

TOPS 5.2 Report Summary

A=Administrator, T=Teacher, S=Student, C=Consumer, D=Data Entry/TOPSPRO User

REPORT	AUDIENCE	DESCRIPTION
Demographics		
Entry Record-Summary by Agency	A	Aggregates all individual student Entry Records and provides a representation of the student population and program goals of an entire agency.
Entry Record-Summary by Site	A	Aggregates all individual student Entry Records and provides a representation of the student population and program goals of a particular site.
Entry Record-Detail	A, T, D	Displays the individual fields from the Entry Record by student. This report includes all Entry fields such as the student's reasons for enrollment, program, and instructional level. Also displays the Student ID, Name, Entry Date, Instructional Program, Special Programs, Primary and Secondary Enrollment Goals, and Work Maturity Skills.
Update Record-Summary by Agency	A	Aggregates all individual student Update Records and summarizes the student population and program goals of a particular agency.
Update Record-Summary by Site	A	Aggregates all individual student Update Records and summarizes the student population and program goals of a particular site.
Update Record Detail	A, T, D	Displays the individual fields from Update Records by student, including Instructional Program, Instructional level, Progress/Status, Reason for Exiting, High School Credits, and Instructional Hours.
Demographic - Summary by Agency	A	Aggregates demographics information for all students within an agency and computes percentages for each demographics category.
Demographic-Summary by Site	A	Aggregates demographics information for all students within a site and computes percentages for each demographics category.
Demographic- Detail	A, T, D	Generates a list of all student and indicates all of the individual's demographics information from Entry Record fields 1-9.
Entry and Update Information		
Class Progress	A, T	Provides individual student progress in a class by displaying key information from the Entry Record and related Update Record, and focusing on instructional level movement, related progress, and reason for leaving early.
Goals and Results by Class	A, T	Displays student goals upon enrollment and accomplishments at the time of Update. Includes two columns: 1) each student's primary and secondary goals when enrolling in the class, and 2) student results in the areas of work, personal/family, community, and education.
Skill Level by Agency	A, T, S	Displays a student's skill level at Entry and Update at the Agency level. It also lists the student's test history and skill levels.
Skill Level by Site	A, T, D	Displays a student's skill level at Entry and Update at the Site level. It also lists the student's test history and skill levels.
Skill Level by Class	A, T, D, S	Displays a student's skill level at Entry and Update at the class level. It also lists the student's test history and skill levels.

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Labor Force Status Summary by Agency	A, T, D	Generates tables, by instructional program, for the two employment related goals on the Entry Record (get a job, retain a job), one for all other goals, and an aggregated table including all assigned goals. Each table summarizes the students' labor force status (such as employed or unemployed) for the group of students shown for each assigned goal.
Labor Force Status Summary by Site	A, T, D	Generates tables, by instructional program in a particular site, for the two employment related goals on the Entry Record (get a job, retain a job), one for all other goals, and an aggregated table including all assigned goals. Each table summarizes the students' labor force status (such as employed or unemployed) for the group of students shown for each assigned goal.
Labor Force Status Detail	A, T, D, S	Includes the same Entry Record goal and labor force status information as the labor force summary reports, but appears as an individual student by student list rather than an aggregated table.
Test Score and Competencies		
NRS Educational Functional Levels	A	Summarizes the number of students that fall within each Educational Functional Level (EFL) as defined by the National Reporting System (NRS) and the average test score. The report only includes the federally funded programs—ABE, ESL, ESL/Citizenship, GED (and Spanish GED), High School Diploma.
Class Profile	T	Displays student item responses by CASAS test form within a Class. This report identifies class wide and individual needs and targets instruction.
Agency Performance by Competency	A	Displays the test results of all classes within an agency by CASAS test form, and lists the percentage of correct responses and related CASAS competencies by item.
Site Performance by Competency	A	Displays the test results of all classes within a site by CASAS test form, and lists the percentage of correct responses and related CASAS competencies by item.
Class Performance by Competency	T, S	Displays the test results for a class by CASAS test form, and lists the percentage of correct responses and related CASAS competencies by item.
Student Performance by Competency	T, S	Shows test results of an individual student on a given test form by displaying the competency number and statement for each test item and indicating whether the student correctly answered the item.
Cumulative Performance by Agency	A	Aggregates test results for all classes within an agency, and displays a percentage of correct response for an aggregated competency and lists the items that each competency represents.
Cumulative Performance by Site	A	Aggregates test results for all classes within a site, and displays a percentage of correct response for an aggregated competency and lists the items that each competency represents.
Cumulative Performance by Class	T, S	Aggregates test results from a class, and displays a percentage of correct response for an aggregated competency and lists the items that the competency represents.
Cumulative Performance by Student	T, S	Shows how a student performed on a given test, and displays a percentage of correct responses for an aggregated competency and lists the items that the competency represents.

