – pretest below 220	Potential mismatch between learner's personal goal and what is realistically attainable in current program year
FT	18c. HS/GED Goal – pretest below 236	Potential mismatch between learner's personal goal and what is realistically attainable in current program year
PP	19a. In EL Civics designated class – Inst Pgm other than ESL	CA State requirement – EL Civics learners must have instructional program of ESL.
PP	19b. Earned EL Civics AA – less than 30 hours of instruction	CA State requirement – EL Civics learners must have at least 30 hours of instruction to earn a PP for passing and ELC Additional Assessment.
FT/CP	20. P/S Goal - Work based	Federal requirement – No WIA Title II work-based project learners
FT/PP/CP	21. Status Left Program – Exit Reason unknown or empty	Must indicate reason if student left program. In other situations, exit reason may frequently be blank as it is only required when student exits.
FT/PP/CP	22. GED or HSD But Goal Not GED or HSD	Learner achievement does not match personal goals, under reporting Fed Table 5
FT/PP/CP	23. Zero or Empty Hours of Instruction on Update Record	Identifies learners who will be dropped due to missing or incomplete data—learners need at least 12 hours.
FT/PP/CP	24. Learners marked Degree or Diploma Earned but no Years of Schooling	Identifies potential data collection mismatch
FT/PP/CP	25. Concurrent K-12 Learners – Age not between 16-18	Identifies learners marked K-12 who are older than 18. Identifies potential data mismatch.

Area of Focus	Item	Notes
FT	26. HS/GED Goal – All test scores below 236	Potential mismatch between learner's personal goal and what is realistically attainable in current program year
FT/PP	27. Learners with a pretest in the conservative estimate range	Identifies pretests in the conservative estimate (♦ diamond score) range. These scores are valid for Fed Table 4 and CA Payment Points, but may not accurately represent the individual's skill level. Large numbers or percentages may indicate need for adjustment in agency's pre/post-testing practices.
FT/PP	28. Learners with a pre-/post-test pair but less than 40 hours of instruction	Federal requirement that all learners must have at least 40 hours of instruction between the pretest and the first post-test.