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Agency Performance by Content Standard	A, T	Identifies at the agency level the underlying basic skills embedded in CASAS competencies to strengthen teaching and learning for the CASAS Life and Work series tests. Instructors can target appropriate instruction based both on competencies and associated basic skill content standards.
Site Performance by Content Standard	A, T	Identifies at the site level the underlying basic skills embedded in CASAS competencies to strengthen teaching and learning for the CASAS Life and Work series tests. Instructors can target appropriate instruction based both on competencies and associated basic skill content standards.
Class Performance by Content Standard	T,S	Identifies at the class level the underlying basic skills embedded in CASAS competencies to strengthen teaching and learning for the CASAS Life and Work series tests. Instructors can target appropriate instruction based both on competencies and associated basic skill content standards.
Student Performance by Content Standard	T,S	Identifies at the student level the underlying basic skills embedded in CASAS competencies to strengthen teaching and learning for the CASAS Life and Work series tests. Instructors can target appropriate instruction based both on competencies and associated basic skill content standards.
Cumulative Content Standard Performance by Agency	A, T	Shows how students within an agency performed on a given test, displays the percentage by which the student successfully mastered the basic skills content standards, and associates these skills to the specific test items that they represent.
Cumulative Content Standard Performance by Site	A, T	Shows how students within a site performed on a given test, displays the percentage by which the student successfully mastered the basic skills content standards, and associates these skills to the specific test items that they represent.
Cumulative Content Standard Performance by Class	T, S	Shows how students in a class performed on a given test, displays the percentage by which the student successfully mastered the basic skills content standards, and associates these skills to the specific test items.
Cumulative Content Std Performance by Student	T, S	Shows how students performed on a given test, displays the percentage by which the student successfully mastered the basic skills content standards, and associates these skills to the specific test items that they represent.
Content Standards by NRS Level	A, T	Serves as a reference to show the basic skills Content Standards for listening and reading and indicates to which of the twelve NRS Educational Functional Levels each content standard pertains.
Content Standards by Form	A, T	Serves as a reference to show the test items for each of the CASAS Life and Work Reading series tests and indicates which basic skills content standards pertain to each test item.
Content Standards by Competency	A, T	Relates the test items for each of the CASAS Life and Work Reading series tests and indicates which basic skills Content Standards and CASAS competencies pertain to each test item.
PDF Documents	A, T	Provides the PDF versions of the Content Standards by Form reference for Reading and Listening.
Student Test Summary by Agency	A	Lists, by agency, every student who has taken a test and displays the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range.
Student Test Summary by Site	A, T	Lists, by site, every student who has taken a test and displays the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range.

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Student Test Summary by Class	T, D, S	Lists, by class, every student who has taken a test and displays the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range.
Inaccurate Test Scores	A, T, D	Lists, by class, the students with inaccurate test scores (too few answers correct). An inaccurate score cannot be used to calculate learning gains.
Learning Gains		
Learning Gains: First to Last	A, T	Matches first-to-last test according to test modality. Locates matching tests even if a student changed classes since first test, and allows user to set the test date range for the anchor test.
Learning Gains: Last to First	A, T	Matches last-to-first test according to test modality. Locates matching tests even if a student changed classes since first test, and allows user to set the test date range for the anchor test.
Learning Gains: First to High	A, T	Matches first-to-high test according to test modality. Locates matching tests even if a student changed classes since first test, and allows user to set the test date range for the anchor test.
Learning Gains: First to Second	A, T	Matches first-to-second test according to test modality. Locates matching tests even if a student changed classes since first test, and allows user to set the test date range for the anchor test.
Learning Gains: Highest to First	A, T	Matches highest-to-first test according to test modality. Locates matching tests even if a student changed classes since first test, and allows user to set the test date range for the anchor test.
Learning Gains Summary by Program	A	Shows by Instructional Program and modality (reading, math, listening), the average gains or setbacks between scaled scores of the first and last tests taken within a defined period of time for a particular program.
Learning Gains Summary by Agency	A	Shows by Instructional Program and modality (reading, math, listening), the average gains or setbacks between scaled scores of the first and last tests taken within a defined period of time for a particular agency.
Learning Gains Summary by Site	A	Shows by Instructional Program and modality (reading, math, listening), the average gains or setbacks between scaled scores of the first and last tests taken within a defined period of time for a particular site.
Learning Gains Summary by Class	A, T	Shows by Instructional Program and modality (reading, math, listening), the average gains or setbacks between scaled scores of the first and last tests taken within a defined period of time for a particular class.
Consumer		
Consumer Profile	A, T, D	Lists a summary of all data on an individual consumer. Provides information from a Consumer Record, including Demographic, Entry, Update, Observation, and Employment Record data collected for that individual.
Consumer Profile Summary by Agency	A, T, D	Lists consumer demographic and disability areas, and computes the total number and percentage of individuals in each category, such as the percentage of male and female consumers at a selected agency.

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Consumer Profile Summary by Site	A, T, D	Computes the same demographic and disability information as the Consumer Profile by Agency, only it computes the data for a selected site.
Consumer Skills Profile	T, C	Shows how an individual consumer performed during a particular Observation period. The report displays the competency for each observation item, and the individual's performance on each corresponding skill.
Consumer Class Profile by Competency	T	Lists the 27 POWER competencies, and shows the performance level on each skill for every person in a selected class.
Capacity Description	T, C	Generates the POWER Capacity Description – a qualitative summary of the consumer's strengths and needs – in an easy to read, printable format.
Employment Record Summary by Agency	A, T	Lists each of the employment fields and computes the total number and percentage of individuals in each employment category, such as the number and percentage of consumers at a particular agency who are employed and unemployed.
Employment Record Summary by Site	A, T	Features the same employment information as the Employment Record Summary by Agency, only it computes the data for a selected site.
Employment Record Detail	A, T	Lists a summary of all employment data on an individual consumer. Provides information from the Employment Record – such as job site, job tasks, and hourly wage – collected for a particular individual.
Consumer Performance by Agency	A, T	Serves as an aggregate report of how all individuals within an agency performed on the POWER assessment. It displays percentages of consumers who scored performance levels of 0, 1, 2, 3, and 4 for each of the 27 items in POWER.
Consumer Performance by Site	A, T	Performs the same function as the Consumer Performance by Agency, only it lists the aggregate performance of all individuals in a selected site.
Consumer Performance by Class	A, T	Performs the same function as the Consumer Performance by Agency or Site, only it Indicates the aggregate performance of all individuals in a selected class.
Consumer Observation Summary by Agency	A, T, D	Lists every consumer by agency who has completed an observation in the selected agency and displays observation history for each consumer including observation date, the specific observation given, scaled score, hours of instruction bubbled on each observation, cumulative hours of instruction, and scores outside of the accuracy range.
Consumer Observation Summary by Site	A, T, D	Lists every consumer who has completed an observation at the selected site and displays observation history for each student, including observation date, the specific observation given, scaled score, hours of instruction, and scores outside the accuracy range.
Consumer Observation Summary by Class	A, T, D	Lists every consumer who has completed an observation in the selected class and displays observation history for each consumer including observation date, specific observation given, scaled score, hours of instruction bubbled on each observation, cumulative hours of instruction, and scores outside of the accuracy range.

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EL Civics (California Only)		
Additional Assessment Summary	A, T, D	Lists the additional assessments for each EL Civics class and focus area by subject area and COAAP number, and the number of attempts and pass/fail history for each test.
Additional Assessment Detail	A, T, D, S	Lists the complete EL Civics additional assessment history for each student. The report displays by student ID and name, the specific additional assessment history for each individual. Each block displays the number of attempts and pass/fail history for each test.
EL Civics Monitor Report	A, T, D	Details the complete history for each EL Civics student. This report lists the student ID, name, drop code (if applicable), entry date and program, update date and hours of instruction, pretest date/score/form, post-test date/score/form, and additional assessment form/date/instructional hours/pass-fail.
EL Civics Exceptions	A, T, D	Identifies students who are dropped from EL Civics reports. Includes all applicable drop reasons for this report by default, with the user option to select and deselect specific drop reasons.
Class Summary by Focus Area	A, T, D	Identifies the number of students in each class and focus area each class has been designated. Each class can only have one focus area.
Class Detail by Focus Area	A, T, D	Identifies the students in an EL Civics class by focus area. An EL Civics student can be in more than one EL Civics class and more than one focus area.
Additional Assessments by Focus Area	A, T, D	Identifies the Additional Assessments in the Civic Participation classes. An EL Civics student can earn more than one additional assessment in from Civic Participation focus area. An EL Civics student can earn one but no more than three one additional assessment in a year.
Data and Class Management		
Roster	A, T, D	Lists all students in each class and provides teachers with a demographic snapshot of each student as well as program entry information, including instructional program, instructional level, and reasons for enrollment.
Class Roster by Last Record (E/U/T) By Agency	A, T, D	Shows the most recent data activity for learners within an agency, with the user option to display this only for students with no tests, for learners with a pretest but no post-test, or learners with a pre/post pair.
Class Roster by Last Record (E/U/T) By Site	A, T, D	Shows the most recent data activity for learners within a site, with the user option to display this only for students with no tests, for learners with a pretest but no post-test, or learners with a pre/post pair.
Student Profile	T, S	Summarizes all agency wide data on an individual student. Provides information from Demographics, Entry, Update, and Test Record data and indicates each class and site attended.
Duplicate Students	A, T, S	Lists students who are possibly duplicated across sites according to the assigned Student ID. In the Options tab, there is a user option to select any combination of 17 key elements to determine which records are the "duplicates."
Suggested Next Test Level by Agency	A, T	Lists every student in an agency with an Entry Record by class, and displays the last CASAS test form, scale score, and test date. Based on the previous test result, this report suggests, by modality, the recommended

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		next test level to administer by student.
Suggested Next Test Level by Site	A, T	Lists every student in a site with an Entry Record in a selected class, and displays the last CASAS test form, scale score, and test date. Based on the previous test result, this report suggests, by modality, the recommended next test level to administer by student.
Suggested Next Test Level by Class	A, T	Lists every student with an Entry Record in a selected class, and displays the last CASAS test form, scale score, and test date. Based on the previous test result, this report suggests, by modality, the recommended next test level to administer by student.
Suggested Next Test Level Detail by Agency	A, T	Displays every student in an agency with an Entry Record in a selected class, and displays <i>all CASAS test forms within a selected date range</i> , with the scale score and test date. Based on the previous test result, this report suggests, by modality, the recommended next test level to administer by student.
Suggested Next Test Level Detail by Site	A, T	Displays every student in a site with an Entry Record in a selected class, and displays <i>all CASAS test forms within a selected date range</i> , with the scale score and test date. Based on the previous test result, this report suggests, by modality, the recommended next test level to administer by student.
Suggested Next Test Level Detail by Class	A, T	Displays every student with an Entry Record in a selected class, and displays <i>all CASAS test forms within a selected date range</i> , with the scale score and test date. Based on the previous test result, this report suggests, by modality, the recommended next test level to administer by student.
Incomplete Aggregated Records	A, T, D	Provides the total number of each record for a student, including specific data elements from each record that cause the student's incomplete status. All records are aggregated for each student according to the program year entered under Tools-Options-Defaults.
Record Inventory by Program	A, T, D	Shows the number of Student, Entry, Update and Test Records within an instructional program, including incomplete records.
Record Inventory by Agency	A, T, D	Shows the number of Student, Entry, Update and Test Records within an agency, including incomplete records.
Record Inventory by Site	A, T, D	Shows the number of Student, Entry, Update and Test Records within a site, including incomplete records.
Record Inventory by Class	A, T, D	Shows the number of Student, Entry, Update and Test Records within a class, including incomplete records.
Program Statistics	A, D	Computes the total number of classes and students within each instructional program.
Data Activity Report by Agency	A, T, D	Shows all agency data entry activity over any given time frame in the order that it occurred. This includes the data entry activity method, such as importing, manual entry and proxy.
Data Activity Report by Site	A, T, D	Shows all site data entry activity over any given time frame in the order that it occurred. This includes the data entry activity method, such as importing, manual entry and proxy.
Data Integrity by Agency	A, D	Summarizes 28 critical data elements needed to comply with state and federal guidelines. For each listing, the report computes the item count and percentage of missing elements by item for all WIA II learners in a

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		selected agency.
Data Integrity by Site	A, D	Summarizes 28 critical data elements needed to comply with state and federal guidelines. For each listing, the report computes the item count and percentage of missing elements by item for all WIA II learners in a selected site.
Data Integrity Audit by Agency	A, D	Lists all WIA II students who appear in the Data Integrity by Agency report (DIR) and indicates, by DIR item number and record type, which data elements pertain to each student.
Data Integrity Audit by Site	A, D	Lists all WIA II students who appear in the Data Integrity by Site report (DIR) and indicates, by DIR item number and record type, which data elements pertain to each student.
Data Integrity Exceptions	A, T, D	Lists the 28 data elements in the Data Integrity by Agency report (DIR) and indicates, by item, which WIA II learners are included in each item count.
Passed or Goal: GED/High School Diploma	A, T, D, S	Identifies all students with a goal on the Entry Record of (1) earn GED, or (2) earn high school diploma; or, who have (1) passed GED, or (2) earned high school diploma on the Update Record. There is a user option to run the report by pretest score (210 and below, 211 to 235, 236 and above, or no pretest score), or to sort by student ID, passed GED/HSD, primary goal, secondary goal, or CASAS test score.
State Reports		
Iowa CASAS- Level Certification by Agency	A, T, D	Provides a summary of students who earned CASAS level certificates. Includes three tables: (1) The number of certificates issued, by CASAS level and subject area; (2) The number of learners who received multiple certificates, by CASAS level and subject area; (3) Number of learners receiving certificates at each instructional level.
Iowa CASAS- Level Certification by Site	A, T, D	Provides a summary of students who earned CASAS level certificates at a specific site. Includes three tables: (1) The number of certificates issued, by CASAS level and subject area; (2) The number of learners who received multiple certificates, by CASAS level and subject area; (3) Number of learners receiving certificates at each instructional level.
Payment Points Audit (ADMIN level)	A, T, D	Displays a very detailed analysis, by student, of the current Payment Points status of that specific learner.
Payment Points Summary	A, T, D	Summarizes the Payment Points information for California funded WIA/AEFLA 225 and 231 EL Civics agencies. Tracks the status of all eligible payments (benchmarks and SODS), following data collection requirements for each instructional program and focus area.
Payment Points Totals	A, T, D	Computes the Payment Points (benchmarks and SODS) totals for each instructional program and focus area—ABE, ESL, Vocational Literacy, Family Literacy, ASE, EL Civics Citizenship Preparation, and EL Civics Civic Participation—as well as the agency’s grand total number of payment points earned to date.
Payment Points Monitor	A, T, D	Evaluates all students included in the California Payment Point Summary Report, providing a detailed account, by payment point, of which specific outcomes the student earned. Also lists which tests comprise the learner’s official pre- and post-test (“benchmarking tests”). This report enables

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		agencies to locate students who are missing key criteria for funding.
Payment Points Exceptions	A, T, D	Identifies students who are dropped from Payment Point reports. Lists all applicable payment points drop reasons, and indicates which learners were dropped and for what reason. Includes user option to select and de-select specific drop reasons.
Student Gains by Agency	A	Lists, by agency, the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range—and tentatively relates test results to significant gain and two-level advancement payment points outcomes.
Student Gains by Site	A, T	Lists, by site, the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range—and tentatively relates test results to significant gain and two-level advancement payment points outcomes.
Student Gains by Class	A, T, D	Lists, by class, the test history for each student—including CASAS test form, test date, scale score, hours of instruction, and scores outside of the accuracy range—and tentatively relates test results to significant gain and two-level advancement payment points outcomes. Includes student test data for all assigned classes.
CBET Payment Points	A, T, D	Summarizes the Payment Points information for California funded WIA/AEFLA 225 and 231 EL Civics agencies, focusing only on those learners designated in the CBET special program on Entry Record field 13. Like the Payment Points Summary, tracks the status of all eligible payments (benchmarks and SODS), following data collection requirements for each instructional program and focus area.
CBET Exceptions	A, T, D	Identifies students who are dropped from Payment Point reports, focusing only on those learners designated in the CBET special program on Entry Record field 13. Lists all applicable payment points drop reasons, and indicates which learners were dropped and for what reason. If dropped for multiple reasons, a student will appear in all lists for which he or she qualifies. Includes user option to select and de-select specific drop reasons.
CBET Gain Comparison	A, T, D	Displays a comparison summary of Payment Point gains between CBET endorsed and non-CBET endorsed students.
CBET Students	A, T, D	Provides a student test summary by class report for CBET endorsed students that also includes gender and date of birth.
Even Start Class List	A, T, D	Provides a class roster of Even Start students. These learners are endorsed at either the class or student level. If a class is endorsed as Even Start, all students in that class will appear in the report. If students, not classes, are endorsed, then only the Even Start endorsed students will appear in that class roster.
Persister	A, T, D	Compares the number of learners included in Federal Table 4 (all learners with a placement pretest) to Federal Table 4B (paired scores only), and computes a persistence percentage. The persistence percentage is the number of learners with paired test scores (Table 4B) divided by the total number of qualifying learners (Table 4). Identifies the total number of students enrolled, average hours of attendance, percentage completing a level, and percentage of persistence for each of the twelve NRS educational functioning levels.

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CAHSEE Score List	A, T, D	Displays specific learner results on the Reading and Math sections of the California High School Exit Examination and indicates whether or not a High School Diploma was achieved.
CAHSEE Highest Scores	A, T, D	Displays the highest CAHSEE and CASAS Reading and Math scores and indicates whether or not a High School Diploma was achieved.
CAHSEE Audit	A, T, D	Displays the CAHSEE and CASAS Reading and Math scores for any student who has earned a High School Diploma.
Federal Reports		
Federal Tables	A	Includes the fifteen reporting tables in the format required by the National Reporting System (NRS). Includes information on core outcome measures such as employment and educational gains, descriptive and participation measures such as student demographics and contact hours, as well as some optional reporting tables for special populations. Also includes user option to generate three additional more detailed reports—the Federal Tables Summary Audit, Detail Audit, and Monitor.
Federal Tables Exceptions	A, T, D	Identifies students who are dropped from the NRS Federal Tables. Lists all applicable federal tables drop reasons, and indicates which learners were dropped and for what reason. Includes user option to select and de-select specific drop reasons.
NRS Level Completion	A, T, D	Evaluates all students included in the NRS Federal Tables, providing a detailed account, listed by learner and grouped by NRS Educational Functioning Level (EFL), of which specific federal reporting outcomes each student earned. Also lists which tests comprise the learner's official pre- and post-test ("benchmarking tests"). This report enables administrators and teachers to locate students who are missing key criteria for federal reporting.
Core Performance by Agency	A, T, D	Identifies learners in an agency who are eligible for core performance follow-up reporting. Specifically, selects students with an Entry Record goal of get a job, retain a job, or enter college or training; and with status as "left program" on the Update Record. Evaluates learner eligibility on a quarterly basis. Includes results for distance learning students separately.
Core Performance by Site	A, T, D	Identifies learners in a site who are eligible for core performance follow-up reporting. Specifically, selects students with an Entry Record goal of get a job, retain a job, or enter college or training; and with status as "left program" on the Update Record. Evaluates learner eligibility on a quarterly basis. Includes results for distance learning students separately.
Core Performance Audit by Agency	A, T, D	Lists all WIA II students who are evaluated in the Core Performance by Agency report and indicates both the learners who qualified for follow-up reporting and those who did not. For those who did not, the report lists all applicable drop reasons, and indicates which students were dropped for each reason.
Core Performance Audit by Site	A, T, D	Lists all WIA II students who are evaluated in the Core Performance by Site report and indicates learners who qualified for follow-up reporting and those who did not. For those who did not, the report lists all applicable drop reasons, and indicates which students were dropped for each reason.

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Core Performance Diagnostic by Program	A, T, D	Provides a view of applicable factors for core performance follow-up reporting—such as primary and secondary goals, instructional level, hours of instruction, and status—and lists this information for all WIA II students evaluated for this reporting.
Core Performance Diagnostic by Class	A, T, D	Provides a class by class view of applicable factors for core performance follow-up reporting—such as primary and secondary goals, instructional level, hours of instruction, and status—and lists this information for all WIA II students evaluated for this reporting.
Core Performance Exceptions	A, T, D	Identifies students who are dropped from the Core Performance reports. Lists all applicable federal drop reasons, and indicates which learners were dropped and for what reason. Includes user option to select and de-select specific drop reasons.
High School by Agency	A, T, D	Lists all students with an Entry Record goal of earn high school diploma and who later earned a high school diploma within the selected date range. <i>Only the high school diploma attainers with a matching goal on the Entry Record are included in this report</i> and it only displays students eligible for WIA II reporting.
High School by Site	A, T	Lists students in a selected site with an Entry Record goal of earn high school diploma and who later earned a high school diploma within the selected date range. <i>Only the high school diploma attainers with a matching goal on the Entry Record are included in this report</i> and it only displays students eligible for WIA II reporting.
High School Exceptions	A, T, D	Identifies students who are dropped from the High School reports. Lists all applicable drop reasons, and indicates which learners were dropped and for what reason. Includes user option to select and de-select specific drop reasons.
GED by Agency	A, T, D	Lists all students with an Entry Record goal of earn GED and who later earned a GED within the selected date range. <i>Only the GED attainers with a matching goal on the Entry Record are displayed in this report</i> and it only includes students eligible for WIA II reporting.
GED by Site	A, T	Lists students in a selected site with an Entry Record goal of earn GED and who later earned a GED within the selected date range. <i>Only the GED attainers with a matching goal on the Entry Record are displayed in this report</i> and it only includes students eligible for WIA II reporting.
GED Exceptions	A, T, D	Identifies students who are dropped from the GED reports. Lists all applicable drop reasons, and indicates which learners were dropped and for what reason. Includes user option to select and de-select specific drop reasons.
NRS Performance	A	Compares agency performance on Federal Table 4 and 4B to the statewide NRS performance goals for each NRS Educational Functioning Level (EFL). This report is only available for states that submitted this performance goal data to CASAS.
Query Maker		
Query Maker	A, T, D	Customizes TOPSPRO user queries, providing multiple output formats and reporting capabilities using selected TOPSPRO data elements.